



weather gets cooler. She stated the Golf Course is taking bookings for 2024 and 2025. She stated the net operating profits for the Golf Course to date are \$153,000, which is better than usual at this point in the year.

### **Tilly Foster Farm**

General Manager Hanrahand stated Tilly Foster Farm (“the Farm”) brought in over \$93,000 in rent, aided by the 3% rate increase in June. She stated the Farm had raised \$12,510 in commissions for outdoor concerts. She stated the Farm was projecting less revenue than last year due to the rain. She stated the Farm also had to move the concerts from where they would usually play, leading to some complaints.

Chairman Castellano questioned if moving the concerts had to do with the Watershed Agricultural Council (WAC) agreement.

General Manager Hanrahand stated that is correct. She stated she hoped the concerts could eventually go back to where they usually played. She stated there would be a concert on Saturday, and then the last concert of the season would happen during Oktoberfest, and would feature a Billy Joel and Elton John tribute band. She stated the Farm is hosting Art on the Farm through Collaborative Concepts, a free exhibit from September 2, 2023 to October 31, 2023. She stated Putnam County Cornell Cooperative Extension will be holding their 3rd and last food preservation workshop, as well as a kids’ open house on the Farm on October 21, 2023. She stated BOCES would return to session on September 5, 2023.

Legislator Ellner questioned what the expenses paid at the Farm to date were.

General Manager Hanrahand stated she did not have that information, the Department of Public Works would be able to provide that.

Legislator Gouldman questioned if actual golf play and revenue was down or up.

General Manager Hanrahand stated both the play and revenue are up.

Legislator Crowley questioned how often prices were raised for golf, and if there was a price increase this year.

General Manager Hanrahand stated there was not a price increase this year, and she believed the last price increase was four (4) or five (5) years ago.

Legislator Montgomery thanked General Manager Hanrahand for her presentation. She questioned if the \$93,554 collected in rent from the Farm was for the entire property.

General Manager Hanrahand stated the rent was only for Homestyle Caterers; the restaurant and barn. She stated she did not deal with BOCES or the whole entire property.

Legislator Montgomery stated the Farm had only a fixed rental for the year, and she questioned what the additional revenue was on top of that.

General Manager Hanrahand stated the additional revenue was from commissions, tickets sales, and outdoor projects.

Legislator Montgomery questioned if the Farm made any revenue from food and beverage sales.

General Manager Hanrahand stated the contract changed, and 1% of \$1.2 million in revenue was taken from the food and beverage sales.

Legislator Montgomery questioned if it was known what the food and beverage revenue was.

General Manager Hanrahand stated she submitted that information to the Department of Finance.

Legislator Montgomery requested that information.

Commissioner of Finance Lewis stated Deputy Commissioner of Finance Sheila Barrett had those numbers, and that she could verify it.

**Item #5 – Correspondence/County Auditor**

- a. **Sales Tax Report** – Duly Noted
- b. **OTB Report** – Duly Noted
- c. **2023 Contingency Report** – Duly Noted
- d. **Transfer/Revenue Report** – Duly Noted
- e. **Board In Revenue Report** – Duly Noted

**Item #6 – Correspondence/ Commissioner of Finance**

- a. **Overtime/Temporary Report** – Duly Noted
  
- b. **Approval/ Budgetary Amendment 23A039/ Emergency Services/ New Fire Training Center Project (Also reviewed in Protective)**

Commissioner Lewis stated the total project will be \$1.3 million, but they wanted to highlight that \$300,000 was earmarked for the demolition sitework and the foundation preparation of the project. He stated the County was able to identify funding sources including \$50,000 in the Bureau of Emergency Services line, \$50,000 from the Local Assistance and Tribal Consistency Fund, and \$200,000 from the Capital Facility Reserve to be replenished if grant funding is received.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**c. Approval/ Budgetary Amendment 23A043/ Emergency Services/ Repurpose APRA Funds for New Fire Training Center (Also reviewed in Protective)**

Commissioner Lewis stated the funding for this project was repurposed from the Statewide Interoperable Communications program (radio project) into this Fire Training Center. He stated the use of the funds for this project was vetted through the ARPA consultant.

Legislator Montgomery requested clarification that another funding source was identified for the radio project.

Commissioner Lewis stated a grant was awarded to the County and will go toward that project.

Commissioner of the Bureau of Emergency Services Robert Lipton stated the grant award was \$6 million and has already come through and will be put toward the radio project.

Commissioner Lewis stated \$1.5 million from ARPA funding is also going toward the radio project.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**d. Approval/ Budgetary Amendment 23A048/ DPW/ Insurance Reimbursement for Damaged DSS Vehicle (Also reviewed in Physical)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**e. Approval/ Budgetary Amendment 23A050/ Finance/ Repurpose Portion of ARPA Funding to go toward Fair Street Reconstruction Project (Also reviewed in Physical)**

Commissioner Lewis stated this is being done for bookkeeping purposes; the revenues need to be recognized in the general fund and the expenditures need to be recognized in the capital fund and in order to make both whole, the funds need to be transferred in and out. He stated pursuant to resolution #71 of 2023, \$500,000 of ARPA funds was earmarked to go toward the bridges and culverts. He stated it has been determined that \$252,180 should be repurposed toward the Fair Street Reconstruction Project.

Legislator Montgomery clarified that "repurpose" means that those funds are being taken from bridges and culverts.

Commissioner Lewis stated the funds are being taken out of the bridges and culverts ARPA line and being placed in a more project specific line for the Fair Street Project.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**f. Approval/ Budgetary Amendment 23A051/ Finance/ Repurpose Portion of ARPA Funding to go toward Sprout Brook Road Bridge Project (Also reviewed in Physical)**

Legislator Montgomery requested clarification on the purposing of these funds.

Commissioner Lewis stated pursuant to resolution #135 of 2022, \$1 million was to go toward highway infrastructure projects, which is a general pot of money. He stated \$720,000 of those funds have been identified for the Sprout Brook Road Bridge Project.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**g. Approval/ Budgetary Amendment 23A052/ Sheriff's Dept./ Corrections/ Use of T-Commission Funds to Purchase Internet Equipment (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**h. Approval/ Budgetary Amendment 23A053/ DPW/ Utilize Capital Reserve Funds to Cover Excess Cost to Complete Roof Replacement at Emergency Operations Center (Also reviewed in Physical)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**Item #7 – Approval/ Fund Transfer 23T201/ Board of Elections/ Updated Election Management Server and Hardware (Also reviewed in Rules)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

**Item #8 – Approval/ Fund Transfer 23T208/ Correct Vacancy Control Factor/ Resolution #135 of 2023**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #9 – Approval/ Fund Transfer 23T211/ Purchasing Dept./ Reclass from Account Clerk to Senior Account Clerk (Also reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #10 – Approval/ Fund Transfer 23T217/ Sheriff’s Dept./ Corrections/ Replace 2 Cameras in Parking Lot behind Sheriff’s Office (also reviewed in Protective)**

Chairman Castellano made a motion to approve Fund Transfer 23T217; Seconded by Legislator Gouldman. All in favor.

**Item #11 – Approval/ Fund Transfer 23T228/ Dept. of Social Services/ Funding for Additional Fiscal Manager from 11/6/2023-12/31/2023 (Also reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #12 – Approval/ Fund Transfer 23T244/ IT/GIS/ Cover Temporary Position**

Chairman Castellano made a motion to approve Fund Transfer 23T244; Seconded by Legislator Ellner. All in favor.

**Item #13 – Other Business**

**a. Discussion/ Request to Edit Budgetary Amendment and Transfer Forms**

Legislator Ellner stated he submitted a memorandum to Chairman Castellano requesting a discussion on amending the fund transfer and budgetary amendment forms to include the balance of each account funds are being taken from and moved into.

Chairman Castellano stated the memorandum was sent after this month’s agenda had been published. He stated he would be happy to include this discussion on the September Audit agenda.

Commissioner Lewis stated he provided two (2) samples including the requested information. He stated there is no issue to include this information.

Legislator Montgomery stated this is an Other Business item, a vote needs to be taken whether to accept it or not.

Chairman Castellano stated he is not in favor of having this item discussed under Other Business this evening because he intended to include it on the agenda next month.

Legislator Ellner made a motion to waive the rules and add this discussion under other business; Seconded by Legislator Gouldman. By roll call vote: 2 Ayes – Legislator Ellner & Gouldman. 1 No – Chairman Castellano.

Chairman Castellano stated he would like to discuss this in greater detail in September. He stated he would like to see a few examples of how to display this information at that time. He questioned how to properly move forward with this request.

Legislative Counsel Firriolo stated this does not need to be done by resolution, it can be done via a request from the Chair of the Legislature or the Audit Committee.

Chairman Castellano stated he believes such a request would affect all fund transfers and budgetary amendments.

Legislative Counsel Firriolo agreed and stated the request could still come from the Audit Committee.

Legislator Ellner questioned if this request would need to be approved by the County Executive.

Legislative Counsel Firriolo stated he believes the Legislature has the inherent power to make this request from the Finance Department.

Chairman Castellano stated he would like to continue this discussion next month, including how the inclusion of this information might impact the workflow in the Finance Department.

Commissioner Lewis stated these are straightforward reports that can be generated through Munis.

#### **Item #14 – Adjournment**

There being no further business at 7:10pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

# Putnam County Golf Course

August 21, 2023





# Putnam County Golf Course- Golf

## ► Revenue-

- Actual YTD- \$1,002,426
- Budget YTD- \$890,150
- Variance YTD- \$112,276



# Putnam County Golf Course- Golf

Best	2015	2016	2017	2018	2019	2020	2021	2022	2023
Months									
118 Jan	0	0	0	0	0	0		0	0
249 Feb	0	0	0	0	0	0		0	0
2068 Mar	0	1,810	0	0	150	1,415	1,002	624	631
3630 Apr	2,448	2,802	2,856	1,855	1,971	1,866	3,450	2,962	3,630
5638 May	4,922	4,097	3,718	3,908	3,157	3,924	5,222	4,643	5,638
5854 Jun	4,665	5,179	4,846	5,210	4,279	4,868	5,362	5,323	5,854
6578 Jul	5,324	5,199	5,332	5,098	4,544	6,578	5,242	5,204	5,908
5936 Aug	5,277	5,075	5,480	4,733	4,963	5,936	5,374	5,143	
5029 Sep	4,027	3,863	3,831	3,251	3,837	5,029	3,950	3,901	
4332 Oct	2,878	3,098	2,992	2,007	2,391	4,332	3,354	2,746	
2853 Nov	1,838	1,579	1,251	666	987	2,853	1479	1,327	
1059 Dec	1,059	215	209	87	0	771	753	316	
37572 Total	32,438	32,917	30,515	26,815	26,279	37,572	35188	34,079	21,661

# Golf

First Official Day of  
Golf- March 22<sup>nd</sup>

32 Outings scheduled  
this year

10<sup>th</sup> Annual Putnam  
County Amateur  
Tournament 9/12

Women's Summer Clinic- over 40  
women participating weekly in  
July and August

Simulator Room is  
open for play, lessons,  
private parties, golf  
club fittings and  
indoor golf leagues

# Putnam County Golf- F&B

## ► Revenue-

- YTD Actual    \$929,507
- YTD Budget    \$701,000
- YTD Variance   \$228,507



# Putnam County Golf Course- F&B

First 3 months

Comedy, Concerts,  
Psychic Medium, Joey  
and Maria's Comedy  
Wedding

- 5 of the 12 Summer BBQ Concerts have been inside due to rain or the forecast.
- 5 more concerts to go.

Booking into  
2024 & 2025

# Net Operating Profits- Overall Property

- ▶ YTD Actual \$153,313
- ▶ YTD Budget \$(65,489)
- ▶ YTD Variance \$219,802



	<p><b>PUTNAM COUNTY GOLF COURSE</b>  <b>187 HILL STREET, MAHOPAC, NY 10541</b>  <b>GET TICKETS AT</b>  <b>WWW.PUTNAMCOUNTYGC.COM</b></p>		



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# Tilly Foster Farm

## Tilly Foster Farm- Tilly's Table- Revenue

YTD

- ▶ \$ 93,545 in rent
- ▶ \$ 12,510 in commissions for the outdoor concerts



# What's Happening at the Farm?

## Concerts

8/26 Shillelagh Law

9/22 Oktoberfest- Tribute to Billy Joel and Elton John

## Art on the Farm

9/2 Collaborative Concepts Outdoor Art exhibits

## Cornell Co-operative

9/15 Food Preservation Workshop

10/21 Kids Open House at the Farm

## BOCES

9/5 Back in session