



- 6b. **Approval/ Budgetary Amendment (24A005)/ Sheriff's Department/ Corrections Division/ State Criminal Alien Assistance Program (SCAAP) Grant**
- 6c. **Approval/ Ratification of PuMA Collective Bargaining Agreement**
- 6d. **Approval/ Budgetary Transfer (24T011)/ Commissioner of Finance/ PuMA Contract Settlement**
- 6e. **Approval/ Confirmation/ Appointment/ Interim Commissioner of Health**

**AUDIT & ADMINISTRATION COMMITTEE**  
**(Chairman Castellano, Legislators Ellner & Gouldman)**

- 6f. **Approval/ Budgetary Amendment (23A091)/ Commissioner of Finance/ Year End Journal Entry #2**
- 6g. **Approval/ Fund Transfer (23T478)/ Sheriff's Department/ Security Services Temporary**
- 6h. **Approval/ Fund Transfer (23T497)/ Social Services/ Mental Health Subcontractors**
- 6i. **Approval/ Fund Transfer (23T507)/ Health Department/ Preschool Chargeback Gasoline**
- 6j. **Approval/ Fund Transfer (23T508)/ Health Department/ Early Intervention-Itinerant Services**
- 6k. **Approval/ Fund Transfer (23T509)/ Health Department/ Preschool Evaluations and Care at Private Institution**
- 6L. **Approval/ Budgetary Transfer (23T510)/ County Attorney/ Judgement & Claims**
- 6m. **Approval/ Fund Transfer (23T512)/ Health Department/ Preschool Travel Non-Employee**
- 6n. **Approval/ Budgetary Transfer (23T516)/ Commissioner of Finance/ Assigned Legal Counsel – 18B**
- 6o. **Approval/ Budgetary Amendment (24A003)/ Youth Bureau/ Runaway & Homeless Youth (RHY) Allocations 2023/2024**
- 6p. **Approval/ Budgetary Amendment (24A004)/ Social Services/ Youth Bureau/ Safe Harbor**
- 6q. **Approval/ Budgetary Amendment (24A006)/ Planning/ 5307/5340 Danbury, CT-NY Small Urbanized Area (SUZA) Funds/ Metropolitan Transportation Authority (MTA)**
- 6r. **Approval/ Budgetary Amendment (24A007)/ Social Services/ Adjust Mental Health Budget / Office of Addiction Services and Supports (OASAS)**



- 6s. Approval/ Budgetary Amendment (24A008)/ Social Services/ Day Care Registration and Inspection Allocation**
- 6t. Approval/ Budgetary Amendment (24A009)/ Probation Department/ County Pretrial Services Grant Award/ NY Division of Criminal Justice Services (DCJS)**
- 6u. Approval/ Budgetary Amendment (24A011)/ DPW/ Risk Manager/ Guide Rail Damage/ Insurance Recoveries**
- 6v. Approval/ Fund Transfer (24T012)/ DPW/ Tilly's Table/ Insurance Bill**
- 6w. Approval/ Authorization/ Legislators to Attend February New York State Association of Counties Conference**
- 6x. Approval/ Brewster Industrial Owner, LLC Project/ Payment in Lieu of Taxes (PILOT) Agreement (Revised) / Industrial Development Agency (IDA)**
- 7. Other Business**
- 7a. Approval/ Litigation Settlement/ TD Auto Finance LLC v. County of Putnam**
- 7b. Confirmation/ Designation of Jail Chief Medical Officer was next. (Tabled from Organizational Meeting)**
- 7c. Approval/Appointment/ Budget & Finance Committee Representative / Capital Projects Committee (Tabled from Organizational Meeting)**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

# Proclamation

## Honoring the Mahopac Putnam Valley Carmel Varsity Girls Swim Team

**WHEREAS**, the hard work, dedication, talent, and exceptional team chemistry of the Mahopac Putnam Valley Carmel Varsity Girls Swim Team led them to secure the 2023 League Championship after an undefeated season for the second year in a row; and

**WHEREAS**, the co-op Team expanded to a third school district as they entered the 2023 season with the addition of 9 Carmel High School swimmers. The team's success in the previous year presented them with a new challenge as they were moved up from League 4 to League 3, placing them among stronger teams. Determined to have another successful season, each swimmer brought their all to every single event, overcoming illnesses and injuries along the way. During the Championships the team saw at least one "personal best" in each event, showcasing the true talent of each individual swimmer; and

**WHEREAS**, coming out victorious in the 2023 season has resulted in them moving up once again and the Team will enter the 2024 season in League 2, a well-deserved placement for this unstoppable team; now therefore be it

**RESOLVED**, that Putnam County Executive Kevin Byrne and the Putnam County Legislature hereby congratulate the Mahopac Putnam Valley Carmel Varsity Girls Swim Team on their second consecutive undefeated season and winning the 2023 League Championship!

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

# Proclamation

## Honoring Chief Robert Boddie and Chief Jeffery Phillips

**WHEREAS**, on the morning of January 15, 2024 the Continental Village Volunteer Fire Department was dispatched to a structure fire at 56 Roa Hook Road in the town of Cortlandt; and

**WHEREAS**, Chief of the Continental Village Volunteer Fire Department Robert Boddie and Chief of the Cold Spring Volunteer Fire Department Jeffery Phillips arrived on the scene within two minutes of receiving the call. Upon their arrival, residents injured in the fire who had narrowly escaped, informed Chief Boddie and Chief Phillips that their family members were still inside of the burning building. The two Chiefs immediately sprang into action, entering the burning building and began their search, knowing there was not enough time to wait for the first Fire Engine bringing water and additional personnel to arrive; and

**WHEREAS**, once inside the building the two Chiefs encountered a dangerous environment of low visibility and rising heat. With the conditions rapidly deteriorating, they knew their mission of finding the remaining individuals was becoming even more paramount as potential survival waned and the fire became more powerful. Relying on their training and immense courage, Chief Boddie and Chief Phillips located the two individuals, an adult and child, inside the building and got them to safety; now therefore be it

**RESOLVED**, that the Putnam County Executive and the Putnam County Legislature do hereby recognize Chief of the Continental Village Volunteer Fire Department Robert Boddie and Chief of the Cold Spring Volunteer Fire Department Jeffery Phillips for their instinctive calling to help those in need and their swift actions on January 15, 2024 that resulted in the survival of all residents of 56 Roa Hook Road. We are proud to represent a County that is home to such brave, selfless individuals who constantly put others before themselves.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



Executive in Putnam County history. She stated that the District Attorney's salary is dictated by New York State and the County Executive has no authority to set his salary. She stated that the County Executive states in his veto message, "This Administration recognizes the very real financial challenges many residents face as they struggle to support their families and navigate through sky-high inflation, record setting interest rates, and overall economic uncertainty. Due to many of these same challenges the cost of government has grown, and eliminating pay raises for elected officials demonstrates our awareness of that hardship and helps solidify the County's commitment to a fiscally sound budget." She believed that the County Executive was the one (1) growing government. She stated that his predecessor had a staff of three (3) for many years; herself, Chief of Staff, and secretary. She stated that there is now a staff of six (6). She stated that the County Executive vetoed the Legislature's amendment to restore COLA increases for these three (3) elected officials. She stated that the County Executive had no problem promising a \$24,000 increase for his Deputy County Executive at the beginning of this year, after securing the \$4,375 COLA increase. She stated that with the 2.75% COLA increase for 2024, the Deputy County Executive will receive another \$4,235 netting \$33,235 after being employed by the County for one (1) year. She stated the 2024 budget includes merit raises including additional 2.75% COLA increases. She stated that he gave his appointed County Attorney a \$2,950 merit increase in addition to a \$4,367 COLA increase totaling \$7,320. She stated that the County Executive's veto message also states, "it is unfair to include pay raises for elected officials while we are still actively negotiating contracts with various collective bargaining units." She stated that in accordance with the powers and duties of the County Executive referenced in the Putnam County Charter, Section 3.02(g) states: "make, sign, and implement all contracts on behalf of the County within authorized appropriations." She stated that there is no correlation between the cost-of-living increase and union contract negotiations. She stated that those non-elected employees who will be sitting at the negotiating table are the County Executive's appointed negotiation team who have received a cost-of-living increase. She believed that elected officials feel the inflation squeeze just like everyone else. She stated that the Sheriff, County Clerk, and Coroners are esteemed public servants. She stated that she was adamantly opposed and wholly disagreed with the County Executive's veto message.

Legislator Ellner stated that this was a difficult vote for him. He stated that he campaigned on no raises for elected officials. He stated that he came from the private sector and in his entire career never received a cost-of-living adjustment, so he never even factored that into the equation. He believed that it was wrong to isolate a few employees of the County. He stated that he understands that the County Executive is standing by his pledge, however he stated that he would have to break his and would be voting in favor of overriding the County Executive's veto.

Legislator Sayegh stated that while she appreciates the County Executive's commitment to fiscal discipline, she did not agree with the reasoning of the veto message. She stated that after her evaluation, she concluded that it had nothing to do with fiscal discipline. She stated that the first point of the County Executive's veto message recognizes, as pointed out by Legislator Nacerino, "the very real financial challenges many residents face as they struggle to support their families and navigate through sky-high inflation, record setting interest rates, and overall economic uncertainty." She stated that she agreed wholeheartedly. She stated that these were issues that all employees face including elected officials. She explained that elected officials were public servants hired by the people of Putnam County to carry out the business of the people. She

stated that each person being denied a cost-of-living adjustment, not a promotion or merit raise, lives in Putnam County. She explained that they do not commute from other areas, and they raise their families and pay their taxes here in Putnam County. She stated that they are subjected to the same financial challenges as all other employees. She stated that the next point in the veto messages states that the County Executive finds it, "unfair to include pay raises for elected officials while we are still actively negotiating contracts with various collective bargaining units." She questioned why we were tying the Coroners or County Clerk's salary into a union negotiation. She suggested doing the best we can for our employees and unions by negotiating a fair contract to begin with and not attaching any empty virtue signals to the negotiations. She found it "unfair" that these salaries would be tied to fair negotiations. She stated that we are talking about a total amount of \$11,405 for five (5) County employees. She stated that when the contracts are completed, those employees under the collective bargaining agreement will receive their full and fair compensations, while these five (5) employees will not. She stated that those in the Administration who will be involved in negotiating the contracts have all received, at least, the cost-of-living adjustment. She stated that some received merit raises over and above the COLA increase. She stated that the final point of the veto message she wanted to address was that according to the County Charter the County Executive does not set the pay of the Legislature and is therefore prevented from modifying Legislative salaries. She stated that even if the County Executive could set Legislative salaries, the total COLA adjustment for all nine (9) Legislators was \$11,905. Adding that to the five (5) other elected officials not getting a COLA adjustment would total \$23,366 for all 14 elected officials. She believed that the five (5) elected officials were not given COLA increases to make a political point. She stated that in the County Executive's first month of public office with the County, he provided a \$24,625 raise to his Deputy County Executive; an amount that exceeds all 14 elected official COLA adjustments combined. She stated that she voted against that increase. She stated that if he wanted to send a message to the collective bargaining units about fair negotiating, she believed that he should start with his own staff. She stated that she will be voting to override this veto. She believed that it was wrong to make an example of other people and their salaries to make a political point. She stated that each of these public servants were entitled to a cost-of-living adjustment, along with every other dedicated employee.

Legislator Addonizio stated that all managerial positions across the board in Putnam County received a modest 2.75% COLA increase. She stated that this is not a raise. She stated that a raise would be above and beyond the cost-of-living increase. She stated that in New York State, the Sheriff, County Clerk, and Coroners are required to be elected positions. She stated that these are the five (5) positions that the Administration believes should not be included in the cost-of-living increase. She questioned why they were being penalized for being in an elected position. She stated that she is totally against this veto and would be voting to override it this evening.

Legislator Castellano concurred with his colleagues. He stated that it was not a merit raise. It was a cost-of-living adjustment. He explained how inflation has affected everyone in the area. He explained that all the unions are currently under contract, except for one (1). He stated that he looked forward to the day where they could sit at the table and negotiate a contract as quickly as possible. He stated that the Sheriff, County Clerk, and Coroners are not part of those negotiations. He believed it was unfair that these five (5) individuals did not receive the COLA increase that was allowed for all management positions.

Legislator Ellner stated that he refused the 2.75% COLA increase for himself.

Chairman Jonke stated that he appreciated the fact that the County Executive submitted statements for the vetoes of the Legislature's budget changes. He believed it was a big mistake to make a campaign promise that limits the County Executive's ability to raise pay for elected officials. He explained that a cost-of-living adjustment keeps on pace with other position's salaries. He stated that we have seen that bigger problems can arise by not giving COLA raises to Department Heads. He stated that for the three (3) items we are going to discuss, we are talking about \$11,405. He stated that these salaries are in no way connected to the struggle and hardship families face that is mentioned in the veto message. He stated that the County Executive placed \$500,000 of discretionary funding in the budget for municipalities and special groups. He stated that was not recognizing "the very real financial challenges many residents face." He stated that a recent press release touted the reduction of the tax levy. He stated that it did not mention that it was the Legislature that took the \$500,000 out of the budget and gave it back to the taxpayers. He stated that the County Executive also stated that he finds it "unfair to include pay raises for elected officials while we are still actively negotiating contracts with various collective bargaining units." Chairman Jonke stated that he could not comprehend what the Sheriff, County Clerk and three (3) Coroners have to do with union negotiations. He questioned why the County Executive did not deny cost-of-living adjustments for all Department Heads. He stated that the Personnel Director, Commissioner of Finance, Deputy County Executive, and County Attorney all received a cost-of-living adjustment. He stated that the County Attorney also received a merit raise after being with the County for 10 months. He stated that these are the individuals that will be on the negotiating team. He believed it was not fair to single out the Sheriff, County Clerk and Coroners. He stated that the Coroners are on call 24/7, responding at all hours of the night at a salary of \$25,000 per year. He explained that without them, we would need a medical examiners office with a full-time physician which would increase our cost for that function by at least \$800,000. He stated that the County Clerk and Sheriff are Department Heads with great responsibility and have demonstrated their dedication to their jobs and this community. He stated that he would be voting to override this veto.

#### **RESOLUTION #234**

#### **RECONSIDERATION/ 2024 BUDGET RESOLUTION #213 OF 2023/ CORONERS 2.75% COLA INCREASE/ VETOED BY COUNTY EXECUTIVE**

**RESOLVED**, that the County Executive's veto of Budget Resolution #213 of 2023 providing a 2.75% COLA increase for the Coroners, after Legislative reconsideration, is hereby overridden.

**BY ROLL CALL VOTE: SIX AYES. LEGISLATORS CROWLEY, GOULDMAN & MONTGOMERY WERE ABSENT. MOTION CARRIES.**

**Item #4c – Reconsideration/ 2024 Budget Resolution #214 of 2023/ County Clerk 2.75% COLA Increase/ Vetoed by County Executive.**

**Chairman Jonke moved the following; seconded by Legislator Castellano.**

**RESOLUTION #235**

**RECONSIDERATION/ 2024 BUDGET RESOLUTION #214 OF 2023/ COUNTY CLERK 2.75% COLA INCREASE/ VETOED BY COUNTY EXECUTIVE**

**RESOLVED**, that the County Executive's veto of Budget Resolution #214 of 2023 providing a 2.75% COLA increase for the County Clerk, after Legislative reconsideration, is hereby overridden.

**BY ROLL CALL VOTE: SIX AYES. LEGISLATORS CROWLEY, GOULDMAN & MONTGOMERY WERE ABSENT. MOTION CARRIES.**

**Item #4d – Reconsideration/ 2024 Budget Resolution #215 of 2023/ Putnam County Sheriff 2.75% COLA Increase/ Vetoed by County Executive.**

**Chairman Jonke moved the following; seconded by Legislators Addonizio and Sayegh.**

**RESOLUTION #236**

**RECONSIDERATION/ 2024 BUDGET RESOLUTION #215 OF 2023/ PUTNAM COUNTY SHERIFF 2.75% COLA INCREASE/ VETOED BY COUNTY EXECUTIVE**

**RESOLVED**, that the County Executive's veto of Budget Resolution #215 of 2023 providing a 2.75% COLA increase for the Putnam County Sheriff, after Legislative reconsideration, is hereby overridden.

**BY ROLL CALL VOTE: SIX AYES. LEGISLATORS CROWLEY, GOULDMAN & MONTGOMERY WERE ABSENT. MOTION CARRIES.**

**There being no further business, at 6:24 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Sayegh. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**





# 4 (2)

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512

Tuesday                      December 5, 2023                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Ellner lead in the Pledge of Allegiance and Legislator Nacerino lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Legislator Addonizio was absent. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairman Jonke recognized Legislator Gouldman who presented the "Putnam Valley High School Cheerleading Team" proclamation to the Cheerleading Team.

PUTNAM VALLEY HIGH SCHOOL CHEERLEADING TEAM

WHEREAS, the hard work, dedication, sportsmanship, talent, and exceptional chemistry of the Putnam Valley High School Cheerleading Team led them to secure the 2023 Game Day State Championships on November 5<sup>th</sup> at the Visions Memorial Arena in Binghamton, NY; and

WHEREAS, the Putnam Valley High School Cheerleading Team competed in the Class C Division, showcasing their teamwork and spirit during the preliminary performances to come out victorious over the other teams vying for the top spot. They headed into the Finals after outscoring nine other teams and securing 2<sup>nd</sup> place, trailing the 1<sup>st</sup> place team by just 0.15 points; and

WHEREAS, determined to return home with the Championship title, the Putnam Valley High School Cheerleading Team set the tone during Finals as the first to perform. Leaving their hearts on the mat, they became the very first Class C Game Day Cheer State Champions, outscoring the 2<sup>nd</sup> place team by three points; now therefore be it

RESOLVED, that Putnam County Executive and the Putnam County Legislature hereby recognize the talent and commitment each Cheerleader and coach of the Putnam Valley High School Cheerleading Team has poured into the team, leading to this outstanding and well-deserved accomplishment!

Item #4 – Acceptance of Minutes – Budget & Finance Mtg – October 19, 2023  
Special Mtg – Adopt Budget – October 30, 2023  
Regular Mtg – November 8, 2023

Item #5 – Correspondence  
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Crowley & Nacerino)**

Item #6a - Approval/ Budgetary Amendment (23A066)/ Department of Social Services/ Child Advocacy Center was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Nacerino, Legislator Sayegh moved the following:

**RESOLUTION #237**

**APPROVAL/ BUDGETARY AMENDMENT (23A066)/ DEPARTMENT OF SOCIAL SERVICES/  
CHILD ADVOCACY CENTER**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (23A066) to amend the 2023 Social Services budget to include Other than Personal Costs funded in accordance with the contract renewal awarded to the Child Advocacy Center for the period of October 1, 2023 through September 30, 2024; and

WHEREAS, OCFS C029459 is a multi-year agreement awarded by the NYS Office of Children & Family Services (OCFS) for the period of 10/01/22 – 9/30/25; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Revenues:**

22070000	OEOP Child Advocacy Center	
436233	Child Adv. Center	9,430

**Increase Appropriations:**

22070000	OEOP Child Advocacy Center	
54410	Supplies/ Materials	500
54634	Telephone	204
54640	Education & Training	5,326
54646	Contracts	2,000
54710	Maintenance & Repairs	1,000
54675	Travel	<u>400</u>
		9,430

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

Item #6b – Approval/ Budgetary Amendment (23A069)/ Health Department/ Adolescent Tobacco Use Prevention Act (ATUPA) Fines was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Crowley and Nacerino, Legislator Sayegh moved the following:

**RESOLUTION #238**

**APPROVAL/ BUDGETARY AMENDMENT (23A069)/ HEALTH DEPARTMENT/  
ADOLESCENT TOBACCO USE PREVENTION ACT (ATUPA) FINES**

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A069) to recognize the 50% of ATUPA fines that are collected to maintain and enhance tobacco cessation education; and

WHEREAS, the Commissioner of Health requests that any of these funds that are unspent by year-end be rolled over to 2024 to further assist with their efforts towards education and prevention regarding tobacco and vaping products; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

<b>Increase Revenues:</b>		
12401000 416032	ATUPA – Reserve	9,362
<b>Increase Expenses:</b>		
21401000 54410	Health Education – Supplies/Materials	1,400
21401000 54989	Health Education – Miscellaneous	<u>7,962</u>
		9,362

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

Item #6c – Approval/ Budgetary Amendment (23A071)/ Sheriff/ Department of Social Services/ Grant Award / Implementation of Police & Mental Health Co-Response Team/ Mental Health Clinician Position was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

Chairman Jonke explained that this grant award was a great opportunity for both the Department of Social Services and the Putnam County Sheriff’s Department to aid those in crisis.

**RESOLUTION #239**

**APPROVAL/ BUDGETARY AMENDMENT (23A071)/ SHERIFF/ DEPARTMENT OF SOCIAL SERVICES/ GRANT AWARD / IMPLEMENTATION OF POLICE & MENTAL HEALTH CO-RESPONSE TEAM/ MENTAL HEALTH CLINICIAN POSITION**

WHEREAS, at the Health, Social, Educational & Environmental Committee meeting on May 9, 2023, and the Protective Services Committee meeting on May 17, 2023, Putnam County Sheriff McConville, Commissioner of Social Services Michael Piazza and Deputy Commissioner of Social Services Sara Servadio presented a Public Safety Partnership and Community Policing Grant opportunity; and

WHEREAS, said grant required no County matching funds; and

WHEREAS, on November 2, 2023 the County received a grant award in the amount of \$400,000 for the implementation of a Police and Mental Health Co-Response Team; and

WHEREAS, the Putnam County Sheriff and the Commissioner of Social Services have requested a budgetary amendment (23A071) to fund a full-time Mental Health Clinician to work proactively with police agencies throughout the County; and

WHEREAS, this grant, which is 100% federally funded (CFDA 16.710) and administered by the United States Department of Justice (USDOJ) – Office of Community Oriented Policing Services (COPS), runs from October 1, 2023, through September 30, 2025; and

WHEREAS, the full-time position will expire contingent upon a renewal of the grant past September 30, 2025; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

**Sheriff - Communications**

13311000 51093 10211	Overtime	15,000
13311000 52130 10211	Computer Equipment (under \$5K)	6,000
13311000 52680 10211	Other Equipment (over \$5K)	10,863
13311000 52680 10211	Other Equipment (over \$ \$5K)	11,404
13311000 54210 10211	Vehicle Leasing/Rental	18,000
13311000 54640 10211	Education & Training	11,500

**Mental Health – Crisis Intervention**

10431000 51000 10211 (10102)	Pers Serv – Mental Health Clinician	85,000
10431000 54640 10211	Education & Training	11,500
10431000 58001 10211	State Retirement	8,160
10431000 58002 10211	Social Security	6,503
10431000 58004 10211	Workers Compensation	1,615
10431000 58008 10211	Health Insurance	28,583

**Increase Estimated Revenues:**

13311000 444900 10211	Federal Aid – CFDA 16.710	72,767
10431000 444900 10211	Federal Aid – CFDA 16.710	141,361

2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6d – Approval/ Confirmation/ Appointment/ Commissioner of Social Services, Mental Health & Youth Bureau was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Nacerino stated that she was proud to support this appointment of Sara Servadio. She explained that retired Commissioner of Social Services Michael Piazza performed a stellar job and was a wealth of information. She explained that we were fortunate to have found someone of Sara’s caliber and knowledge to fill his position. She congratulated Sara Servadio and stated that she looked forward to working with her in the years to come.**

**Legislator Sayegh stated that the Commissioner of Social Services, Mental Health & Youth Bureau is a significant administrative and professional position with the responsibility for coordination and direction of all County operated Community and Mental Health programs, Social Services operations, and Youth Bureau activities. She stated that it requires a candidate who is highly qualified in their field. She explained that they need to be organized, well respected by their team, have the ability to plan, coordinate the administration and operation of mental health and developmentally disability services, alcohol and substance abuse prevention, and rehabilitation services provided in the County. She stated that she could not imagine a better candidate than Sara. She stated that as that Chairwoman of the Health Committee, she had the opportunity to work with Sara and she has seen her in action, providing leadership, support and expertise on every level. She stated that she is well qualified, and she also has the passion, empathy, and vision to excel as Commissioner. She stated that she was proud to vote for Sara to serve as the next Commissioner of Social Services.**

**Legislator Crowley stated that she had the opportunity to meet with Sara Servadio, Commissioner Michael Piazza, and others from the department before starting her first term as Legislator. She explained that they spoke about many of their projects and aspirations, and she has witnessed many of them coming to fruition this past year, including the resolution we just approved regarding the implementation of a Police & Mental Health Co-Response Team. She believed that Sara Servadio was a wonderful attribute, and she was excited to continue to see Putnam County thrive from the work of Sara Servadio and her team.**

**Legislator Ellner stated that it has been said that Sara Servadio has big shoes to fill. He stated that as we say thank you to Michael Piazza, we know that we are in excellent hands moving forward. He stated that Sara Servadio is unequivocally the right person to fill this position and we look forward to working with her. He congratulated her and stated that he would fully support this appointment.**

**Legislator Montgomery stated that she was sad to see Michael Piazza leave. She thanked him for his dedication to helping the people of Putnam County. She stated that he was legendary and well respected across the State by those in his field of expertise. She stated that she was excited about Sara Servadio’s appointment as Commissioner of Social Services for Putnam County. She stated that she brings innovative ideas and has**

brought awareness right out of the gate during this transition period to the people in her district.

Legislator Castellano also thanked Michael Piazza for his years of service in Putnam County. He believed that Sara Servadio would do a fantastic job as Commissioner of Social Services, Mental Health & Youth Bureau. He stated that it has been a great pleasure working with her since she started working in Putnam County. He stated that he knew she would do great things for Putnam County and fully supported this appointment.

Legislator Gouldman explained that although Michael Piazza had large shoes to fill, he believed that Sara Servadio would do a great job. He wished her well and looked forward to working with her.

Chairman Jonke stated that it was his privilege to support Sara Servadio's appointment. He stated that she had over 20 years of experience and two (2) years as Deputy Commissioner of Social Services, Mental Health & Youth Bureau. He wished her all the best. He also acknowledged Michael Piazza for all his hard work and for always sharing the knowledge he had in his field with everyone.

#### **RESOLUTION #240**

#### **APPROVAL/ CONFIRMATION/ APPOINTMENT/ COMMISSIONER OF SOCIAL SERVICES, MENTAL HEALTH & YOUTH BUREAU**

**WHEREAS**, County Executive Kevin M. Byrne has appointed Sara Servadio as Commissioner of Social Services, Mental Health & Youth Bureau, effective November 10, 2023, pursuant to Sections 10.01 and 10.08 of the Putnam County Charter as well as Article III, Title 7-B §116 of the New York State Social Services Law; and

**WHEREAS**, the Commissioner of Social Services, Mental Health & Youth Bureau is a term appointed position of 5 years; and

**WHEREAS**, the current term time frame began on April 1, 2019, and expires on April 1, 2024; and

**WHEREAS**, Ms. Servadio is being appointed to serve the remainder of the current term's time frame, after which, she would be eligible for a full five-year term; and

**WHEREAS**, the Personnel Committee of the Putnam County Legislature considered and recommends approval of this appointment, now therefore be it

**RESOLVED**, that the Legislature hereby confirms the appointment of Sara Servadio as Commissioner of Social Services, Mental Health & Youth Bureau for Putnam County pursuant to Sections 10.01 and 10.08 of the Putnam County Charter as well as Article III, Title 7-B §116 of the New York State Social Services Law; and be it further

**RESOLVED**, that Sara Servadio shall serve the remainder of the current term time frame as stated above; and be it further

**RESOLVED**, that this appointment shall comply with the requirements to file an Oath of Office pursuant to New York State law.

**BY ROLL CALL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6e – Approval/ Financial Disclosure List For the Year 2024 Filing Recommended by the Putnam County Personnel Officer Pursuant to Code Section 55-7 was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #241**

**APPROVAL/ FINANCIAL DISCLOSURE LIST FOR THE YEAR 2024 FILING  
RECOMMENDED BY THE PUTNAM COUNTY PERSONNEL OFFICER PURSUANT TO  
CODE SECTION 55-7**

**WHEREAS, Section 55-7 of the Code of Putnam County requires that the Legislature annually by resolution determine which officers and employees of Putnam County are required to comply with the disclosure requirements of Chapter 55 of the County's Code; and**

**WHEREAS, pursuant to Section 55-7 of the Putnam County Code, the County Personnel Officer has submitted his recommendations for officers and employees subject to the County's Financial Disclosure Reporting requirements indicating which officers and employees must file the Policy Form and which officers and employees must file the Advisory Form; and**

**WHEREAS, the Putnam County Legislature has reviewed and recommends the adoption of said recommendation of the Personnel Officer; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby determines that those officers and employees of Putnam County delineated on the annexed list recommended by the Putnam County Officer of Personnel are required to comply with the disclosure requirements contained in Chapter 55 of the Code of Putnam County by filing the designated disclosure form as contained in the recommendation.**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6f – Approval/ New Putnam County Drug and Alcohol Policy was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Nacerino stated that she vehemently hates this drug. She stated that she will support this reluctantly because of freedom, but she cannot express enough how damaging this drug is to our society and to all of our children.**

**RESOLUTION #242**

**APPROVAL/ NEW PUTNAM COUNTY DRUG AND ALCOHOL POLICY**

**WHEREAS, the Marihuana Regulation & Taxation Act (MRTA) was signed into law on March 31, 2021, legalizing adult-use cannabis in New York State;**

**WHEREAS, the MRTA amended Section 201-D of the New York Labor Law including cannabis as a legal consumable product; and**

**WHEREAS, employers are prohibited from discriminating against employees based on the employee's use of cannabis outside of the workplace, outside of work hours, and without use of the employer's equipment or property; and**



WHEREAS, employers may prohibit use if required by law, if an employer will be in violation of Federal law, if a Federal contract will be lost, or if an employee is exhibiting articulable symptoms of impairment and it is affecting employee performance or safety; and

WHEREAS, outside of those limited exceptions, employers may not prohibit cannabis outside of the workplace, just as they cannot prohibit the use of alcohol or tobacco; and

WHEREAS, the Putnam County Drug and Alcohol Policy as currently written does not consider this legislative change; now therefore be it

RESOLVED, that a new policy must be adopted; and be it further

RESOLVED, that the new policy does not exceed the allowances under the Labor Law; and be it further

RESOLVED, that this policy follows all Federal and State laws regarding the use of cannabis by, and testing of cannabis in our employees; and be it further

RESOLVED, that this policy strictly prohibits the use or possession of cannabis by all employees during the workday; and be it further

RESOLVED, that this policy strictly prohibits all employees from being under the influence of cannabis products throughout the workday; and be it further

RESOLVED, that the Putnam County Legislature adopt the new Putnam County Drug and Alcohol Policy in the form attached hereto.

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

#### PHYSICAL SERVICES COMMITTEE

(Chairman Gouldman, Legislators Castellano & Montgomery)

Item #6g – Approval/ Budgetary Amendment (23A068)/ Finance/ Putnam Golf Course was next. Chairman Jonke recognized Legislator Gouldman, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

#### RESOLUTION #243

#### APPROVAL/ BUDGETARY AMENDMENT (23A068)/ FINANCE/ PUTNAM GOLF COURSE

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A068) to provide for operational funding through the end of the year based on the increase activity at the Putnam Golf Course in 2023; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

#### Increase Appropriations:

10085000 54646	Contracts – PGC	200,000
10085000 54646 10149	Contracts – Homestyle	200,000

#### Increase Estimated Revenues:

10085000 420031	Putnam Golf Course – Income	200,000
10085000 420031 10149	Putnam Golf Course – Homestyle	200,000

2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

Item #6h – Approval/ Budgetary Amendment (23A070)/ Department of Public Works/ State of Emergency Storm Damage 7/9/23 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

Legislator Castellano stated that the Department of Public Works has done a fantastic job with the recovery from the storm damage.

**RESOLUTION #244**

**APPROVAL/ BUDGETARY AMENDMENT (23A070)/ DEPARTMENT OF PUBLIC WORKS/ STATE OF EMERGENCY STORM DAMAGE 7/9/23**

WHEREAS, per Resolution #160 of 2023, \$1 million was allocated to cover initial costs associated with emergency measures to repair and reopen various County Roads that endured flood damage from the storm event which occurred throughout Putnam County on July 9, 2023; and

WHEREAS, repair projects located on North Lake Blvd. in Mahopac, Harmony Hill Road in Patterson, and Oscawana Lake Road in Putnam Valley have been inspected by FEMA representatives and were deemed eligible for full reimbursement; and

WHEREAS, as emergency repairs are still in progress, and the initial allocation of \$1 million is running out, the Commissioner of DPW has requested an additional \$500,000 to continue the necessary repair work; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020 52309	Transfer Out – Capital	500,000
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**Increase Estimated Revenues:**

10131000 424011	Interest & Earnings	500,000
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**CAPITAL FUND:**

**Increase Appropriations:**

55197000 53000 52309	State of Emergency Damage 7/9/23	500,000
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**Increase Estimated Revenues:**

55197000 428601 52309	Transfer In – General	500,000
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2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6i - Approval/ Fund Transfer (23T363)/ Department of Public Works/ Machine Maintenance was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #245**

**APPROVAL/ FUND TRANSFER (23T363)/ DEPARTMENT OF PUBLIC WORKS/ MACHINE MAINTENANCE**

**WHEREAS, the Commissioner of the Department of Public Works has requested a fund transfer (23T363) for load bank tests needed on generators in 2023; and WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>10511100 54646</b>	<b>Facilities Contracts</b>	<b>26,148</b>
<b>Increase:</b>		
<b>10511100 54510</b>	<b>Facilities Machine Maintenance</b>	<b>26,148</b>
	<b>2023 Fiscal Impact – 0 –</b>	
	<b>2024 Fiscal Impact – 0 –</b>	

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6j – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (19CP09) (Roof Replacements at Three County Facilities) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #246**

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ AMEND (19CP09) (Roof Replacements at Three County Facilities)**

**WHEREAS, by Resolution #123 of 2019, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #19CP09 – Roof Replacements – Cornerstone Park, Salt Shed at Carmel location & Salt Shed at Patterson location, at a cost not to exceed \$99,000; and**

**WHEREAS, by Resolution #118 of 2021, the Putnam County Legislature approved an amendment to Project #19CP09, adding an additional \$20,000 to provide ongoing maintenance to County facility roofs; and**

**WHEREAS, by Resolution #108 of 2022, the Putnam County Legislature approved an amendment to Project #19CP09, adding an additional \$45,000 towards the roof replacement of the Schweiger Hall building at Camp Wilbur Herrlich; and**

**WHEREAS, the Commissioner of DPW has proposed an additional amount of \$75,000 for repairs at Building 2 at the Donald B. Smith Campus and the Koehler Senior Center; and**

**WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature approved and authorized the expenditure of \$75,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:**

**19CP09 – Roof Replacements**

**\$ 99,000 – Approved by Resolution #123 of 2019  
20,000 – Approved by Resolution #118 of 2021  
45,000 – Add'l Funding – Schweiger Hall Bldg Roof at Camp Herrlich  
75,000 – Bldg 2 Donald B. Smith Campus & Koehler Senior Center  
\$239,000 – Project cost not to be exceeded**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6k – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (20CP04) (Concrete Sidewalk & Stair Safety Repair Program) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #247**

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ AMEND (20CP04) (Concrete Sidewalk & Stair Safety Repair Program)**

**WHEREAS, by Resolution #120 of 2020, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #20CP04 – Concrete Sidewalk & Stair Safety Repair Program for County facilities at a cost not to exceed \$50,000; and**

**WHEREAS, most recently a successful and substantial repair was made to the sidewalks and stairs at the Bureau of Emergency Services; and**

**WHEREAS, the Commissioner of DPW has proposed an additional amount of \$100,000 for the continuation of this safety program on an as needed basis throughout our County facility locations to keep them safe and in a state of good repair; and**

**WHEREAS, funds are needed to undertake repairs between and along Buildings 1 and 2 at the Donald B. Smith Campus; and**

**WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it**

RESOLVED, that the Putnam County Legislature approved and authorized the expenditure of \$100,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

**20CP04 – Concrete Sidewalk & Stair Safety Repair Program**

\$ 50,000 – Approved by Resolution #120 of 2020  
100,000 - Donald B. Smith Campus Buildings 1 & 2  
\$150,000 – Project cost not to be exceeded

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

Item #6L – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (22CP01) (Flooring Repair & Replacement at Various County Facilities) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

**RESOLUTION #248**

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ AMEND (22CP01)** (Flooring Repair & Replacement at Various County Facilities)

WHEREAS, by Resolution #109 of 2022, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #22CP01 – Flooring Repair & Replacement at Various County Facilities of \$100,000, to fund specific and programmatic replacement of aging, worn, and damaged flooring in County facilities; and

WHEREAS, by Resolution #261 of 2022, the Putnam County Legislature approved an amendment to Project #22CP01, adding an additional \$75,000 to continue the program; and

WHEREAS, by Resolution #100 of 2023, the Putnam County Legislature approved an amendment to Project #22CP01, adding an additional \$80,000 to continue the program; and

WHEREAS, the Commissioner of DPW has proposed an additional amount of \$100,000 for the continuation of this flooring program on an as needed basis throughout our County facilities to keep them safe and in a state of good repair; and

WHEREAS, funds are needed to complete floor repair/replacement at the Department of Social Services and the Probation Department; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approved and authorized the expenditure of \$100,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

**22CP01 – Flooring Repair & Replacement at Various County Facilities**

\$120,000 – Approved by Resolution #109 of 2022  
75,000 - Approved by Resolution #261 of 2022  
80,000 - Approved by Resolution #100 of 2023  
100,000 – Additional Funding for DSS & Probation Departments

**\$375,000 – Total Project cost not to be exceeded**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6m – Approval/ SEQRA/ Negative Declaration/ DPW Fair Street Maintenance Facility/ Town of Patterson was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #249**

**APPROVAL/ SEQRA/ NEGATIVE DECLARATION/ DPW FAIR STREET MAINTENANCE FACILITY/ TOWN OF PATTERSON**

**WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County project referred to as the “DPW Fair Street Maintenance Facility” (the “Project”); and**

**WHEREAS, the purpose of the Project is to replace the existing DPW maintenance structure at the 841 Fair Street DPW Maintenance Facility with a pre-engineered metal 200' x 45' structure (roughly 9,000 ft) that will serve as the hub for road maintenance and snow operations. It will house the plow truck fleet, Brine Operations, other equipment storage, an office (for admin, scheduling, dispatch and salt tracking) and a bunk room for overnight road maintenance. Additionally, the County plans to construct a new salt storage building on the western side of the property. This building will be a 60' x 128' hi-arch gambrel roof structure; and**

**WHEREAS, the new Highway Maintenance Building will be shifted slightly north compared to the existing building. There is minimal site work and or grading required. The existing site is impervious pavement. Therefore, there will be no increase in impervious surfaces as a result of this project. A retaining wall system will be constructed to create the building pad and the loading dock for the Salt Storage.; and**

**WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617”); and**

**WHEREAS, on October 3, 2023, as part of Resolution #23- 189, the County Legislature issued an Unlisted Action determination for the above referenced Project, and declared its intent to serve as Lead Agency with respect to SEQRA; and**

**WHEREAS, a short Environmental Assessment form (EAF) was prepared for the Project; and**

**WHEREAS, the EAF and associated documentation was circulated to all involved and interested agencies for the requisite 30 days with a Notice of the Putnam County Legislature’s Intent to Serve as Lead Agency and no objections were received thereto; and**

**WHEREAS, the Putnam County Legislature, acting as Lead Agency, conducted a coordinated environmental review in accordance with 6 NYCRR Part 617.6; and**

**WHEREAS, based upon a careful review of the action as a whole, of the EAF and the criteria set forth in 6 NYCRR Part 617.7(c), it has been determined that the proposed project will not result in any potential significant adverse environmental impacts; now therefore be it**

**RESOLVED**, the Putnam County Legislature, as Lead Agency, determines that the proposed project will not have any potential significant adverse impacts and a Draft Environmental Impact Statement will not be prepared; and be it further

**Resolved**, that in accordance with 6 NYCRR Part 617, the Putnam County Legislature, as Lead Agency, hereby accepts and adopts the Negative Declaration prepared in connection with the DPW Fair Street Maintenance Facility project, a copy of which is annexed hereto and made a part hereof as Schedule "A", and be it further **RESOLVED**, that this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6n – Support/ Approve Continuing the Putnam County Parking and Transfer Program and the Intercity Bus/ Mass Transportation Joint Service Agreement to Operate the Croton Falls Commuter Shuttle and Park & Ride Facilities was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #250**

**SUPPORT/ APPROVE CONTINUING THE PUTNAM COUNTY PARKING AND TRANSFER PROGRAM AND THE INTERCITY BUS/MASS TRANSPORTATION JOINT SERVICE AGREEMENT TO OPERATE THE CROTON FALLS COMMUTER SHUTTLE AND PARK & RIDE FACILITIES**

**WHEREAS**, the County of Putnam and the New York State Department of Transportation entered into a Federal Aid Municipal Service Contract for the Putnam County Parking and Transfer Program encompassed by New York State Contract No. C017679 dated October 2, 2002, together with Supplemental Agreement Nos. 1, 2, 3 and 4 dated October 1, 2004, January 1, 2007, November 13, 2009, June 22, 2018 respectively, which have all now expired; and

**WHEREAS**, the County of Putnam and the New York State Department of Transportation entered into an Intercity Bus/Mass Transportation Joint Service Agreement in connection with the Putnam County Parking and Transfer Program, formerly Project ID Number 8822.84.12A, and Putnam County Croton Falls Commuter Shuttle, formerly Project ID Number 8822.44.12H, collectively Comptroller's Contract No. D035345 and Supplemental Agreement Nos. 1 through 5 dated August 10, 2016, November 24, 2017, June 22, 2018, February 4, 2020 and January 1, 2022 respectively, which have all now expired; and

**WHEREAS**, the County of Putnam and the New York State Department of Transportation entered into Supplemental Agreement No.1 to the Intercity Bus/Mass Transportation Joint Service Agreement No. C040127, formerly Project ID Number 8823.88, dated July 6, 2021, and subsequently Contract No. C040392, formerly Project ID Number 8824.13, dated January 1, 2022, which has now expired; and

**WHEREAS**, the County of Putnam and the New York State Department of Transportation continue their combined efforts to improve and enhance transportation services in Putnam County, such services provided by and through the Putnam Area Rapid Transit (PART) system, and includes, without limitation, expanding and/or making connections to the regional transit services network, as set forth in the Intercity Bus/Mass

Transportation Joint Service Agreement No. C040392 Supplemental Agreement No. 1, collectively Project ID Number 8824.13, attached hereto as Schedule "A"; and

WHEREAS, the County of Putnam transportation system's continued operation of the Croton Falls Commuter Shuttle between Mahopac and Croton Falls will continue to improve, enhance, and expand transportation services in Putnam County in support of the aforesaid collaborative efforts between the County of Putnam and the New York State Department of Transportation; and

WHEREAS, the Putnam County Legislature, together with the County Executive, recommends and approves the continuation of the Putnam County Parking and Transfer Program and Putnam County transportation system to operate the Croton Falls Commuter Shuttle, as aforesaid; now, therefore, be it

RESOLVED, that the County of Putnam be and is hereby authorized to enter into the Intercity Bus/Mass Transportation Joint Service Agreement No. C040392 Supplemental Agreement No. 1, attached hereto as Schedule "A," with the New York State Department of Transportation for the maintenance of the Park and Ride Lots in Putnam County and payment for passenger transfers between PART and other commuter transportation systems, as well as for the operation of the Croton Falls Commuter Shuttle, collectively Project ID Number 8824.13; and be it further

RESOLVED, that payments made to the County of Putnam under the Intercity Bus/Mass Transportation Joint Service Agreement No. C040392 Supplemental Agreement No. 1 between the County of Putnam and the New York State Department of Transportation for the Putnam County Parking and Transfer Program shall not, except as otherwise may hereafter be agreed to between Putnam County and New York State, exceed \$66,000 in monthly reimbursements (Federal: \$52,800; State: \$13,200; County: \$0) for the period of January 1, 2023 through December 31, 2024 with a total contract amount of \$574,000; and be it further

RESOLVED, that payments made to the County of Putnam under the Intercity Bus/Mass Transportation Joint Service Agreement No. C040392 Supplemental No. 1 between Putnam County and New York State for the operation of the Park & Ride facilities for the period January 1, 2023 through December 31, 2024 or such period as otherwise may be agreed to between Putnam County and New York State, are not to exceed \$104,000 (Federal \$83,200; State \$20,800, County \$0); and be it further

RESOLVED, that the Putnam County Legislature authorizes the County Executive, or his/her duly appointed designee, to take such actions and execute such documents as may be necessary and appropriate to effectuate the intents and purposes set forth above.

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

Item #6o – Approval/ Conveyance of a Certain County Property to the Town of Kent Pursuant to Chapter 31 of the Putnam County Code was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Goldman moved the following:

Chairman Jonke stated that these parcels will be useful to the Town of Kent Highway Department. He explained that this represents a collaborative effort between the town and County governments.

**RESOLUTION #251**



**APPROVAL/CONVEYANCE OF A CERTAIN COUNTY PROPERTY TO THE TOWN OF KENT  
PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE**

**WHEREAS, by tax deed the County of Putnam acquired title to certain parcels located in the Town of Kent designated as Tax Map nos. 22.-2-28 and 22.-2-29 (the "Parcels"); and**

**WHEREAS, the Town of Kent (the "Town"), through the Kent Highway Superintendent, has requested that the County convey the Parcels to the Town so that the Town may use said Parcels to expand operations at the contiguous Kent Highway facility; and**

**WHEREAS, Putnam County Code § 31-8 permits such a conveyance when it is for a public use and in the best interests of the County; and**

**WHEREAS, the Putnam County Legislature has determined that conveying the Parcels to the Town for Kent Highway Department purposes will constitute a public use and be in the best interests of the County; now therefore be it**

**RESOLVED, that the Parcels, designated as Tax Map nos. 22.-2-28 and 22.-2-29, be conveyed to the Town of Kent to be used for a public use; and be it further**

**RESOLVED, that the County Executive is authorized to sign a quitclaim deed to the Parcels conveying them to the Town of Kent after approval of the County Attorney, Commissioner of Finance and Director of Real Property Tax Services; and be it further**

**RESOLVED, that said quitclaim deed shall reserve to the County an interest, whereby the subject parcels shall revert to the County in the event that they are used for other than a public purpose and benefit; and be it further**

**RESOLVED, that the County Attorney is hereby authorized to take whatever action is necessary in order to effectuate this Resolution; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6p – Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owners Pursuant to Chapter 31 of the Putnam County Code/ Town of Kent / Tax Map #33.42-2-54 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**Chairman Jonke explained that this is a substandard property that will be placed back on the tax rolls.**

**RESOLUTION #252**

**APPROVAL/ACCPETANCE OF OFFER TO PURCHASE A CERTAIN COUNTY PROPERTY  
BY THE CONTIGUOUS OWNERS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY  
CODE/ TOWN OF KENT / TAX MAP #33.42-2-54**

**WHEREAS, the County is the current owner of the property listed in the attached Schedule "A", and designated as Tax Map No. 33.42-2-54 in the Town of Kent (hereinafter the "Property"); and**

**WHEREAS, the Property was acquired by tax foreclosure proceedings pursuant to Article 11 of the New York State Real Property Tax Law; and**

**WHEREAS, the Property is substandard and improvements under existing zoning regulations and physical conditions would be impractical; and**

**WHEREAS, the Property has previously been offered for sale at public auction and failed to sell; and**

**WHEREAS, the Property is not needed for use by the County or another municipality; and**

**WHEREAS, Jason J. Kinash and Jacqueline Kinash (hereinafter "Contiguous Owners"), has offered to purchase the Property for the sum of five hundred dollars (\$500.00), said offer is attached as Schedule "B"; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney have reviewed said offer and believe it to be an offer for fair value and in the best interests of the County; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney recommend that the Property should be sold to the Contiguous Owners pursuant to Section 31-8(B)(2)(d) of the Putnam County Code in exchange for the sum of five hundred dollars (\$500.00); and**

**WHEREAS, the Putnam County Legislature has further determined that it would be most beneficial to sell and transfer the Property to the Contiguous Owners pursuant to Section 31-8(B)(2)(d) of the Putnam County Code rather than at a public auction; and**

**WHEREAS, the Putnam County Legislature has determined that any such sale should be conditioned upon the Contiguous Owners' agreement that the Property should be merged with their contiguous parcel; now therefore be it**

**RESOLVED, that the Property identified in the attached Schedule "A" is substandard and improvements under existing zoning regulations and physical conditions would be impractical, and the Property is not needed for use by the County or another municipality; and be it further**

**RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-8(B)(2)(d) of the Putnam County Code, it is the determination of the Putnam County Legislature that it would be most beneficial for the Property to be sold to the Contiguous Owners, Jason J. Kinash and Jacqueline Kinash, for the sum of five hundred dollars (\$500.00), such sum being for fair market value; and be it further**

**RESOLVED, that the Commissioner of Finance in cooperation with the Director of Real Property Tax Services and the County Attorney is authorized to accept the offer of the Contiguous Owners to purchase the Property for the sum of five hundred dollars (\$500.00); and be it further**

**RESOLVED, that the Commissioner of Finance shall notify the Contiguous Owners, in writing, of the County of Putnam's acceptance of the offer to purchase the Property for five hundred dollars (\$500.00), conditioned upon the merger of the contiguous parcels; and be it further**

**RESOLVED, that upon the receipt of the purchase money the County Attorney is authorized to convey the Property to the Contiguous Owners in an "as is" condition by quitclaim deed, which shall provide that it will be automatically merged with Town of Kent Tax Map No.: 33.42-2-49; and be it further**

**RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the sale of the Property between the County of Putnam and the Contiguous Owners in the manner approved herein; and be it further**

**RESOLVED, that the Putnam County Executive shall be authorized to execute said quitclaim deed; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6q – Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owner Pursuant to Chapter 31 of the Putnam County Code/ Town of Kent/ Tax Map #33.80-1-9 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**Chairman Jonke stated that this will also go back on the tax rolls.**

**RESOLUTION #253**

**APPROVAL/ACCEPTANCE OF OFFER TO PURCHASE A CERTAIN COUNTY PROPERTY BY THE CONTIGUOUS OWNER PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE / TOWN OF KENT/ TAX MAP #33.80-1-9**

**WHEREAS, the County is the current owner of the property listed in the attached Schedule “A”, and designated as Tax Map No. 33.80-1-9 in the Town of Kent (hereinafter the “Property”); and**

**WHEREAS, the Property was acquired by tax foreclosure proceedings pursuant to Article 11 of the New York State Real Property Tax Law; and**

**WHEREAS, the Property is substandard and improvements under existing zoning regulations and physical conditions would be impractical; and**

**WHEREAS, the Property has previously been offered for sale at public auction and failed to sell; and**

**WHEREAS, the Property is not needed for use by the County or another municipality; and**

**WHEREAS, Sarah Ann Gadonniex (hereinafter “Contiguous Owner”), has offered to purchase the Property for the sum of one thousand three hundred dollars (\$1,300.00), said offer is attached as Schedule “B”; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney have reviewed said offer and believe it to be an offer for fair value and in the best interests of the County; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney recommend that the Property should be sold to the Contiguous Owner pursuant to Section 31-8(B)(2)(d) of the Putnam County Code in exchange for the sum of one thousand three hundred dollars (\$1,300.00); and**

**WHEREAS, the Putnam County Legislature has further determined that it would be most beneficial to sell and transfer the Property to the Contiguous Owner pursuant to Section 31-8(B)(2)(d) of the Putnam County Code rather than at a public auction; and**

**WHEREAS, the Putnam County Legislature has determined that any such sale should be conditioned upon the Contiguous Owner’s agreement that the Property should be merged with her contiguous parcel; and**

**WHEREAS, the Contiguous Owner’s offer provides that the Property will be merged with her parcel; now therefore be it**

**RESOLVED, that the Property identified in the attached Schedule “A” is substandard and improvements under existing zoning regulations and physical conditions would be impractical, and the Property is not needed for use by the County or another municipality; and be it further**

**RESOLVED**, that pursuant to the authority vested in the Putnam County Legislature in Section 31-8(B)(2)(d) of the Putnam County Code, it is the determination of the Putnam County Legislature that it would be most beneficial for the Property to be sold to the Contiguous Owner, Sarah Ann Gadonniex, for the sum of one thousand three hundred dollars (\$1,300.00), such sum being for fair market value; and be it further

**RESOLVED**, that the Commissioner of Finance in cooperation with the Director of Real Property Tax Services and the County Attorney is authorized to accept the Contiguous Owner's offer to purchase the Property for the sum of one thousand three hundred dollars (\$1,300.00); and be it further

**RESOLVED**, that the Commissioner of Finance shall notify the contiguous property owner, in writing, of the County of Putnam's acceptance of the offer to purchase the Property for one thousand three hundred dollars (\$1,300.00), and to thereafter merge the Property with the contiguous parcel; and be it further

**RESOLVED**, that upon the receipt of such purchase money, the County Attorney is authorized to convey the Property to the Contiguous Owner in an "as is" condition by quitclaim deed, which shall provide that it will be automatically merged with Town of Kent Tax Map No.: 33.80-1-8; and be it further

**RESOLVED**, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the sale of the Property between the County of Putnam and the Contiguous Owner in the manner approved herein; and be it further

**RESOLVED**, that the Putnam County Executive shall be authorized to execute said quitclaim deed; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6r – Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owners Pursuant to Chapter 31 of the Putnam County Code / Town of Kent/ Tax Map #22.74-1-88 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #254**

**APPROVAL/ACCEPTANCE OF OFFER TO PURCHASE A CERTAIN COUNTY PROPERTY BY THE CONTIGUOUS OWNERS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE / TOWN OF KENT/ TAX MAP #22.74-1-88**

**WHEREAS**, the County is the current owner of the property listed in the attached Schedule "A", and designated as Tax Map No. 22.74-1-88 in the Town of Kent (hereinafter the "Property"); and

**WHEREAS**, the Property was acquired by tax foreclosure proceedings pursuant to Article 11 of the New York State Real Property Tax Law; and

**WHEREAS**, the Property is substandard and improvements under existing zoning regulations and physical conditions would be impractical; and

**WHEREAS**, the Property has previously been offered for sale at public auction and failed to sell; and

**WHEREAS**, the Property is not needed for use by the County or another municipality; and

**WHEREAS, Michael Bondra and Angela Bondra (hereinafter "Contiguous Owners"), have offered to purchase the Property for the sum of five hundred dollars (\$500.00), said offer is attached as Schedule "B"; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney have reviewed said offer and believe it to be an offer for fair value and in the best interests of the County; and**

**WHEREAS, the Commissioner of Finance, the Director of Real Property Tax Services, and the County Attorney recommend that the Property should be sold to the Contiguous Owners pursuant to Section 31-8(B)(2)(d) of the Putnam County Code in exchange for the sum of five hundred dollars (\$500.00); and**

**WHEREAS, the Putnam County Legislature has further determined that it would be most beneficial to sell and transfer the Property to the Contiguous Owners pursuant to Section 31-8(B)(2)(d) of the Putnam County Code rather than at a public auction; and**

**WHEREAS, the Putnam County Legislature has determined that any such sale should be conditioned upon the Contiguous Owners' agreement that the Property should be merged with their contiguous parcel; now therefore be it**

**RESOLVED, that the Property identified in the attached Schedule "A" is substandard and improvements under existing zoning regulations and physical conditions would be impractical, and the Property is not needed for use by the County or another municipality; and be it further**

**RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-8(B)(2)(d) of the Putnam County Code, it is the determination of the Putnam County Legislature that it would be most beneficial for the Property to be sold to the Contiguous Owners, Michael Bondra and Angela Bondra, for the sum of five hundred dollars (\$500.00), such sum being for fair market value; and be it further**

**RESOLVED, that the Commissioner of Finance in cooperation with the Director of Real Property Tax Services and the County Attorney is authorized to accept the offer of the Contiguous Owners to purchase the Property for the sum of five hundred dollars (\$500.00); and be it further**

**RESOLVED, that the Commissioner of Finance shall notify the Contiguous Owners, in writing, of the County of Putnam's acceptance of the offer to purchase the Property for five hundred dollars (\$500.00), conditioned upon the merger of the contiguous parcels; and be it further**

**RESOLVED, that upon the receipt of the purchase money the County Attorney is authorized to convey the Property to the Contiguous Owners in an "as is" condition by quitclaim deed, which shall provide that it will be automatically merged with Town of Kent Tax Map No.: 22.74-1-87; and be it further**

**RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the sale of the Property between the County of Putnam and the Contiguous Owners in the manner approved herein; and be it further**

**RESOLVED, that the Putnam County Executive shall be authorized to execute said quitclaim deed; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairwoman Addonizio, Legislators Ellner & Gouldman)**

**Item #6s - Approval/ Re-Appointments/ Putnam County Plumbing & Mechanical Trades Board was next. Chairman Jonke stated that the Chairwoman of the Rules Committee was absent therefore he recognized Legislator Ellner, member of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Addonizio and Gouldman, Legislator Ellner moved the following:**

**RESOLUTION #255**

**APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY PLUMBING & MECHANICAL TRADES BOARD**

**RESOLVED, that the following be re-appointed to the Putnam County Plumbing & Mechanical Trades Board pursuant to Section 190-6(D) of the Putnam County Code:**

**Russell Bleakley, Town of Carmel, as (D(2)) Master Plumber, for a three (3) year term, said term to expire December 31, 2026.**

**Robert Sleight, Town of Carmel, as (D(7)) LP Gas Representative, for a three (3) year term, said term to expire December 31, 2026.**

**And be it further**

**RESOLVED, that these re-appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6t - Approval/ Re-Appointments/ Electrical Examiners Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Addonizio and Gouldman, Legislator Ellner moved the following:**

**RESOLUTION #256**

**APPROVAL/ RE-APPOINTMENTS/ ELECTRICAL EXAMINERS BOARD**

**RESOLVED, that the following be re-appointed to the Putnam County Board of Electrical Examiners:**

**Ronald Massaro, Town of Philipstown, as Low Voltage/Limited Communications Technician, for a three (3) year term, said term to expire December 31, 2026.**

**John Morrison, Town of Kent, as PC Code Section 145-6(D1) Master Electrician Representative, for a three (3) year term, said term to expire December 31, 2026.**

**Ronald Williams, Town of Carmel, as PC Code Section 145-6(D1) Master Electrician Representative, for a three (3) year term, said term to expire December 31, 2026.**

**And be it further**

**RESOLVED**, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6u - Approval/ Appointment/ Putnam County Home Improvement Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Addonizio and Gouldman, Legislator Ellner moved the following:**

**RESOLUTION #257**

**APPROVAL/ APPOINTMENT/ PUTNAM COUNTY HOME IMPROVEMENT BOARD**

**RESOLVED**, that the following be appointed to the Putnam County Home Improvement Board:

**Steven Beers, Town of Carmel, as a Tradesman, to fill the unexpired term of Steven Korin to expire December 31, 2023, for a two (2) year term to expire December 31, 2025.**

**And be it further**

**RESOLVED**, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6v - Approval/ Re-Appointments/ Putnam County Home Improvement Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Addonizio and Gouldman, Legislator Ellner moved the following:**

**RESOLUTION #258**

**APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY HOME IMPROVEMENT BOARD**

**RESOLVED**, that the following be re-appointed to the Putnam County Home Improvement Board:

**Christopher Cusanelli, Town of Southeast, as an Engineer, for a two (2) year term to expire December 31, 2025.**

**Paul Harnish, Town of Carmel, as a Contractor for a two (2) year term, said term to expire December 31, 2025.**

**Charles Hull, Town of Carmel, as a Citizen Representative, for a two (2) year term, said term to expire December 31, 2025.**

Christopher Lyons, Town of Southeast, as a Tradesman, for a two (2) year term, said term to expire December 31, 2025.

And be it further

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

Item #6w – Approval/ Litigation Settlement/ Haughey v. County of Putnam was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Addonizio and Gouldman, Legislator Ellner moved the following:

Legislator Ellner made a motion to accept the revised resolution; seconded by Chairman Jonke. All in favor.

Legislator Ellner stated that it is the recommendation of the Law Department to accept this settlement.

Chairman Jonke clarified with Legislative Counsel if the revised resolution needed to be introduced as a new agenda item.

Legislative Counsel Firriolo stated that now that the revised has been accepted, when the resolution gets moved forward, the motion would be to vote on the original Item #6w or the revised Item #6w.

Chairman Jonke explained that a minor part of the language was revised.

Chairman Jonke made a motion to move the revised resolution; seconded by Legislator Nacerino.

RESOLUTION #259

APPROVAL/ LITIGATION SETTLEMENT/ HAUGHEY V. COUNTY OF PUTNAM

WHEREAS, following the vacating of his felony conviction for arson in connection with a fire at a business in Carmel, New York, on or about September 21, 2018, Plaintiff William Haughey (Plaintiff) commenced action against, *inter alia*, the County of Putnam, The Town of Carmel, Carmel Fire District and various other named defendants in United States District Court, Southern District of New York alleging civil rights violations resulting in his wrongful imprisonment, including an alleged denial of a fair trial by fabrication of evidence in violation of his due process rights; and

WHEREAS, Plaintiff sought recovery for financial damages in an undetermined amount as well as costs, disbursements, attorney's fees and interest; and

WHEREAS, the County's insurer, NYMIR, assigned the Portale Randazzo law firm, James A. Randazzo, Esq., to defend the County's interests in this matter which litigation has been handled by counsel since action was commenced in 2018; and

WHEREAS, Plaintiff has proposed a settlement with the County subject to the County Attorney's endorsement and Legislature's approval, in which the County, along



with two other named defendants, the Town of Carmel, and Carmel Fire District, would pay Plaintiff the total sum of three million (\$3,000,000.00) dollars with a proposed breakdown of six hundred thousand dollars (\$600,000.00) or 20% to be paid by the Carmel Fire District. Of the remaining \$2,400,000.00, 60% of that amount or one million four hundred forty thousand dollars (\$1,440,000.00) is to be paid by the County and 40% of that amount or nine hundred sixty thousand dollars (\$960,000.00) is to be paid by the Town of Carmel; and

WHEREAS, the County Attorney, the County's outside counsel, James A. Randazzo, Esq., and NYMIR's claims representative have now conditionally recommended the settlement as an alternative to trial and have determined what percentage of the proposed settlement will be paid by NYMIR on behalf of the County and Town of Carmel; and

WHEREAS, now that NYMIR has advised as to the respective amounts to be paid by each of the aforementioned defendants, the County Attorney and the County's outside counsel, have presented these updated figures to the Legislature and approve the proposed settlement as an alternative to trial so as to minimize the County's exposure and risk the potential for an exorbitant jury verdict; and

WHEREAS, the proposed settlement is in the public interest and would avoid the costs of further litigation, additional attorney's fees and costs and the risk of a high jury verdict; now therefore be it

RESOLVED, that the proposed settlement of this matter for the total sum of three million dollars (\$3,000,000.00), of which the County is responsible for the sum of one million four hundred forty thousand dollars (\$1,440,000.00) is hereby approved; and be it further

RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and Release with respect thereto.

**BY ROLL CALL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6x – Approval/ Request to Governor Hochul to Sign A250A/S01466, Authorizing Payments to Nonparticipating or Nonpreferred Providers of Ambulance Services Licensed Under Article 30 of the Public Health Law was next.**

Chairman Jonke made a motion to remove this item from the agenda. He explained that it was a request of the Governor to sign a bill. He stated that the governor signed the bill on November 17, 2023, therefore there is no longer a need to entertain this resolution. Seconded by Legislators Ellner and Sayegh. All in favor.

**APPROVAL / REQUEST TO GOVERNOR HOCHUL TO SIGN A250A/S01466,  
AUTHORIZING PAYMENTS TO NONPARTICIPATING OR NONPREFERRED PROVIDERS  
OF AMBULANCE SERVICES LICENSED UNDER ARTICLE 30 OF THE PUBLIC HEALTH  
LAW**

WHEREAS, the County of Putnam recognizes that the constant and quick availability of ambulance response is something that all of our citizens have grown accustomed to, and it is essential to the survivability of all New Yorkers when there is a medical crisis; and

WHEREAS, in New York State, ambulance companies are mandated responders. As such, most ambulance providers have no knowledge of the patient's ability to pay, or if or by whom they are insured, when a medical emergency or accidental event occurs.

**Ambulance service is one of the few medical services where payment is not expected at the time of service; and**

**WHEREAS, fair and direct reimbursement for those services is paramount to the financial stability and continued availability of ambulances to respond; and**

**WHEREAS, current law permits insurance companies to pay for ambulance service charges direct to the patient until and unless the ambulance company becomes a preferred provider of that specific insurance company; and**

**WHEREAS, it is not practical to expect ambulance services to have a preferred provider relationship with every insurance company, and it is the responsibility of the ambulance service to try to recoup payment for service from that patient; and**

**WHEREAS, all types of EMS providers routinely are not paid by the patient for ambulance services even though the patient receives payment from the insurance company. Especially as the financial crisis we are currently facing deepens, more and more patients are pocketing these funds; and**

**WHEREAS, the insurance company is not obligated to advise the ambulance company that they in fact paid the ambulance transport bill direct to the patient. This disconnect of information leads to confusion and furthers the lack of proper payment issue; and**

**WHEREAS, in June 2023, the New York State Legislature passed bills A250A and S01466, which are designed to assure that responding ambulance services will receive direct payment for all ambulance service transports upon submission of an invoice to the insurance company without the need for the responding ambulance company to be a preferred provider; now therefore be it**

**RESOLVED, that the Putnam County Legislature and the Putnam County Executive respectfully call upon Governor Hochul to sign A250A/S01466 to help our invaluable ambulance services receive the fair and direct reimbursement for their services from insurance companies to which they are entitled without having to become a preferred provider; and be it further**

**RESOLVED, that copies of this resolution be sent to Governor Hochul and to Putnam County's representatives in the New York State Senate and Assembly.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Ellner & Gouldman)**

**Item #6y – Approval/ Budgetary Amendment (23A073)/ Health Department/ Adolescent Tobacco Use Prevention Act (ATUPA)/ State Aid Grant Tobacco Awareness was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**Legislator Sayegh stated that there is an increased number of tobacco and vaping shops in Putnam County which then increases the number of compliance checks.**

**Legislator Ellner stated that with these compliance checks, many violations were found.**

**RESOLUTION #260**

**APPROVAL/ BUDGETARY AMENDMENT (23A073)/ HEALTH/ ADOLESCENT TOBACCO USE PREVENTION ACT (ATUPA)/ STATE AID GRANT TOBACCO AWARENESS**

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A073) to optimize the 2023-24 ATUPA – Tobacco Enforcement Grant for CY2023; and

WHEREAS, this amendment reflects additional expenses for increased compliance checks on the sale of vaping and tobacco products to minors and a hearing judge for any violations resulting from them; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

12023000 434015	State Aid Grant Tobacco Awareness	3,138
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**Increase Expenses:**

12023000 51093	St Aid Grant Tobacco Awareness – OT	1,800
12023000 54646	St Aid Grant Tobacco Awareness – Contracts	1,200
12023000 58002	St Aid Grant Tobacco Awareness – Soc Sec	<u>138</u>
		3,138

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

Item #6z – Approval/ Budgetary Amendment (23A076)/ Social Services/ Opioid Settlement Trust Monies / RFP 06-2023 was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #261**

**APPROVAL/ BUDGETARY AMENDMENT (23A076)/ SOCIAL SERVICES/ OPIOID SETTLEMENT TRUST MONIES / RFP 06-2023**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (23A076) to utilize up to \$719,364 of the Opioid Settlement Trust Monies pursuant to RFP-06-2023 to fund the agency’s evidence-based programs and strategies for preventing opioid misuse, opioid overdose, and connecting those to care and harm reduction services to abate the opioid epidemic in Putnam County; and

WHEREAS, this budgetary amendment would allow for an award to each provider and the award would not exceed the respective amount; and

WHEREAS, the award of the RFP is contingent upon Legislative approval of this budgetary amendment and proposers have not yet been notified; and

WHEREAS, once approved, and award notification will be issued and contractual terms and conditions, within the requirements of the RFP, will be negotiated separately with each proposer; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Appropriations:**

10431000 54646 10212	MH LGU – Contracts	245,000
10431000 54646 10213	MH LGU – Contracts	208,990
10431000 54646 10214	MH LGU – Contracts	80,594
10431000 54646 10215	MH LGU – Contracts	49,900
10431000 54646 10216	MH LGU – Contracts	134,880

**Increase Estimated Revenues:**

10431000 427350 10212	MH LGU – Opioid Sttlemnt	245,000
10431000 427350 10213	MH LGU – Opioid Sttlemnt	208,990
10431000 427350 10214	MH LGU – Opioid Sttlemnt	80,594
10431000 427350 10215	MH LGU – Opioid Sttlemnt	49,900
10431000 427350 10216	MH LGU – Opioid Sttlemnt	134,880

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6aa – Approval/ Budgetary Amendment (23A077)/ Planning/ New York Metropolitan Transportation Council (NYMTC) Distribution of NY/CT Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and NY/CT American Rescue Plan Act (ARPA)/ Federal Transit Funding for Fiscal Year FFY 2023 was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #262**

**APPROVAL/ BUDGETARY AMENDMENT (23A077)/ PLANNING/ NEW YORK METROPOLITAN TRANSPORTATION COUNCIL (NYMTC) DISTRIBUTION OF NY/CT CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) AND NY/CT AMERICAN RESCUE PLAN ACT (ARPA)/ FEDERAL TRANSIT FUNDING FOR FISCAL YEAR FFY 2023**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A077) for the distribution of NY & CT CRRSAA and NY & CT ARPA per resolution #530 and #531 from NYMTC regarding federal transit funding for federal fiscal year FFY 2023; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 52103	Capital Expenditures – NY/CT CRRSAA	854,699
55997000 53000 52103	Capital Expenditures – NY/CT ARPA	1,287,092

**Increase Estimated Revenues:**

55997000 445894 52103	Federal Aid – NY/CT CRRSAA	854,699
22997000 449898 52103	Federal Aid – NY/CT ARPA	1,287,092

2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6bb – Approval/ Budgetary Amendment (23A078)/ County Attorney/ Legal Services and Judgements & Claims/ Litigation Settlement Haughey vs. County of Putnam was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #263**

**APPROVAL/ BUDGETARY AMENDMENT (23A078)/ COUNTY ATTORNEY/ LEGAL SERVICES AND JUDGEMENTS & CLAIMS/ LITIGATION SETTLEMENT HAUGHEY VS. COUNTY OF PUTNAM**

**WHEREAS, the Putnam County Attorney has requested a budgetary amendment (23A078) to cover anticipated legal services through the end of the year; and**

**WHEREAS, funding is also required for the litigation settlement of Haughey vs. County of Putnam that was presented to the Rules Committee on November 16, 2023; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Appropriations:**

10142000 54125	Legal Services	100,000
10193000 54933	Judgement & Claims	100,000

**Increase Estimated Revenues:**

10131000 424011	Interest & Earnings	200,000
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2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6cc – Approval/ Budgetary Amendment (23A080)/ Planning / Transit Automatic Passenger Counter (APC) Project was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #264**

**APPROVAL/ BUDGETARY AMENDMENT (23A080)/ PLANNING / TRANSIT AUTOMATIC PASSENGER COUNTER (APC) PROJECT**

**WHEREAS, the Planning Department has been actively pursuing the purchase and installation of Automatic Passenger Counters for all Transit Vehicles that would allow the County to count and track passengers for reporting purposes; and**

**WHEREAS, the approximate cost for purchase and installation is \$140,000 for this Automatic Passenger Counter (APC) Project; and**

**WHEREAS, there is currently \$89,314 designated for this project in funding line 51711; and**

**WHEREAS, in addition, \$7,395 will be utilized from funding source TC-13-PUT; and**

**WHEREAS, the Commissioner of Planning is requesting that the balance of \$43,291 needed to proceed with said project be utilized from the NY/CT ARPA allocation of \$1,287,092 approved in Resolution #262 of 2023; and**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A080) to cover the purchase and installation of the (APC) project; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Decrease Appropriations:**

**55997000 53000 52103      Capital Expenditures – NY/CT ARPA      43,291**

**Increase Appropriations:**

**55997000 53000 51711      Capital Expenditures  
Automatic Passenger Counters      50,686**

**Decrease Estimated Revenues:**

**55997000 449898 52103      Federal Aid – NY/CT ARPA      43,291**

**Increase Estimated Revenues:**

**55997000 445970 51711      Federal Aid – Section 5307      43,291**

**55997000 435970 51711      State Aid – Section 5307      7,395**

**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #6dd – Approval/ Budgetary Amendment (23A081)/ Planning/ Federal Transit Administration Grant Award was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #265**

**APPROVAL/ BUDGETARY AMENDMENT (23A081)/ PLANNING/ FEDERAL TRANSIT  
ADMINISTRATION GRANT AWARD**

WHEREAS, Putnam County is in receipt of a U.S. Department of Transportation, Federal Transit Administration (FTA) Grant award in the amount of \$1,602,090.00; and  
 WHEREAS, funds will be used for the Maybrook Bikeway II Phase A, Rolling Stock purchases of Two (2) Hybrid Bus Trolleys, a Transit Bus, Four (4) Passenger Vans, and Project Administration; and  
 WHEREAS, Section 5307 funds will be used for the Maybrook Bikeway II Phase A, One (1) Hybrid Trolley Bus, Two (2) Passenger Vans, and Project Administration, and  
 WHEREAS, Congestion Mitigation & Air Quality Improvement (CMAQ) program funds will be used for Rolling Stock Purchase of One (1) Hybrid Trolley Bus, and Two (2) Passenger Vans; and  
 WHEREAS, Section 5339 funds will be used for the purchase of One (1) Transit Bus; and  
 WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A081) to account for said grant award; and  
 WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it  
**RESOLVED**, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 50309	Maybrook Bikeway II Phase A - PIN 8756.84	750,000
55997000 53000 51711	Transit Buses	752,090

**Decrease Appropriations:**

55997000 53000 52006	Transit – Sect 5307 FFY 2020	343,159
55997000 53000 52103	Transit – Sect 5307 FFY 2021	857,260

**Increase Estimated Revenues:**

55997000 445970 50309	Federal Aid – Maybrook II Phase A – PIN 8756.84	600,000
55997000 435970 50309	State Aid – Maybrook II Phase A – PIN 8756.84	75,000
55997000 428601 50309	Local Share – Transfer from General Fund	75,000
55997000 445970 51711	Federal Aid – Transit Buses	601,672
55997000 435970 51711	State Aid - Transit Buses	75,209
55997000 428601 51711	Local Share – Transfer from General Fund	75,209

**Decrease Estimated Revenues:**

55997000 445970 52006	Federal Aid – Section 5307 FFY 2020	274,527
55997000 435970 52006	State Aid – Section 5307 FFY 2020	34,316
57997000 428601 52006	Local Share – Transfer from General Fund	34,316
55997000 445970 52103	Federal Aid – Section 5307 FFY 2021	685,808
55997000 435970 52103	State Aid – Section 5307 FFY 2021	85,726
55997000 428601 52103	Local Share – Transfer from General Fund	85,726

2023 Fiscal Impact – 0 –  
 2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.

Item #6ee – Approval/ Budgetary Amendment (23A082)/ Planning/ Federal Transit Administration Grant Award was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #266**

**APPROVAL/ BUDGETARY AMENDMENT (23A082)/ PLANNING/ FEDERAL TRANSIT ADMINISTRATION GRANT AWARD**

WHEREAS, Putnam County is in receipt of a U.S. Department of Transportation, Federal Transit Administration (FTA) Grant award in the amount of \$750,000.00; and

WHEREAS, funds will be used for the Maybrook Bikeway II Phase A and Project Administration; and

WHEREAS, \$650,000 will be used to supplement funding for an ongoing project; and

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A082) to account for said grant award; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 50309	Maybrook II Phase A – PIN 8756.84	650,000
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**Decrease Appropriations:**

55997000 53000 52006	Transit – Sect 5307 FFY 2020	650,000
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**Increase Estimated Revenues:**

55997000 445970 50309	Fed Aid – Maybrook II Phase A - PIN 8756.84	520,000
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55997000 435970 50309	State Aid – Maybrook II Phase A - PIN 8756.84	65,000
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55997000 428601 50309	Local Share – Transfer from General	65,000
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**Decrease Estimated Revenues:**

55997000 445970 52006	Federal Aid – Section 5307 FFY 2020	520,000
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55997000 435970 52006	State Aid – Section 5307 FFY 2020	65,000
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57997000 428601 52006	Local Share – Transfer from General	65,000
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.



Item #6ff – Approval/ Fund Transfer (23T407)/ Sheriff’s Department/ Automotive Chargebacks was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #267**

**APPROVAL/ FUND TRANSFER (23T407)/ SHERIFF’S DEPARTMENT/ AUTOMOTIVE CHARGEBACKS**

WHEREAS, the Putnam County Sheriff has requested a fund transfer (23T407) to cover 3<sup>rd</sup> quarter and projected 4<sup>th</sup> quarter Chargebacks for Automotive from the Department of Public Works (DPW); and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

10311000 55370	Sheriff Admin: Chrgbk Automotive	12,000
14311000 55370	Narcotics: Chrgbk Automotive	6,500
13311000 55370	Communications: Chrgbk Automotive	1,000
17311000 55370	Sheriff Patrol: Chrgbk Automotive	<u>23,000</u>
		42,500

**Increase:**

15311000 55370	Civil: Chrgbk Automotive	5,000
32311000 55370	BCI: Chrgbk Automotive	13,500
10315000 55370	Jail: Chrgbk Automotive	1,000
16311000 55370	Youth Aid Brd: Chrgbk Automotive	<u>23,000</u>
		42,500

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Public on Agenda Items**

Scott Seaman, Town of Southeast resident thanked the County for the mental health services approved. He explained that this is a much-needed service. He stated that mental health issues are expanding into our senior groups, and especially into our youth and the schools. He stated that Senator Harckham’s office has provided aid directly to the Brewster and Carmel High Schools. He asked that the 211 system be improved. He explained how the Connecticut 211 services dispatches individuals directly to children in need in the schools.

**Item #9 - Recognition of Legislators**

**Legislator Ellner congratulated the Carmel RAMS Football Team and their coaches. He stated that it was a tough loss, but the fact that they made it to the State Championship showed a lot of grit and resolve. He stated that they should be very proud of what they were able to accomplish in getting to the State Championship Football game in two (2) of the last three (3) years.**

**Legislator Nacerino wished everyone a Happy Holiday Season and a healthy and Happy 2024.**

**Legislator Gouldman concurred in wishing everyone a Happy Holiday and Happy New Year.**

**There being no further business; at 7:40 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Ellner. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**



- 6b. **Approval/ Budgetary Amendment (23A069)/ Health Department/ Adolescent Tobacco Use Prevention Act (ATUPA) Fines**

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6c. **Approval/ Budgetary Amendment (23A071)/ Sheriff/ Department of Social Services/ Grant Award / Implementation of Police & Mental Health Co-Response Team/ Mental Health Clinician Position**
- 6d. **Approval/ Confirmation/ Appointment/ Commissioner of Social Services, Mental Health & Youth Bureau**
- 6e. **Approval/ Financial Disclosure List For the Year 2024 Filing Recommended by the Putnam County Personnel Officer Pursuant to Code Section 55-7**
- 6f. **Approval/ New Putnam County Drug and Alcohol Policy**

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Gouldman, Legislators Castellano & Montgomery)

- 6g. **Approval/ Budgetary Amendment (23A068)/ Finance/ Putnam Golf Course**
- 6h. **Approval/ Budgetary Amendment (23A070)/ Department of Public Works/ State of Emergency Storm Damage 7/9/23**
- 6i. **Approval/ Fund Transfer (23T363)/ Department of Public Works/ Machine Maintenance**
- 6j. **Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (19CP09) (Roof Replacements at Three County Facilities)**
- 6k. **Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (20CP04) (Concrete Sidewalk & Stair Safety Repair Program)**
- 6L. **Approval/ Department of Public Works/ Use of Capital Facility Reserve/ Amend (22CP01) (Flooring Repair & Replacement at Various County Facilities)**
- 6m. **Approval/ SEQRA/ Negative Declaration/ DPW Fair Street Maintenance Facility/ Town of Patterson**
- 6n. **Support/ Approve Continuing the Putnam County Parking and Transfer Program and the Intercity Bus/ Mass Transportation Joint Service Agreement to Operate the Croton Falls Commuter Shuttle and Park & Ride Facilities**
- 6o. **Approval/ Conveyance of a Certain County Property to the Town of Kent Pursuant to Chapter 31 of the Putnam County Code/ Town of Kent**

- 6p. **Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owners Pursuant to Chapter 31 of the Putnam County Code/ Town of Kent / Tax Map #33.42-2-54**
- 6q. **Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owner Pursuant to Chapter 31 of the Putnam County Code/ Town of Kent/ Tax Map #33.80-1-9**
- 6r. **Approval/ Acceptance of Offer to Purchase a Certain County Property by the Contiguous Owners Pursuant to Chapter 31 of the Putnam County Code / Town of Kent/ Tax Map #22.74-1-88**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairwoman Addonizio, Legislators Ellner & Gouldman)**

- 6s. **Approval/ Re-Appointments/ Putnam County Plumbing & Mechanical Trades Board**
- 6t. **Approval/ Re-Appointments/ Electrical Examiners Board**
- 6u. **Approval/ Appointment/ Putnam County Home Improvement Board**
- 6v. **Approval/ Re-Appointments/ Putnam County Home Improvement Board**
- 6w. **Approval/ Litigation Settlement/ Haughey v. County of Putnam**
- 6x. **Approval/ Request to Governor Hochul to Sign A250A/S01466, Authorizing Payments to Nonparticipating or Nonpreferred Providers of Ambulance Services Licensed Under Article 30 of the Public Health Law**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Ellner & Gouldman)**

- 6y. **Approval/ Budgetary Amendment (23A073)/ Health Department/ Adolescent Tobacco Use Prevention Act (ATUPA)/ State Aid Grant Tobacco Awareness**
- 6z. **Approval/ Budgetary Amendment (23A076)/ Social Services/ Opioid Settlement Trust Monies / RFP 06-2023**
- 6aa. **Approval/ Budgetary Amendment (23A077)/ Planning/ New York Metropolitan Transportation Council (NYMTC) Distribution of NY/CT Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and NY/CT American Rescue Plan Act (ARPA)/ Federal Transit Funding for Fiscal Year FFY 2023**
- 6bb. **Approval/ Budgetary Amendment (23A078)/ County Attorney/ Legal Services and Judgements & Claims/ Litigation Settlement Haughey vs. County of Putnam**

- 6cc. Approval/ Budgetary Amendment (23A080)/ Planning / Transit Automatic Passenger Counter (APC) Project**
- 6dd. Approval/ Budgetary Amendment (23A081)/ Planning/ Federal Transit Administration Grant Award**
- 6ee. Approval/ Budgetary Amendment (23A082)/ Planning/ Federal Transit Administration Grant Award**
- 6ff. Approval/ Fund Transfer (23T407)/ Sheriff's Department/ Automotive Chargebacks**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

# 4 (3)

YEAR END MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512

Tuesday December 19, 2023  
(Immediately following Audit & Admin. Mtg. starting @ 6:30 P.M.)

The meeting was called to order at 7:05 P.M. by Chairman Jonke who requested Legislator Castellano lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Ellner, Castellano, Crowley and Chairman Jonke were present. Legislators Nacerino and Sayegh were absent. Also present was Legislative Counsel Firriolo.

Item #4 – Pre-filed resolutions:

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairwoman Addonizio, Legislators Ellner & Gouldman)

Item #4a - Approval/ Litigation Settlement Agreement / Matthew Rivera v. County of Putnam was next. Chairman Jonke recognized Legislator Addonizio, Chairwoman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Addonizio moved the following:

**RESOLUTION #268**

**APPROVAL/ LITIGATION SETTLEMENT AGREEMENT / MATTHEW RIVERA V. COUNTY OF PUTNAM**

WHEREAS, on or about June 29, 2020, at approximately 2:00 a.m., Plaintiff Matthew Rivera, was walking on the Maybrook Trailways at or near where it crosses the East Bank of the Croton River in Brewster, New York, when he tripped and fell from the train trestle he was walking on to the ground far below sustaining severe injuries; and

WHEREAS, on or about September 16, 2020 Plaintiff Matthew Rivera commenced action against the County of Putnam, Metro North Commuter Railroad and the Metropolitan Transportation Authority in Supreme Court, Putnam County alleging that his injuries were caused, *inter alia*, by the defendants' failure to properly secure the train track and trestle, inadequate lighting in the area, and improperly maintained fence whereby Plaintiff obtained access to the train tracks and trestle; and

WHEREAS, Plaintiff sought recovery for compensatory damages in an undetermined amount as well as costs, disbursements, attorney's fees and interest; and

WHEREAS, the Claims Committee for the New York Municipal Insurance Reciprocal (NYMIR) recently arrived at a settlement value for this case of two hundred and fifty thousand (\$250,000.00) dollars; and

WHEREAS, Plaintiff agreed to a settlement with the County, subject to the Legislature's approval, in which the County agreed to pay Plaintiff the sum of two hundred and fifty thousand (\$250,000.00) dollars; and

**WHEREAS, the County Attorney, the County's outside counsel, James A. Randazzo, Esq., and NYMIR's claims representative have recommended the settlement as an alternative to trial; and**

**WHEREAS, counsel for the County of Putnam has in fact settled the matter with Plaintiff for the sum of two hundred and fifty thousand (\$250,000.00) dollars, and Plaintiff has executed the required General Release which, upon approval by the Legislature will be filed with the Court, thereby discontinuing this matter and allowing Plaintiff to receive his settlement payment in the agreed upon amount; and**

**WHEREAS, the aforementioned settlement is in the public interest and avoids the costs of further litigation, additional attorney's fees and costs and the risk of a high jury verdict; now therefore be it**

**RESOLVED, that the proposed settlement of this matter for the sum of two hundred and fifty thousand (\$250,000.00) dollars is hereby approved; and**

**RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and Release with respect thereto.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)**

**Item #4b – Approval/ Fund Transfer (23T396)/ Department of Public Works/ Overtime was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #269**

**APPROVAL/ FUND TRANSFER (23T396)/ DEPARTMENT OF PUBLIC WORKS/ OVERTIME**

**WHEREAS, the Commissioner of DPW has requested a fund transfer (23T396) to cover Overtime expenses through Year End; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>10511000 51000 (10101)</b>	<b>Personnel Services Facilities Master Mechanic</b>	<b>20,000</b>
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**Increase:**

<b>10511000 51093</b>	<b>Overtime – Facilities</b>	<b>20,000</b>
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**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**



**Item #4c - Approval/ Fund Transfer (23T454)/ Real Property/ Reclassification of Two (2) Assessment Clerk Positions to Senior Office Assistant Positions was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #270**

**APPROVAL/ FUND TRANSFER (23T454)/ REAL PROPERTY/ RECLASSIFICATION OF TWO (2) ASSESSMENT CLERK POSITIONS TO SENIOR OFFICE ASSISTANT POSITIONS**

**WHEREAS, the Personnel Department recently conducted a job analysis of two (2) clerical positions in the Department of Real Property; and**

**WHEREAS, it was determined that the positions be reclassified as Senior Office Assistant; and**

**WHEREAS, the 2024 budget already accommodates this reclassification; and**

**WHEREAS, the reclassification of Senior Office Assistant for 2024 will result in a nominal change in the 2023 budget; and**

**WHEREAS, the Director of Real Property has requested a fund transfer (23T454) to account for the change in 2023; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>10199000 54980</b>	<b>General Contingency</b>	<b>1,120</b>
<b>Increase:</b>		
<b>10135500 51000 (10105)</b>	<b>Personnel Services</b>	
	<b>Sr. Office Assistant</b>	<b>520</b>
<b>10135500 51000 (10106)</b>	<b>Personnel Services</b>	
	<b>Sr. Office Assistant</b>	<b>520</b>
<b>10135500 58002 (10105)</b>	<b>FICA</b>	<b>40</b>
<b>10135500 58002 (10106)</b>	<b>FICA</b>	<b>40</b>
		<b><u>40</u></b>
		<b>1,120</b>

**2023 Fiscal Impact - \$1,120**

**2024 Fiscal Impact - 0 -**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4d - Approval/ Fund Transfer (23T459)/ Emergency Services/ Dispatch Overtime was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Montgomery stated that this is the third request for overtime for the 911 Dispatch Center. She stated that there is a dire need for us to get it under control, especially for the sake of the dispatchers themselves, and for the safety of Putnam County.**

**RESOLUTION #271**

**APPROVAL/ FUND TRANSFER (23T459)/ EMERGENCY SERVICES/ DISPATCH OVERTIME**

**WHEREAS, the Commissioner of Emergency Services has requested a fund transfer (23T459) to cover Bureau of Emergency Services Dispatch Overtime for the remainder of December 2023 due to vacancies; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>13398900 51000 (12126)</b>	<b>Personnel Services</b>	<b>22,205</b>
<b>13398900 51000 (12127)</b>	<b>Personnel Services</b>	<b>12,603</b>
<b>13398900 51000 (12129)</b>	<b>Personnel Services</b>	<b><u>15,192</u></b>
		<b>50,000</b>

**Increase:**

<b>13398900 51093</b>	<b>Dispatch Overtime</b>	<b>50,000</b>
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**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4e - Approval/ Local Law Establishing the 2024 Salary of Certain Elected Officials Serving for Fixed Terms was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Montgomery stated that she was not in favor of this as referenced in her comments during the budget process. She stated that this includes all elected officials including the Legislature. She stated that she did not believe that the Chair of the Legislature should receive a stipend. She stated that Dutchess County Legislators went from \$16,000 to \$27,000 this year and they are three (3) times the size of Putnam County. She stated that they do not give a stipend to the Chairperson, however the party leaders receive a stipend, which in that case she would receive a stipend. She believed that we were way off scale compared to other counties.**

**Legislator Ellner stated that he refused the raise, however that was not reflected in the amount listed on the resolution.**

**Chairman Jonke stated that was correct, however the amount was budgeted.**

**Legislator Crowley explained that she understands that the salary amount is budgeted, however, for the record she stated that she too submitted a letter that she would not be accepting the raise.**

Legislator Montgomery stated that while she is not in favor of this, she was inclined to not handing the raise over to Putnam County to mismanage. She stated that she would take care of that herself and put the raise where she thinks it should go.

**RESOLUTION #272**

**A LOCAL LAW ESTABLISHING THE 2024 SALARY OF CERTAIN ELECTED OFFICIALS SERVING FOR FIXED TERMS**

**BE IT ENACTED BY THE PUTNAM COUNTY LEGISLATURE AS FOLLOWS:**

**Section 1.**

Section 201 of the County Law and Municipal Home Rule Law, Section 23, requires that salary increases of fixed term officers shall be established by Local Law, subject to permissive referendum.

**Section 2.**

The annual salary of the hereinafter designated County Officers elected for a fixed term is hereby set the following amounts effective January 1, 2024:

<b>Michael Bartolotti</b> Putnam County Clerk .....	<b>\$148,312</b>
<b>Kevin McConville</b> Putnam County Sheriff .....	<b>\$170,376</b>
<b>John Bourges</b> Putnam County Coroner.....	<b>\$ 25,688</b>
<b>Wendy Erickson</b> Putnam County Coroner.....	<b>\$ 25,688</b>
<b>Michael Nesheiwat</b> Putnam County Coroner.....	<b>\$ 25,688</b>
<b>Joseph Castellano</b> Putnam County Legislator .....	<b>\$ 45,518</b>
<b>Erin Crowley</b> Putnam County Legislator .....	<b>\$ 45,518</b>
<b>Greg Ellner</b> Putnam County Legislator .....	<b>\$ 45,518</b>
<b>Paul Jonke</b> Putnam County Legislator .....	<b>\$ 45,518</b>
<b>Nancy Montgomery</b> Putnam County Legislator.....	<b>\$ 45,518</b>

Ginny Nacerino  
Putnam County Legislator.....\$ 45,518

- Additional Stipend for Legislature Chairperson.....\$ 11,380

**Section 3.**

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.**

**BY ROLL CALL VOTE: FIVE AYES. TWO NAYS – LEGISLATORS CROWLEY AND MONTGOMERY. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4f - Approval/ Local Law Establishing the 2024 Salaries of Certain Appointed Officers Serving for Fixed Terms was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Montgomery explained that there was a discussion regarding the decrease in the Commissioner of Social Services' salary. She stated that the justification was that she is new to this position and the previous person in the position was there many years. She stated that the justification for giving raises to the Sheriff's command staff was that we needed to raise them to the level of the position before they were employees of Putnam County. She did not understand why the new Commissioner of Social Services salary was decreased from the allocated budget of the previous Commissioner's salary. She questioned if it was because she was a woman. She believed the salary should be fair across the board.**

**Legislator Ellner believed that the agreed upon salary was contractual between the individual and the County.**

**Chairman Jonke stated that the salary was negotiated within a salary range for the position. She accepted this salary, and she did not have the experience or number of years in the position as her predecessor. He stated that this is not something unusual. He stated that to compare it to what happened in the Sheriff's Department when we had Captains that took a decrease in pay for one (1) year and then we corrected it was misleading.**

**RESOLUTION #273**

**A LOCAL LAW ESTABLISHING THE 2024 SALARIES OF CERTAIN APPOINTED OFFICERS SERVING FOR FIXED TERMS**

**Be it enacted by the Legislature of the County of Putnam as follows:**

**Section 1.**

Section 201 of the County Law and Municipal Home Rule Law, Section 23, requires that certain salary increases of fixed term officers be established by Local Law, subject to permissive referendum.

**Section 2.**

The annual salaries of the hereinafter designated County Officers appointed for a fixed term are hereby set at the following amounts effective January 1, 2024:

Paul Eldridge..... Personnel Officer	\$154,355
Commissioner of Health .....	\$220,000 (Maximum Amount)
Sara Servadio .....	\$157,968
Commissioner of Social Services/Mental Health/Youth Bureau	
Patricia McLoughlin..... Director of Real Property Tax Services	\$106,860
Kelly Primavera .....	\$104,470
Commissioner Board of Elections	
Catherine Croft .....	\$104,470
Commissioner Board of Elections	
Michele Alfano-Sharkey..... County Auditor	\$130,305
Diane Schonfeld..... Clerk of the Legislature	\$116,762

**Section 3.**

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.**

**BY ROLL CALL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

Item #4g - Approval/ 2024 Salaries for Officers and Employees Paid from County Funds was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

Legislator Montgomery made a motion to revise this resolution by eliminating the word "all" officers in two (2) places and to remove elected officials from the resolution, placing them on a proposed separate resolution.

There was no second on the motion.

Legislator Montgomery clarified that we are voting on raises for elected officials included with all County employees in this resolution. She stated that year after year she has asked that the elected officials be separated from this resolution. She explained that if we do not agree elected officials should get a raise, then we are forced to vote against this resolution which includes raises for management.

Chairman Jonke stated that there was no second on the motion. He stated that seeing no further discussion on the pre-filed resolution, he called for a Roll Call Vote.

**RESOLUTION #274**

**APPROVAL/ 2024 SALARIES FOR OFFICERS AND EMPLOYEES PAID FROM COUNTY FUNDS**

WHEREAS, Pursuant to Section 2.04 of the Putnam County Charter and Section 201 of the NYS County Law, the Putnam County Legislature must fix by resolution the compensation of all officers and employees paid from County funds; now therefore be it

RESOLVED, that the salaries for fiscal year 2024 for all officers and employees, or their successors, who are not members of bargaining units or whose salaries are not required to be set by Local Law are hereby set at the amounts listed attached; and be it further

RESOLVED, that these employees will also be paid any benefits and/or receive incentive payments resulting from the Putnam County Flex Plan; and be it further

RESOLVED, that the Commissioner of Finance is authorized to determine the method of pay out of monies as herein described.

**2024 PERSONNEL SERVICES**

<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Pay Position</u>	<u>Pay Position Description</u>	<u>2024 Adopted</u>
10101001	51000		101010101	LEGISLATOR	45,518.00
10101001	51000		101010102	LEGISLATOR	45,518.00
10101001	51000		101010103	LEGISLATOR	45,518.00
10101001	51000		101010104	LEGISLATOR	45,518.00
10101001	51000		101010105	LEGISLATOR	45,518.00
10101001	51000		101010106	LEGISLATOR	45,518.00
10101001	51000		101010107	LEGISLATOR	45,518.00
10101001	51000		101010108	LEGISLATOR	45,518.00
10101001	51000		101010109	LEGISLATOR	45,518.00

10101001	51000	101010110	CLERK TO LEGIS	116,762.00
10101001	51000	101010111	DEP CLERK TO LEGIS	95,361.00
10101001	51000	101010113	ADMIN ASST (LEGIS)	65,571.00
10101001	51000	101010114	ADMIN ASST (LEGIS)	72,530.00
10101001	51000	101010190	LEGISLATIVE STIPEND	11,380.00
10116500	51000	116510101	DISTRICT ATTORNEY	202,800.00
10116500	51000	116510103	CHIEF ASST DA	163,109.00
10116500	51000	116510104	ASST DA	90,000.00
10116500	51000	116510105	ASST DA	107,888.00
10116500	51000	116510108	ASST DA	90,395.00
10116500	51000	116510110	CRIM INVES (DA)	86,575.00
10116500	51000	116510111	ASST DA	73,012.00
10116500	51000	116510115	ASST DA	65,294.00
10116500	51000	116510122	SPECIAL VICTIMS INVES (DA)	85,000.00
10116500	51000	116510123	VICTIM/WITNESS ASST	36,069.00
10116500	51000	116510125	ASST DA	97,500.00
10116500	51000	116510126	ASST DA	85,000.00
10116500	51000	116510129	CHIEF OF STAFF (DIST ATTORNEY)	74,950.00
10116500	51000	116510130	FIRST ASST DA	147,523.00
10116500	51000	116510999	RESERVE FOR RECLASS TO FULL-TIME	19,706.00
10118500	51000	118510101	COMM OF HEALTH	25,688.00
10118500	51000	118510102	CORONER	25,688.00
10118500	51000	118510103	CORONER	25,688.00
10118500	51000	118510104	CONF SEC TO COUNTY CORONER	53,174.00

10118500	51000	118510194	COMM OF HEALTH	12,000.00
10123000	51000	123010101	COUNTY EXECUTIVE	176,022.00
10123000	51000	123010102	DEP CNTY EXEC	158,235.00
10123000	51000	123010103	CHIEF OF STAFF (COUNTY EXEC)	88,475.00
10123000	51000	123010106	CONF SEC TO COUNTY EXEC	63,808.00
10123000	51000	123010107	DIRECTOR OF COMMUNICATIONS	85,283.00
10123000	51000	123010108	DIRECTOR OF COMPL & INTERGOV	62,400.00
10131000	51000	131010101	COMM OF FINANCE	157,968.00
10131000	51000	131010110	DEP COMM FINANCE	100,000.00
10131000	51000	131010116	PAYROLL MANAGER	85,908.00
10131000	51000	131010120	FIRST DEP COMM FINANCE	123,600.00
10132000	51000	132010101	COUNTY AUDITOR	130,305.00
10132000	51000	132010102	AUDIT MANAGER	72,100.00
10132000	51000	132010103	DEP CNTY AUDITOR	107,120.00
10134500	51000	134510101	DIR PURCH & CTRL SVCES	145,000.00
10134500	51000	134510108	ASSET MANAGER (MOVED FROM 10149000)	62,100.00
10135500	51000	135510101	DIR REAL PRP TAX SVC	106,860.00
10141000	51000	141010101	COUNTY CLERK	148,312.00
10141000	51000	141010102	FIRST DEP CNTY CLERK	127,768.00
10141000	51000	141010104	CONF SEC TO COUNTY CLK	63,978.00
10141100	51000	141110101	DEP CNTY CLERK	65,324.00
10141100	51000	141110103	DEP CNTY CLERK	92,542.00
10142000	51000	142010101	COUNTY ATTORNEY	166,094.00
10142000	51000	142010102	CONF SEC TO COUNTY ATTY	65,324.00



10142000	51000	142010104	FIRST DEP CNTY ATTY	138,127.00
10142000	51000	142010105	SR DEP CNTY ATTY	119,934.00
10142000	51000	142010106	SR DEP CNTY ATTY	60,000.00
10142000	51000	142010107	SR DEP CNTY ATTY	95,428.00
10142000	51000	142010110	RISK MANAGER	97,693.00
10142000	51000	142010112	SR DEP CNTY ATTY	105,703.00
10142000	51000	142010116	PARALEGAL	65,053.00
10142000	51000	142010119	SOCIAL SERV ATTORNEY	102,511.00
10120000	51000	142010120	SOC SVCS ATTORNEY ( <i>moved from DSS Legal</i> )	122,525.00
10143000	51000	143010101	PERSONNEL OFFICER	154,355.00
10143000	51000	143010103	PR PERSONNEL SPEC	90,000.00
10143000	51000	143010105	CONF SECRETARY	71,618.00
10143000	51000	143010110	SR PERSONNEL SPEC	74,028.00
10143000	51000	143010111	DEPUTY PERSONNEL OFFICER	107,888.00
10143000	51000	143010106	PERSONNEL SPECIALIST	52,542.00
10143000	51000	143010108	SR PERSONNEL SPEC	64,170.00
10200000	51000	143010105	CONF SECRETARY	3,769.00
10144000	51000	144010101	SUPV PLAN & DESIGN	134,260.00
10144000	51000	144010106	FED FUNDED PROGRAM MGR	84,867.00
10144000	51000	144010109	PROJECT MANAGER	82,804.00
10144000	51000	144010110	COORD ENGINEERING PROJECTS	113,025.00
10149000	51000	149010109	CONF SEC TO COMM DPW	58,519.00
10149000	51000	149010134	COMM OF DPW	151,683.00
10149000	51000	149010135	DEP COMM OF DPW	122,299.00

10145000	51000	145010101	COMM OF ELECTIONS	104,470.00
10145000	51000	145010102	COMM OF ELECTIONS	104,470.00
10145000	51000	145010103	DEP COMM BD OF ELECT	94,382.00
10145000	51000	145010104	ELECTION SPECIALIST	68,627.00
10145000	51000	145010105	ELECTION SPECIALIST	53,432.00
10145000	51000	145010106	DEP COMM BD OF ELECT	94,382.00
10145000	51000	145010109	ELECTION SPECIALIST	68,627.00
10145000	51000	145010110	ELECTION SPECIALIST	68,627.00
10145000	51000	145010111	VOTING MCH TECH (PT)	32,750.00
10145000	51000	145010112	VOTING MCH TECH (PT)	32,750.00
10145000	51000	145010113	ELECTION SPECIALIST	68,627.00
10145000	51000	145010114	ELECTION SPECIALIST	62,451.00
10146000	51000	146010101	ASST RCDS MGMT OFCR	71,334.00
10146000	51000	146010193	COUNTY CLERK	7,500.00
10168000	51000	168010113	IT SYSTEMS SPECIALIST	69,126.00
10168000	51000	168010115	IT SYSTEMS SPECIALIST	63,808.00
10168000	51000	168010120	DIR OF IT/GIS	143,568.00
10311000	51000	311010101	SHERIFF	170,376.00
10311000	51000	311010102	UNDERSHERIFF	149,651.00
10311000	51000	311010103	ROAD PATROL CAPTAIN	141,624.00
10311000	51000	311010110	CONF SECRETARY	64,380.00
10311000	51000	311010114	CRIMINAL INVESTIGATIONS CAPT	141,624.00
10311000	51000	311010125	CHIEF OF STAFF (SHERIFF)	74,568.00
10311000	51000	311010127	OPERATIONS CAPT	141,624.00

10311000	51000	311010128	CIVIL BUREAU CAPT	141,624.00
10311000	51000	311010129	FISCAL MANAGER	95,363.00
17311000	51000	311017149	DEP SHERIFF LIEUT	137,570.00
10314000	51000	314010119	TREATMENT COURT COORD	62,680.00
10314000	51000	314010122	PROBATION DIRECTOR GROUP A	132,226.00
10331500	51000	314110101	STOP DWI PRGM ADMIN	13,626.00
10315000	51000	315010101	CORRECTION CAPTAIN	141,624.00
10315000	51000	315010106	CORRECTION LIEUT	137,570.00
10315000	51000	315010109	CORRECTION LIEUT	137,570.00
10014000	51000	398910101	COMM OF EMERG SVCES	61,178.00
10014000	51000	398910115	DIR EMERGENCY MGMT	71,000.00
10142000	51000	398910115	DIR EMERGENCY MGMT <i>(moved from County Attorney)</i>	23,666.00
10014000	51000	398913103	DEP COMM EMERG SVCES	100,000.00
10398900	51000	398910101	COMM OF EMERG SVCES	61,178.00
10398900	51000	398910102	EMERG SVC COORD (PT)	4,773.00
10398900	51000	398910104	EMERG SVC COORD (PT)	4,773.00
10398900	51000	398910105	EMERG SVC COORD (PT)	4,773.00
10398900	51000	398910106	EMERG SVC COORD (PT)	4,645.00
10398900	51000	398910107	EMERG SVC COORD (PT)	4,773.00
10398900	51000	398910109	CONF SECRETARY	58,266.00
10398900	51000	398910112	DIR OF EMERG MED SERV	75,506.00
10398900	51000	398910113	EMERG SVC COORD (PT)	4,773.00
10398900	51000	398910114	EMERG SVC COORD (PT)	4,773.00
14398900	51000	398914101	EMS EDUCATION COORDINATOR	63,147.00

10401000	51000		401010105	COMM OF HEALTH	207,275.00
10401000	51000		401010111	SR FISCAL MANAGER	128,001.00
10401000	51000		401010905	RESERVE FOR SALARY ADJUSTMENT	12,725.00
12401000	51000		401012102	DIR OF ENVIR HLTH SVCES	133,424.00
26401001	51000	10173	401066101	PUB HEALTH CORP FLW LCL CRDNTR (1/1 - 6/30/24)	29,022.00
26401001	51000	10173	401066102	PUB HEALTH CORP GRAD FELLOW (1/1/24 - 6/30/24)	31,661.00
26401001	51000	10173	401066103	PUB HEALTH CORP GRAD FELLOW (1/1/24 - 6/30/24)	31,661.00
26401001	51000	10173	401066104	PUB HEALTH CORP GRAD FELLOW (1/1/24 - 6/30/24)	30,813.00
26401001	51000	10173	401066105	PUB HEALTH CORP GRAD FELLOW (1/1/24 - 6/30/24)	31,661.00
26401001	51000	10173	401066106	PUB HEALTH CORP GRAD FELLOW (1/1/24 - 6/30/24)	30,813.00
10198900	51000		198910102	COORD OFFICE INDIVIDUALS WITH DISAB	34,935.00
10033000	51000		431013101	SPOA COORD (CHILDREN)	94,369.00
10033000	51000		431013102	SPOA COORD (ADULTS)	89,915.00
10431000	51000		431010101	DIRECTOR OF MENTAL HEALTH	54,000.00
10431000	51000		731010101	DEP COMM SOC SVCES & MH	56,471.00
10431000	51000		731010107	FISCAL MANAGER	48,302.00
10431000	51000		731010108	COMM OF SOC SVCES & MH	32,910.00
10431000	51000		198910102	COORD OFFICE INDIVIDUALS WITH DISAB	52,403.00
10431000	51000	10206	431010101	DIRECTOR OF MENTAL HEALTH	36,000.00
10431000	51000	10206	431010102	DUAL RECOVERY COORDINATOR	85,000.00
10102000	51000		601002101	DIR OF CHILD/FAM SVCES	134,476.00
10102000	51000		601303101	COORD CHILD ADVC PRG	55,674.00
10102000	51000		731010104	YOUTH DIRECTOR	20,206.00
10108000	51000		601008103	COORD CHILD SUPP ENF	81,038.00

10120000	51000	601020110	DIR OF ELIGIBILITY	109,137.00
10120000	51000	601020120	PARALEGAL	62,100.00
10120000	51000	731010107	FISCAL MANAGER	72,453.00
10120000	51000	731010101	DEP COMM SOC SVCES & MH	56,471.00
10120000	51000	731010108	COMM OF SOC SVCES & MH	123,411.00
22070000	51000	601303101	COORD CHILD ADVC PRG	37,116.00
10641000	51000	641010101	DIRECTOR OF TOURISM	89,167.00
10651000	51000	651010101	COUNTY VETERANS DIR	71,989.00
10651000	51000	651010106	VETERANS ASST (PT)	4,302.00
10651000	51000	651010108	DEP CNTY VETERANS DIR	53,248.00
10661000	51000	661010101	DIR OF CONS AFFAIRS/WTS&MSRS	35,000.00
10661000	51000	661010104	SECY TO ELECTR BOARD	47,805.00
10661000	51000	661010106	SECY TO PLUMB BOARD	47,805.00
10661000	51000	661010110	DIR OF CODE ENFORCEMENT	62,012.00
10661000	51000	661010111	CONF SECRETARY	49,188.00
10677200	51000	677210101	DIR, OFFICE SENIOR RESOURCES	110,204.00
10677200	51000	677210103	CONF SECRETARY	57,636.00
10677200	51000	677210124	FISCAL MANAGER	93,150.00
10677200	51000	677210126	SENIOR CENTER MGR	39,060.00
10677200	51000	677210140	NUTRITION SERVICES MANAGER	73,725.00
10677200	51000	677210145	DEPUTY DIR, OSR	92,475.00
10677300	51000	677310108	SENIOR CENTER MGR	59,192.00
10677900	51000	677210126	SENIOR CENTER MGR	19,530.00
10762000	51000	677210126	SENIOR CENTER MGR	6,510.00

10711000	51000	711010102	PARK SUPERINTENDENT	93,564.00
10731000	51000	731010101	DEP COMM SOC SVCES & MH	12,549.00
10731000	51000	731010104	YOUTH DIRECTOR	80,824.00
10731000	51000	731010108	COMM OF SOC SVCES & MH	8,228.00
10731000	51000	731010112	DEPUTY YOUTH DIRECTOR	80,000.00
10751000	51000	751110101	COUNTY HISTORIAN	44,156.00
10802000	51000	802010101	COMM OF PLAN DEV & PUB TRANS	123,245.00
10802000	51000	802010108	DIRECTOR OF TRANSPORTATION <i>(formerly 802010106 - Transp. Program Mgr)</i>	110,000.00
10802000	51000	802010115	CONF SEC TO COMM PLAN & TRANSP	63,808.00
10874500	51000	802110107	SOIL WATER CONS DISTRICT MANAG	82,200.00
10511000	51000	511010127	SUPV CONSTR & MAINT	101,029.00
				<u>14,520,551.00</u>

**BY ROLL CALL VOTE: FIVE AYES. TWO NAYS – LEGISLATORS CROWLEY AND MONTGOMERY. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Gouldman, Legislators Castellano & Montgomery)**

**Item #4h - Approval/ Budgetary Amendment (23A072)/ Planning Department/ Access to Empire State Trail Project was next. Chairman Jonke recognized Legislator Gouldman, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #275**

**APPROVAL/ BUDGETARY AMENDMENT (23A072)/ PLANNING DEPARTMENT/ ACCESS TO EMPIRE STATE TRAIL PROJECT**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A072) to account for the approval of the US Department of Transportation, Federal Transit Administration (FTA) to repurpose the remaining Section 5339 funds (FFY2015 NY & Danbury, CT) to supplement funding for the Access to the Empire State Trail Project; and**



10511000 54647	DPW Rd/Bridges – Sub-Contractors	2,840.00
10511000 54410	DPW Rd/Bridges – Supplies/Materials	<u>6,741.60</u>
		9,581.60
	2023 Fiscal Impact – 0 –	
	2024 Fiscal Impact – 0 –	

BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.

Item #4j - Approval/ Budgetary Amendment (23A075)/ Planning Department/ New York Metropolitan Transportation Council (NYMTC) Funding Distribution was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

**RESOLUTION #277**

**APPROVAL/ BUDGETARY AMENDMENT (23A075)/ PLANNING DEPARTMENT/ NEW YORK METROPOLITAN TRANSPORTATION COUNCIL (NYMTC) FUNDING DISTRIBUTION**

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A075) for the distribution of Section 5307, 5340, and 5339 monies per Resolution #560 from NYMTC regarding federal transit funding for Federal Fiscal Year FFY 2023; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 52306	Capital Expenditures – Transit Sect 5307	79,507
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**Increase Estimated Revenues:**

55997000 428601 52306	Transfer In – General Fund	7,950
55997000 435970 52306	State Aid – Section 5307	7,950
55997000 445970 52306	Federal Aid – Section 5307	63,607

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020 52306	Transfer Out – Capital	7,950
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**Increase Estimated Revenues:**

10131000 424011	Interest & Earnings	7,950
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2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.



Item #4k - Approval/ Budgetary Amendment (23A085)/ Public Works/ Sprout Brook Road Bridge Project PIN 8762.13 ARPA Funding was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

**RESOLUTION #278**

**APPROVAL/ BUDGETARY AMENDMENT (23A085)/ PUBLIC WORKS/ SPROUT BROOK ROAD BRIDGE PROJECT PIN 8762.13 ARPA FUNDING**

WHEREAS, by Resolution #135 of 2022, ARPA funds were earmarked to go towards Countywide Highway Infrastructure projects (Project 52202); and

WHEREAS, by Resolution #184 of 2023, \$760,430 was approved to cover anticipated construction and construction inspection costs in connection to the Sprout Brook Road Bridge Project based on the pre-bid budget of \$2,548,758.20; and

WHEREAS, when bids were received back in September, the low bid of \$3,123,758.20 was substantially higher than the Engineer's estimate; and

WHEREAS, the Department of Public Works Commissioner Thomas Feighery has requested a budgetary amendment (23A085) in the amount of \$575,000 to cover the difference from the previous estimate; and

WHEREAS, the additional \$575,000 is being financed with budgetary surplus Sales Tax Revenues of \$360,632 and the repurposing of \$214,368 from the Bridges and Culverts project (52201) to the Sprout Brook Road Bridge Project; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55197000 53000 51914 Sprout Brook Rd Bridge – PIN 8762.13 (ARPA) 575,000

**Decrease Appropriations;**

55197000 53000 52201 Bridges & Culverts – (ARPA) 214,368

**Increase Estimated Revenues:**

55197000 428601 51914 Sprout Brook Rd Bridge – Transfer In General 575,000

**Decrease Estimated Revenues:**

55197000 428601 52201 Bridges & Culverts – Transfer In – General 214,368

**GENERAL FUND:**

**Increase Estimated Revenues:**

10131000 449898 51914 Federal Aid – ARPA CFDA 21.027 214,368

10131000 411100 Sales & Use Tax 360,632

**Decrease Estimated Revenues:**

10131000 449898 52201 Federal Aid – ARPA CFDA 21.027 214,368

**Increase Appropriations:**

10990100 59020 51914	Sprout Brook Rd Bridge Transfer Out – Capital	575,000
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**Decrease Appropriations:**

10990100 59020 52201	Bridges & Culverts – Transfer Out – Capital	214,368
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4L - Approval/ Budgetary Amendment (23A086)/ Planning Department/ Transit Facility Rehab / NY/CT CRRSAA & ARPA Funding was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #279**

**APPROVAL/ BUDGETARY AMENDMENT (23A086)/ PLANNING DEPARTMENT/ TRANSIT FACILITY REHAB / NY/CT CRRSAA & ARPA FUNDING**

**WHEREAS, the Department of Planning, Development & Public Transportation is in the midst of an on-going project to renovate the Transit Facility; and**

**WHEREAS, the American Rescue Plan Act (ARPA) and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding was awarded to the Transportation Department from the Federal Transit Administration (FTA) to provide COVID-19 relief for transit operations and maintenance; and**

**WHEREAS, while much of the funding will be used to support transit operations, some of the funding will be used for costs associated with HVAC, building skin, window replacement and other miscellaneous repairs at the Transit Facility; and**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A086) to supplement the Transit Facility Renovations project funding line 52009 with \$611,653 from ARPA-NY funding and \$486,847 from CRRSAA funding line 52103; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 52009	Capital Expenditures – Transit Facility Rehab	1,098,500
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**Decrease Appropriations:**

55997000 53000 52103	Capital Expenditures – NY/CT CRRSAA	486,847
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55997000 53000 52103	Capital Expenditures – NY/CT ARPA	611,653
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**Increase Estimated Revenues:**

55997000 445894 52009	Federal Aid – NY/CT CRRSAA	486,847
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55997000 449898 52009 Federal Aid – NY/CT ARPA 611,653

**Decrease Estimated Revenues:**

55997000 445894 52103 Federal Aid – NY/CT CRRSAA 486,847

55997000 449898 52103 Federal Aid – NY/CT ARPA 611,653

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4m - Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP18) (Purchasing Department Renovations) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #280**

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ (23CP18) (Purchasing Department Renovations)**

**WHEREAS, the Commissioner of Public Works Thomas Feighery has proposed the use of \$25,000 from the Capital Facility Reserve to fund Project #23CP18 – Purchasing Department Renovations; and**

**WHEREAS, the Purchasing Department in the County Office Building currently houses three (3) offices and a shared space with the mailroom that is used as a conference room; and**

**WHEREAS, with a new position forthcoming in 2024, there is need for an additional office to accommodate the hire; and**

**WHEREAS, the shared mailroom space will be converted to an office, the mailroom will be updated, and a new conference room will be formalized across the hall in Room 102, which was the space previously occupied by the County Clerk’s Office; and**

**WHEREAS, the renovations to these spaces may include, but are not limited to, doors, lighting, blinds, ceiling tiles, HVAC, AV/IT, electrical, flooring, wall removal/installation; and**

**WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$25,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:**

**23CP18 – Purchasing Department Renovations**

**Project cost not to exceed \$25,000**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4n - Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP19) (Tilly Foster Farm Building #6 – “The Cantina”) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #281**

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ (23CP19) (Tilly Foster Farm Building #6 – “The Cantina”)**

**WHEREAS, the Commissioner of Public Works Thomas Feighery has proposed the use of \$25,000 from the Capital Facility Reserve to fund Project #23CP19 – Tilly Foster Farm Building #6 – “The Cantina”; and**

**WHEREAS, by Resolution #187 of 2023, the Putnam County Legislature authorized the lease of a portion of Tilly Foster Farm to Cornell Cooperative Extension; and**

**WHEREAS, the resolution acknowledged that the County had no public use for the Cantina (Building #6) and that in order to prepare the leased premises for construction of the new Cornell Cooperative Extension facility, the Department of Public Works must first demolish and raze the Cantina building; and**

**WHEREAS, the Capital Facility Reserve funding will be used for the demolition and razing of Building #6, along with the related site and utility work; and**

**WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$25,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:**

**23CP19 – Tilly Foster Farm Building #6 – “The Cantina”**

**Project cost not to exceed \$25,000**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4o - Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Putnam County Office Building ADA Compliant Ramp was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #282**

**APPROVAL/ GRANT APPLICATION/ STATE AND MUNICIPAL FACILITIES GRANT PROGRAM/ PUTNAM COUNTY OFFICE BUILDING ADA COMPLIANT RAMP**

**WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County (“the County”) matching funds shall notify the Putnam County Legislature (“the Legislature”) of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and**

**WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a State and Municipal (“SAM”) Crest Grant in the amount of \$50,000 administered by the Dormitory Authority of the State of New York (“DASNY”) for installation of an ADA compliant ramp at the County Office Building main entrance; and**

**WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and**

**WHEREAS, there is no matching fund requirement by the County to accept the SAM Crest grant for the Project; now therefore be it**

**RESOLVED, that the Legislature authorizes and approves the County’s submission, by the Department of Planning, Development and Public Transportation, of its application for a \$50,000 grant administered through DASNY and awarded by the SAM Crest Facilities Grant Program for the Project; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4p - Approval/ Putnam County’s Proposed Program Plan in Conformance with and as Required by the U.S. Department of Transportation and Title VI Regulations was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #283**

**APPROVAL/ PUTNAM COUNTY’S PROPOSED PROGRAM PLAN IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION AND TITLE VI REGULATIONS**

**WHEREAS, the U.S. Department of Transportation, by and through the Federal Transit Administration (“FTA”), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and**

**WHEREAS, the County of Putnam (“County”) is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the “Circular”), and, as such, must comply with the mandate of Title VI of the Civil Rights Act of 1964 (“Title VI”), which provides, in relevant part, that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity by recipient(s) of Federal funding and/or financial assistance; and**

**WHEREAS, the County’s prior submission to the FTA of the Putnam County Title VI Program Plan (“Program Plan) was approved by the Putnam County Legislature (“Legislature”) by Resolution #113 of 2021 and approval of an amendment to the Title VI Officer through Resolution #159 of 2022; and**

**WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the objectives of Title VI and as required by the FTA, has prepared, for submission to and approval by the FTA, an update to its Program Plan, supporting the integration into the County’s services, programs and activities the considerations, goals and mandate of Title VI, *et seq.*; and**

**WHEREAS, the Program Plan's objectives include ensuring that the level and quality of public transportation services is provided in a non-discriminatory manner, promoting full and fair participation in public transportation decision-making without regard to race, color or national origin, and ensuring meaningful access to transit-related services, programs and activities by persons with limited English proficiency; now therefore be it**

**RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance; and be it further**

**RESOLVED, that the County Executive, together with the Putnam County Legislature, support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for its review and approval the County's Title VI Program Plan, which conforms to the mandate set forth in the Circular FTA C 4702.1B as required by the FTA; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4q - Approval/ Adoption/ Putnam County Complete Streets Policy was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**Legislator Montgomery stated that she did not know what has changed since she proposed having a complete streets policy a year ago. She brought in experts to present before the Legislature and presented it to the Traffic Safety Board. She explained that the County adopted what they called a Complete Streets Policy, but it was not a policy that could be submitted to the State for recognition and be included in the Climate Smart Communities program to get the points towards certification as a Climate Smart Community and access available funding. She stated that the County has left hundreds of thousands of dollars on the table since 2019 from the Climate Smart Program. She explained that it was unfortunate that her proposed policy, which mirrored every policy across the State, was not previously adopted. She was glad that we are now adopting a policy and that we will finally be able to access the rewards of this Climate Smart Program. She believed it would make our streets safer.**

**Legislator Addonizio stated that this is not a requirement. She stated that the program was passed in 2011 requiring that complete streets design guidelines be considered for the planning, design, construction, and reconstruction of roadways that are receiving federal or state funding. She clarified that it was not a requirement, it was a consideration.**

**RESOLUTION #284**

**APPROVAL/ ADOPTION/ PUTNAM COUNTY COMPLETE STREETS POLICY**

**WHEREAS, Complete Streets are defined as comprehensive, integrated transportation networks with infrastructure and designs that enable safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, people**



with disabilities, senior citizens, school bus riders, public transit users, motorists, emergency service providers, freight carriers, agricultural vehicles, etc.; and

WHEREAS, New York State passed the Complete Streets Law in 2011 that requires that Complete Streets design guidelines be considered for the planning, design, construction, and reconstruction of roadways receiving Federal and State funding; and

WHEREAS, Putnam County is aware that alternate modes of transportation are beneficial in that they promote physical fitness and reduce the emission of greenhouse gases; and

WHEREAS, Complete Streets support economic development, enhance community character, create equity, and improve health, safety, and livability over the long term; and

WHEREAS, under this policy, Putnam County shall foster partnerships with the State of New York, neighboring counties, and local municipalities to develop projects that further this policy; and

WHEREAS, Putnam County has and will continue to follow the NYSDOT [Capital Projects Complete Streets Checklist](#) and NYSDOT's [Smart Growth Screening Tool](#) for federally and state funded projects respectively; and

WHEREAS, the Complete Streets Policy encourages incorporating Complete Streets design practices, to the extent feasible, as a part of infrastructure planning, design, and maintenance for County projects; and

WHEREAS, an important component to the success of Complete Streets in Putnam County is ensuring that all county services and facilities are accessible as required by Title II of the Americans with Disabilities Act (ADA) of 1990; NOW THEREFORE BE IT

RESOLVED, that it shall be the policy of Putnam County in constructing and renovating county roadways to consider the feasibility of including features that would promote its use by and enhance the safety of pedestrians, bicyclists, people with disabilities, senior citizens, school bus riders, public transit users, motorists, emergency service providers, freight carriers, agricultural vehicles, etc. The governing authority of Putnam County hereby adopts the attached Complete Streets Policy; and BE IT FURTHER

RESOLVED, that this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.

Item #4r - Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Peekskill Hollow Rd Project PIN8757.48) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

**RESOLUTION #285**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Peekskill Hollow Rd Project PIN8757.48)**



**WHEREAS, a Project for the Reconstruction of Peekskill Hollow Road and the Rehabilitation of Peekskill Hollow Road over Peekskill Hollow Creek (BINs 3345650, 3345680) in the Town of Putnam Valley, PIN 8757.48 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and**

**WHEREAS, a Resolution No. 119 adopted by Putnam County on June 4, 2019 and a Resolution No. 160 adopted by Putnam County on October 6, 2020 approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work; and**

**WHEREAS, it was subsequently found necessary to increase the federal and non-federal share of construction and construction inspection work to complete the Project; and**

**WHEREAS, Putnam County desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the costs of construction and construction inspection.**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the above-subject Project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred (100%) percent of the federal and non-federal share of the cost of Construction and Construction Inspection for the Project or portions thereof; and it is further**

**RESOLVED, that a sum of \$7,826,000 is hereby appropriated from the Putnam County capital budget line number 05 55197000 53000 50245 and made available to cover the cost of participation in the above phase of the Project; and it is further**

**RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also hereby authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications, on behalf of Putnam County, with New York State Department of Transportation in connection with the advancement or approval of the Project identified in the State/Local Agreement; and it is further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further**



**RESOLVED**, this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4s - Approval/ Budgetary Amendment (23A088)/ Purchasing Department/ DPW/ Peekskill Hollow Road Renovation Project PIN 8757.48 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:**

**RESOLUTION #286**

**APPROVAL/ BUDGETARY AMENDMENT (23A088)/ PURCHASING DEPARTMENT/ DPW/ PEEKSKILL HOLLOW ROAD RENOVATION PROJECT PIN 8757.48**

**WHEREAS**, the Commissioner of Finance and the Director of Purchasing has requested a budgetary amendment (23A088) which represents the distribution of Congestion Mitigation and Air Quality Improvement (CMAQ) Program funds in connection with the Peekskill Hollow Road Renovation Project; and

**WHEREAS**, Putnam County with the collaboration of the New York Metropolitan Transportation Council (NYMTC) identified available unobligated federal funding from other member agencies; and

**WHEREAS**, Putnam County secured \$7,826,000 toward this project which requires a 20% local match; and

**WHEREAS**, by Resolution #120 of 2023, the County authorized bonding of \$4 million towards this project; and

**WHEREAS**, \$2 million will be de-obligated from the bonding amount and will be used to subsidize the local match which is inclusive of contingency should there be any unforeseen costs incurred with the project; and

**WHEREAS**, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

<b>55197000 53000 50245</b>	<b>Capital – Peekskill Hollow Rd PIN 8757.48</b>	<b>7,826,000</b>
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**Decrease Appropriations:**

<b>55197000 53000 50245</b>	<b>Capital – Peekskill Hollow Rd PIN 8757.48</b>	<b>2,000,000</b>
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**Increase Estimated Revenues:**

<b>55197000 445971 50245</b>	<b>Federal Aid – Peekskill Hollow PIN 8757.48</b>	<b>6,261,000</b>
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<b>05000 45710N 50245</b>	<b>2023 Serial Bonds Proceeds – Local</b>	<b>1,565,000</b>
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**Decrease Estimated Revenues:**

<b>05000 45710N 50245</b>	<b>2023 Serial Bonds Proceeds – Local</b>	<b>2,000,000</b>
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**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**PROTECTIVE SERVICES COMMITTEE  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

**Item #4t - Approval/ Budgetary Amendment (23A079)/ Sheriff's Department/ Insurance Recovery was next. Chairman Jonke recognized Legislator Addonizio, a member of the Protective Services Committee. On behalf of the members of the Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:**

**RESOLUTION #287**

**APPROVAL/ BUDGETARY AMENDMENT (23A079)/ SHERIFF'S DEPARTMENT/  
INSURANCE RECOVERY**

**WHEREAS, Risk Manager Mat Bruno requested a budgetary amendment (23A079) to recognize reimbursement from VFIS Glatfelter Claims Management, Inc. for damages to a patrol car in the Sheriff's fleet resulting from a October 8, 2023 accident; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment:**

<b>Increase Revenues:</b>		
<b>17311000 426801</b>	<b>Sheriff Patrol – Insurance Recoveries</b>	<b>8,219.72</b>
<b>Increase Expenses:</b>		
<b>17311000 54370</b>	<b>Sheriff Patrol – Automotive</b>	<b>8,219.72</b>
	<b>2023 Fiscal Impact – 0 –</b>	
	<b>2024 Fiscal Impact – 0 –</b>	

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4u - Approval/ Re-Appointments/ Putnam County Traffic Safety Board was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:**

**Legislator Montgomery stated that Peter Dandreano resigned from this Board. She thanked him for his many years of dedicated service.**

**RESOLUTION #288**

**APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY TRAFFIC SAFETY BOARD**

**RESOLVED, that the following be re-appointed to the Putnam County Traffic Safety Board:**

**Chief Kevin R. Owens, Town of Kent Police Department, for a three (3) year term, said term to expire December 31, 2026.**

**Mary Smith, Brewster School District Transportation Supervisor & Patterson Town Council Member, for a three (3) year term, said term to expire December 31, 2026.**

**Nancy Montgomery, Town of Philipstown, for a three (3) year term, said term to expire December 31, 2026.**

**Sergeant Stephen McCabe, Town of Carmel Police Department, for a three (3) year term, said term to expire December 31, 2026.**

**And be it further**

**RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY POLL VOTE: SIX AYES. ONE ABSTENTION – LEGISLATOR MONTGOMERY. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #4v - Approval/ Putnam County Policy for the Use of Automated License Plate Readers (ALPR) was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:**

**Legislator Montgomery stated that she would like to see these policies made available online as required to by the policy that was submitted to New York State over 1 ½ years ago.**

**Chairman Jonke stated that the Sheriff addressed that topic last night at the Protective Services Committee meeting.**

**RESOLUTION #289**

**APPROVAL/ PUTNAM COUNTY POLICY FOR THE USE OF AUTOMATED LICENSE PLATE READERS (ALPR)**

**WHEREAS, by Resolution #237 of 2020, the Putnam County Legislature approved the PUTNAM COUNTY POLICY FOR THE USE OF AUTOMATED LICENSE PLATE READERS (“ALPR Policy”) developed by the County of Putnam (the “County”) to set forth guidance for the capture, storage and use of digital data obtained using Automated License Plate Reader technology; and**

**WHEREAS, the Putnam County Sheriff has now replaced said ALPR Policy approved by Resolution #237 of 2020; and**

**WHEREAS, the new ALPR Policy attached hereto has been reviewed and approved by the Protective Services Committee; now therefore be it**

**RESOLVED, that the ALPR Policy developed by the County is hereby adopted by the Putnam County Legislature in the form attached hereto; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT.  
MOTION CARRIES.**

**Item #4w - Approval/ Request to Accept Donation of Armored Ambulance from United States Army was next. On behalf of the members of the Protective Services Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:**

**RESOLUTION #290**

**APPROVAL/ REQUEST TO ACCEPT DONATION OF ARMORED AMBULANCE FROM UNITED STATES ARMY**

**WHEREAS, the United States Army is the record owner of a certain armored ambulance, known as an M997A3 Ambulance (hereinafter "Ambulance") the specifications of which are more fully described in Schedule "A," attached hereto; and**

**WHEREAS, the United States Army has offered to donate the aforementioned Ambulance to the Putnam County Sheriff's Office ("Putnam County") without compensation or consideration; and**

**WHEREAS, Putnam County is a participant in the 1033 Military Program covered by Presidential Executive Order # 14074 (Section 12) which provides the County with the ability to review used or about to be discarded military surplus equipment files and request acceptance of materials (vehicles, containers, etc.) without cost; and**

**WHEREAS, the only expense to be incurred by Putnam County associated with this donation is arranging for delivery or pickup of the Ambulance; and**

**WHEREAS, per EO14704, Putnam County Sheriff Kevin McConville is required to notify the governing body (the Putnam County Legislature) of his acceptance of this donation; and**

**WHEREAS, Sheriff McConville has discussed the donation of the Ambulance to Putnam County with various Department Heads including Purchasing, Finance, etc. and all are in favor of it; and**

**WHEREAS, the Legislature has reviewed the facts and circumstances surrounding said offer to donate; now therefore be it**

**RESOLVED, that the Putnam County Legislature, after due consideration, approves and accepts the donation of the Ambulance from the United States Army to Putnam County; and be it further**

**RESOLVED, that the County Attorney is directed to forward a "Letter of Acceptance" indicating formal acceptance of the donation to the United States Army, the owner of the Ambulance; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT.  
MOTION CARRIES.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Ellner & Gouldman)**

**Item #4x - Approval/ Budgetary Amendment (23A087)/ Health Department/ Local Health Department (LHD) Performance Incentive Initiative was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee.**

On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #291**

**APPROVAL/ BUDGETARY AMENDMENT (23A087)/ HEALTH DEPARTMENT/ LOCAL HEALTH DEPARTMENT (LHD) PERFORMANCE INCENTIVE INITIATIVE**

WHEREAS, the Department of Health was awarded \$22,208 through the New York State Department of Health's ongoing Local Health Department (LHD) Performance Incentive Initiative; and

WHEREAS, while costs associated with any eligible activity are acceptable, LHDs are encouraged to consider utilizing the award funds to support ongoing disease prevention efforts, and promotion of COVID-19 vaccination; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A087) to account for overtime, fringe, and certain purchases pursuant to the Local Health Performance Incentive Initiative; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

11401000 51093	Nursing – Overtime	5,000
12401000 51093	EHS – Overtime	4,000
12023000 51093	ATUPA – Overtime	2,000
11401000 58002	Nursing – FICA	383
12401000 58002	EHS – FICA	306
12023000 58002	ATUPA – FICA	153
11015000 54510	Machine Maintenance – Lead Poisoning	2,000
11024000 54330	Rabies – Medical Supplies (Vaccines)	2,200
11401000 52130	Nursing – Computer Equipment	2,600
10199000 54980	General Contingencies	3,566

**Increase Estimated Revenues:**

10401000 434890 10118	State Aid – Performance Incentive Initiative	22,208
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2023 Fiscal Impact – (\$3,566)

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

Item #4y - Approval/ Budgetary Transfer (23T460)/ Auditing Department/ Independent Auditors/ PKF O'Connor Davies LLP was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #292**

**APPROVAL/ BUDGETARY TRANSFER (23T460)/ AUDITING DEPARTMENT/  
INDEPENDENT AUDITORS/ PKF O'CONNOR DAVIES LLP**

**WHEREAS, in accordance with the engagement letter between the County and PKF O'Connor Davies LLP, the audit firm reserves the right to charge for additional work performed; and**

**WHEREAS, these services included four (4) additional single audits of the County's Federal Major Programs, and Implementation of GASB 87; and**

**WHEREAS, the Commissioner of Finance has requested a budgetary transfer (23T460) to the Auditing Department to cover the invoice for this additional audit work associated with the 2022 Year End Audit; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Appropriations:**

<b>10132000 54111</b>	<b>Auditing Dept – Independent Audit</b>	<b>22,500</b>
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**Decrease Appropriations:**

<b>10131000 54646</b>	<b>Finance Dept – Contracts</b>	<b>22,500</b>
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**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item 4z – Approval/ Budgetary Amendment (23A084)/ Health Department/ Rabies Grant / Feral Cat Program was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #293**

**APPROVAL/ BUDGETARY AMENDMENT (23A084)/ HEALTH DEPARTMENT/ RABIES GRANT / FERAL CAT PROGRAM**

**WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A084) to account for the Rabies Grant reimbursement for Feral Cat Trap-Neuter-Return (TNR) expenses; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Appropriations:**

<b>10405000 54646 10113</b>	<b>Contracts</b>	<b>2,900</b>
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**Decrease Estimated Appropriations:**

11024000 54147	Veterinary Services	1,550
11024000 54314	Postage	550
11024000 54488	Co-Pays	<u>800</u>
		2,900

**Increase Estimated Revenues:**

10405000 434909 10113	Feral Cat Program	2,900
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**Decrease Estimated Revenues:**

11024000 434894	Rabies Program	2,900
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Item #5 - Other Business**

Chairman Jonke made a motion to accept the additional for Item #5a; seconded by Legislator Crowley. All in favor.

Item #5a - Approval/ Tax Collector Warrants/ Enter into the 2023 Book of Proceedings was next. Chairman Jonke moved the following:

Chairman Jonke stated that these are the warrants that were just recalculated today and that is the reason they came in during the meeting. He stated that the warrants reflect the \$475,000 decrease to the overall levy for Putnam County. He stated that is \$475,000 that is going back to our taxpayers.

**RESOLUTION #294**

**APPROVAL/ TAX COLLECTOR WARRANTS/ ENTER INTO 2023 BOOK OF PROCEEDINGS**

WHEREAS, Tax Collector Warrants have been received for the Towns of Carmel, Kent, Patterson, Philipstown, Putnam Valley and Southeast and signed by the Chairman and the Clerk of the Putnam County Legislature; now therefore be it

RESOLVED, that the Tax Collector Warrants for the Towns of Carmel, Kent, Patterson, Philipstown, Putnam Valley and Southeast are hereby entered into the 2023 Book of Proceedings for the Putnam County Legislature.

**BY ROLL CALL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

Item #5b – Approval/ Date, Time & Place of Organizational Meeting/ 2024 was next. Chairman Jonke moved the following:

**RESOLUTION #295**

**APPROVAL/DATE, TIME & PLACE OF ORGANIZATIONAL MEETING / 2024**

**WHEREAS, the Legislative Manual provides for the Putnam County Legislature to set by resolution, the date, time and place of the Organizational Meeting of the Legislature in the preceding December; now therefore be it**

**RESOLVED, that the Organizational Meeting of the Putnam County Legislature for 2024 be held on Tuesday, January 2, 2024 at 7:00 P.M. in the Historic Courthouse located in Carmel, New York; and be it further**

**RESOLVED, that the agenda for said meeting also include any items that might normally be included in a regular meeting or special meeting of the Legislature which are necessary for inclusion on said agenda.**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**

**Chairman Jonke made a motion to accept other business Item #5c which was submitted to the meeting; seconded by Legislator Ellner. All in favor.**

**Item #5c – Approval/ Budgetary Amendment (23A089)/ District Attorney/ Asset Forfeiture Program (accepted as Other Business at Protective Services Mtg) was next. Chairman Jonke moved the following:**

**RESOLUTION #296**

**APPROVAL/ BUDGETARY AMENDMENT (23A089)/ DISTRICT ATTORNEY/ ASSET FORFEITURE PROGRAM**

**WHEREAS, the District Attorney has requested a budgetary amendment (23A089) to purchase new furniture utilizing forfeited asset reserve funds; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**Increase Revenue:**

<b>10001000</b>	<b>District Attorney</b>	
<b>427152</b>	<b>Asset Forfeiture Program</b>	<b>14,256.50</b>

**Increase Appropriations:**

<b>10001000</b>	<b>District Attorney Asset Forfeiture Program</b>	
<b>52110</b>	<b>Furniture &amp; Furnishings</b>	<b>14,256.50</b>

**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.**



Chairman Jonke made a motion to accept other business Item #5d which was submitted to the meeting; seconded by Legislator Castellano. All in favor.

Item #5d – Approval/ Budgetary Amendment (23A090)/ Commissioner of Finance/ Year End Journal Entry #1 was next. Chairman Jonke moved the following:

**RESOLUTION #297**

**APPROVAL/ BUDGETARY AMENDMENT (23A090)/ COMMISSIONER OF FINANCE/ YEAR END JOURNAL ENTRY #1**

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A090) for the first Year End Journal Entry for the year ending December 31, 2023; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

Increase Estimated Appropriations: SEE ATTACHED SHEET	1,301,423.00
Decrease Estimated Appropriations: SEE ATTACHED SHEET	548,848.00
Increase Estimated Revenues: SEE ATTACHED SHEET	2,969,616.00
Decrease Estimated Revenues: SEE ATTACHED SHEET	2,217,041.00

**COUNTY ROAD FUND:**

Increase Estimated Appropriations: SEE ATTACHED SHEET	74,030.00
Decrease Estimated Appropriations: SEE ATTACHED SHEET	64,798.00
Increase Estimated Revenues: SEE ATTACHED SHEET	9,232.00

**ROAD MACHINERY FUND:**

Increase Estimated Appropriations: SEE ATTACHED SHEET	21,940.00
Decrease Estimated Appropriations: SEE ATTACHED SHEET	18,211.00

Increase Estimated Revenues:  
SEE ATTACHED SHEET 3,729.00

**TRANSPORTATION FUND:**

Increase Estimated Appropriations:  
SEE ATTACHED SHEET 428,090.00

Decrease Estimated Appropriations:  
SEE ATTACHED SHEET 52,100.00

Increase Estimated Revenues:  
SEE ATTACHED SHEET 375,990.00

**DEBT SERVICE FUND:**

Increase Estimated Appropriations:  
SEE ATTACHED SHEET 15,781.00

Increase Estimated Revenues:  
SEE ATTACHED SHEET 288,952.00

Decrease Estimated Revenues:  
SEE ATTACHED SHEET 273,171.00

2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT.  
MOTION CARRIES.**

**Item #6 – Recognition of Public on Agenda Items**

There were no members of the public present at the meeting.

**Item #7 – Recognition of Legislators**

Legislator Montgomery stated for the record that on Item #4g she made an attempt to separate the elected official salaries out of the resolution from the general staff salaries on the resolution. She stated that she supported most of the general staff salaries. She explained that because the elected officials are not on a separate resolution, she stated that we have no choice but to vote the way we do, which was unfortunate. She believed our employees deserved better.

Chairman Jonke wished everyone Happy Holidays and a Happy New Year.

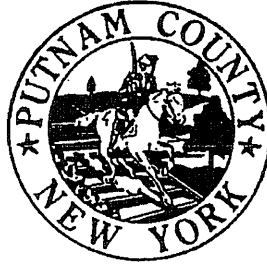
There being no further business, at 7:35 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Crowley and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA  
YEAR END MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Tuesday December 19, 2023**  
(Immediately following Audit & Admin. Mtg. starting @ 6:30 P.M.)

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Pre-filed resolutions:

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairwoman Addonizio, Legislators Ellner & Gouldman)

- 4a. Approval/ Litigation Settlement Agreement / Matthew Rivera v. County of Putnam

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

- 4b. Approval/ Fund Transfer (23T396)/ Department of Public Works/ Overtime
- 4c. Approval/ Fund Transfer (23T454)/ Real Property/ Reclassification of Two (2) Assessment Clerk Positions to Senior Office Assistant Positions
- 4d. Approval/ Fund Transfer (23T459)/ Emergency Services/ Dispatch Overtime
- 4e. Approval/ Local Law Establishing the 2024 Salary of Certain Elected Officials Serving for Fixed Terms

**4f. Approval/ Local Law Establishing the 2024 Salaries of Certain Appointed Officers Serving for Fixed Terms**

**4g. Approval/ 2024 Salaries for Officers and Employees Paid from County Funds**

**PHYSICAL SERVICES COMMITTEE**  
**(Chairman Gouldman, Legislators Castellano & Montgomery)**

**4h. Approval/ Budgetary Amendment (23A072)/ Planning Department/ Access to Empire State Trail Project**

**4i. Approval/ Budgetary Amendment (23A074)/ Public Works/ Insurance Recovery/ Guide Rail Damage/ Stoneleigh Avenue**

**4j. Approval/ Budgetary Amendment (23A075)/ Planning Department/ New York Metropolitan Transportation Council (NYMTC) Funding Distribution**

**4k. Approval/ Budgetary Amendment (23A085)/ Public Works/ Sprout Brook Road Bridge Project PIN 8762.13 ARPA Funding**

**4L. Approval/ Budgetary Amendment (23A086)/ Planning Department/ Transit Facility Rehab / NY/CT CRRSAA & ARPA Funding**

**4m. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP18) (Purchasing Department Renovations)**

**4n. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP19) (Tilly Foster Farm Building #6 – “The Cantina”)**

**4o. Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Putnam County Office Building ADA Compliant Ramp**

**4p. Approval/ Putnam County’s Proposed Program Plan in Conformance with and as Required by the U.S. Department of Transportation and Title VI Regulations**

**4q. Approval/ Adoption/ Putnam County Complete Streets Policy**

**4r. Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Peekskill Hollow Rd Project PIN8757.48)**

**4s. Approval/ Budgetary Amendment (23A088)/ Purchasing Department/ DPW/ Peekskill Hollow Road Renovation Project PIN 8757.48**

**PROTECTIVE SERVICES COMMITTEE**  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 4t. **Approval/ Budgetary Amendment (23A079)/ Sheriff's Department/ Insurance Recovery**
- 4u. **Approval/ Re-Appointments/ Putnam County Traffic Safety Board**
- 4v. **Approval/ Putnam County Policy for the Use of Automated License Plate Readers (ALPR)**
- 4w. **Approval/ Request to Accept Donation of Armored Ambulance from United States Army**

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

- 4x. **Approval/ Budgetary Amendment (23A087)/ Health Department/ Local Health Department (LHD) Performance Incentive Initiative**
- 4y. **Approval/ Budgetary Transfer (23T460)/ Auditing Department/ Independent Auditors/ PKF O'Connor Davies LLP**
- 4z. **Approval/ Budgetary Amendment (23A084)/ Health Department/ Rabies Grant / Feral Cat Program**
- 5. **Other Business**
- 5a. **Approval/ Tax Collector Warrants/ Enter into the 2023 Book of Proceedings**
- 5b. **Approval/ Date, Time & Place of Organizational Meeting/ 2024**
- 5c. **Approval/ Budgetary Amendment (23A089)/ District Attorney/ Asset Forfeiture Program**
- 5d. **Approval/ Budgetary Amendment (23A090)/ Commissioner of Finance/ Year End Journal Entry #1**
- 6. **Recognition of Public on Agenda Items**
- 7. **Recognition of Legislators**
- 8. **Adjournment**

# 4 (4)

ORGANIZATIONAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512

Tuesday                      January 2, 2024                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by County Clerk Michael Bartolotti who requested Legislator Crowley to lead in the Pledge of Allegiance. County Clerk Bartolotti then requested Legislator Sayegh to lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Ellner, Jonke, Castellano, Sayegh and Crowley were present. Legislator Nacerino was absent. Also present was Legislative Counsel Firriolo.

Item #4 – Appointment/Chair/Putnam County Legislature was called first. County Clerk Bartolotti requested nominations from the floor for Chair of the Legislature.

Legislator Castellano made a motion to nominate Legislator Jonke as Chairman; seconded by Legislator Addonizio.

Legislator Castellano stated that Legislator Jonke was elected to office in 2016 as Putnam County Legislator for District #6. He served as Chairman of the Legislature in 2023 and served as Chairman of the Protective Services and Personnel Committees. He stated that he has over 30 years in public service. He has managed municipal budgets on a local level in the towns of Carmel, Southeast and Kent as the Assessor. He stated that he was responsible for the Town of Southeast adopting the homestead option which ensures that residential tax rates are lower than commercial rates. He stated that Legislator Jonke has a great deal of knowledge, not only in government, but in the business community. He is a devoted father and advocate for the Special Needs community.

Legislator Addonizio stated that she was honored to second the nomination. She stated that Legislator Jonke is serving his third term as Legislator representing the Town of Southeast. She stated that Legislator Jonke is a conscientious and dedicated public servant and is willing to serve as Chairman of the Legislature for a second year.

County Clerk Bartolotti asked if there were any other nominations.

County Clerk Bartolotti stated that seeing no further nominations, he asked for a roll call vote on the nomination.

Legislator Montgomery requested discussion on the nomination. She stated her concern this year, as she witnessed incidents in the County such as storms, racial incidents, and school uprisings. She stated that shootings and bomb threats are rampant throughout the Country. She understands that Legislator Jonke was on the Protective Services Committee and would like to know what National Incident Management System (NIMS) training he has. She stated that we are required, or it is recommended that Elected Officials have NIMS training. She stated that she has different levels of training for incident management. She stated that the County has a Bureau of Emergency Services

and a Sheriff's Department, but she has a great concern if we are prepared for these incidents. She stated that our residents look to their Elected Officials for guidance and answers during times of these types of incidents. She questioned what type of incident management training our proposed Chairman has.

Legislator Jonke stated that he was not aware of a prerequisite. He stated that we have professional people that work for the County who handle our incidents, not the Chairman of the Legislature.

County Clerk Bartolotti asked for a roll call vote on the nomination.

#### **RESOLUTION #1**

#### **APPOINTMENT/ CHAIR/ PUTNAM COUNTY LEGISLATURE**

**RESOLVED, that Paul E. Jonke be appointed to the position of Chair of the Putnam County Legislature, with all the rights, privileges and duties of the office as set forth in the Putnam County Charter as permitted by law for a period ending December 31, 2024.**

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

Chairman Jonke thanked his colleagues who supported him. He stated that it has been an honor serving as Chairman for the last year. He stated that we have done some incredibly good things. He stated that for the first time in 30 years we reduced the tax levy giving our taxpayers back their money. He stated that we are now offering exemptions for our first responders. He stated that he will continue to work diligently as Chairman this year.

Item #5 – Appointment/Deputy Chair/Putnam County Legislature was next.

Chairman Jonke made a motion to nominate Legislator Sayegh to serve as Deputy Chair; seconded by Legislator Castellano.

Chairman Jonke stated that Legislator Sayegh has done a superb job as Deputy Chair in 2023 and is deserving of this position for another year. He stated that Legislator Sayegh is steadfast and calm and always does her best for the people of Putnam County. He stated that Legislator Sayegh uses her heart, head, and spine to serve our residents. He stated that for six (6) years she has always been well prepared for the work that we do and does it in a respectful, professional, and compassionate manner.

Legislator Castellano stated that it was his honor to second the nomination. He stated that he knows Legislator Sayegh for approximately 10 years. He stated that she is a dedicated public officer and a great advocate for her community. He stated that she brings her Midwest values of common sense that help guide Putnam County and the Legislature in the right direction.

Legislator Montgomery explained that our constituents turn to their Elected Officials for training and guidance. She questioned Legislator Sayegh if she had any level of NIMS training as recommended by FEMA, the Federal government, and the New York State.

Chairman Jonke interjected and stopped the questioning of NIMS training.

Chairman Jonke requested a roll call vote on the nomination.

**RESOLUTION #2**

**APPOINTMENT/ DEPUTY CHAIR/ PUTNAM COUNTY LEGISLATURE**

RESOLVED, that Amy E. Sayegh be appointed to the position of Deputy Chair of the Putnam County Legislature, with all the rights privileges and duties of the office as set forth in the Putnam County Charter, as permitted by law for a period ending December 31, 2024.

BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.

Item #6 – Adoption of Legislative Manual was next. Chairman Jonke moved the following; seconded by Legislators Crowley and Ellner.

**RESOLUTION #3**

**ADOPTION OF LEGISLATIVE MANUAL**

WHEREAS, Section 2, Sub-division B(1)(f) of the Legislative Manual requires that the Legislature adopt annually its Legislative Manual, including any amendments incorporated therein; now therefore be it

RESOLVED, that the Putnam County Legislature adopts the annexed Legislative Manual for the year 2024.

BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.

Item #7 – Adoption of Legislative Calendar was next. Chairman Jonke made a motion to move the following; seconded by Legislator Crowley.

**RESOLUTION #4**

**ADOPTION OF LEGISLATIVE CALENDAR**

WHEREAS, the Legislative Manual for the Legislature of the County of Putnam provides that annually the Legislative Calendar shall be adopted and promulgated by the Clerk of the Legislature, that the Legislature meets on the first Tuesday of each and every month thereof, except where noted; now therefore be it

RESOLVED, that the following schedule be adopted as to Regular Meeting dates of the Putnam County Legislature for the year 2024:



Tuesday	January 2, 2024
Tuesday	February 6, 2024
Tuesday	March 5, 2024
Tuesday	April 2, 2024
Tuesday	May 7, 2024
Tuesday	June 4, 2024
Tuesday	July 2, 2024
Tuesday	August 6, 2024
Tuesday	September 3, 2024
Tuesday	October 1, 2024
Wednesday	November 6, 2024
Tuesday	December 3, 2024

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #8 – Designation of Official Newspaper was next. Chairman Jonke made a motion to move the following; seconded by Legislator Castellano.**

**Legislator Gouldman made a motion to amend the resolution and add the Putnam County News & Recorder. He stated that last year the Legislature did not approve this paper as an Official Newspaper of Putnam County. He stated that the only paper approved was the Putnam County Press. He stated that he was given assurances that the paper would be distributed in the Town of Putnam Valley which he represents. He explained that the Putnam County Press is only delivered to two (2) locations in Putnam Valley, the Putnam Valley Town Hall and Library. He explained that the content of this paper rarely has articles specifically related to the towns of Putnam Valley and Philipstown. He explained that a community newspaper keeps the towns and individuals of the community informed on meetings, high school sports and events specific to each town and community. They keep residents informed on the critical issues of each local community. He believed that was not occurring with the Putnam County Press. He explained that the Putnam County News & Recorder which he is requesting be added to the resolution covers the western side of the County, Putnam Valley and Philipstown. He stated that they also serve every school district. He asked his colleagues to support this paper as an additional resource.**

**Seconded by Legislator Addonizio.**

**Chairman Jonke questioned if there was discussion on the motion to amend.**

**Legislator Montgomery stated that last year the Putnam County News & Recorder and the Putnam County Courier appeared on the agenda as was the practice in past years if a request was submitted. She explained that she opposed both papers last year because their primary reporter was appointed to a County Board and was also the public information officer for the Bureau of Emergency Services. She believed it was unethical. She stated that this year she would support this amendment because the reporter is no longer appointed to a County Board or the public information officer for the Bureau of Emergency Services. She stated that it has nothing to do with her opinion of any paper.**

She stated that they are not always so friendly towards her and she has been dealing with that even before she was in office.

Chairman Jonke called for a Roll Call Vote on the motion to amend the resolution to add the Putnam County News & Recorder.

By Roll Call Vote: Five Ayes – Legislators Addonizio, Ellner, Gouldman, Montgomery and Sayegh. Three Nays – Legislators Castellano, Crowley and Chairman Jonke. Legislator Nacerino was absent. Motion Carries.

Chairman Jonke made a motion to divide the question.

Legislative Counsel Firriolo stated as a point of procedure, a question is divisible upon the request of any member. It does not need a second and it is not debatable as long as the Chair rules that it is so divisible, it is divided.

Chairman Jonke called for a Roll Call Vote on the Putnam County Press first and then the Putnam County News & Recorder.

#### **RESOLUTION #5**

##### **DESIGNATION OF OFFICIAL NEWSPAPER**

**RESOLVED**, that pursuant to Section 2.04 (k) of the Putnam County Charter, the following newspapers, to wit:

**Putnam County Press and the Putnam County News & Recorder**

are hereby designated as the official newspapers of the County of Putnam for the publication of all concurrent resolutions, election notices, official canvasses, enactments and other matters required by law to be published for the year 2024.

**BY ROLL CALL VOTE ON THE PUTNAM COUNTY PRESS: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**BY ROLL CALL VOTE ON THE PUTNAM COUNTY NEWS & RECORDER: FIVE AYES. THREE NAYS – LEGISLATORS CASTELLANO, CROWLEY & CHAIRMAN JONKE. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

Item #9 – Permission for Legislature and Staff to Attend Conferences, Seminars & Official Business for the County was next. Chairman Jonke moved the following; seconded by Legislators Sayegh and Crowley.

#### **RESOLUTION #6**

##### **PERMISSION FOR LEGISLATURE AND STAFF TO ATTEND CONFERENCES, SEMINARS & OFFICIAL BUSINESS OF THE COUNTY**

**RESOLVED**, that Legislators and Legislative Staff be reimbursed for reasonable expenses incurred while attending conferences, seminars and official business of the

County for the year 2024 for any such event costing under \$200.00. Any such event costing over \$200.00 will require the affirmative vote of a majority of the Legislature.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

Item #10 – Authorization for County Auditor to Approve Erroneous Assessments Under \$2,500 was next. Chairman Jonke moved the following; seconded by Legislator Castellano.

**RESOLUTION #7**

**AUTHORIZATION FOR COUNTY AUDITOR TO APPROVE ERRONEOUS ASSESSMENTS UNDER \$2,500**

WHEREAS, Real Property Law Section 556 Sub (8)(a) authorizes a tax levying body, by resolution, to delegate to an official who is empowered to authorize the payment of bills without prior audit by such board, the authority to perform the duties of the tax levying body as specified in Section 556(8) of the Real Property Tax Law; now therefore be it

RESOLVED, that the County Legislature hereby delegates to the County Auditor the authority to review and approve applications for refunds of taxes due to erroneous assessments, whether by clerical error or unlawful entry, and where the recommended refund is \$2,500 or less; and be it further

RESOLVED, that pursuant to statute, this authority shall expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

Item #11 – Appointment/Legislative Representative/Cooperative Extension Board was next. Chairman Jonke moved the following; seconded by Legislator Sayegh.

**RESOLUTION #8**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ COOPERATIVE EXTENSION BOARD**

RESOLVED, that Erin Crowley be appointed as the Legislative Representative to the Cooperative Extension Board for a period of one (1) year, said term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

Item #12 – Appointment/Legislative Representative/Jury Board was next. Chairman Jonke moved the following; seconded by Legislator Ellner.

**RESOLUTION #9**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ JURY BOARD**

**RESOLVED**, that Toni Addonizio be appointed Legislative Representative to the Putnam County Jury Board for a period of one (1) year, said term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #13 – Appointment/Legislative Representative/Region 3 Forest Practice Board was next. Chairman Jonke moved the following; seconded by Legislator Addonizio.**

**RESOLUTION #10**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ REGION 3 FOREST PRACTICE BOARD**

**RESOLVED**, that Nancy Montgomery be appointed Legislative Representative to the Region 3 Forest Practice Board for a period of one (1) year, said term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #14 – Appointment/Legislative Representatives/Putnam County Soil & Water Conservation District Board was next. Chairman Jonke moved the following; seconded by Legislators Addonizio and Crowley.**

**RESOLUTION #11**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVES/ PUTNAM COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD**

**RESOLVED**, that Amy Sayegh and Greg Ellner be appointed Legislative Representatives to the Putnam County Soil & Water Conservation District Board for a one-year term, said term to expire December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #15 – Appointment/Legislative Representative/Records Management Board was next. Chairman Jonke moved the following; seconded by Legislator Addonizio.**

**RESOLUTION #12**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ RECORDS MANAGEMENT BOARD**

**RESOLVED, that William Gouldman be appointed Legislative Representative to the Records Management Board for a period of one year, said term to expire December 31, 2024.**

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #16 – Legislative Representatives/Putnam County Board of Health was next. Chairman Jonke moved the following; seconded by Legislator Ellner.**

**RESOLUTION #13**

**LEGISLATIVE REPRESENTATIVE/ PUTNAM COUNTY BOARD OF HEALTH**

**RESOLVED, that Amy Sayegh shall continue to serve as Legislative Representative to the Putnam County Board of Health for the remainder of her six (6) year term; said term to expire December 31, 2027.**

**BY POLL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #17 – Appointment/ Legislative Representative/ Putnam County Agricultural and Farmland Protection Board was next. Chairman Jonke moved the following; seconded by Legislator Sayegh.**

**RESOLUTION #14**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ PUTNAM COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD**

**RESOLVED, that Erin Crowley shall continue to serve as Legislative Representative to the Agricultural and Farmland Protection Board for the remainder of her Legislative year term, said term to expire on December 31, 2025.**

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #18 – Appointment/Putnam County Representative/Catskill Regional Off-Track Betting Corporation Board was next. Chairman Jonke moved the following; seconded by Legislator Sayegh.**

**Chairman Jonke stated that the one property in Putnam County that the Catskill Regional Off-Track Betting Corporation owns is in his Legislative District and he would like to be more closely involved.**

**RESOLUTION #15**

**APPOINTMENT/ PUTNAM COUNTY REPRESENTATIVE/ CATSKILL REGIONAL OFF-TRACK BETTING CORPORATION BOARD**

**RESOLVED**, that Paul Jonke be appointed as the Putnam County representative to the Catskill Regional Off-Track Betting Corporation Board, for a one-year term, said term to expire on December 31, 2024; and be it further

**RESOLVED**, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY POLL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #19 – Appointment/Legislative Representative/Fish & Wildlife Management Board was next. Chairman Jonke moved the following; seconded by Legislator Ellner.**

**RESOLUTION #16**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE/ FISH & WILDLIFE MANAGEMENT BOARD**

**RESOLVED**, that Nancy Montgomery be appointed as Legislative Representative on the Fish and Wildlife Management Board, for a one (1) year term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #20 – Appointment/Law Library Board was next. Chairman Jonke moved the following; seconded by Legislator Crowley.**

**RESOLUTION #17**

**APPOINTMENT/ LAW LIBRARY BOARD**

**RESOLVED**, that Joseph Castellano be appointed to the Law Library Board for a one (1) year term, said term to expire December 31, 2024; and be it further

**RESOLVED**, that Amy Sayegh shall serve as an Alternate to the Law Library Board for a one (1) year term, said term to expire December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #21 - Appointment/Legislative Liaison/Veterans Affairs was next. Chairman Jonke moved the following; seconded by Legislator Ellner.**

**RESOLUTION #18**

**APPOINTMENT/ LEGISLATIVE LIAISON/ VETERANS AFFAIRS**

**RESOLVED**, that Ginny Nacerino be appointed Legislative Liaison for Veterans Affairs for a period of one (1) year, said term to expire December 31, 2024; and be it further

**RESOLVED**, that Toni Addonizio shall serve as an Alternate as Legislative Liaison for Veterans Affairs for a period of one (1) year, said term to expire December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #22 – Approval/Appointment/ Legislative Representative/ Putnam County Traffic Safety Board was next. Chairman Jonke moved the following; seconded by Legislator Sayegh.**

**RESOLUTION #19**

**APPROVAL/ APPOINTMENT/ LEGISLATIVE REPRESENTATIVES/ PUTNAM COUNTY TRAFFIC SAFETY BOARD**

**RESOLVED**, that William Gouldman and Ginny Nacerino be appointed as the Legislative Representatives to the Putnam County Traffic Safety Board for a period of one (1) year, said term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #23 – Appointment/Legislative Representatives/Putnam County Fire Advisory Board was next. Chairman Jonke moved the following; seconded by Legislator Ellner.**

**Legislator Montgomery stated that this goes along with being prepared in the County with emergency management. She stated that she was not confident that this person is qualified and has been serving on this board for a long time.**

**Legislator Montgomery made a motion to nominate herself.**

**Chairman Jonke questioned if there was a second on Legislator Montgomery's motion.**

**Chairman Jonke stated that seeing no second, motion failed.**

**Chairman Jonke called for a Roll Call Vote on the resolution.**

**RESOLUTION #20**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVES/ PUTNAM COUNTY FIRE ADVISORY BOARD**

**RESOLVED**, that Ginny Nacerino be appointed as Legislative Representative to the Putnam County Fire Advisory Board, for a one (1) year term to expire on December 31, 2024; and be it further

**RESOLVED**, that Erin Crowley will serve as an Alternate to the Putnam County Fire Advisory Board, for a one (1) year term to expire on December 31, 2024.

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #24 – Approval/Appointment/ Budget & Finance Committee Representative / Capital Projects Committee was next.**

**Chairman Jonke made a motion to table this resolution until the Committee Assignments are made; seconded by Legislator Ellner. All in favor.**

**APPOINTMENT/ BUDGET & FINANCE COMMITTEE REPRESENTATIVE/ CAPITAL PROJECTS COMMITTEE**

**WHEREAS**, County Charter § 7.05 (B)(3) provides that there shall be a Capital Projects Committee consisting of various members including a designee of the Budget and Finance Committee; now therefore be it

**RESOLVED**, that \_\_\_\_\_ be appointed as Budget & Finance Committee Representative to the County’s Capital Projects Committee for a period of one (1) year, said term to expire on December 31, 2024.

**Item #25 – Approval/ Appointment/ Legislative Representative Member of Capital Projects Committee was next. Chairman Jonke moved the following; seconded by Legislator Sayegh.**

**RESOLUTION #21**

**APPOINTMENT/ LEGISLATIVE REPRESENTATIVE MEMBER OF CAPITAL PROJECTS COMMITTEE**

**WHEREAS**, County Charter § 7.05 (B)(3) provides for the appointment to the County’s Capital Projects Committee a member of the County Legislature representing the minority political party, if another party is represented, or a member elected without party endorsement; and

**WHEREAS**, Legislator Nancy Montgomery is the sole member of the County Legislature representing the minority political party; now therefore be it

**RESOLVED** that pursuant to County Charter § 7.05 (B)(3), the County Legislature designates Nancy Montgomery as the additional member of the County’s Capital Projects Committee for a period of one (1) year, said term to expire on December 31, 2024.

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**



Item #26 – Confirmation/ Designation of Jail Chief Medical Officer was next.

Chairman Jonke made a motion to table this resolution. He explained that we have not yet received notification on the option to extend the contract; seconded by Legislator Sayegh. All in favor.

#### DESIGNATION OF JAIL CHIEF MEDICAL OFFICER

WHEREAS, due to a change in the Corrections Law, Section 501 in July of 2017, a physician from the medical services provider to the Putnam County Jail shall be designated by the Putnam County Legislature to act as the Chief Medical Officer of the Jail; and

WHEREAS, PrimeCare was awarded the RFP to provide medical services for the Putnam County Corrections Facility initially through December 31, 2021; and

WHEREAS, as stated in Resolution #48 of 2023, Putnam County exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2023; and

WHEREAS, Putnam County has exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2024; and

WHEREAS, PrimeCare has proposed \_\_\_\_\_ to act as the Chief Medical Officer for the Jail; now therefore be it

RESOLVED, that the Putnam County Legislature hereby designates \_\_\_\_\_ to act as the Chief Medical Officer for the Putnam County Corrections Facility, for a period of one (1) year, said term to expire December 31, 2024.

Item #27 – Approval/ Purchasing Department/ Identifying Individuals Responsible for Purchasing was next. Chairman Jonke made a motion to move the following; seconded by Legislator Crowley.

#### RESOLUTION #22

#### APPROVAL/ PURCHASING DEPARTMENT/ IDENTIFYING INDIVIDUALS RESPONSIBLE FOR PURCHASING

WHEREAS, Section 140-1.5 of the Putnam County Code (Procurement Policy) requires the Legislature to annually identify the individuals responsible for purchasing and their respective titles; now therefore be it

RESOLVED, that the Putnam County Legislature re-affirms the County's Procurement Policy as contained in Chapter 140 of the Putnam County Code and identifies the following individuals and their respective titles as the individuals responsible for purchasing:

- a. John Tully, Director of Purchasing
- b. Alexis Hawley, Assistant Supervisor of Planning and Design
- c. Michele Pinto, Account Clerk

BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.

Item #28 – Approval/ Budgetary Amendment (24A001)/ Health Department/ Public Health Infrastructure, Workforce and Data Systems Grant/ New Position – Quality Improvement/ Program Evaluation Manager (approved at December Personnel Committee Mtg) was next. Chairman Jonke moved the following.

**RESOLUTION #23**

**APPROVAL/ BUDGETARY AMENDMENT (24A001)/ HEALTH DEPARTMENT/ PUBLIC HEALTH INFRASTRUCTURE, WORKFORCE AND DATA SYSTEMS GRANT/ NEW POSITION – QUALITY IMPROVEMENT/ PROGRAM EVALUATION MANAGER**

WHEREAS, by Resolution #156 of 2023, the Putnam County Legislature approved the Health Department’s request to budget for a full-time Public Health Data and Informatics Specialist position at \$79,031 with a 2% COLA raise per year, and a part-time Quality Improvement/ Performance Management (QIPM) Coordinator position at 21 hours per week, at an hourly rate of \$43.42; and

WHEREAS, due to recruitment difficulties, the Health Department is currently requesting that the part-time position be funded full-time beginning on January 1, 2024; and

WHEREAS, the job specification and title for this position were reviewed and updated, and the job was retitled to Quality Improvement/ Program Evaluation Manager; and

WHEREAS, the salary is indicated as a Grade 21 and is not allocating the title to CSEA, rather, it is being used as a salary indicator for recruitment purposes; and

WHEREAS, the new position created is contingent upon renewal of the grant beyond 11/30/27; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (24A001) to create this new position; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Appropriations:**

26401001 51000 10205 (66109)	Personnel Services	
	Quality Improvement/ Program	
	Evaluation Manager	79,031
26401001 58001 10205	Retirement	6,542
26401001 58002 10205	FICA	6,046
26401001 58004 10205	Workers Comp	1,005
26401001 58006 10205	Dental	2,004
26401001 58011 10205	Health Insurance	28,284
26401001 58012 10205	Vision	242
		<u>123,154</u>

**Increase Estimated Revenues:**

26401001 444892 10205	Public Health Infrastructure Grant	123,154
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2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #29 – Approval/ Budgetary Transfer (24T001)/ Social Services/ Reclassification/ Caseworker to Senior Caseworker (approved at December Personnel Committee Mtg) was next. Chairman Jonke moved the following.**

**RESOLUTION #24**

**APPROVAL/ BUDGETARY TRANSFER (24T001)/ SOCIAL SERVICES/ RECLASSIFICATION/ CASEWORKER TO SENIOR CASEWORKER**

**WHEREAS, the Commissioner of Social Services Sara Servadio requested a budgetary transfer (24T001) seeking approval to upgrade an existing vacant Caseworker position (CSEA) Grade 15 Step 1 (#601002112) to a Senior Caseworker position (CSEA) Grade 17 Step 3 (#601002137) in the Adult Protective Unit of DSS; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**Decrease:**

<b>10199000 54980</b>	<b>General Contingencies</b>	<b>18,055</b>
-----------------------	------------------------------	---------------

**Increase:**

<b>10102000 51000 (2137)</b>	<b>Personnel Services</b>	
	<b>DSS – Senior Caseworker</b>	
	<b>Grade 17 Step 3</b>	<b>16,771</b>
<b>10102000 58002</b>	<b>FICA</b>	<b><u>1,284</u></b>
		<b>18,055</b>

**2024 Fiscal Impact - \$18,055**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**

**Item #30 – Other Business**

**There was no other business submitted to the meeting.**

**Item #31 – Recognition of the Public on Agenda Items.**

**There was no member of the public that wished to speak.**

**Item #32 - Recognition of Legislators**

**Legislator Montgomery stated that she would like to clarify what NIMS is, National Incident Management System. She stated that it is a system that provides stakeholders**

with the language across the community with a shared vocabulary system and process to successfully deliver capabilities and preparedness. She stated that she has serious concerns about how prepared we are as a County. She stated that her questions were merely a result of inquiring about that.

Legislator Gouldman reminded everyone that Putnam County students are eligible to apply for an Internship Program in County government. He stated that applications must be submitted by February 2, 2024. Information can be obtained on the Putnam County website. He also encouraged everyone to use licensed and registered tradesman for all of your home repairs. Questions or concerns can be directed to the Office of Consumer Affairs at 845-808-1617 for a complete listing of Putnam County licensed tradesmen.

Legislator Sayegh thanked her colleagues for their trust in her as Deputy Chair of the Putnam County Legislature. She stated that she is looking forward to working with everyone.

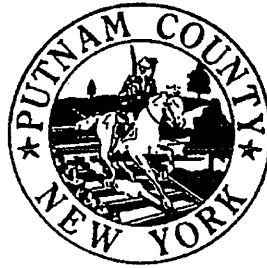
There being no further business, at 7:33 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Crowley. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin Crowley	Dist. 9

**AGENDA  
ORGANIZATIONAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

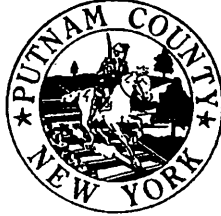
Tuesday January 2, 2024 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Appointment/ Chair/ Putnam County Legislature
5. Appointment/ Deputy Chair/ Putnam County Legislature
6. Adoption of Legislative Manual
7. Adoption of Legislative Calendar
8. Designation of Official Newspaper
9. Permission for Legislature to Attend Conferences, Seminars & Official Business for the County
10. Authorization for County Auditor to Approve Erroneous Assessments Under \$2,500
11. Appointment/ Legislative Representative/ Cooperative Extension Board
12. Appointment/ Legislative Representative/ Jury Board
13. Appointment/ Legislative Representative/ Region 3 Forest Practice Board
14. Appointment/ Legislative Representatives/ Putnam County Soil & Water Conservation District Board
15. Appointment/ Legislative Representative/ Records Management Board

16. **Legislative Representatives/ Putnam County Board of Health**
17. **Appointment/ Legislative Representative/ Putnam County Agricultural and Farmland Protection Board**
18. **Appointment/ Putnam County Representative/ Catskill Regional Off-Track Betting Corporation Board**
19. **Appointment/ Legislative Representative/ Fish & Wildlife Management Board**
20. **Appointment/ Law Library Board**
21. **Appointment/ Legislative Liaison/ Veterans Affairs**
22. **Approval/ Appointment/ Legislative Representative/ Putnam County Traffic Safety Board**
23. **Appointment/ Legislative Representatives/ Putnam County Fire Advisory Board**
24. **Approval/ Appointment/ Budget & Finance Committee Representative / Capital Projects Committee**
25. **Approval/ Appointment/ Legislative Representative Member of Capital Projects Committee**
26. **Confirmation/ Designation of Jail Chief Medical Officer**
27. **Approval/ Purchasing Department/ Identifying Individuals Responsible for Purchasing**
28. **Approval/ Budgetary Amendment (24A001)/ Health Department/ Public Health Infrastructure, Workforce and Data Systems Grant/ New Position – Quality Improvement/ Program Evaluation Manager (approved at December Personnel Committee Mtg)**
29. **Approval/ Budgetary Transfer (24T001)/ Social Services/ Reclassification/ Caseworker to Senior Caseworker (approved at December Personnel Committee Mtg)**
30. **Other Business**
31. **Recognition of Public on Agenda Items**
32. **Recognition of Legislators**
33. **Adjournment**

**Michele Alfano- Sharkey**  
*County Auditor*

**Francine Romeo**  
*Deputy County Auditor*



**COUNTY AUDITOR**

#5a

County Office Building  
40 Gleneida Avenue  
Carmel, New York 10512  
Main (845)808-1040  
Fax (845)808-1900

TO: Putnam County Legislature

FROM: Michele Alfano-Sharkey  
County Auditor (MAS)

DATE: January 30, 2024

RE: Refund of Taxes

This is the report for January 30, 2024 provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A002)/ TOURISM/ TEMPORARY AND I LOVE NEW YORK AWARD**

**WHEREAS, the Director of the Department of Putnam County Tourism retired as of December 31, 2023; and**

**WHEREAS, said Director of Tourism looks forward to continuing to work for Putnam County on a part-time basis in the Tourism Department; and**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A002) to reduce the I Love New York budgeted amount from \$120,000 to \$103,478 to reflect the award from NYS in the amount of \$51,739; and**

**WHEREAS, said budgetary amendment also reflects changes to the Director of Tourism Personnel line, Miscellaneous line, and Temporary line to account for said Retirement, Temporary position, and I Love NY Matching Funds award; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Appropriations:**

**10641000 51094                      Tourism – Temporary                      16,990**

**Decrease Appropriations:**

**10641000 51000 (101)              Tourism – Personnel Services              4,167**

**10641000 54328                      Tourism – I Love New York                      16,522**

**10641000 54989                      Tourism – Miscellaneous                      4,562**

**Decrease Estimated Revenues:**

**10641000 437151                      Tourism – State Aid – I Love NY                      8,261**

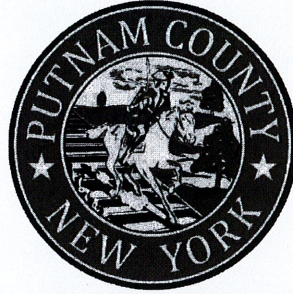
**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_



MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc:all  
Pers  
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A002**  
DATE: December 15, 2023

2023 DEC 21 PM 12:41  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance and Director of Tourism, the following budgetary amendment is necessary.

**General Fund:**

**Increase Appropriations:**

10641000 51094                      TOURISM - TEMPORARY                      \$              16,990

**Decrease Appropriations:**

10641000 51000 (101)              TOURISM - PERSONNEL SERVICES              \$              4,167  
10641000 54328                      TOURISM - I LOVE NEW YORK              \$              16,522  
10641000 54989                      TOURISM - MISCELLANEOUS              \$              4,562

**Decrease Estimated Revenues:**

10641000 437151                      TOURISM - STATE AID - I LOVE NEW YORK              \$              8,261

*Fiscal Impact - 2024 - \$ 0*

*Fiscal Impact - 2025 - \$ 0*

The above budgetary amendment is a reallocation of the adopted 2024 Tourism Budget. Please refer to the memorandum attached for further information.

Please forward it to the appropriate committee.

Approved

---

Kevin M. Byrne -County Executive

December 14, 2023

Commissioner Lewis,

As you are aware, I have handed in my retirement papers, and my last day as Tourism Director is 12/31/23. After conversations with the County Executive and Personnel Director, I am very interested and would look forward to continuing working for the County in Tourism on a part-time basis.

I am requesting the following budgetary amendments to the 2024 Tourism Budget:

- Adjusting the I Love NY Budgetary Line down \$16,522 from \$120,000 to the correct amount of \$103,478. I am requesting this change because I Love NY awarded only \$51,739 and not the \$60k that was requested. I am further requesting that the County portion of the \$16,522 (\$8,261) be moved to the Temporary line (51094).
- Adjusting the Tourism Director salary line from \$89,167 to \$85,000 and moving \$4,000 to the Temporary Line (51094).
- Moving \$4,739 from the Misc. line to the Temporary line (51094).

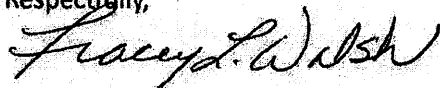
These adjustments will increase the Temporary Line from \$15,510 to \$32,510 and create the opportunity for me to stay on in a part-time capacity (at \$22,000 per year) as an assistant and resource to the new Tourism Director. The remaining \$10,500 in the Temporary Line would be used to fund an administrative assistant position. These budgetary amendments would create no change to the 2024 Tourism Budget and would be at no additional cost to the taxpayers.

I am proud to say that according to the most recent report from Tourism Economics, Putnam County Tourism generated \$78M from traveler spending. This represents year over year growth of \$16.9M which is an increase of 24.8%.

Putnam County Tourism is an advocate and champion for Putnam County. It is a revenue generator and an investment in the county which benefits every one of its residents.

I respectfully request that these amendments be approved so that I may continue to be a part of this small but important team.

Respectfully,



Tracey L. Walsh

# 6b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A005)/ SHERIFF'S DEPARTMENT/  
 CORRECTIONS DIVISION/ STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)  
 GRANT**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (23A005) to accurately reflect the Personnel expenses associated with the SCAAP Grant; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**Increase Estimated Appropriations:**

**Jail SCAAP**

10315001 51000 10032 (01111)	Personnel Services	
	Corrections Sergeant	105,859
10315001 58001 10032 (01111)	Retirement	15,981
10315001 58002 10032 (01111)	FICA	8,098
10315001 58004 10032 (01111)	Workers Comp	1,880
10315001 58006 10032 (01111)	Dental	2,004
10315001 58008 10032 (01111)	Health Insurance	28,284
10315001 58009 10032 (01111)	Vision	242
		<u>162,348</u>

**Decrease Estimated Appropriations:**

**Jail**

10315000 51000 (10161)	Personnel Services	
	Corrections Sergeant	105,859
10315001 58001 (10161)	Retirement	15,981
10315001 58002 (10161)	FICA	8,098
10315001 58004 (10161)	Workers Comp	1,880
10315001 58006 (10161)	Dental	2,004
10315001 58008 (10161)	Health Insurance	28,284
10315001 58009 (10161)	Vision	242
		<u>162,348</u>

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**Increase Estimated Revenue:**

**Jail Federal**

**10315001 44389F 10032                      SCAAP Grant                      56,489**

**Increase Estimated Appropriations:**

**10199000 54980                      Contingency                      56,489**

**2024 Fiscal Impact – (\$56,489)**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_





cc: all  
Pers  
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk  
From: Sheila M. Barrett, Deputy Commissioner of Finance  
Re: Budgetary Amendment - 24A005  
Date: January 11, 2023

At the request of the Sheriff's Department, the following budgetary amendment is required.

**Increase estimated appropriations:**

10315001.51000.10032.01111	Personnel Services - Corrections Sergeant	105,859
10315001.58001.10032.01111	Retirement	15,981
10315001.58002.10032.01111	FICA	8,098
10315001.58004.10032.01111	Workers Comp	1,880
10315001.58006.10032.01111	Dental	2,004
10315001.58008.10032.01111	Health Insurance	28,284
10315001.58009.10032.01111	Vision	242
<i>Jail SCAAP</i>		<u>162,348</u>

**Decrease estimated appropriations:**

10315000.51000.10161	Personnel Services - Corrections Sergeant	105,859
10315001.58001.10161	Retirement	15,981
10315001.58002.10161	FICA	8,098
10315001.58004.10161	Workers Comp	1,880
10315001.58006.10161	Dental	2,004
10315001.58008.10161	Health Insurance	28,284
10315001.58009.10161	Vision	242
<i>Jail</i>		<u>162,348</u>

**Increase estimated revenue:**

10315001.44389F.10032	SCAAP Grant	56,489
<i>Jail Federal</i>		

**increase estimated appropriation:**

10199000.54980	Contingency	56,489
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Fiscal Impact - 2024 - (\$56,489)  
Fiscal Impact - 2025 - 0

This Resolution is necessary to accurately reflect the Personnel expenses associated with the SCAAP Grant.

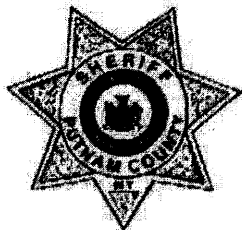
Approved:

Kevin M. Byrne  
County Executive

Please forward to the appropriate committee.

Approved:

2024 JAN 17 AM 11:51  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

January 2, 2024

Mr Michael Lewis  
Commissioner of Finance  
40 Gleneida Avenue  
Carmel, N.Y. 10512

To Commissioner Lewis:

I hereby request the following regarding SCAAP funds for the 2024 budget.

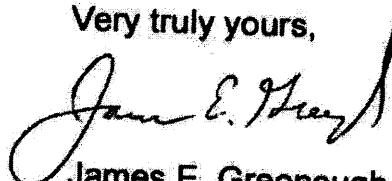
Increase revenue line 44389F by \$162,348.00. These funds will be out of the deferred revenue line.

Would also request to increase expenditure lines as follows, which have been provided by First Deputy Commissioner Sheila Barrett.

- Org. 10315001 Obj. 51000 Personnel Services Proj. 10032 by \$105,859.00.
- Org. 10315001 Obj. 58001 State Retirement Proj. 10032 by \$15,981.00.
- Org. 10315001 Obj. 58002 Social Security Proj. 10032 by \$8,098.00.
- Org. 10315001 Obj. 58004 Workers Compensation Proj. 10032 by \$1,880.00.
- Org. 10315001 Obj. 58006 Dental Benefits Proj. 10032 by \$2,004.00.
- Org. 10315001 Obj. 58008 Health Plans Proj. 10032 by \$28,284.00.
- Org. 10315001 Obj. 58009 Vision Proj. 10032 by \$242.00.

Thank You for your attention to this matter.

Very truly yours,

  
James E. Greenough  
Captain



#6c

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ RATIFICATION OF PUMA COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS, the negotiating teams for the Putnam Management Association (“PuMA”) and the County of Putnam (“the County”) met on November 20, 2023, December 4, 2023 and December 8, 2023 to discuss amended contract language and terms and conditions of employment; and**

**WHEREAS, PuMA and the County have come to an Agreement concerning the terms and conditions of the employment of its members for the years January 1, 2024, through December 31, 2027; and**

**WHEREAS, a Memorandum of Agreement (“MOA”) was executed by Putnam County Executive Kevin M. Byrne and various representatives of the PuMA unit, in which all of the terms and conditions of employment of its members were outlined; and**

**WHEREAS, the membership of PuMA met on December 20, 2023, to vote to ratify the MOA; and**

**WHEREAS, the Personnel Committee also met and discussed the terms of the MOA on January 29, 2024; and**

**WHEREAS, the Legislature is in agreement with the Administration and the negotiating teams that the MOA is in the best interests of both the County and the membership of PuMA; now therefore be it**

**RESOLVED, the Putnam County Legislature hereby approves and ratifies the Memorandum of Agreement, dated December 15, 2023, which was entered into with Putnam Management Association for the period of January 1, 2024 through and including December 31, 2027,**

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_



cc All  
Pers

**C. COMPTON SPAIN**  
*County Attorney*



**CONRAD J. PASQUALE**  
*Sr. Deputy County Attorney*

**JOHN B. CHERICO**  
*First Deputy County Attorney*

**CONOR McKIERNAN**  
*Sr. Deputy County Attorney*


**ANNA M. DIAZ**  
*Sr. Deputy County Attorney*

**MAT C. BRUNO, SR.**  
*Risk Manager*

**DEPARTMENT OF LAW**

MEMORANDUM:

TO: Diane Schonfeld, Clerk  
Putnam County Legislature

FROM: John B. Cherico   
First Deputy County Attorney

DATE: January 2, 2024

RE: PuMA – Ratification of Collective Bargaining Agreement Resolution

2024 JAN - 4 PM 3: 58  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Enclosed please find the resolution prepared regarding the PuMA Ratification of Collective Bargaining Agreement. Kindly place this matter on the next Personnel Committee Agenda. Please also note that the date of the Personnel Committee meeting needs to be added to the attached resolution.

Thank you for your attention to this matter. Kindly contact me if you have any questions or concerns.

JBC:jn  
Enc.  
cc: James Burpoe  
Deputy County Executive

## **RATIFICATION OF PUMA COLLECTIVE BARGAINING AGREEMENT**

**WHEREAS**, the negotiating teams for the Putnam Management Association (“PuMA”) and the County of Putnam (“the County”) met on November 20, 2023, December 4, 2023 and December 8, 2023 to discuss amended contract language and terms and conditions of employment; and

**WHEREAS**, PuMA and the County have come to an Agreement concerning the terms and conditions of the employment of its members for the years January 1, 2024, through December 31, 2027; and

**WHEREAS**, a Memorandum of Agreement (“MOA”) was executed by Putnam County Executive Kevin M. Byrne and various representatives of the PuMA unit, in which all of the terms and conditions of employment of its members were outlined; and

**WHEREAS**, the membership of PuMA met on December 20, 2023, to vote to ratify the MOA; and

**WHEREAS**, the Personnel Committee also met and discussed the terms of the MOA on January \_\_\_\_, 2024; and

**WHEREAS**, the Legislature is in agreement with the Administration and the negotiating teams that the MOA is in the best interests of both the County and the membership of PuMA; now therefore be it

**RESOLVED**, the Putnam County Legislature hereby approves and ratifies the Memorandum of Agreement, dated December 15, 2023, which was entered into with Putnam Management Association for the period of January 1, 2024 through and including December 31, 2027; and

12/14/2023

**MEMORANDUM OF AGREEMENT**

***By and Between the***

***County of Putnam***

***and the***

***Putnam Management Association***

The January 1, 2019 through December 31, 2023 Collective Bargaining Agreement by and between the parties is hereby modified as follows. All other provisions of the Agreement shall remain unchanged except the modification of dates and other housekeeping modifications where applicable. This Memorandum of Agreement shall be subject to approval/ratification by the Putnam County Legislature and the membership of the Union. Members of the respective negotiating teams affirm that they shall support the approval/ratification of this Memorandum of Agreement by their respective bodies.

1. **Term of Agreement:** January 1, 2024 – December 31, 2027.

2. **Article IV, Compensation, Section F, Salary.**

Effective January 1, 2024, each member's salary shall be increased by 2.75%.

Effective January 1, 2025, each member's salary shall be increased by 2.50%.

Effective January 1, 2026, each member's salary shall be increased by 2.50%.

Effective January 1, 2027, each member's salary shall be increased by 2.50%.

3. **Article IV, New Provisions.**

Effective January 1, 2024, employees shall receive a yearly retention bonus as follows:

After 10 years of service to the county: \$1,000

After 15 years of service to the county: \$1,500 (\$500 increase)

After 20 years of service to the county: \$2,000 (\$500 increase)

After 25 years of service to the county: \$2,500 (\$500 increase)

These payments will not be added to base salary and will not be cumulative.

12/14/2023

These payments will be made in a separate check to be paid on the first payroll date of January of each year. Any employee who has completed the respective years of service by December 31<sup>st</sup> of each year will be eligible for the payment in the following January.

4. **Article IV, Compensation, Section K, Direct Deposit.**

Delete "as requested"

Add provision to provide that employees shall receive their W-2 and 1095-c forms electronically.

5. **Article V, Safety and Health.**

ADD a new Section B to read as follows and re-letter current Sections:

Section B – Motor Vehicle Summonses

Effective September 2, 1997, any County employee who, as a regular part of his/her employment, drives a vehicle for County business must notify his/her Department Head, by the next business day, of any and all moving motor vehicle summonses whether due to driving on or off duty. All County employees, to whom the above paragraph applies, must notify the County of all DWI summonses immediately.

6. **Articles XV and XVI, Grievance Procedure and Alternate Disciplinary Procedure.**

Update panel by removing Rosemary Townley and replacing Susan McKenzie with Monte Klein.

7. **Appendix A**

The following titles shall be added to the bargaining unit:

Federal Funded Project Manager

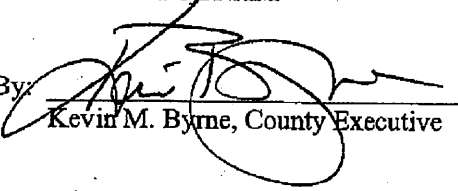
Treatment Court Coordinator

IT Specialist

PuMA agrees that it shall not seek to add to its bargaining unit any current non-union title, but may seek to add any newly created title after January 1, 2024.

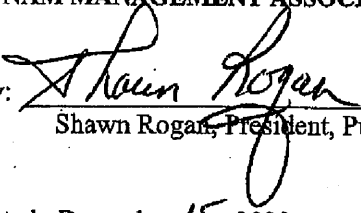
12/14/2023

**COUNTY OF PUTNAM**

By:   
Kevin M. Byrne, County Executive

Dated: December 15, 2023

**PUTNAM MANAGEMENT ASSOCIATION**

By:   
Shawn Rogan, President, PuMA

Dated: December 15, 2023

#6d

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY TRANSFER (24T011)/ COMMISSIONER OF FINANCE/ PUMA  
CONTRACT SETTLEMENT**

**WHEREAS, the Commissioner of Finance has requested a budgetary transfer  
(24T011) to provide funding for the 2024 Salary and Benefit costs pursuant to the Ratified  
Contract Settlement between Putnam County and PuMA; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee  
have reviewed and approved said budgetary transfer; now therefore be it  
RESOLVED, that the following budgetary transfer be made:**

**Increase Estimated Appropriations:**

10033000 51000	Personnel Services	5,068
10033000 58002	Social Security	388
10102000 51000	Personnel Services	1,531
10102000 58002	Social Security	117
10108000 51000	Personnel Services	2,229
10108000 58002	Social Security	170
10116500 51000	Personnel Services	992
10116500 58002	Social Security	76
10120000 51000	Personnel Services	6,037
10120000 58002	Social Security	462
10131000 51000	Personnel Services	2,622
10131000 58002	Social Security	201
10142000 51000	Personnel Services	7,896
10142000 58002	Social Security	604
10143000 51000	Personnel Services	7,720
10143000 58002	Social Security	591
10144000 51000	Personnel Services	2,013
10144000 58002	Social Security	154
10401000 51000	Personnel Services	3,520
10401000 58002	Social Security	269
10431000 51000	Personnel Services	1,992
10431000 58002	Social Security	152
10661000 51000	Personnel Services	4,335
10661000 58002	Social Security	332

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

<b>10677200 51000</b>	<b>Personnel Services</b>	<b>5,614</b>
<b>10677200 58002</b>	<b>Social Security</b>	<b>429</b>
<b>10677300 51000</b>	<b>Personnel Services</b>	<b>1,628</b>
<b>10677300 58002</b>	<b>Social Security</b>	<b>125</b>
<b>10677900 51000</b>	<b>Personnel Services</b>	<b>512</b>
<b>10677900 58002</b>	<b>Social Security</b>	<b>39</b>
<b>10762000 51000</b>	<b>Personnel Services</b>	<b>171</b>
<b>10762000 58002</b>	<b>Social Security</b>	<b>13</b>
<b>12401000 51000</b>	<b>Personnel Services</b>	<b>3,669</b>
<b>12401000 58002</b>	<b>Social Security</b>	<b>281</b>
<b>22070000 51000</b>	<b>Personnel Services</b>	<b>1,021</b>
<b>22070000 58002</b>	<b>Social Security</b>	<b>78</b>

**Decrease Estimated Appropriations:**

**10199000 54980**                      **Contingency**                      **63,050**

**2024 Fiscal Impact - \$63,050**

**2025 Fiscal Impact - \$58,895**

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_



MICHAEL J. LEWIS  
Commissioner of Finance



cc:all  
Pers  
A+H

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Transfer – 24T011**  
DATE: January 23, 2024

2024 JAN 23 PM 1:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is required.

**Increase estimated appropriations:**

10033000	51000	Personnel Services	\$	5,068
10033000	58002	Social Security		388
10102000	51000	Personnel Services		1,531
10102000	58002	Social Security		117
10108000	51000	Personnel Services		2,229
10108000	58002	Social Security		170
10116500	51000	Personnel Services		992
10116500	58002	Social Security		76
10120000	51000	Personnel Services		6,037
10120000	58002	Social Security		462
10131000	51000	Personnel Services		2,622
10131000	58002	Social Security		201
10142000	51000	Personnel Services		7,896
10142000	58002	Social Security		604
10143000	51000	Personnel Services		7,720
10143000	58002	Social Security		591
10144000	51000	Personnel Services		2,013
10144000	58002	Social Security		154
10401000	51000	Personnel Services		3,520
10401000	58002	Social Security		269
10431000	51000	Personnel Services		1,992
10431000	58002	Social Security		152



10661000	51000	Personnel Services	4,335
10661000	58002	Social Security	332
10677200	51000	Personnel Services	5,614
10677200	58002	Social Security	429
10677300	51000	Personnel Services	1,628
10677300	58002	Social Security	125
10677900	51000	Personnel Services	512
10677900	58002	Social Security	39
10762000	51000	Personnel Services	171
10762000	58002	Social Security	13
12401000	51000	Personnel Services	3,669
12401000	58002	Social Security	281
22070000	51000	Personnel Services	1,021
22070000	58002	Social Security	78

**Decrease estimated appropriations:**

10199000	54980	Contingency	\$ 63,050
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Fiscal Impact - 2024 - \$ 63,050

Fiscal Impact - 2025 - \$ 58,895

This Resolution is required to provide for the funding for the 2024 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and PUMA.

Please forward it to the appropriate committee.

ORG	Group/BU	Position Number Description	2024 Adopted	2024 Revised w/ COLA 2.75%	2025 Estimated w/ COLA 2.5%	51000	58002
10033000	PUMA	SPOA COORD (CHILDREN)	94,369	96,964	99,388	2,595	199
10033000	PUMA	SPOA COORD (ADULTS)	89,915	92,388	94,697	2,473	189
10102000	PUMA	COORD CHILD ADVC PRG	55,674	57,205	58,635	1,531	117
10108000	PUMA	COORD CHILD SUPP ENF	81,038	83,267	85,348	2,229	170
10116500	PUMA	VICTIM/WITNESS ASST	36,069	37,061	37,987	992	76
10120000	PUMA	FISCAL MANAGER	48,302	49,630	50,871	1,328	102
10120000	PUMA	DIR OF ELIGIBILITY	109,137	112,138	114,942	3,001	230
10120000	PUMA	PARALEGAL	62,100	63,808	65,403	1,708	131
10131000	PUMA	FISCAL MANAGER	95,363	97,985	100,435	2,622	201
10142000	PUMA	PARALEGAL	62,100	63,808	65,403	1,708	131
10142000	PUMA	SOC SVCS ATTORNEY (moved from DSS)	122,525	125,894	129,042	3,369	258
10142000	PUMA	SOCIAL SERV ATTORNEY	102,511	105,330	107,963	2,819	216
10143000	PUMA	PR PERSONNEL SPEC	90,000	92,475	94,787	2,475	189
10143000	PUMA	PERSONNEL SPECIALIST TRN	52,542	53,987	55,337	1,445	111
10143000	PUMA	SR PERSONNEL SPEC	74,028	76,064	77,965	2,036	156
10143000	PUMA	SR PERS SPECIALIST TRAINEE	64,170	65,935	67,583	1,765	135
10144000	PUMA	PROJECT MANAGER	73,186	75,199	77,079	2,013	154
10401000	PUMA	SR FISCAL MANAGER	128,001	131,521	134,809	3,520	269
10431000	PUMA	FISCAL MANAGER	72,453	74,445	76,307	1,992	152
10661000	PUMA	DIR OF CODE ENFORCEMENT	62,012	63,717	65,310	1,705	130
10661000	PUMA	SECY TO ELECTR BOARD	47,805	49,120	50,348	1,315	101
10661000	PUMA	SECY TO PLUMB BOARD	47,805	49,120	50,348	1,315	101
10677200	PUMA	SENIOR CENTER MGR	37,260	38,285	39,242	1,025	78
10677200	PUMA	NUTRITION SVCS COORD/HD COOK	73,725	75,752	77,646	2,027	155
10677200	PUMA	FISCAL MANAGER	93,150	95,712	98,104	2,562	196
10677300	PUMA	SENIOR CENTER MGR	59,192	60,820	62,340	1,628	125
10677900	PUMA	SENIOR CENTER MGR	18,630	19,142	19,621	512	39
10762000	PUMA	SENIOR CENTER MGR	6,210	6,381	6,540	171	13
12401000	PUMA	DIR OF ENVIR HLTH SVCS	133,424	137,093	140,520	3,669	281
22070000	PUMA	COORD CHILD ADVC PRG	37,116	38,137	39,090	1,021	78
			\$ 2,129,812	\$ 2,188,382	\$ 2,243,091	58,570	4,481
		<b>FISCAL IMPACT W/O FICA</b>		\$ 58,570	\$ 54,710		
		FICA %		7.65%	7.65%		
		<b>FICA 7.65% ON NET IMPACT</b>		4,481	4,185		
		<b>TOTAL FISCAL IMPACT</b>		<b>\$ 63,050</b>	<b>\$ 58,895</b>		

#6e

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ INTERIM COMMISSIONER OF HEALTH**

**WHEREAS, County Executive Kevin M. Byrne previously appointed Michael J. Nesheiwat M.D. as Interim Commissioner of Health, pursuant to Article 10, Section 10.04 of the Putnam Couty Charter; and**

**WHEREAS, this appointment was confirmed by the County Legislature pursuant to Resolution #40 of 2023; and**

**WHEREAS, this interim appointment shall be continued effective January 1, 2024, while active recruitment continues for a fully qualified candidate; and**

**WHEREAS, continuation of said appointment has been acknowledged by the New York State Department of Health allowing for such appointment while active recruitment continues and until such time as a fully qualified candidate has been found and an appointment has been made; and**

**WHEREAS, Michael J. Nesheiwat, M.D. possesses the requisite knowledge, experience, and qualifications to serve as the Interim Commissioner of Health for the County of Putnam; and**

**WHEREAS, the Personnel Committee of the Putnam County Legislature considered and confirms this continuing appointment; now therefore be it**

**RESOLVED, that the Legislature hereby confirms the continued appointment of Michael J. Nesheiwat, M.D., as the Interim Commissioner of Health for the County of Putnam, pursuant to Article 10, Section 10.04 of the Putnam County Charter, for a term expiring December 31, 2024, unless another qualified candidate has been found and appointed prior thereto; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file and Oath of Office pursuant to the New York State Public Officers Law**

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_

PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel  
Officer

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M · E · M · O · R · A · N · D · U · M

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TO: Diane Schonfeld, Clerk to the Legislature  
FROM: Paul Eldridge, Personnel Officer  
DATE: January 25, 2024  
CC: Kevin M. Byrne, County Executive  
James Burpoe, Deputy County Executive  
Dr. Michael Nesheiwat, Interim Commissioner of Health

2024 JAN 25 AM 4:10 PM  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

SUBJECT: Resolution relative to continuing the appointment of Dr. Michael Nesheiwat as Interim Commissioner of Health

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With the concurrence of the County Executive's office, I'd like to request that the attached resolution be considered at the Personnel Committee meeting on Monday January 29 as an additional item.

Enclosed herewith is a copy of Resolution #40 of 2023 on the same subject.

Since Resolution #40 of 2023 was approved through the end of 2023, the new resolution would provide for the formal continuation of Dr. Nesheiwat as Interim Commissioner of Health until such time as a qualified candidate to fill the position has been secured.

I will be present at the Personnel Committee meeting on Monday to address any questions relative to this matter.

Thank you,

A handwritten signature in blue ink that reads "Paul Eldridge".  
Paul Eldridge  
Personnel Officer

Attachments (2)

PUTNAM COUNTY PERSONNEL DEPARTMENT

110 Old Route Six, Building Three  
Carmel, NY 10512

Tel: 845-808-1650 Fax: 845-808-1921

[www.putnamcountyny.com/personneldept](http://www.putnamcountyny.com/personneldept)

APPROVAL/CONFIRMATION/ APPOINTMENT/ INTERIM COMMISSIONER OF HEALTH

WHEREAS, County Executive Kevin M. Byrne previously appointed Michael J. Nesheiwat M.D. as Interim Commissioner of Health, pursuant to Article 10, Section 10.04 of the Putnam County Charter; and

WHEREAS, this appointment was confirmed by the County Legislature pursuant to Resolution #40 of 2023; and

WHEREAS, this interim appointment shall be continued effective January 1, 2024, while active recruitment continues for a fully qualified candidate; and

WHEREAS, continuation of said appointment has been acknowledged by the New York State Department of Health allowing for such appointment while active recruitment continues and until such time as a fully qualified candidate has been found and an appointment has been made; and

WHEREAS, Michael J. Nesheiwat, M.D. possesses the requisite knowledge, experience, and qualifications to serve as the Interim Commissioner of Health for the County of Putnam; and

WHEREAS, the Personnel Committee of the Putnam County Legislature considered and confirms this continuing appointment; now therefore be it

RESOLVED, that the Legislature hereby confirms the continued appointment of Michael J. Nesheiwat, M.D. as the Interim Commissioner of Health for the County of Putnam, pursuant to Article 10, Section 10.04 of the Putnam County Charter until such time as a qualified candidate has been found and appointed; and be it further,

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law



PUTNAM COUNTY LEGISLATURE

Resolution #40

Introduced by Legislator: Paul Jonke on behalf of the Personnel Committee at a Regular Meeting held on February 7, 2023.

page 1

**APPROVAL/ CONFIRMATION/ APPOINTMENT/ INTERIM COMMISSIONER OF HEALTH**

**WHEREAS, County Executive Kevin M. Byrne has appointed Michael J. Nesheiwat, M.D. as Interim Commissioner of Health, pursuant to Article 10, Section 10.04 of the Putnam County Charter; and**

**WHEREAS, said appointment has been acknowledged by the New York State Department of Health allowing for such appointment up to the end of 2023; and**

**WHEREAS, Michael J. Nesheiwat, M.D. possesses the requisite knowledge, experience, and qualifications to serve as the Interim Commissioner of Health for the County of Putnam; and**

**WHEREAS, the Personnel Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it**

**RESOLVED, that the Legislature hereby confirms the appointment of Michael J. Nesheiwat, M.D. as the Interim Commissioner of Health for the County of Putnam, pursuant to Article 10, Section 10.04 of the Putnam County Charter for up to the end of 2023; and be it further**

**RESOLVED, that Michael J. Nesheiwat, M.D. shall serve at the pleasure of the County Executive as Interim Commissioner of Health up to the end of 2023; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY ROLL CALL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.**



State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 7, 2023.

Dated: February 10, 2023

Signed: Diane Schonfeld

Diane Schonfeld

Clerk of the Legislature of Putnam County



PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel  
Officer

cc: All  
Pers. 1/29/24  
Other Bess  
Ltr. of Necessity

January 29, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Re: Letter of Necessity

Dear Ms. Schonfeld,

Please accept this letter of necessity relative to the continued appointment of Dr. Michael Nesheiwat as Interim Commissioner of Health.

Resolution #40, dated February 7, 2023, confirmed the appointment of Dr. Nesheiwat as Interim Commissioner of Health through the end of 2023. Unfortunately, in December 2023 our selected successor for Commissioner of Health withdrew their candidacy.

The confirmation of Dr. Nesheiwat's Interim appointment as Commissioner of Health has been acknowledged by the New York State Department of Health allowing for the continuance of Dr. Nesheiwat provided the county continues to actively recruit for a successor, which we are doing. Most importantly, Dr. Nesheiwat has agreed to continue during this extended recruitment process.

It's important to confirm the continuance of Dr. Nesheiwat's appointment as Interim Commissioner of Health as soon as possible to avoid any confusion or concern until a qualified successor has been recruited and appointed through the New York State Department of Health prior to appointment and confirmation by Putnam County. Therefore, I respectfully request that this item be addressed at the Personnel Committee meeting this evening.

Thank you for your consideration of this request.

A handwritten signature in cursive script that reads "Paul Eldridge".

Paul Eldridge  
Personnel Officer

cc. Hon Kevin M. Byrne, County Executive  
James Burpee, Deputy County Executive

PUTNAM COUNTY PERSONNEL DEPARTMENT  
110 Old Route Six, Building Three  
Carmel, NY 10512  
Tel: 845-808-1650 Fax: 845-808-1921  
[www.putnamcountyny.com/personneldept](http://www.putnamcountyny.com/personneldept)

2024 JAN 29 PM 12:38  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

#6f

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (23A091)/ COMMISSIONER OF FINANCE/ YEAR  
END JOURNAL ENTRY #2**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment  
(23A091) for the second Year End Journal Entry for the year ending December 31, 2023;  
and**

**WHEREAS, further entry(s) will follow as more information becomes available  
during the year end closing process; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved  
said budgetary amendment; now therefore be it**

**RESOVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Appropriations:  
SEE ATTACHED SHEET 1,098,689.35**

**Increase Estimated Revenues:  
SEE ATTACHED SHEET 1,098,689.35**

**DEBT SERVICE FUND:**

**Increase Estimated Appropriations:  
SEE ATTACHED SHEET 3,599.55**

**Increase Estimated Revenues:  
SEE ATTACHED SHEET 3,599.55**

**CAPITAL FUND:**

**Increase Estimated Appropriations:  
SEE ATTACHED SHEET 252,443.42**

**Decrease Estimated Appropriations:  
SEE ATTACHED SHEET 136,712.22**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**Increase Estimated Revenues:  
SEE ATTACHED SHEET**

**4,589,267.91**

**Decrease Estimated Appropriations:  
SEE ATTACHED SHEET**

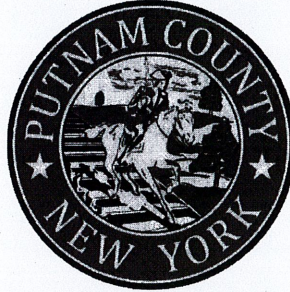
**4,473,536.71**

**2023 Fiscal Impact – (\$152,288.90)**

**2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 23A091**  
DATE: **January 22, 2024**

2024 JAN 22 PM 4:49  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

**GENERAL FUND:**

**Increase estimated appropriations:**

SEE ATTACHED SHEET 1,098,689.35

**Increase estimated revenues:**

SEE ATTACHED SHEET 1,098,689.35

**DEBT SERVICE FUND:**

**Increase estimated appropriations:**

SEE ATTACHED SHEET 3,599.55

**Increase estimated revenues:**

SEE ATTACHED SHEET 3,599.55

**CAPITAL FUND:**

**Increase estimated appropriations:**

SEE ATTACHED SHEET 252,443.42

**Decrease estimated appropriations:**

SEE ATTACHED SHEET 136,712.22

**Increase estimated revenues:**

SEE ATTACHED SHEET 4,589,267.91

**Decrease estimated appropriations:**

SEE ATTACHED SHEET 4,473,536.71

Fiscal Impact - 2023 - (\$152,288.90)

Fiscal Impact - 2024 - \$ 0

This Resolution is required to record year end journal entry #2 as per the attached spreadsheet.

FUND	ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	INCREASE APPROPRIATIONS	DECREASE APPROPRIATIONS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	JUSTIFICATION
						491.58			CLOSE OUT PROJECT - CONSERVATION ENHANCEMENT
05	57997000	53000	50299	CAPITAL EXPENDITURES		491.58			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	57997000	59030	50299	TRANSFER TO GENERAL	491.58				CLOSE OUT PROJECT - CAMP HERRLICH
05	57997000	53000	50328	CAPITAL EXPENDITURES		2,296.00			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	57997000	59030	50328	TRANSFER TO GENERAL	2,296.00				CLOSE OUT PROJECT - LANDFILL CAP
05	58989000	53000	50336	CAPITAL EXPENDITURES		8,937.00			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	58989000	59030	50336	TRANSFER TO GENERAL	8,937.00				CLOSE OUT PROJECT - CARD READER/LOCK SYSTEMS
05	51989000	53000	50044	CAPITAL EXPENDITURES		0.30			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	51989000	59030	50044	TRANSFER TO GENERAL	0.30				TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	51989000	53000	51215	CAPITAL EXPENDITURES		81.69			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	51989000	59030	51215	TRANSFER TO GENERAL	81.69				CLOSE OUT PROJECT - BUTTERFIELD SR CENTER
05	56997000	53000	51619	CAPITAL EXPENDITURES		15,324.36			TRANSFER BACK TO GENERAL FUND FOR EXCESS
06	56997000	59030	51619	TRANSFER TO GENERAL	15,324.36				CLOSE OUT PROJECT - CORRECTIONAL FACILITY
05	53197000	53000	51704	CAPITAL EXPENDITURES		3,599.55			TRANSFER BACK UNEXPENDED BOND PROCEEDS
05	53197000	59057	51704	TRANSFER TO DSF	3,599.55				CLOSE OUT PROJECT - CORRECTIONAL WATER PROJECT
05	53197000	53000	51715	CAPITAL EXPENDITURES		83,455.92			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	53197000	59030	51715	TRANSFER TO GENERAL	83,455.92				CLOSE OUT PROJECT - KOEHLER ACCESS ROAD
05	55197000	53000	51810	CAPITAL EXPENDITURES		20,102.50			TRANSFER BACK TO GENERAL FUND FOR EXCESS
05	55197000	59030	51810	TRANSFER TO GENERAL	20,102.50				CLOSE OUT PROJECT - 121 MAIN STREET RENOVATION GRANT
05	56997000	437897	52011	STATE AID - SAM GRANT		2,423.32			UNEXPENDED STATE AID FUNDING
05	05000	45710J	51910	BOND PROCEEDS			2,423.32		TO CORRECT BUDGET ACCOUNT - FAÇADE RENOVATION
05	05000	45710K	51910	BOND PROCEEDS			800,000.00		TO CORRECT BUDGET ACCOUNT - FAÇADE RENOVATION
05	05000	45710N	52304	BOND PROCEEDS			600,000.00		DEOBLIGATION OF BORROWING
05	55197000	428601	52304	INTERFUND TRANSFER			600,000.00		FUNDED WITH SALES TAX
05	55997000	445971	51812	FEDERAL AID			511.68		CLOSE OUT PROJECT - FEASIBILITY STUDY - ROUNDABOUTS
05	55997000	428601	51812	INTERFUND TRANSFER					CLOSE OUT PROJECT - FEASIBILITY STUDY - ROUNDABOUTS
05	05000	45710M	52207	BOND PROCEEDS				350,000.00	DEOBLIGATION OF BORROWING
05	55997000	428601	52207	INTERFUND TRANSFER			350,000.00		FUNDED WITH SALES TAX
05	53097000	428601	51601	INTERFUND TRANSFER			2,500,000.00		CORRECT BUDGET ACCOUNT
05	53097000	449898	51601	FEDERAL AID - CFDA 21.027			2,500,000.00		CORRECT BUDGET ACCOUNT
05	53097000	424400	51601	RENTAL - CELL TOWERS			73,262.00		RENTAL INCOME FOR FISCAL YEAR 2023
05	53097000	53000	51601	CAPITAL EXPENDITURES					RENTAL INCOME FOR FISCAL YEAR 2023
05	58989000	423891	50347	EOH FUNDS - SEPTIC PHASE 1			220,601.71		CORRECT BUDGET ACCOUNT
05	58989000	423891	50344	EOH FUNDS - WATER QUALITY				220,601.71	CORRECT BUDGET ACCOUNT
05	58989000	423891	50344	EOH FUNDS - WATER QUALITY			44,892.52		INTEREST ON WQIP FUND FOR FY 2023
05	58989000	53000	50344	EOH WATER QUALITY CAPITAL					INTEREST ON WQIP FUND FOR FY 2023
				<b>TOTAL CAPITAL FUND</b>	<b>\$ 252,443.42</b>	<b>\$ 136,712.22</b>	<b>\$ 4,589,267.91</b>	<b>\$ 4,473,536.71</b>	
01	10131000	428501		TRANSFER FROM CAPITAL			130,689.35		TRANSFER IN FROM UNEXPENDED FUNDS
01	10990100	59020		TRANSFER OUT CAPITAL	600,000.00				TRANSFER OUT TO FUND PROJECT 52304 - HIGHWAY EQUIPMENT
01	10990100	59020		TRANSFER OUT CAPITAL	350,000.00				TRANSFER OUT TO FUND PROJECT 52207 - PRESCHOOL & EIP BUSES
01	10131000	411100		SALES & USE TAX			950,000.00		SURPLUS REVENUES
01	10168000	440891		FEDERAL AID CFDA 97.067			18,000.00		TO RECOGNIZE CY 2019 CYBER SECURITY GRANT
01	10199000	54980		GENERAL CONTINGENCY	18,000.00				REPLENISH CONTINGENCY AS A RESULT OF CY 2019 CYBER GRANT
01	10199000	54980		GENERAL CONTINGENCY	130,689.35				TRANSFER IN FROM UNEXPENDED FUNDS
				<b>TOTAL GENERAL FUND</b>	<b>\$ 1,098,689.35</b>	<b>\$ -</b>	<b>\$ 1,098,689.35</b>	<b>\$ -</b>	
10	V9710000	428501		TRANSFER FROM CAPITAL			3,599.55		TRANSFER FROM CAPITAL FOR UNEXPENDED BOND PROCEEDS
10	V9710000	54980		GENERAL CONTINGENCY	3,599.55				TRANSFER FROM CAPITAL FOR UNEXPENDED BOND PROCEEDS
				<b>TOTAL DEBT SERVICE</b>	<b>\$ 3,599.55</b>	<b>\$ -</b>	<b>\$ 3,599.55</b>	<b>\$ -</b>	

# 69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T478)/ SHERIFF'S DEPARTMENT/ SECURITY SERVICES TEMPORARY**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (23T478) to cover the Temporary line for County Security Services; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>17311000 51093</b>	<b>Sheriff Patrol Overtime</b>	<b>20,000</b>
<b>17311000 58002</b>	<b>FICA</b>	<b><u>1,530</u></b>
		<b>21,530</b>

**Increase:**

<b>19311000 51094</b>	<b>Sheriff Security Svs Temporary</b>	<b>20,000</b>
<b>19311000 58002</b>	<b>Sheriff Security Svs FICA</b>	<b><u>1,530</u></b>
		<b>21,530</b>

**2023 Fiscal Impact – 0 –**  
**2024 Fiscal Impact – 0 –**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_



**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Prot > (Jan)  
A+A Reso*

**TO: Commissioner of Finance**  
**FROM: Sheriff Kevin J. McConville**  
**DEPT: Sheriff**  
**DATE: December 12, 2023**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
17311000.51093 (Sheriff Patrol: Overtime)	19311000.51094 (Sheriff Security Srvs: Temporary)	\$20,000.00	Cover overage for Cty. Security Srv. Temp line.
17311000.58002 (Sheriff Patrol: FICA)	19311000.58002 (Sheriff Security Srvs: FICA)	\$1,530.00	FICA related charges
<b>Total</b>		<b>\$21,530.00</b>	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$   0    
2024 Fiscal Impact \$   0  

2023 DEC 13 11:34  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

\_\_\_\_\_  
Department Head Signature/Designee      Date

**AUTHORIZATION:**

\_\_\_\_\_  
Date      Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

\_\_\_\_\_  
Date      County Executive/Designee: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date      Chairperson Audit/Designee: \$0-\$10,000.00

\_\_\_\_\_  
Date      Audit & Administration Committee: \$10,000.01 - \$25,000.00

**23T478**

**PUTNAM COUNTY SHERIFF'S DEPARTMENT**  
**INTER-OFFICE MEMORANDUM**

**DATE:** December 12, 2023

**TO:** Undersheriff Thomas H. Lindert  
Attn: Sheriff Kevin J. McConville  
**FROM:** Fiscal Manager, Kristin Van Tassel  
**SUBJECT:** BUDGET TRANSFER

*KVD*

I am requesting the following budget transfer to cover the current and projected overage in the temporary line for Sheriff Security Services.

\$20,000.00 **FROM** 17311000.51093 (Sheriff Patrol: Overtime)  
**TO** 19311000.51094 (Sheriff Security Srvs: Temporary)

\$ 1,530.00 **FROM** 17311000.58002 (Sheriff Patrol: FICA)  
**TO** 19311000.58002 (Sheriff Security Srvs: FICA)

**APPROVED:** 

Undersheriff Thomas H. Lindert

23T478

# 6h

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T497)/ SOCIAL SERVICES/ MENTAL HEALTH  
SUBCONTRACTORS**

**WHEREAS, the Commissioner of Social Services has requested a fund transfer (23T497) to adjust the MH Reinvestment Subcontractor account and the MH Supported Housing Subcontractor account in accordance with the amended agreement; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**  
**10040000 54647                      Subcontractor – MH Reinvestment                      4,968**

**Increase:**  
**10034000 54647                      Subcontractor – MH Supported Housing                      4,968**

**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc: all  
Health  
ATA

Reso

COUNTY OF PUTNAM  
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Grace Balcer

DEPT: Mental Health 2023

DATE: 1/3/24

2024 JAN - 8 AM 10:40  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
<i>MH Reinvestment</i> 10040000 54647 (Sub-Contractors)	<i>MH supported HOUSING</i> 10034000 54647 (Sub-Contractors)	\$4,968	Adjust account in accordance with account in the amended agreement 2023041

2023 Fiscal Impact \$ 0

2024 Fiscal Impact \$ 0

Grace Balcer 1/3/24  
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T497

ADVANCE WORKSHEET - SEARCH FOR CHANGE

BUDGET CODE:	10034000	10034000	10044000	10040000	10040000	10040000	10040000	10040000	10038000	10038000	TOTAL
FUNDING CODE:	078	122P	037	200	200C	122P	965	965S			
2023 AMENDED CONTRACT AMOUNT(202304-1)	2,073,972	183,816	19,620	9,694	52,682	0	0	843	2,340,627		
1/Q ADV 25% OF CONTRACT	418,284	45,954	4,762	2,353	11,620	0	0	118	483,091		
2/Q ADV 25% OF CONTRACT	418,284	45,954	4,762	2,353	11,620	0	0	118	483,091		
3/Q ADV 25% OF CONTRACT	418,284	45,954	4,762	2,353	11,620	0	0	118	483,091		
4/Q SUPP BALANCE OF AMENDED CONTRACT	819,120	45,954	5,334	2,635	17,822	0	0	489	891,354		

1/3/24

1/3  
 Allow,  
 Please enter into  
 MUNIS for Kristen's  
 approval.  
 Thanks,  
 §



YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

JOURNAL DETAIL 2023 1 TO 2023 12

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CONTRACTS	0	1,290	1,290	.00	.00	1,290.00	.0%
TOTAL SYSTEM OF CARE	0	0	0	.00	.00	.00	.0%
TOTAL MH LGU SPOA	144,199	-36,558	107,641	.188,358.15	.00	-80,717.15	175.0%
TOTAL REVENUES	-135,072	-37,848	-172,920	-67,553.00	.00	-105,367.00	
TOTAL EXPENSES	279,271	1,290	280,561	255,911.15	.00	24,649.85	
10034000 MH ST AID SUPPORTED HOUSING	-1,514,376	-863,334	-2,377,710	.00	.00	-2,377,710.00	.0%*
10034000 434903 MH ST AID SUPPO	-440,496.00 REF 23A003						
2023/01/001566 01/01/2023 BUC	-1,514,376.00 REF						
2023/03/000947 03/21/2023 BUA	-266,544.00 REF 23A010						
2023/04/000242 04/04/2023 API	17,428.50 VND 009938						
2023/04/000537 04/13/2023 API	6,430.50 VND 016567						
2023/05/000926 05/17/2023 API	464,238.00 VND 011616						
2023/07/000179 07/06/2023 API	1,863.00 VND 009938						
2023/07/000179 07/06/2023 API	5,809.50 VND 016567						
2023/07/000865 07/17/2023 API	621.00 VND 016567						
2023/07/000865 07/17/2023 API	464,238.00 VND 011616						
2023/07/001110 07/31/2023 BUA	156,294.00 REF 23A049						
2023/10/001463 10/26/2023 API	36,961.50 VND 009938						
10034000 54647 SUB CONTRACTORS	1,514,376	863,334	2,377,710	1,517,604.00	.00	860,106.00	63.8%
2023/01/000807 01/23/2023 BUA	440,496.00 REF 23A003						
2023/01/001392 01/27/2023 API	14,397.50 VND 009938						
2023/03/000947 03/21/2023 BUA	266,544.00 REF 23A010						
2023/04/000242 04/04/2023 API	17,428.50 VND 009938						
2023/04/000537 04/13/2023 API	6,430.50 VND 016567						
2023/05/000926 05/17/2023 API	464,238.00 VND 011616						
2023/07/000179 07/06/2023 API	1,863.00 VND 009938						
2023/07/000179 07/06/2023 API	5,809.50 VND 016567						
2023/07/000865 07/17/2023 API	621.00 VND 016567						
2023/07/000865 07/17/2023 API	464,238.00 VND 011616						
2023/07/001110 07/31/2023 BUA	156,294.00 REF 23A049						
2023/10/001463 10/26/2023 API	36,961.50 VND 009938						

see 4/12 865074

< 4,968  
from 10034000

23T497

Putnam County



YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

JOURNAL DETAIL 2023 1 TO 2023 12

10040000 MH RETIREMENT	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10040000 MH RETIREMENT</b>							
<b>434981 MH ST AID</b>							
10040000 434981 MH ST AID	-801,799	-40,650	-842,449	.00	.00	-842,449.00	.0%*
2023/01/000807 01/23/2023 BUA	-11,592.00 REF 23A003						
2023/01/001566 01/01/2023 BUC	-801,799.00 REF						
2023/03/000947 03/21/2023 BUA	-2,088.00 REF 23A010						
2023/07/001110 07/31/2023 BUA	-26,970.00 REF 23A049						
TOTAL MH ST AID	-801,799	-40,650	-842,449	.00	.00	-842,449.00	.0%*
<b>54647 SUB CONTRACTORS</b>							
10040000 54647 SUB CONTRACTORS	801,799	40,650	842,449	749,487.50	.00	92,961.50	89.0% <i>PHC 67,536.50 4/2 SAC 20,457 4/6</i>
2023/01/000807 01/23/2023 BUA	11,592.00 REF 23A003						
2023/01/001392 01/27/2023 API	30,692.00 VND 008033						
2023/01/001392 01/27/2023 API	43,562.25 VND 009938						
2023/01/001392 01/27/2023 API	51,940.50 VND 010037						
2023/01/001566 01/01/2023 BUC	801,799.00 REF						
2023/03/000947 03/21/2023 BUC	2,088.00 REF 23A010						
2023/04/000242 04/04/2023 API	31,090.00 VND 008033						
2023/04/000242 04/04/2023 API	44,127.50 VND 009938						
2023/04/001238 04/28/2023 API	52,614.50 VND 010037						
2023/05/000926 05/17/2023 API	13,973.00 VND 011616						
2023/05/000926 05/17/2023 API	13,973.00 VND 011616						
2023/05/000926 05/17/2023 API	13,973.00 VND 011616						
2023/07/000179 07/06/2023 API	44,127.50 VND 009938						
2023/07/000179 07/06/2023 API	31,090.00 VND 008033						
2023/07/000179 07/06/2023 API	52,614.50 VND 010037						
2023/07/000179 07/06/2023 API	13,973.00 VND 011616						
2023/07/000110 07/31/2023 BUA	26,970.00 REF 23A049						
2023/09/000368 09/06/2023 API	60,300.50 VND 010509						
2023/09/000368 09/06/2023 API	60,300.50 VND 010509						
2023/09/000368 09/06/2023 API	59,602.50 VND 010037						
2023/10/000678 10/11/2023 API	49,987.75 VND 009938						
2023/10/001463 10/26/2023 API	35,218.00 VND 008033						
2023/10/001723 10/31/2023 API							

ADJUST TO APPRVD ST AID LEVELS  
ADJ TO '23 APPRVD ST AID LEVEL

23T497

#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T507)/ HEALTH DEPARTMENT/ PRESCHOOL CHARGEBACK GASOLINE**

**WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T507) to cover the cost of gasoline for year end 2023; and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**10296000 54678                      Preschool Leased Transportation                      7,100**

**Increase:**

**10296000 55371                      Preschool Chargeback Gasoline                      7,100**

**2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc:all  
ATA  
Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST # 2363

TO: Commissioner of Finance  
FROM: William A. Orr, Jr., Senior Fiscal Manager  
DEPT: Health  
DATE: January 18, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54678 Preschool-Leased Trans.	10296000-55371 Preschool-Chargeback Gas	\$7,100.00

PURPOSE  
To cover the cost of gasoline year-end 2023.

2022 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

2024 JAN 19 AM 10:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T507

#6j

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T508)/ HEALTH DEPARTMENT/ EARLY INTERVENTION-ITINERANT SERVICES**

**WHEREAS, the New York State Education Department has increased the rates for Preschool Evaluations; and**

**WHEREAS, the number of children being referred to Preschool for an evaluation to determine eligibility has also increased; and**

**WHEREAS, the Early Intervention budget for Itinerant Services is also short for the year 2023; and**

**WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T508) to cover the budget deficit of the unforeseen increased costs associated with Preschool Program for the remainder of 2023; and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>10405900 54483</b>	<b>Early Intervention – Asst. Tech.</b>	<b>15,000</b>
<b>10405900 54414</b>	<b>Early Intervention – Care at Priv. Inst.</b>	<b>40,000</b>
<b>10405900 54417</b>	<b>Early Intervention – Evaluations</b>	<b><u>33,000</u></b>
		<b>88,000</b>

**Increase:**

<b>10405900 54441</b>	<b>Early Intervention – Itinerant Services</b>	<b>88,000</b>
-----------------------	--	---------------

**2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc: all  
A+A

Reso

### COUNTY OF PUTNAM

### FUND TRANSFER REQUEST # 2355

**TO:** Commissioner of Finance

**FROM:** William A. Orr, Jr., Senior Fiscal Manager

**DEPT:** Health

**DATE:** January 18, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10405900-54483 Early Intervention-Asst. Tech.	10405900-54441 Early Intervention-Itinerant Serv.	\$15,000.00
10405900-54414 Early Intervention-Care at Priv. Inst.	10405900-54441 Early Intervention-Itinerant Serv.	\$40,000.00
10405900-54417 Early Intervention-Evaluations	10405900-54441 Early Intervention-Itinerant Serv.	<u>\$33,000.00</u>
<b>Total</b>		<b>\$88,000.00</b>

**PURPOSE**  
Please see attached memo for justification.

2022 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

2024 JAN 19 AM 10:34  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

\_\_\_\_\_  
Department Head Signature/Designee Date

**AUTHORIZATION:** (Electronic signatures)

\_\_\_\_\_  
Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit / Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

# 23T508



To: William Orr, Fiscal Manager

FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs

RE: Budget Deficits in Preschool and Early Intervention

DATE: January 16, 2024

This memo is to explain the budget deficit with preschool evaluations and itinerant services for Early Intervention. The accounts currently do not have enough money to cover the remainder of the 2023 vouchers. This is hard to forecast as we cannot predict how many children will be referred to the Early Intervention program and the Committee of Preschool Special Education (CPSE).

**PRESCHOOL:**

The New York State Education Department sets the rates and may change the rates at any given time. The increase in the rates below began on July 1, 2023.

The number of children being referred to Preschool for an evaluation to determine eligibility has increased. Please also note that the Committee of Preschool Special Education Chair determines what evaluations are to be conducted, depending on the family's concerns. However, it is regulation that each child receives at least a psychological, educational, and a social history evaluation. Bilingual evaluations rates are higher than the amount shown below in the chart.

**Preschool Evaluations**

Year-2022	# conducted	Amount paid		Year-2023	# conducted	Amount paid
Psychological	122	\$270		Psychological	242	\$273
Educational	118	\$178		Educational	243	\$180
Social History	122	\$158		Social History	241	\$160
Speech	118	\$178		Speech	231	\$180
Occupational	85	\$178		Occupational	146	\$180
Physical	30	\$178		Physical	55	\$180
<b>Total:</b>	<b>568</b>			<b>Total:</b>	<b>1158</b>	

- The monies to cover the deficit for Preschool Evaluation can be taken from excess in the school district administration budget.

Preschool Center- based program requires additional money due to the increase of children needing and attending a center-based program. At this time \$240,000 is needed and can be taken from the Preschool itinerant budget. In 2023, more children were attending center-based programs and less children were receiving home services. This will have no fiscal impact on the County.

**EARLY INTERVENTION:**

Early Intervention the budget for itinerant services is also short \$88,000 for the 2023 year. In 2023, we averaged 200 children in the program. As we evaluated these children most are demonstrating delays in three areas of development. (Cognitive, Communication, and Social Emotional) The needs of these children and the severity of delays are more intense. This level need leads to increases in services to assist the families and help the children meet their potential. We are requesting to move monies from Early Intervention evaluations, center-based, and assistive technology to cover the deficit of Early Intervention itinerant services. This will have no impact on the County.

#6K

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T509)/ HEALTH DEPARTMENT/ PRESCHOOL EVALUATIONS AND CARE AT PRIVATE INSTITUTION**

**WHEREAS, the New York State Education Department has increased the rates for Preschool Evaluations; and**

**WHEREAS, the number of children being referred to Preschool for an evaluation to determine eligibility has also increased; and**

**WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T508) to cover the budget deficit of the unforeseen increased costs associated with Preschool Program for the remainder of 2023; and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>10296000 54113</b>	<b>Preschool – Exc. School Dist. Adm</b>	<b>30,000</b>
<b>10296000 54441</b>	<b>Preschool – Itinerant Services</b>	<b><u>240,000</u></b>
		<b>270,000</b>

**Increase:**

<b>10296000 54417</b>	<b>Preschool – Evaluations</b>	<b>30,000</b>
<b>10296000 54414</b>	<b>Preschool – Care at Private Institution</b>	<b><u>240,000</u></b>
		<b>270,000</b>

**2023 Fiscal Impact – 0 –  
2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc:all  
ATA

RESO

# COUNTY OF PUTNAM

## FUND TRANSFER REQUEST # 2353

**TO:** Commissioner of Finance

**FROM:** William A. Orr, Jr., Senior Fiscal Manager

**DEPT:** Health

**DATE:** January 18, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54113 Preschool-Exc. School Dist. Admin	10296000-54417 Preschool-Evaluations	\$30,000.00
10296000-54441 Preschool-Itinerant Services	10296000-54414 Preschool-Care at Private Inst.	<u>\$240,000.00</u>
	Total	\$270,000.00

**PURPOSE**  
Please see attached memo for justification.

2022 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

2024 JAN 19 AM 10:37  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

\_\_\_\_\_  
Department Head Signature/Designee Date

**AUTHORIZATION: (Electronic signatures)**

\_\_\_\_\_  
Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit / Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

20240119



To: William Orr, Fiscal Manager

FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs

RE: Budget Deficits in Preschool and Early Intervention

DATE: January 16, 2024

This memo is to explain the budget deficit with preschool evaluations and itinerant services for Early Intervention. The accounts currently do not have enough money to cover the remainder of the 2023 vouchers. This is hard to forecast as we cannot predict how many children will be referred to the Early Intervention program and the Committee of Preschool Special Education (CPSE).

**PRESCHOOL:**

The New York State Education Department sets the rates and may change the rates at any given time. The increase in the rates below began on July 1, 2023.

The number of children being referred to Preschool for an evaluation to determine eligibility has increased. Please also note that the Committee of Preschool Special Education Chair determines what evaluations are to be conducted, depending on the family's concerns. However, it is regulation that each child receives at least a psychological, educational, and a social history evaluation. Bilingual evaluations rates are higher than the amount shown below in the chart.

**Preschool Evaluations**

Year-2022	# conducted	Amount paid		Year-2023	# conducted	Amount paid
Psychological	122	\$270		Psychological	242	\$273
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Speech	118	\$178		Speech	231	\$180
Occupational	85	\$178		Occupational	146	\$180
Physical	30	\$178		Physical	55	\$180
<b>Total:</b>	<b>568</b>			<b>Total:</b>	<b>1158</b>	

- The monies to cover the deficit for Preschool Evaluation can be taken from excess in the school district administration budget.

Preschool Center-based program requires additional money due to the increase of children needing and attending a center-based program. At this time \$240,000 is needed and can be taken from the Preschool itinerant budget. In 2023, more children were attending center-based programs and less children were receiving home services. This will have no fiscal impact on the County.

**EARLY INTERVENTION:**

Early Intervention the budget for itinerant services is also short \$88,000 for the 2023 year. In 2023, we averaged 200 children in the program. As we evaluated these children most are demonstrating delays in three areas of development. (Cognitive, Communication, and Social Emotional) The needs of these children and the severity of delays are more intense. This level need leads to increases in services to assist the families and help the children meet their potential. We are requesting to move monies from Early Intervention evaluations, center-based, and assistive technology to cover the deficit of Early Intervention itinerant services. This will have no impact on the County.

#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY TRANSFER (23T510)/ COUNTY ATTORNEY/ JUDGEMENT & CLAIMS**

**WHEREAS, the County Attorney has requested a budgetary transfer (23T510) to cover costs in connection with the Rivera vs. County of Putnam settlement pursuant to Resolution #268 of 2023; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Appropriations:**

**10193000 54933                      Judgements & Claims                      125,000**

**Decrease Appropriations:**

**10199000 54980                      General Contingency                      125,000**

**2023 Fiscal Impact - \$125,000  
2024 Fiscal Impact - 0 -**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
A+A

SHEILA BARRETT  
First Deputy Commissioner of Finance

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Transfer – 23T510**  
DATE: January 18, 2024

2024 JAN 19 AM 11:08  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance & County Attorney, the following budgetary transfer is necessary.

**General Fund:**

**Increase Appropriations:**

10193000 54933 Judgements & Claims \$ 125,000

**Decrease Appropriations:**

10199000 54980 General Contingency \$ 125,000

Fiscal Impact - 2023 - \$ 125,000

Fiscal Impact - 2024 - \$ 0

The above Budgetary transfer is needed to cover costs incurred in connection with the Rivera vs COP settlement pursuant to Resolution #268-2023. Please refer to the other supporting documentation for further information.

Please forward it to the appropriate committee.

PUTNAM COUNTY LEGISLATURE

Resolution #268

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at the Year End Meeting held on December 19, 2023.

page 1

APPROVAL/ LITIGATION SETTLEMENT AGREEMENT / MATTHEW RIVERA V. COUNTY OF PUTNAM

WHEREAS, on or about June 29, 2020, at approximately 2:00 a.m., Plaintiff Matthew Rivera, was walking on the Maybrook Trailways at or near where it crosses the East Bank of the Croton River in Brewster, New York, when he tripped and fell from the train trestle he was walking on to the ground far below sustaining severe injuries; and

WHEREAS, on or about September 16, 2020 Plaintiff Matthew Rivera commenced action against the County of Putnam, Metro North Commuter Railroad and the Metropolitan Transportation Authority in Supreme Court, Putnam County alleging that his injuries were caused, *inter alia*, by the defendants' failure to properly secure the train track and trestle, inadequate lighting in the area, and improperly maintained fence whereby Plaintiff obtained access to the train tracks and trestle; and

WHEREAS, Plaintiff sought recovery for compensatory damages in an undetermined amount as well as costs, disbursements, attorney's fees and interest; and

WHEREAS, the Claims Committee for the New York Municipal Insurance Reciprocal (NYMIR) recently arrived at a settlement value for this case of two hundred and fifty thousand (\$250,000.00) dollars; and

WHEREAS, Plaintiff agreed to a settlement with the County, subject to the Legislature's approval, in which the County agreed to pay Plaintiff the sum of two hundred and fifty thousand (\$250,000.00) dollars; and

WHEREAS, the County Attorney, the County's outside counsel, James A. Randazzo, Esq., and NYMIR's claims representative have recommended the settlement as an alternative to trial; and

WHEREAS, counsel for the County of Putnam has in fact settled the matter with Plaintiff for the sum of two hundred and fifty thousand (\$250,000.00) dollars, and Plaintiff has executed the required General Release which, upon approval by the Legislature will be filed with the Court, thereby discontinuing this matter and allowing Plaintiff to receive his settlement payment in the agreed upon amount; and

WHEREAS, the aforementioned settlement is in the public interest and avoids the costs of further litigation, additional attorney's fees and costs and the risk of a high jury verdict; now therefore be it

RESOLVED, that the proposed settlement of this matter for the sum of two hundred and fifty thousand (\$250,000.00) dollars is hereby approved; and

RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and Release with respect thereto.

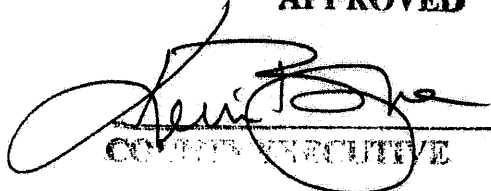
BY POLL VOTE: ALL AYES. LEGISLATORS NACERINO AND SAYEGH WERE ABSENT. MOTION CARRIES.

APPROVED

State of New York

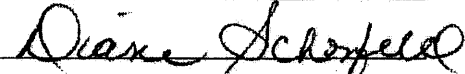
ss:

County of Putnam

 12/27/23  
COUNTY EXECUTIVE DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 19, 2023.

Dated: December 21, 2023

Signed: 

Diane Schonfeld

Clerk of the Legislature of Putnam County

#6m

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (23T512)/ HEALTH DEPARTMENT/ PRESCHOOL TRAVEL  
NON-EMPLOYEE**

**WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T512) to cover the Preschool-Travel Non-Employee line due to more parents driving their child to school-based programs in 2023 than forecasted; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>10296000 54678</b>	<b>Preschool-Leased Transportation</b>	<b>5,000</b>
<b>Increase:</b>		
<b>10296000 54670</b>	<b>Preschool-Travel Non-Employee</b>	<b>5,000</b>
	<b>2023 Fiscal Impact – 0 –</b>	
	<b>2024 Fiscal Impact – 0 –</b>	

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_



cc: all  
A+A  
RESO

COUNTY OF PUTNAM

FUND TRANSFER REQUEST # 2360

TO: Commissioner of Finance  
FROM: William A. Orr, Jr., Senior Fiscal Manager  
DEPT: Health  
DATE: January 18, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54678 Preschool-Leased Trans.	10296000-54670 Preschool-Travel Non-Emp.	\$5,000.00

PURPOSE  
More parents are driving their child to school-based programs in 2023 than forecasted.

2022 Fiscal Impact \$ 0.00  
2023 Fiscal Impact \$ 0.00

2024 JAN 19 AM 10:40  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Department Head Signature/Designee \_\_\_\_\_ Date

AUTHORIZATION: (Electronic signatures)

Date \_\_\_\_\_ Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit / Designee: \$0 - \$10,000.00

Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T512

#67

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY TRANSFER (23T516)/ COMMISSIONER OF FINANCE/  
ASSIGNED LEGAL COUNSEL – 18B**

**WHEREAS, the Commissioner of Finance has requested a budgetary transfer (23T516) to address the shortfall in the Assigned Legal Counsel representing indigent clients through Article 18B of County Law; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Appropriations:**

**25117100 54125                      Legal Services – 18b                      75,000**

**Decrease Appropriations:**

**10249000 54925                      Community College Tuition                      25,000**

**10131000 54646                      Finance – Contracts                      10,000**

**10193000 54960                      Certiorari Refunds                      40,000**

**2023 Fiscal Impact – 0 –**

**2024 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Transfer – 23T516**  
DATE: January 25, 2024

2024 JAN 25 AM 2:12  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is necessary.

**General Fund:**

**Increase Appropriations:**

25117100 54125                      Legal Services - 18b                      \$    75,000

**Decrease Appropriations:**

10249000 54925                      Community College Tuition                      \$    25,000

10131000 54646                      Finance - Contracts                      \$    10,000

10193000 54960                      Certiorari Refunds                      \$    40,000

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

This budgetary transfer is required to provide additional funding for the remainder of 2023.

Please forward it to the appropriate committee.

MICHAEL J. LEWIS  
*Commissioner of Finance*



SHEILA BARRETT  
*First Deputy Commissioner of Finance*

DEPARTMENT OF FINANCE

**M E M O R A N D U M**

TO: Joseph Castellano, Audit Committee Chairman  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **23T516 – Letter of Necessity**  
DATE: January 25, 2024

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Chairman Castellano,

Please accept 23T516 which addresses the shortfall in the Assigned Legal Counsel representing indigent clients through Article 18B of County Law. The \$75,000 is anticipated costs that will be accrued through 12/31/23 for services rendered through that date.

I appreciate your consideration getting this transfer on the Audit Committee Meeting for Monday, January 29, 2024.

Sincerely,

*Michael Lewis*

Michael J Lewis  
Commissioner of Finance

#60

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A003)/ YOUTH BUREAU/ RUNAWAY & HOMELESS YOUTH (RHY) ALLOCATIONS 2023/2024**

**WHEREAS, the Youth Bureau has received an increase in state funding from the Office of Children and Family Services for the 2023/24 fiscal year; and**

**WHEREAS, the Director of the Youth Bureau has requested a budgetary amendment (24A003) to account for this increase in funding; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:**

10731000 438204	RHY – Green Chimneys TLP	1,260
10731000 438622	RHY – Runaway Coordination	764
10731000 438623	RHY – Arbor House RHY	19,544

**Increase Appropriations:**

10731000 54907	RHY – Green Chimneys TLP	2,100
10731000 54970	RHY – Arbor House RHY	38,930

**Decrease Appropriations:**

10199000 54980	General Contingencies	19,462
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**2024 Fiscal Impact - \$19,462  
2025 Fiscal Impact – 0 –**

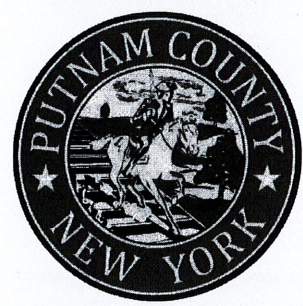
- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_



cc: all  
Health  
A+A

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Amendment – 24A003  
DATE: December 15, 2023

2023 DEC 21 PM 12:41  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance and the Youth Bureau Director, the following budgetary amendment is necessary.

General Fund:

Increase Estimated Revenues:

10731000 438204	RHY - GREEN CHIMNEYS TLP	\$	1,260
10731000 438622	RHY - RUNAWAY COORDINATION	\$	764
10731000 438623	RHY - ARBOR HOUSE RHY	\$	19,544

Increase Appropriations:

10731000 54907	RHY - GREEN CHIMNEYSS TLP	\$	2,100
10731000 54970	RHY - ARBOR HOUSE RHY	\$	38,930

Decrease Appropriations:

10199000 54980	GENERAL CONTINGENCIES	\$	19,462
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*Fiscal Impact - 2024 - \$ 19,462*  
*Fiscal Impact - 2025 - \$ 0*

KEVIN BYRNE  
County Executive



SARA SERVADIO  
Deputy Commissioner

MICHAEL PIAZZA, JR.  
Commissioner

JANEEN CUNNINGHAM  
Executive Director

# YOUTH BUREAU

## M E M O R A N D U M

TO: Micheal Lewis  
Commissioner of Finance

FROM: Janeen Cunningham *JMC*  
Youth Bureau Director

DATE: 10/23/23

RE: **Runaway and Homeless Youth Allocations Oct. 1, 2023-Sept. 30, 2024**  
Supporting documentation attached:

- 23-OCFS-LCM-22
- OCFS RHY Allocation by COUNTY
- RHY CLAIMING GUIDE 2024

The Youth Bureau received an increase of state funding from the Office of Children and Family Services for the 2023/24 new fiscal year.

OCFS RHY state allocation (60%) 70,916 =RHY1 (ARBOR HOUSE) 56,986 / RHY2 (TLP) 13,930

County match (40%) 47,277.33

RHY Coordination (-10% RHY1) 5,698.60

OCFS revenue for Green Chimney's: RHY1 (ARBOR HOUSE) 51,287.40 / RHY2 (TLP) 13,930

County RHY Budget (100%) RHY1 (ARBOR HOUSE) 85,479 / RHY2 (TLP) 23,216.66 = 108,695.66

<b>Increase 2024 Estimated Revenues:</b>	<u>STATE AID 23/24</u>	<u>2024 BDGT</u>	<u>ADJ. Needed:</u>
10731000 438204 GREEN CHIMNEYS TLP	- 13,930	-12,670	1,260
10731000 438622 RUNAWAY COORDINATION	-5,698.60	-4,935	763.60
10731000 438623 ARBOR HOUSE RHY	-51,287.40	-31,743	19,544.40
<b>Increase 2024 Appropriations:</b>			
10731000 54907 GREEN CHIMNEYS TLP	23,216.66	21,117	2,099.66
10731000 54970 ARBOR HOUSE RHY	85,479	46,549	38,930

**2024 FISCAL IMPACT: 19,461.66**

**DONALD B. SMITH COUNTY GOVERNMENT CAMPUS**  
110 Old Route Six ~ Building Three ~ Carmel, New York 10512  
(845) 808-1600 ~ Fax (845) 808-1907



# Office of Children and Family Services

Kathy Hochul  
Governor

52 WASHINGTON STREET  
RENSSELAER, NY 12144

Suzanne Miles-Gustave, Esq.  
Acting Commissioner

## Local Commissioners Memorandum

<b>Transmittal:</b>	23-OCFS-LCM-22
<b>To:</b>	Municipal Youth Bureau Directors
<b>Issuing Division/Office:</b>	Division of Youth Development and Partnerships for Success/Bureau of Youth Development and Well-Being
<b>Date:</b>	October 4, 2023
<b>Subject:</b>	<b>Municipal Allocations for Youth Development Program, Runaway and Homeless Youth, and Youth Sports and Education Opportunity Funding for Program Year October 1, 2023 – September 30, 2024</b>
<b>Contact Person(s):</b>	See Section III.
<b>Attachments:</b>	<i>Appendix A: Municipal Youth Development Program Allocations, October 1, 2023 – September 30, 2024</i> <i>Appendix B: Municipal Runaway and Homeless Youth Allocations, October 1, 2023 – September 30, 2024</i> <i>Appendix C: Municipal Youth Sports and Education Opportunity Funding Allocations, October 1, 2023 – September 30, 2024</i>

### I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to advise municipal youth bureaus on the availability of Youth Development Program (YDP), Runaway and Homeless Youth (RHY), and Youth Sports and Education Opportunity Funding (YSEF) allocations for program year October 1, 2023 – September 30, 2024.

### II. Background

The New York State Office of Children and Family Services (OCFS) issues YDP, RHY, and YSEF allocations to municipal youth bureaus. Each youth bureau must submit a Resource Allocation Plan (RAP) to OCFS that indicates how these funds will be utilized. Counties are also required to submit an annual Child and Family Services Plan (CFSP) and/or a CFSP update to OCFS. Among other topics, these plans articulate how the county will administer and support RHY and youth development programming. Programs and services must be included in the appropriate section(s) of a county’s CFSP to be eligible for YDP or RHY state aid.

Additional details about completing the CFSP can be found in [23-OCFS-LCM-06, Guidelines and Instructions for Preparing the Child and Family Services Annual Plan Update](#), and in the resource documents embedded within the CFSP portal. The CFSP portal can be accessed at <https://countyplans.ocfs.ny.gov/log-in/>.



In rare instances, a county may identify mid-year that they have been allocated YDP, RHY, and/or YSEF funds that they cannot spend or claim. When this occurs, counties are encouraged to contact OCFS as soon as possible. Sharing this information with OCFS may allow those unused funds to be moved to another county with similar programming and demonstrated fiscal need. Counties demonstrate fiscal need – and therefore may become eligible to receive additional funds should they become available – by accurately completing the RAP.

#### **YDP**

Eligible expenses and claiming processes remain unchanged from previous years. Additional details about the RAP submission and approval process can be found in guidance documents on the home page of the Quality Youth Development System (QYDS) at <https://hs.ocfs.ny.gov/qyds/>. State share is available for 100% of eligible expenditures as included in the approved RAP. Claims are due September 30, 2025.

The allocations are distributed using each county's allocation percentage compared to the total funds, as determined in the calendar year 2016 Spending Plan. OCFS expects to review this methodology in upcoming program years.

#### **RHY**

Eligible expenses and claiming processes remain unchanged from previous years with the following exception: effective program year 2023-2024, a county may use up to **10%** of its RHY allocation to support the salary of the municipal RHY service coordinator, with limited exceptions. The remaining 90% must go toward RHY programming.

An exception may be made when the only RHY service in a county is non-residential programming provided directly by the RHY service coordinator. In this instance, the work of the coordinator is both administrative and programmatic, thus the 10% cap does not apply.

A total of \$4,984,000 is allocated in accordance with each county's proportion of OCFS-certified beds. The additional allocation of \$2.1 million is distributed based on each county's proportion of Transitional Independent Living Support Program beds. Counties that only offer non-residential services are capped at \$15,000. State share is available for 60% of eligible expenditures as included in the approved RAP. Claims are due 12 months after the calendar quarter in which services were delivered.

Additional information can be found in the 2024 RHY claiming guide.

#### **YSEF**

YSEF awards are guided by the following principles:

- Sports are effective tools in positive youth development and family engagement.
- Sports improve the lives of young people by promoting positive social, emotional, health, and educational outcomes and have important life-long effects.
- Sports enable opportunities for young people to thrive through leadership roles.
- Coaching education greatly improves young people's sports experience and development outcomes.

Funded programs must provide a variety of sports for a broad range of youth in under-resourced communities. OCFS encourages a wide and flexible definition of sports that encompasses any organized activities with movement, including physical fitness activities such as yoga, hiking, dance, and active outdoor pursuits.

To ensure that funding is going to the intended population, municipal youth bureaus must distribute funds based on local need,<sup>1</sup> considering factors including, but not limited to the following:

- historically under-resourced communities;
- public housing;
- high rates of family homelessness;
- Opportunity Zones or neighborhoods/cities/areas deemed “low-income” via externally available tools like the New York State Council on Children and Families Kids’ Well-being Indicators Clearinghouse;
- marginalized communities or groups with higher barriers to participation in sports (e.g., youth with disabilities; girls; transgender/gender non-binary youth; and youth who identify as lesbian, gay, bisexual, or questioning);
- federally and/or New York State-recognized tribes and tribal organizations; and
- neighborhoods that experience higher rates of crime and violence and have lower-performing schools.

Additionally, municipal youth bureaus should give priority consideration to programs that serve youth identifying as Black, indigenous, or people of color, as well as to providers of adaptive sports for youth with physical disabilities.

All funded programs must aim to foster the following:

- Educational connection and achievement – More youth attending and completing school with increased attainment, including collegiate placement success
- Physical health and well-being – Increasing physical activity and positive relationships to one’s body and physical activity
- Mental health and well-being – Improving outcomes related to youth’s mental health and social and emotional skills development and connectedness
- Employment – Increasing qualifications and skills, such as collective problem-solving, teamwork, and dispute resolution, which help prepare youth for suitable employment
- Community cohesion – Breaking down barriers to reduce discrimination, crime, and violence in communities and help young leaders emerge

### Eligibility and Funding

Municipal youth bureaus will contract with local organizations, municipalities, and/or local or municipal youth bureaus directly for up to \$50,000 per program. Organizations that serve multiple areas through different programs may be funded above \$50,000. Funding may provide general operating dollars to give programs flexibility to efficiently allocate resources for quality programming. Line-item budgets should focus on programming costs, including, but not limited to, the following:

- Coaches/instructors/direct service staff/mentors (including training/professional development)
- Equipment
- Educational programming costs
- Facility/field space cost
- A maximum of 15% of program funds may be used to support administrative/overhead costs

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<sup>1</sup> Data sources to consult in assessing local need include, but are not limited to, the New York State Council on Children and Families Kids’ Well-being Indicators Clearinghouse, <https://www.ccf.ny.gov/council-initiatives/kids-well-being-indicators-clearinghouse-kwic/>; public data from the New York State Education Department, <https://data.nysed.gov/>; and youth arrest data from the New York State Division of Criminal Justice Services, <https://www.criminaljustice.ny.gov/crimnet/ojsa/juvenilearrests/index.htm>.

Programs eligible for funding must meet the criteria below:

- Provide structured sports activities for youth ages 6-17
- Serve youth in New York State
- Demonstrate basic competency in the areas of governance, monitoring and evaluation, partnership, and financial stewardship
- Have a child protection policy in place that includes adherence to local city, agency, school district, and state child protection guidelines
- Collect registration data, including participant demographic information, as required by OCFS in a manner that allows for accurate reporting of anonymized aggregate data

Organizations and activities not eligible for funding are the following:

- For-profit organizations or businesses
- Private foundations, as defined in section 509(a) of the U.S. Internal Revenue Code
- Organizations that discriminate based on age, ethnicity/race, political affiliation, religion, sexual orientation, gender, gender identity, physical or other disability, national origin, or any protected characteristic under local, state, and/or federal law
- Research or project-planning activities
- Support for elite or private sports camps, programs, or teams
- Endowments, memorials, budget deficits, or fundraising activities
- Religious organizations whose sports programs do not have a secular and community focus
- Lobbying, political, or fraternal activities
- Capital projects

Touchstone Life Areas and Services, Opportunities and Supports (SOS) in the Quality Youth Development System (QYDS)

Municipal youth bureaus will be required to report demographics and outcomes through QYDS. The Life Area and SOS selections that will be required in QYDS for YSEF are as follows:

- Life Area: 2PEH Physical and Emotional Health
- SOS: 0232 Year-Round/Seasonal Activities
- Performance measures:
  - How Much: 0232A.1 – Number of youth participating (unduplicated)
  - How Well: 0232B.4 – Percent of youth completing the program
  - Better Off: 0232C.1 – Number and percent reporting they have improved their ability to socialize/interact with peers/family/other members of the community

Allocations are established based on census data in each county, with a minimum allocation of \$10,000 to each county.

In program year 2023-2024, municipal youth bureaus will receive an additional allocation of \$10,344 with the exception of New York City (NYC), which will receive \$10,392. These funds were appropriated based on online gambling revenue and divided evenly among the state's 58 social services districts, with the rounding difference going to NYC. Eligible expenses include one-time investments in infrastructure for physical activity. Examples include improvements to sport fields or courts, building a storage unit to maintain equipment, the purchase of sporting equipment or uniforms, or similar costs. State share is available for 100% of eligible expenditures as included in the approved RAP. Eligible expenses and claiming processes remain unchanged from the previous year. Claims are due September 30, 2025.

**III. Contacts**

- For questions about YDP or YSEF, please email the shared mailbox for Youth Bureaus at [YouthBureau@ocfs.ny.gov](mailto:YouthBureau@ocfs.ny.gov).
- For questions about RHY, please email the RHY shared mailbox at [RHY@ocfs.ny.gov](mailto:RHY@ocfs.ny.gov).

***/s/ Nina Aledort, Ph.D.*** \_\_\_\_\_

**Issued by:**

Name: Nina Aledort, Ph.D.

Title: Deputy Commissioner

Division/Office: Division of Youth Development and Partnerships for Success/Bureau of Youth Development



County	Pt 1	Pt 2	Total Allocation
Albany	\$ 99,434	\$ 27,861	\$ 127,295
Allegany	\$ -		\$ -
Broome	\$ 115,100	\$ 31,343	\$ 146,443
Cattaraugus	\$ -		\$ -
Cayuga	\$ -		\$ -
Chautauqua	\$ 139,387	\$ 41,791	\$ 181,178
Chemung	\$ -		\$ -
Chenango	\$ -		\$ -
Clinton	\$ -		\$ -
Columbia	\$ -		\$ -
Cortland	\$ -		\$ -
Delaware	\$ -		\$ -
Dutchess	\$ 110,803	\$ -	\$ 110,803
Erie	\$ 214,836	\$ -	\$ 214,836
Essex	\$ -		\$ -
Franklin	\$ -		\$ -
Fulton	\$ -		\$ -
Genesee	\$ -		\$ -
Greene	\$ -		\$ -
Hamilton	\$ -		\$ -
Herkimer	\$ 15,000	\$ -	\$ 15,000
Jefferson	\$ -		\$ -
Lewis	\$ -		\$ -
Livingston	\$ -		\$ -
Madison	\$ -		\$ -
Monroe	\$ 308,717	\$ 149,752	\$ 458,469
Montgomery	\$ -		\$ -
Nassau	\$ 262,048	\$ 34,826	\$ 296,874
New York City	\$ 2,016,627	\$ 1,525,373	\$ 3,542,000
Niagara	\$ 96,885		\$ 96,885
Oneida	\$ 120,730	\$ 66,169	\$ 186,899
Onondaga	\$ 202,306	\$ 27,861	\$ 230,167
Ontario	\$ -		\$ -
Orange	\$ 80,514		\$ 80,514
Orleans	\$ -		\$ -
Oswego	\$ 111,988	\$ 38,308	\$ 150,296
Otsego	\$ -		\$ -
Putnam	\$ 56,986	\$ 13,930	\$ 70,916
Rensselaer	\$ -		\$ -
Rockland	\$ -		\$ -
Saratoga	\$ 47,363		\$ 47,363
Schenectady	\$ 63,138		\$ 63,138
Schoharie	\$ -		\$ -
Schuyler	\$ 15,000		\$ 15,000
Seneca	\$ 15,000		\$ 15,000
Steuben	\$ -		\$ -

St. Lawrence			\$ -
Suffolk	377,789		\$ 377,789
Sullivan			\$ -
Tioga			\$ -
Tompkins	69,897	39,398	\$ 108,205
Ulster	188,085	62,837	\$ 250,722
Warren			\$ -
Washington	137,726	41,751	\$ 175,917
Wayne	15,000		\$ 15,000
Westchester	107,291		\$ 107,291
Wyoming			\$ -
Yates			\$ -
<b>Grand Total</b>	<b>\$ 4,984,000</b>	<b>\$ 2,100,000</b>	<b>\$ 7,084,000</b>

The above budgetary amendment is a direct result of increased state funding from the Office of Children and Family Services for SFY 2023-24. Please refer to the memorandum attached for further information.

Please forward it to the appropriate committee.

Approved

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Kevin M. Byrne -County Executive

#6P

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A004)/ SOCIAL SERVICES/ YOUTH BUREAU/  
SAFE HARBOR**

**WHEREAS, the Commissioner of Finance and Youth Bureau Director have requested a budgetary amendment (24A004) to amend the DSS budget to include Putnam County’s Safe Harbor allocation for the purpose of contracting with a provider to address the needs of trafficked and commercially sexually exploited children and youth in accordance with Putnam County’s Safe Harbor project plan approved by the NYS Office of Children and Family Services (OCFS); and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:  
10058000 436101**

**State Aid – Safe Harbor 30,000**

**Increase Appropriations:  
10058000 54646**

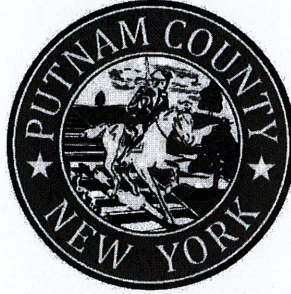
**Contracts – Safe Harbor 30,000**

**2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
Health  
ATA

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A004**  
DATE: December 21, 2023

2024 JAN - 8 AM 3:51  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance and the Youth Bureau Director, the following budgetary amendment is necessary.

**General Fund:**

**Increase Estimated Revenues:**

10058000 436101	STATE AID - SAFE HARBOR	\$	30,000
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**Increase Appropriations:**

10058000 54646	CONTRACTS - SAFE HARBOR	\$	30,000
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***Fiscal Impact - 2024 - \$ 0***

***Fiscal Impact - 2025 - \$ 0***

The above budgetary amendment is the County's allocation from the NYS Office of Children and Family Services (OCFS) for program year January 1, 2024, through December 31, 2024. Please refer to the memorandum attached for further information.

Please forward it to the appropriate committee.

KEVIN BYRNE  
*County Executive*

SARA SERVADIO  
*Commissioner*  
[Sara.Servadio@dfa.state.NY.US](mailto:Sara.Servadio@dfa.state.NY.US)

GRACE M. BALCER  
*Fiscal Manager*  
[37A279@dfa.state.NY.US](mailto:37A279@dfa.state.NY.US)



ELIZABETH BARCAVAGE  
*Director of Eligibility*  
[Elizabeth.Barcavage@dfa.state.NY.US](mailto:Elizabeth.Barcavage@dfa.state.NY.US)

FRANK MAROCCO, ESQ.  
*Director of Children and Family Services*  
[Frank.Marocco@dfa.state.NY.US](mailto:Frank.Marocco@dfa.state.NY.US)


FAYE THORPE, ESQ.  
*Counsel for DSS*  
[Faye.Thorpe@dfa.state.NY.US](mailto:Faye.Thorpe@dfa.state.NY.US)

**DEPARTMENTS OF MENTAL HEALTH  
 SOCIAL SERVICES AND YOUTH BUREAU**

**MEMORANDUM**

December 19, 2023

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2024 Budgetary Amendment

Your approval is requested to amend the DSS budget to include Putnam's Safe Harbor allocation for the purpose of contracting with a provider to address the needs of trafficked and commercially sexually exploited children and youth in accordance with Putnam's Safe Harbor project plan approved by the NYS Office of Children and Family Services (OCFS).

**Increase Estimated Revenue:**

10058000		SAFE HARBOR	
	436101	ADM SOCIAL SERVICES	\$30,000
		Total Estimated Revenues	\$30,000


**Increase Appropriations:**

10058000		SAFE HARBOR	
	54646	CONTRACTS	\$30,000
		Total Appropriations	\$30,000
		Fiscal Impact (24)	- 0 -
		Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

23-OCFS-LCM-25 Municipal Safe Harbour: NY Allocations for Program Year 2024

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau



# Office of Children and Family Services

Kathy Hochul  
Governor

52 WASHINGTON STREET  
RENSSELAER, NY 12144

Suzanne Miles-Gustave, Esq.  
Acting Commissioner

## Local Commissioners Memorandum

<b>Transmittal:</b>	23-OCFS-LCM-25
<b>To:</b>	Local Departments of Social Services
<b>Issuing Division/Office:</b>	Division of Youth Development and Partnerships for Success Bureau of Youth Development and Well-Being
<b>Date:</b>	December 5, 2023
<b>Subject:</b>	<b>Municipal Safe Harbour: NY Allocations for Program Year 2024</b>
<b>Suggested Distribution:</b>	Municipal Youth Bureau Directors
<b>Contact Person(s):</b>	See section III.
<b>Attachments:</b>	Appendix A: <i>Municipal Safe Harbour: NY Allocations, 2024</i> Appendix B: <i>Safe Harbour: NY Allowable Use of Funds, 2024</i> Appendix C: <i>Safe Harbour: NY Resources and Commitments, 2024</i> Appendix D: <i>Safe Harbour: NY 2023 Report and 2024 Plan Template</i> Appendix E: <i>Safe Harbour: NY 2024 Budget Template</i>

### I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to inform local departments of social services (LDSSs) about funding for the Safe Harbour: NY Program for program year January 1, 2024 – December 31, 2024.

### II. Background

Safe Harbour: NY program funds are intended to support **all** youth identified as trafficked, sexually exploited, or being at risk up to the age of 21. A youth's eligibility for services or support funded through Safe Harbour: NY is not contingent on any demographic factors or other personal characteristics such as immigration status, the source of the referral, or the youth's involvement in child welfare or juvenile justice system(s).

Each LDSS is required to submit to the New York State Office of Children and Family Services (OCFS) planning documents including the Sexually Exploited and Trafficked Youth section in the CFSP, the Safe Harbour: NY Program Plan, and the Safe Harbour NY Program Budget. The Safe Harbour: NY plan and budget must be submitted to OCFS using the templates provided. Plans are informed by an assessment of local need as well as guidance provided by OCFS, including but not limited to the *Blueprint for Building a Child Welfare Response to Commercially Sexually Exploited and Trafficked Youth* (Blueprint). The Blueprint, and many other resources, can be found on the OCFS website at <https://ocfs.ny.gov/programs/human-trafficking/>.

Additional details about completing the CFSP can be found in 21-OCFS-LCM-06, Guidelines and Instructions for Preparing the Child and Family Services Annual Plan Update, and within resource documents embedded within the CFSP portal. The CFSP portal can be accessed at <https://countyplans.ocfs.ny.gov/log-in/>.

### III. Program Implications

Each LDSS is required to submit to OCFS the following planning documents: *Appendix D: Safe Harbour: NY 2023 Report and 2024 Plan Template*, and *Appendix E: Safe Harbour: NY 2024 Budget Template*. These documents are to be submitted to the county's OCFS Safe Harbour program lead by **December 29, 2023**. If the LDSS does not know who their program lead is, an inquiry can be made to [humantrafficking@ocfs.ny.gov](mailto:humantrafficking@ocfs.ny.gov).

Allocations are issued as preliminary. OCFS retains the ability to evaluate programming and spending throughout the program year. Underspent or unclaimed funds are subject to redistribution to other LDSSs based on demonstrated need.

All Safe Harbour funds from the 2024 program year must be expended by January 31, 2025, and all claims must be submitted and approved by the New York State Office of Temporary and Disability Assistance (OTDA) by March 31, 2025. These deadlines are firm; any unspent funds will be lost and may impact future funding.

### IV. Claiming

Safe Harbour expenditures must be separately identified and claimed through the RF-17 claim package for special project claiming. The costs must be first identified on the RF-2A claim package as F17 functional costs and reported in the F17 column on the *Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries* (LDSS-923) and the Schedule D, *DSS Administrative Expenses Allocation and Distribution by Function and Program* (LDSS-2347). After final acceptance of the RF-2A claim package, the individual project costs are then reported under the project label "Safe Harbor 2024" on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A).

Salaries, fringe benefits, staff counts, and central services costs must be directly entered on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A), while overhead costs are automatically brought over from the RF-2A, Schedule D, and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs must be reported with the appropriate object of expense(s) on the Summary-Administrative (page 1), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

Program costs must be reported as object of expense 37 - Special Project Program Expense on the Summary - Program (page 2), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

23-OCFS-LCM-25

December 5, 2023

Total project costs, including all costs regardless of state reimbursement, must be reported on the LDSS-4975, *Monthly Statement of Special Project Claims Federal and State Aid (RF-17)*, as 100% state share excluding central services costs, which are local share. Local districts will be reimbursed up to their approved allocation.

To receive reimbursement, claims for eligible "Safe Harbor 2024" expenditures for the period January 1, 2024, through January 31, 2025, must be final accepted in the Automated Claiming System (ACS) by March 31, 2025.

Further instructions for completing time studies, the LDSS-923 and Schedule D, and the RF-17 claim package can be found in Chapters 4, 7, and 18, respectively, of the *Fiscal Reference Manual (FRM)*, Volume 3. The FRM is available online at <https://intranet.otda.ny.gov/bfdm/finance/>.

***/s/ Nina Aledort, Ph.D.***

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**Issued by:**

Name: Nina Aledort, Ph.D.

Title: Deputy Commissioner

Division/Office: Division of Youth Development and Partnerships for Success

**Appendix A: Municipal Safe Harbour: NY Allocations, 2024**

DISTRICT	CY 2024 ALLOCATION
ALBA	\$ 40,000
ALLE	\$ 30,000
BROO	\$ 35,000
CATT	\$ 35,000
CAYU	\$ 30,000
CHAU	\$ 35,000
CHEM	\$ 35,000
CHEN	\$ 30,000
CLIN	\$ 30,000
COLU	\$ 30,000
CORT	\$ 30,000
DELA	\$ 30,000
DUTC	\$ 35,000
ERIE	\$ 40,000
ESSE	\$ 30,000
FRAN	\$ 30,000
FULT	\$ 30,000
GENE	\$ 30,000
GREE	\$ 30,000
HAMI	\$ 30,000
HERK	\$ 30,000
JEFF	\$ 35,000
LEWI	\$ 30,000
LIVI	\$ 30,000
MADI	\$ 30,000
MONR	\$ 40,000
MONT	\$ 30,000
NASS	\$ 40,000
NIAG	\$ 35,000
ONEI	\$ 40,000
ONON	\$ 40,000
ONTA	\$ 30,000
ORAN	\$ 40,000
ORLE	\$ 30,000
OSWE	\$ 35,000
OTSE	\$ 30,000
PUTN ✓	\$ 30,000 ✓
RENS	\$ 35,000
ROCK	\$ 35,000
SARA	\$ 35,000
SCHE	\$ 35,000

DISTRICT	CY 2024 ALLOCATION
SCHO	\$ 30,000
SCHU	\$ 30,000
SENE	\$ 30,000
STEU	\$ 35,000
STLA	\$ 35,000
STRE	\$ 30,000
SUFF	\$ 40,000
SULL	\$ 30,000
TIOG	\$ 30,000
TOMP	\$ 30,000
ULST	\$ 35,000
WARR	\$ 30,000
WASH	\$ 30,000
WAYN	\$ 30,000
WEST	\$ 40,000
WYOM	\$ 30,000
YATE	\$ 30,000
NYC	\$ 50,000
TOTAL	\$ 1,955,000



## Office of Children and Family Services

### Appendix B:

### Safe Harbour: NY Allowable Use of Funds, 2024

#### Target Population:

Services for sexually exploited children created in each target county pursuant to the Safe Harbour for Exploited Children Act are to be made available to **all** children who have been commercially sexually exploited (CSEC). This is inclusive of all youth, irrespective of gender identity or sexual orientation, up to age 21. Youth are eligible for Safe Harbour: NY funded supports whether they are identified voluntarily; as a condition of an adjournment in contemplation of dismissal issued in criminal court or through procedures or diversion services associated with the Family Court Act (diversion services, child welfare, juvenile delinquency, etc.); or a referral from a local social services agency.<sup>1</sup>

#### Fiscal Requirements:

- The **program year** is January 1 – December 31, 2024. All Safe Harbour funds must be expended by January 31, 2025, and all claims must be approved by the New York State Office of Temporary and Disability Assistance by March 31, 2025. These deadlines are firm; unspent funds will be lost and may impact future funding.
- Claims must be in alignment with the OCFS-approved program plan and budget.
- Allocations are issued as preliminary. OCFS retains the ability to evaluate programming and spending throughout the program year. Underspent and unclaimed funds are subject to redistribution to other counties based on demonstrated need.

#### Allowable Expenses:

Counties receiving Safe Harbour: NY funds are charged with developing a service system to meet the needs of these youth. Allowable expenses to support this effort include but are not limited to the following:

1. Hiring a Safe Harbour coordinator who will provide leadership in developing and implementing program goals and objectives. (Fringe benefits are capped at 30% unless the coordinator is a local department of social services [LDSS] employee).
2. Providing case assessment and referral services through a multidisciplinary team approach, including the utilization of Child Advocacy Centers/Multidisciplinary Teams, to interview youth and develop case plans to meet their needs.
3. Supporting the salary of per diem and other staff at community agencies that meet the needs of CSEC and at-risk youth, including staff of Runaway and Homeless Youth programs.
4. Creating or further developing a critical team to address the issue of the sexual exploitation of children on a community-wide basis.
5. Providing intensive case planning to meet the needs of sexually exploited youth, including but not limited to food, clothing, age-appropriate leadership development and recreational opportunities, transportation, purchase of items to meet emergency needs, disposable cell phones, etc.

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<sup>1</sup> See SSL §447-b(2).





## Office of Children and Family Services

6. Providing safe long- and short-term housing, including the use of respite or runaway and homeless youth beds where appropriate.
7. Developing and promoting community awareness campaigns about the sexual exploitation and trafficking of youth, including information on the identification and referral to services through community events or other methods of disseminating information (such materials must be approved by OCFS before they are published).
8. Maintenance of a county website regarding sexually exploited youth and/or Safe Harbour.
9. Providing supportive services to non-offending family members of trafficked and exploited youth so they are best equipped to support their youth.
10. Travel to participate in appropriate human trafficking trainings, conferences, and stakeholder meetings.
11. Partnering with other counties in the region to share information and develop a regional approach to bring awareness, training, and services.
12. LDSSs may contract with local partner agencies; however, to be successful, LDSSs must remain engaged in ongoing program planning and implementation.

### **Non-Permissible Expenses:**

Expenses that **cannot** be purchased using Safe Harbour funds include but are not limited to the following:

1. Administrative overhead costs, for example, rent/property leasing, standard utility usage, including electric and power costs, janitorial services, etc.
2. Staff fringe benefits exceeding 30% unless program staff are LDSS employees.
3. Developing a local hotline for CSEC (contact OCFS to learn about existing hotlines to meet this need).
4. Public awareness materials and program brochures that have not received prior approval from OCFS.
5. Food and refreshments for adults at meetings and trainings (some exceptions may apply; contact OCFS for more details).
6. Other expenses are at the discretion of OCFS.

**Please contact ([humantrafficking@ocfs.ny.gov](mailto:humantrafficking@ocfs.ny.gov)) with additional questions on funding and spending.**



## Office of Children and Family Services

### Appendix C:

#### Safe Harbour: NY Resources and County Commitments 2024

OCFS is pleased to fund partner counties to develop a system response to commercially sexually exploited children (CSEC) and youth who have been trafficked or are at risk of being trafficked. To support the development and implementation of these programs, OCFS offers a number of resources and has several expectations of county partners.

#### The following resources are available to all counties:

- *Responding to Commercially Sexually Exploited and Trafficked Youth: A Blueprint for Systems of Care in New York State*: Practical guidance in developing comprehensive, sustainable system interventions to best meet the needs of trafficked and exploited youth.
- *Responding to Commercially Sexually Exploited and Trafficked Youth: A Handbook for Child Serving Professionals*: Practical guidance for professionals working directly with trafficked, exploited, and at-risk youth.
- *New York State Processes Related to notifications of Victims of Human Trafficking* INF (17-OCFS-INF-03).
- *Requirements to Identify, Document, Report, and Provide Services to Child Sex Trafficking Victims* ADM (15-OCFS-ADM-16) and associated tools and FAQ documents: An OCFS policy directive that must be followed by OCFS, local departments of social services (LDSSs), and relevant voluntary agency staff.
- Sample flow charts to illustrate potential referral processes for youth who are and are not subject to 15-OCFS-ADM-16.
- Optional *Initial Trafficking Interview Tool for Youth* (OCFS-2715) and corresponding training in the Human Services Learning Center (HSLC) site.
- *Sex Trafficking Allegation* (19-OCFS-ADM-11).
- Several free trainings are available on the HSLC, including *Human Trafficking/Commercial Sexual Exploitation of Children: An Overview* and *Using the Initial Trafficking Interview Tool for Youth*.
- Free training videos on a wide variety of topics are available on the OCFS Human Trafficking YouTube playlist.
- Fast facts, palm cards, and other technical assistance documents are available for counties to reference and distribute from this OCFS website: <https://ocfs.ny.gov/programs/human-trafficking/resources-professionals.php>
- A shared mailbox or general inquires is available: [humantrafficking@ocfs.ny.gov](mailto:humantrafficking@ocfs.ny.gov).  
**Note:** Please do not send any urgent case matters or case-identifying information to this mailbox.

#### Counties who receive Safe Harbour: NY funds are committed to meet the following expectations:

- Under the leadership of the LDSSs, counties with Safe Harbour funds will develop or utilize the following:



## Office of Children and Family Services

- An existing critical team to lead the development of a countywide system response to commercially sexually exploited children and trafficked and at-risk youth (Safe Harbour program). *It is strongly recommended that programs use the Blueprint to guide the work of the critical team.*
- An asset map and needs assessment related to services that can support youth who have experienced CSEC and human trafficking in a survivor-centered, trauma-responsive manner.
- Standardized tools, including those included in 15-OCFS-ADM-16, to screen and assess youth for CSEC and human trafficking experiences.
- Referral pathways to ensure trafficked, exploited, and at-risk youth will be provided an appropriate service response.
- Public awareness campaigns and/or outreach initiatives to contact trafficked, exploited, and at-risk youth. (Note: All public awareness materials require OCFS approval before they may be published with OCFS funds.)
- Offer training opportunities to LDSSs and community-based providers on identifying and providing specialized services to youth who have experienced CSEC and human trafficking.
  - OCFS offers Train-the-Trainer opportunities to capacitate local partners to deliver trainings locally.
  - Youth engagement specialists are available at each OCFS regional office to deliver free training on human trafficking to child welfare professionals.
- Partner counties are further committed to the following:
  - Participate in regional Safe Harbour meetings (as applicable).
  - Participate in OCFS's statewide annual conferences.
  - Submit, at OCFS's request, details regarding program spending and claims.
  - Provide a program plan and proposed budget at the beginning of each funding year.
  - Provide a report on its progress at the end of each funding year using the provided template.
  - Respond to OCFS requests for additional information.
- Collect data on all youth identified as commercially sexually exploited, trafficked, or at risk by Safe Harbour: NY-funded agencies in the county, and report this data to OCFS quarterly using the provided template.
  - Data is due to the [humantrafficking@ocfs.ny.gov](mailto:humantrafficking@ocfs.ny.gov) mailbox according to the following schedule:
    - Q1: data from January 1 – March 31 (Due 4/22/24)
    - Q2: data from April 1 – June 30 (Due 7/22/24)
    - Q3: data from July 1 – September 30 (Due 10/21/24)
    - Q4: data from October 1 – December 31 (Due 1/20/25)

**For more information about Safe Harbour: NY, please contact**  
[humantrafficking@OCFS.ny.gov](mailto:humantrafficking@OCFS.ny.gov).



Office of Children and Family Services

Appendix D: Safe Harbour: NY 2023 Report and 2024 Plan Template

This 2023 report and 2024 plan and budget proposal are due to OCFS by December 1, 2023. Please be as specific as possible; incomplete plans will be returned.

Part I: Summary of Program Year 2023

1) What were the top needs identified in the 2023 plan? (Select all that apply.)

- Housing
Mental health services
Multidisciplinary partnerships
Emergency funds/wrap around supports
Training
Transportation
Substance misuse services
Public Awareness
Other:

a. What steps were taken to address those needs?

Two horizontal lines for text entry.

b. Was the county able to implement its 2023 plan?

- Yes, fully
Yes, partially
No (Describe barriers or limitations below.)

Two horizontal lines for text entry.

2) What trends identified as trafficked or at-risk youth did your program notice in 2023?

Two horizontal lines for text entry.

Part II: Implementing the Blueprint:

1) Developing or sustaining a local critical team (Blueprint, page 6)

a. How does the critical team support the coordinator in accomplishing the program's goals? Please provide at least one specific example.

Three horizontal lines for text entry.



## Office of Children and Family Services

- b. What challenges, barriers, or limitations did the critical team face in 2023, and what strategies were employed to address those challenges?

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- 2) Countywide Needs and Resources Assessment (Blueprint, page 8). Which resources/strengths/assets have been most effective at meeting the needs of trafficked, sexually exploited, and at-risk youth in your county?

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- 3) Training for professionals

- a. Please provide name(s) and affiliations of any trainers your county would recommend.

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- 4) Developing or sustaining local referral pathways to best meet the needs of trafficked, exploited, and at-risk youth (Blueprint, page 29)

Each county is required to develop referral procedures (typically illustrated via flowchart) to document how youth from different systems will be referred to the safe harbour coordinator for service provision and local data collection. In 2023 did your county's referral procedures change for the following:

- a. Youth involved in child welfare who are referred for services.
- Yes, see updated procedures attached.
  - No, procedures did not change in 2023.
- b. Youth who are not involved in child welfare who are referred for services.
- Yes, see updated procedures attached.
  - No, procedures did not change in 2023.
- c. Youth who are referred to the coordinator solely for the purpose of local data collection, regardless of child welfare involvement.
- Yes, see updated procedures attached.
  - No, procedures did not change in 2023.
- d. Which program types or population groups do you suspect are being underreported or under-referred to Safe Harbour?



**Office of Children  
and Family Services**

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- 
- 5) Please describe how the Safe Harbour program and LDSS collaborate to ensure that all relevant professionals are screening youth in accordance with 15-OCFS-ADM-16.

**Part III: 2024 Plans and Budget**

- 1) What are the top needs for 2024, and how will they be addressed? What challenges are anticipated related to program implementation?

- 2) Describe the efforts and methods your program will use to identify, engage, and provide services to trafficked and at-risk youth in 2024, including those not served by the child welfare system. Specifically address the population mentioned above in response to question 4d.

- 3) Describe any training activities planned in 2024 (Blueprint, page 12):

- a. Are there specific population(s) that will be targeted for awareness and/or skill-building training in 2024? How was this population determined as needing training?

- 4) What activities are planned to continue raising awareness in 2024?

- 5) If the county utilizes other funding sources to support Safe Harbour implementation, please list those sources here.



**Office of Children  
and Family Services**

**Signatures:**

Safe Harbour Coordinator

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

LDSS Representative

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

By signing this document, you acknowledge that you have reviewed and approved the program plan and associated budget.



Appendix E: Safe Harbour: NY 2024 Budget Template

County : \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Contact Email: \_\_\_\_\_

Personnel Services	Amount \$	Notes
Personnel Services (project staff, salaries)		
Fringe (max 30%)		
Other (explain)		
<b>Total Personnel Services</b>	<b>\$0.00</b>	
<b>Other Than Personnel Services</b>		
Contracted Services (Include contractor and services provided in notes column.)		
Public Awareness Campaign (development and publishing)		
Printing (program materials, etc.)		
Office Supplies		
Equipment and Technology		
Wraparound funds/client assistance (food, clothing, hygiene products, transportation, phones, fee-for-service care, etc.)		
Staff Training and Development		
Staff Travel (to attend trainings, etc.)		
Other (Explain in notes column)		
<b>Total Other Than Personnel Services</b>	<b>\$0.00</b>	
<b>Total</b>	<b>\$0.00</b>	

# 69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A006)/ PLANNING/ 5307/5340 & 5339  
DANBURY, CT-NY SMALL URBANIZED AREA (SUZA) FUNDS/ METROPOLITAN  
TRANSPORTATION AUTHORITY (MTA)**

**WHEREAS, Putnam County and the Metropolitan Transportation Authority (MTA) have reached an agreement on the fair and rational sub-regional allocation of the Federal Fiscal Year (FFY) 2023 Sections 5307/5340 and 5339 funds apportioned to the New York side of Danbury, CT-NY Small Urbanized Area; and**

**WHEREAS, the Commissioner of Planning has requested a budgetary amendment (24A006) to account for this final FFY 2023 allocation; and**

**WHEREAS, said budgetary amendment accounts for the 10% State and 10% local matching funds; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Estimated Revenues:**

55997000 428601 52306	Interfund Transfer – General (local 10%)	32,631
55997000 435970 52306	State Aid – Transit 5307/5339 FFY23	32,631
55997000 445970 52306	Federal Aid – Transit 5307/5339 FFY23	261,052

**Increase Appropriations:**

55997000 53000 52306	Capital – Transit Section 5307 FFY23	285,879
55997000 53000 52306	Capital – Transit Section 5339 FFY23	40,435

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020	Transfer Out – General	32,631
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**Decrease Appropriations:**

10199000 54980	Contingency	32,631
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**2024 Fiscal Impact - \$32,631  
2025 Fiscal Impact – 0 –**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
A+A

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 24A006**  
DATE: January 17, 2024

2024 JAN 18 AM 11:46  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

**Capital Fund:**

**Increase Estimated Revenues:**

55997000 428601 52306	INTERFUND TRANSFER - GENERAL (LOCAL 10%)	\$	32,631
55997000 435970 52306	STATE AID - TRANSIT 5307/5339 FFY23		32,631
55997000 445970 52306	FEDERAL AID - TRANSIT 5307/5339 FFY23		261,052

**Increase Appropriations:**

55997000 53000 52306	CAPITAL - TRANSIT SECTION 5307 FFY23	\$	285,879
55997000 53000 52306	CAPITAL - TRANSIT SECTION 5339 FFY23		40,435

**General Fund:**

**Increase Appropriations:**

10990100 59020	TRANSFER OUT - GENERAL	\$	32,631
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**Decrease Appropriations:**

10199000 54980	CONTINGENCY	\$	32,631
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***Fiscal Impact - 2024 - \$ 32,631***

***Fiscal Impact - 2025 - \$ 0***

The above budgetary amendment is the County's final Section 5307/5339 allocation for Federal Fiscal Year (FFY) 2023. Please refer to the memorandum attached from Commissioner Barbosa. The budgetary amendment above also accounts for the 10% State and 10% local matching of the funds.

Please forward it to the appropriate committee.



**Putnam County  
Department of Planning, Development,  
and Public Transportation**

*www.putnamcountyny.com*

**Barbara Barosa  
Commissioner**

**841 Fair Street  
Carmel, NY 10512**

**Phone: (845) 878-3480  
Fax: (845) 808-1948**

January 8, 2024

Mr. Michael Culotta  
Acting Regional Administrator, Region II  
Federal Transit Administration  
1 Bowling Green, Room # 429  
New York, NY 10004-1415

Mr. Peter Butler  
Regional Administrator, Region I  
Federal Transit Administration  
55 Broadway, Suite # 920  
Cambridge, MA 02142-1093

**Re: Allocation of FFY 2023 Section 5307/5340 Danbury, CT-NY Small Urbanized Area (SUZA) Funds between Putnam County and the Metropolitan Transportation Authority (MTA)**

Dear Messrs. Culotta and Butler:

Putnam County and the MTA have reached an agreement on the fair and rational sub-regional allocation of the FFY 2023 Section 5307 and Section 5340 funds apportioned to the New York side of Danbury CT-NY Small Urbanized Area. The agreed upon allocation is as follows:

Funding Source	FFY 2023 Apportionment
<b>Section 5307/STIC</b>	
Putnam County	\$241,990
MTA	\$0
<b>Section 5340 Growing States (GS)</b>	
Putnam County	\$8,346
MTA	\$0
<b>Section 5340 High Density (HD)</b>	
Putnam County	\$35,543
MTA	
<b>Grand Total</b>	<b>\$285,879</b>

Please do not hesitate to contact the undersigned if there is anything further that you require in this regard.

Sincerely,

Barbara Barosa  
Commissioner, Putnam County Department of Planning, Development & Public Transportation

FTA Letter 2023 Split Section 5307/5340  
January 8, 2024

cc: Marie Therese Dominguez, Commissioner, NYS Department of Transportation  
Garrett Eucalitto, Commissioner, Connecticut Department of Transportation  
Janno Lieber, Chairman, Chief Executive Officer, MTA  
Stephanie Delisle, MTA  
Donald Burns, FTA Region II  
Darreyl Davis, FTA Region II  
Emily Maciejak, FTA Region II  
Faye Ellison, FTA Region II  
Madeleine Duchatellier, FTA Region II  
Tom Vaughan, Public Transportation Bureau, NYSDOT  
Jonathan Cmaylo, Public Transportation Bureau, NYSDOT  
Harriet Lewis, Statewide Planning Bureau, NYSDOT  
Gerry Bogacz, NYMTC  
Ali Mohseni, MHSTCC  
Kevin Byrne, County Executive, Putnam County  
Matthew Covucci, Putnam County  
Carrie DeMarchi, Putnam County  
Barbara Barosa, Putnam County



**Putnam County  
Department of Planning, Development,  
and Public Transportation**

*www.putnamcountyny.com*

**Barbara Barosa  
Commissioner**

**841 Fair Street  
Carmel, NY 10512**

**Phone: (845) 878-3480  
Fax: (845) 808-1948**

January 8, 2024

Mr. Michael Culotta  
Acting Regional Administrator, Region II  
Federal Transit Administration  
1 Bowling Green, Room # 429  
New York, NY 10004-1415

Mr. Peter Butler  
Regional Administrator, Region I  
Federal Transit Administration  
55 Broadway, Suite # 920  
Cambridge, MA 02142-1093

**Re: Allocation of FFY 2023 Section 5339 Danbury CT-NY Small Urbanized Area (SUZA) Funds between Putnam County and the Metropolitan Transportation Authority (MTA)**

Dear Messrs. Culotta and Butler:

Putnam County and the MTA have reached an agreement on the fair and rational sub-regional allocation of the FFY 2023 Section 5339 apportioned to the New York side of Danbury CT-NY. The agreed upon allocation is as follows:

Funding Source	FFY 2023 Apportionment
<b>Section 5339 SUZA</b>	
Putnam County	\$9,235
MTA	\$0
<b>Section 5339 National Distribution (ND)</b>	
Putnam County	\$31,200
MTA	\$0
<b>Grand Total</b>	<b>\$40,435</b>

Please do not hesitate to contact the undersigned if there is anything further that you require in this regard.

Sincerely,

Barbara Barosa  
Commissioner, Putnam County Department of Planning, Development & Public Transportation



FTA Letter 2023 Split Section 5339  
January 8, 2024

cc: Marie Therese Dominguez, Commissioner, NYS Department of Transportation  
Garrett Eucalitto, Commissioner, Connecticut Department of Transportation  
Janno Lieber, Chairman, Chief Executive Officer, MTA  
Stephanie Delisle, MTA  
Donald Burns, FTA Region II  
Darreyl Davis, FTA Region II  
Emily Maciejak, FTA Region II  
Faye Ellison, FTA Region II  
Madeleine Duchatellier, FTA Region II  
Tom Vaughan, Public Transportation Bureau, NYSDOT  
Jonathan Cmaylo, Public Transportation Bureau, NYSDOT  
Harriet Lewis, Statewide Planning Bureau, NYSDOT  
Gerry Bogacz, NYMTC  
Ali Mohseni, MHSTCC  
Kevin Byrne, County Executive, Putnam County  
Matthew Covucci, Putnam County  
Carrie DeMarchi, Putnam County  
Barbara Barosa, Putnam County

# 65

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A007)/ SOCIAL SERVICES/ ADJUST MENTAL HEALTH BUDGET / OFFICE OF ADDICTION SERVICES AND SUPPORTS (OASAS)**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A007) to amend the County’s Mental Health budget based on approved state aid level funding through the NYS Office of Mental Health (OMH) and NYS Office of Addiction Services and Supports (OASAS); and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:**

<b>10030000 434884</b>	<b>State Aid – Private OASAS Local Asst</b>	<b>593</b>
<b>10037000 434946</b>	<b>State Aid – Adult Case Mgt</b>	<b>17,696</b>

**Increase Appropriations:**

<b>10030000 54647</b>	<b>OASAS Contracted Svs – Sub Contractors</b>	<b>593</b>
<b>10037000 54647</b>	<b>MH Intv Case Mgmt - Sub Contractors</b>	<b>17,696</b>

**2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: **Budgetary Amendment – 24A007**  
DATE: January 17, 2024

2024 JAN 19 AM 10:45  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Fiscal Manager for Mental Health and DSS, the following budgetary amendment is necessary.

**General Fund:**

**Increase Estimated Revenues:**

10030000 434884	STATE AID - PRIVATE OASAS LOCAL ASST	\$	593
10037000 434946	STATE AID - ADULT CASE MGT		17,696

**Increase Appropriations:**

10030000 54647	OASAS CONTRACTED SVS - SUB CONTRACTORS	\$	593
10037000 54647	MH INTV CASE MGMT - SUB CONTRACTORS		17,696

***Fiscal Impact - 2024 - \$ 0***

***Fiscal Impact - 2025 - \$ 0***

The above budgetary amendment is to amend the County's Mental Health budget based on approved state aid level funding through the NYS Office of Mental Health (OMH) and NYS Office of Addition Services and Supports (OASAS) respectively. Please refer to supporting documentation for further explanation.

Please forward it to the appropriate committee.

KEVIN BYRNE  
County Executive

SARA SERVADIO  
Commissioner  
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER  
Fiscal Manager  
37A279@dfa.state.NY.US



ELIZABETH BARCAVAGE  
Director of Eligibility  
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.  
Director of Children and  
Family Services  
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.  
Counsel for DSS  
Faye.Thorpe@dfa.state.NY.US

DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

January 10, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2024 Budgetary Amendment

Your approval is requested to amend the 2024 Mental Health budget to reflect approved state aid levels to be passed through to provider agencies in accordance with State Aid authorizations from the NYS Office of Mental Health (OMH) dated 12/29/2023 and the NYS Office of Addiction Services and Supports (OASAS) dated 12/28/2023. Supporting documentation attached.

**Increase Estimated Revenue:**

10030000		OASAS CONTRACTED SVCS	
	434884	PRIVATE OASAS ST LOCAL ASST	\$593
10037000		MH INTV CASE MGMT	
	434946	MH ST AID ADULT CASE MG	\$17,696
		Total Estimated Revenues	\$18,289


**Increase Appropriations:**

10030000		OASAS CONTRACTED SVCS	
	54647	SUB CONTRACTORS	\$593
10037000		MH INTV CASE MGMT	
	54647	SUB CONTRACTORS	\$17,696
		Total Appropriations	\$18,289
		Fiscal Impact (24)	- 0 -
		Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

**Attachments:**

Summary of County Budget Accounts – OMH/OASAS ADP CY2024 – Contract Agencies  
New York State Office of Addiction Services and Supports – 2024 State Aid Funding Authorization  
Office of Mental Health – 2024 Funding Source Allocation Table

cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau 



**SUMMARY OF COUNTY BUDGET ACCOUNTS-OMH/OASAS ADP CY 2024 - CONTRACT AGENCIES**

FC:	013S 10030000 54647	078 10034000 54647	014 10036000 54647	034J/570 10037000 54647	965/965S 10038000 54647	034K/570K 10039000 54647	200/200C 10040000 54647
<b>ADOPTED/REVISED</b>	453035	2173872	108029	373290	74252	54696	847167
<b>AGENCY in accordance with state aid authorizations</b>							
<b>Green Chlm</b>							
<b>PHC</b>							250850
<b>ARC</b>			59987				
<b>Careers</b>					197		
<b>SFC</b>		2114333			852		9788
<b>PrYr liability 122P</b>							
<b>SH Workforce RIV FC 200C</b>							
<b>MHA - Putnam</b>			31686	10678	15936		129333
<b>PFCS/COVE CARE</b>	353835			311088			218877
<b>Family Supprt Nav.</b>	99793						
<b>Health Home FC 570/570K</b>				69220		54696	
<b>PEOPLES</b>		85716			57267		183570
<b>PrYr liability 122P</b>							
<b>NCA</b>							
<b>MHA - Westchester</b>		28572					
<b>PrYr liability 122P</b>							
<b>PC SHERIFF</b>							
<b>TBD</b>			16356				
<b>TOTALS</b>	453628	2228621	108029	390986	74252	54696	792418
<b>(OVER)/UNDER</b>							

New York State Office of Addiction Services and Supports  
State Aid Funding Authorization

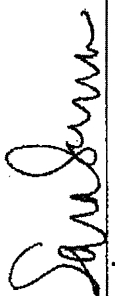
County: Putnam (40)  
Region: Hudson

Fiscal Year : 2024

As of: 12/28/2023

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Gross	Revenue	Net	Approved Budgeted Amounts			Local Share	Non-Funded	Restr. Code
							Funded Net Code	Funding Source	One-time			
27700	0850 00	53172		99,793	0	99,793	99,793	013S	0	0	0	
Putnam Family and Community Services, Inc. d/b/a CoveCare Center	3520 00	50422		585,835	232,000	353,835	353,835	013S	145,459	0	0	
	5520 00	90024		373,731	34,249	339,482	339,482	013S	65,805	0	0	
<b>Agency 27700 Total:</b>				<b>1,059,359</b>	<b>266,249</b>	<b>793,110</b>	<b>793,110</b>	<b>All</b>	<b>211,264</b>	<b>0</b>	<b>0</b>	
34280	5520 00	90031		218,997	60,721	158,276	158,276	013S	7,000	0	0	
The Prevention Council of Putnam, Inc.	<b>Agency 34280 Total:</b>			<b>218,997</b>	<b>60,721</b>	<b>158,276</b>	<b>158,276</b>	<b>All</b>	<b>7,000</b>	<b>0</b>	<b>0</b>	
70310	0860 00	70007		73,319	28,513	44,806	44,806	013S	11,051	0	0	
Putnam County Mental Health Services	JB 4084 00	53435		122,332	7,332	115,000	115,000	013S	0	0	0	
<b>Agency 70310 Total:</b>				<b>195,651</b>	<b>35,845</b>	<b>159,806</b>	<b>159,806</b>	<b>All</b>	<b>11,051</b>	<b>0</b>	<b>0</b>	

County Putnam (40) Summary - All Agencies: 1,474,007 362,815 1,111,192 1,111,192 All 881,877 229,315 0  
 Less Direct Contracts/DASNY: 0 0 0 0 All 0 0 0  
 Approved LGU Funding: 1,474,007 362,815 1,111,192 1,111,192 All 881,877 229,315 0

  
 Signature \_\_\_\_\_  
 Date 1/4/24

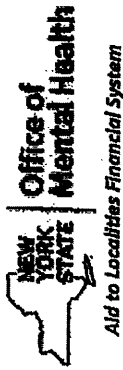




**Attachment A**  
**Funding Source Allocation Table**  
**County Code: 40 County Name: Putnam**  
**Year: 2024 Amendment: 2 - 12/29/2023 4:03:06 PM**

Print Date : 01/02/2024 01:39 PM  
 Printed By : LGB84GMB  
 Page : 1 of 2

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Local Assistance	001A	GS	\$60,488	\$0	\$60,488	\$0	\$0	\$0	
Community Support Services	014	GS	\$111,568	\$0	\$111,568	\$0	\$0	\$0	
Adult Case Management & ACT	034J	GS	\$321,766	\$0	\$321,766	\$0	\$0	\$0	
Integrated Supp Emp	037	GS	\$52,328	\$0	\$52,328	\$0	\$0	\$0	
PROS State Aid	037P	GS	\$89,636	\$0	\$89,636	\$0	\$0	\$0	
<b>Remarks</b>									
Effective 1/1/2024, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2023 funding increases are PFCS PROSper SA \$34,624 Voc \$55,011.									
Effective 04/01/2023, PROS Residual State Aid and PROS Vocational Initiative funding is being increased based upon the 4% COLA effective 04/01/2023. CY 2023 funding increases PFCS PROSper SA \$1,088 Voc \$1,696.									
Dwyer Veteran P2P	038F	GS	\$7,400	\$185,000	\$192,400	\$0	\$0	\$0	
Clinical Infrastructure-Adult	039P	GS	\$62,560	\$0	\$62,560	\$0	\$0	\$0	
CMHS Kids COVID Relief Funds	044C	F	\$0	\$0	\$0	\$0	\$0	\$0	
Clinical Infrastructure-C&F	046A	GS	\$77,916	\$0	\$77,916	\$0	\$0	\$0	
Community Support Programs-C&F	046L	GS	\$322,914	\$0	\$322,914	\$0	\$0	\$0	
Supported Housing	078	GS	\$2,228,621	\$0	\$2,228,621	\$0	\$0	\$0	78
<b>Remarks</b>									
Effective 1/1/24, 2 beds and \$64,749 are being moved from FSC 200C to FSC 078.									
Effective 4/1/23, a \$930 per bed COLA and a \$1,812 per bed stipend increase are being allocated for 76 SH beds. The first year value of this increase is \$158,294. The full annual value \$208,392.									
Prior Year Liability	122P	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Expanded Community Support Adult	142A	GS	\$276,316	\$0	\$276,316	\$0	\$0	\$0	
Subsidiary Prevention & Crisis Services	164	GS	\$150,000	\$0	\$150,000	\$0	\$0	\$0	
Trans. Mgmt. Kendra's	170B	GS	\$7,700	\$0	\$7,700	\$0	\$0	\$0	
MGP Admin Kendra's	170C	GS	\$2,532	\$0	\$2,532	\$0	\$0	\$0	



**Attachment A**  
**Funding Source Allocation Table**  
 County Code: 40 County Name: Putnam  
 Year: 2024 Amendment: 2 - 12/29/2023 4:03:06 PM

Print Date : 01/02/2024 01:39 PM  
 Printed By : L6884GMB  
 Page : 2 of 2

Funding Source	Code	Type	Allocation Changes Since Revised Current Fiscal Year		Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
			Prior Letter Allocation	Year Allocation				
Article 28&31 Closure Re-Invest. (Adult)	175A	GS	\$27,740	\$27,740	\$0	\$0	\$0	\$0
Com. Reinvestment	200	GS	\$794,416	\$794,416	\$0	\$0	\$0	\$0
Supported Housing - Workforce RIV	200C	GS	\$0	\$0	\$0	\$0	\$0	\$0
<b>Remarks</b>								
Effective 1/1/24, 2 beds and \$54,749 are being moved from FSC 200C to FSC 078.								
Effective 4/1/23, a \$930 per bed COLA and a \$1,812 per bed stipend increase are being allocated for 2 SH beds. The first year value of this increase is \$4,113. The full annual value is \$5,484.								
Commissioner's Perf.	400	GS	\$27,524	\$27,524	\$0	\$0	\$0	\$0
Health Home	570	GS	\$69,220	\$69,220	\$0	\$0	\$0	\$0
Kids Health Home Care Management	570K	GS	\$54,696	\$54,696	\$0	\$0	\$0	\$0
Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Services Enhancements	965S	GS	\$74,252	\$74,252	\$0	\$0	\$0	\$0
<b>Grand Total:</b>			<b>\$4,819,593</b>	<b>\$5,004,593</b>	<b>\$185,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# 65

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A008)/ SOCIAL SERVICES/ DAY CARE  
REGISTRATION AND INSPECTION ALLOCATION**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A008) to amend the County's Social Services' budget to increase the funding level for Putnam's Day Care Registration and Inspection allocation in accordance with program approved by the NYS Office of Children and Family Services (OCFS); and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:**

**10601000 446102 Federal Aid – SS Program Admin CDBG 93.575 19,612**

**Increase Appropriations:**

**10102000 54647 SS Program Admin Svcs – Sub Contractors 19,612**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
AHA

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A008**  
DATE: January 17, 2024

2024 JAN 19 AM 10:51  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Fiscal Manager for Mental Health and DSS, the following budgetary amendment is necessary.

**General Fund:**

**Increase Estimated Revenues:**

10601000 446102 FEDERAL AID - SS PROGRAM ADMIN CDBG 93.575 \$ 19,612

**Increase Appropriations:**

10102000 54647 SS PROGRAM ADMN SVCS - SUB CONTRACTORS \$ 19,612

*Fiscal Impact - 2024 - \$ 0*

*Fiscal Impact - 2025 - \$ 0*

The above budgetary amendment is to amend the County's Department of Social Services' budget to increase the funding level of the Putnam's Day Care Registration and Inspection allocation in accordance with program approved by the New York State Office of Children and Family Services (OCFS). Please refer to supporting documentation for further explanation.

Please forward it to the appropriate committee.



KEVIN BYRNE  
County Executive

SARA SERVADIO  
Commissioner  
[Sara.Servadio@dfa.state.NY.US](mailto:Sara.Servadio@dfa.state.NY.US)

KRISTEN WUNNER  
Fiscal Manager  
[Kristen.Wunner@putnamcountyny.gov](mailto:Kristen.Wunner@putnamcountyny.gov)



ELIZABETH BARCAVAGE  
Director of Eligibility  
[Elizabeth.Barcavage@dfa.state.NY.US](mailto:Elizabeth.Barcavage@dfa.state.NY.US)

FRANK MAROCCO, ESQ.  
Director of Children and  
Family Services  
[Frank.Marocco@dfa.state.NY.US](mailto:Frank.Marocco@dfa.state.NY.US)

GILLIAN MCGOEY, ESQ.  
Counsel for DSS  
[Gillian.McGoey@putnamcountyny.gov](mailto:Gillian.McGoey@putnamcountyny.gov)

DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

January 12, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2024 Budgetary Amendment

Your approval is requested to amend the DSS budget to increase the funding level for Putnam's Day Care Registration and Inspection allocation in accordance with program approved by the New York State Office of Children and Family Services (OCFS).

**Increase Estimated Revenue:**

10601000		SOCIAL SERVICES PROGRAM ADMN	
	446102	ADM CCDBG 93.575	\$19,612
		Total Estimated Revenues	\$19,612


**Increase Appropriations:**

10102000		SS PROGRAM ADMN SVCS	
	54647	SUB CONTRACTS	\$19,612
		Total Appropriations	\$19,612
		Fiscal Impact (24)	- 0 -
		Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

OCFS 2024 Funding Letter

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau



**Office of Children  
and Family Services**

KATHY HOCHUL  
Governor

SUZANNE MILES GUSTAVE, ESQ.  
Acting Commissioner

November 17, 2023

Commissioner  
Putnam County Department of Social Services  
110 Old Route Six, Bldg. No. 2  
Carmel, NY 10512

Re: MOU 2303  
MOU Period: January 1, 2024 to December 31, 2024

Dear Commissioner:

The New York State Office of Children and Family Services (OCFS), through the Division of Child Care Services (DCCS), is pleased to inform you of the OCFS intention to renew the Memorandum of Understanding (MOU) for your Local Department of Social Services (LDSS) Day Care Registration and Inspection program. This letter serves to provide you with the funding level for the above calendar year. The MOU documents will provide LDSS with the necessary information to complete the Day Care Registration and Inspection Project electronic application. The documents are included in the email attachments that accompany this funding letter.

The disbursement of funding for your registration contract is described below:

Maximum Funding Available: **\$95,615.00**

- **Please be advised that the signature of an authorized LDSS representative is not required at this point.** It will only be required once your agency receives the paper copies of the MOU from your program contract manager *after* DCCS review and approval of your electronic application.
- **No scanned or PDF formats will be accepted.**

The registration MOU electronic application includes the Appendix D (application pages), Staff Plan Form (all registration staff **must** be identified by name and title) and the Draft simplified budget(s). The Appendix C-1 of Standard Performance Levels and Payment Schedule is attached for your review.  
Note: **Performance standards have been amended for 2024.**

DCCS has entered the 2024 dates into the Day Care Registration application and budget(s) pages for you from a copy of the 2023 Appendix D, budget(s), and staff plan which you can modify accordingly with current 2024 information. You may save a copy of the completed documents for your files. **Please make all necessary amendments to these forms, which has the most current text, and return for processing.** If changes occur after the submission of the Appendix D, please notify the DCCS

contract unit immediately. An e-mail address is being requested on the Appendix D for all contacts, including county administrative staff. (You may use your county email if that is more convenient.)

Please do not amend the budget templates; use those forms provided in the attachments and ensure any subcontractor uses the current template.

The LDSS Districts that utilize a subcontractor to conduct the Day Care Registration and Inspection services will need to include in their electronic application an additional completed subcontractor budget. Please do not amend the budget templates. The subcontractor's budget, if applicable, needs to be included in the LDSS budget in Section B4. The LDSS (and subcontractor's) B section needs either a quarterly or monthly cost in the line item description, in addition to the description for annual expenses over \$500. The OCFS and Total Cost field amounts need to be filled. LDSS has a ceiling of 5% administration cost when there is a subcontractor.

As a reminder, where applicable, the LDSS, as the contractor, is responsible for the day care registration and inspection project. Therefore, should LDSS utilize a subcontractor to perform the Registration services on their behalf, **LDSS is required to include in their subcontractor's agreement:**

1. Every standard performance level of the registration MOU found in Appendix C-1.
2. The same rules of confidentiality and professional conduct that are required of all registration staff in the LDSS and the DCCS Regional Offices. **It is essential that this language be included.**
3. DCCS requests the inclusion of the following statement: It is important to note that during the Day Care Registration and Inspection contract period, training will be conducted and attendance is required, as determined by the OCFS DCCS Regional Office.

It is required to provide to the DCCS Regional Office Manager a signed copy of the subcontractor agreement.

It is the legal responsibility of the contractor, LDSS, to provide supervision and oversight for the Day Care Registration and Inspection Project. DCCS requires for each renewal year, LDSS identify a designee/liaison for the Day Care Registration and Inspection Project. It is a requirement that the LDSS staff person is employed at a professional level. Therefore, it is necessary to provide the DCCS Regional Office with the name of the current LDSS registration staff person responsible for the monitoring of the registration activities as reflected on the Appendix D.

The Appendix C-1 performance standards include the requirement that the contractor maintain identified staffing levels that are necessary to conduct the registration activities and that there be specific, designated staff conducting the registration activities. Therefore, all registration staff must be identified by name and title, as well as their percent of time scheduled for the registration project. Abbreviated names and titles are accepted due to format limitations. We developed a means of electronic transfer of personnel budget information to the Staffing Plan form to better assist in this process. The Staffing Plan form matches the size of the personnel columns in the budget for easy electronic copying of staff names and percentage on the project between these two documents. We added "Paste" buttons for your convenience. Save a copy for your records. You will use this form during the year to report staff changes.



It is a project requirement that the registration staffing plan is submitted as part of the application. The Regional Office Manager will review and approve your registration personnel. Staff resumes must be submitted to the DCCS Regional Office Manager for review and approval.

The staffing levels are also reviewed for approval and updated quarterly on the Summary of Quarterly Registration Review Report by the DCCS Regional Office. It is a quarterly requirement, that after the end of the quarter, any change in registration personnel be reported to the DCCS Regional Office. However, significant registration staff changes should be reported as they occur, anytime during the year, to the Regional Office on this Staffing Plan form. If any staffing requirements are not satisfactorily met, there will be a reduction of the quarterly performance payment as described in the Registration MOU Appendix C-1.

The performance-based claiming process provides equal quarterly payments (1/4 of the total funding, including cents) for the registration and inspection services upon verification of the standard performance levels being met. After the quarter ends, the appropriate DCCS Regional Office Manager will complete a Summary of Quarterly Registration Review Report. The electronically signed quarterly registration report will be sent to LDSS attention. The DCCS Regional Office report will specify that full quarterly payment will be allocated.

If a performance standard is not met, a payment reduction percentage must be applied as established in the Appendix C-1. A copy of the DRAFT Summary of Quarterly Registration Review Report and Overdue Program Report will be provided to the LDSS contractor and, where applicable, the subcontractor. LDSS will have the opportunity to explain how they were not able to meet the standard due to extraordinary or unforeseen circumstances as stated in the Appendix C-1. After receiving such explanation, the DCCS Regional Office report will specify if the reduction is waived and a full quarterly payment will be allocated, or no waiver issued, and payment reduced.

Upon receiving the completed Summary of Quarterly Registration Review Report electronically, LDSS submits an ink signed voucher/claim to the appropriate DCCS Regional Office Manager for the exact amount (including cents) that is in the report. You may create a claim template with standard information for your convenience. However, the claim will need to be printed and ink signed for this Office to process. Please use the Office of the State Comptroller claiming form AC3253-S (2012).

The amount on the claim needs to reflect the exact amount (including cents) shown on the quarterly report or Appendix C-1 (if there is no penalty). There is no rounding to the nearest dollar. Place data inside of the Vendor Box. This ink signed voucher/claim for payment will be scanned by the DCCS Regional Office Manager to the Registration Contract Manager at DCCS Central Office for the processing of the quarterly payment.

Your contribution in this process cannot be overstated. All efforts to submit your completed registration package electronically by **December 1, 2023** or earlier will be greatly appreciated. It is essential to take into consideration that the MOU processing time frame may need a two-month minimum from the time that the MOU and budget are reviewed and approved by DCCS, and LDSS returns by mail the authorized signed documents. The sooner your registration renewal package is returned to the DCCS Program Contract Manager and Regional Office Manager, the sooner the review and approval process can begin.

Please complete all documents in the electronic application and submit the Appendix D, staff plan and budget documents electronically and simultaneously to:

- Caitlin Shea, DCCS Registration Contract Manager; Caitlin.Shea@ocfs.ny.gov,
- your DCCS Regional Manager,
- AND Kevin Helems, DCCS Director of Child Care Resource and Contract Unit Kevin.Helems@ocfs.ny.gov

We will be anticipating an electronic copy of your completed registration renewal. **Please remember: no scanned or PDF documents will be accepted.** Return the forms attached in this email with current information.

Please contact me with any questions or for technical assistance with the forms. If I am not available, you may contact Kevin Helems via email or at (518) 402-6860.

Thank you for your continued partnership and your commitment to the children and families in New York State. We will contact you as soon as possible with an approved MOU for signature.

Sincerely,

*Caitlin Shea*

Caitlin Shea  
Pronouns: She/Her/Hers  
Program Contract Manager  
Division of Child Care Services  
518-408-9058 Caitlin.Shea@ocfs.ny.gov

cc: DCCS Regional Office Manager

# 67

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A009)/ PROBATION DEPARTMENT/ COUNTY PRETRIAL SERVICES GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)**

**WHEREAS, the New York Division of Criminal Justice Services (DCJS) granted Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in in the SFY 2023-24 New York State budget for the period April 1, 2023 through March 31, 2024; and**

**WHEREAS, the Director of Probation has requested a budgetary amendment (24A009) to account for this award; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Estimated Revenues:**

**10314000 433106 State Aid – Pretrial Grant FY23-24 NYSDCJS 130,809**

**Increase Appropriations:**

**10199000 54987 Sub-contingency – Probation 130,809**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc: all  
A+A

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Amendment – 24A009  
DATE: January 18, 2024

2024 JAN 18 AM 11:46  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Director of Probation, the following budgetary amendment is necessary.

General Fund:

Increase Estimated Revenues:

10314000 433106 STATE AID - PRETRIAL GRANT FY23-24 NYSDCJS \$ 130,809

Increase Appropriations:

10199000 54987 SUB CONTINGENCY - PROBATION \$ 130,809

*Fiscal Impact - 2024 - \$ 0*

*Fiscal Impact - 2025 - \$ 0*

The New York Division of Criminal Justice Services (DCJS) granted Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in the SFY 2023-24 New York State budget for the period April 1, 2023, through March 31, 2024. Pursuant to the award letter (see attached), DCJS has required the County to submit a spending overview (program budget) within 60 days of the award letter (December 20, 2023). The Probation Director is prepared to come before the committee at a later date once DCJS has officially adopted the spending plan.

Please forward it to the appropriate committee.



**Division of Criminal Justice Services**

**KATHY HOCHUL**  
Governor

**ROSSANA ROSADO**  
Commissioner

**CILLIAN FLAVIN**  
Deputy Commissioner, Program Development and Funding

## Grant Award Notice

December 20, 2023

Hon. Kevin Byrne  
County Executive

The New York State Division of Criminal Justice Services (DCJS) is pleased to advise you that your county will receive funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessment, supervision, and reporting as provided in the enacted (SFY 2023-24) New York State budget. The funding provided to the county herein must be used to support certified pretrial services. Pursuant to Criminal Procedure Law § 510.45, the Office of Court Administration certifies one or more pretrial services agencies in each county and maintains a listing of such agencies on their public website at: <https://ww2.nycourts.gov/court-research/ListOfAgencies.shtml>.

<b>Project Name:</b>	<b>Putnam County Pretrial Services</b>	<b>Award Amount:</b>	<b>\$ 130,809.00</b>
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**Additional Information:**

Your 2023-24 award is consistent with the appropriation amount enacted for this purpose in the State budget and was determined based on an analysis of the five-year average of lower court arraignments in your county. Rather than issuing your grant award through a DCJS grant contract for this funding, the full award amount will be automatically disbursed to the county in one payment.

DCJS requests that your county's certified pretrial services agency or agencies submit a Pretrial Services spending overview within 60 days of receiving the award. Attached to this letter is a form that DCJS requests agencies use in submitting the spending overview.

Should you have any programmatic questions, please contact Nicole Aldi, Program Manager, DCJS Office of Probation and Correctional Alternatives at (518) 485-8457 or [nicole.aldi@dcjs.ny.gov](mailto:nicole.aldi@dcjs.ny.gov). If you have any fiscal questions, please contact the DCJS Finance Office at (518) 457-6105 or [dcjsGrantsUnitVoucherInquiry@dcjs.ny.gov](mailto:dcjsGrantsUnitVoucherInquiry@dcjs.ny.gov).

Attachment: Pretrial Services Funding Overview

CC: Robert M. Maccarone, Deputy Commissioner and Director of Probation  
John Osterhout II, Probation Director

#64

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ BUDGETARY AMENDMENT (24A011)/ DPW/ RISK MANAGER/ GUIDE RAIL  
DAMAGE/ INSURANCE RECOVERIES**

**WHEREAS, the Risk Manager has requested a budgetary amendment (24A011) to  
recognize reimbursement from Progressive Insurance Co. for damages to a guide rail;  
and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved  
said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

**10511000 426801 DPW Rd/Bridges – Insurance Recoveries 7,438.94**

**Increase Expenses:**

**10511000 54647 DPW Rd/Bridges – Sub Contractors 7,438.94**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc:all  
A+A

Reso



MICHAEL LEWIS  
Commissioner Of Finance

SHEILA BARRETT  
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

January 18, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2024 Department of Public Works budget:

2024 JAN 19 AM 10:56  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

**Increase Revenues:**

**10511000 426801                      DPW Rd/Bridges – Insurance Recoveries                      \$7,438.94**

**Increase Expenses:**

**10511000 54647                      DPW Rd/Bridges – Sub-Contractors                      \$7,438.94**

2024 Fiscal Impact - 0  
2025 Fiscal Impact - 0

This amendment recognizes a December 2023 reimbursement received from Progressive Insurance Co. for damages to a guide rail. The funds were put in deferred revenue for use in 2024 per department request.

AUTHORIZATION:

\_\_\_\_\_  
Date                      Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

\_\_\_\_\_  
Date                      County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date                      Chairperson Audit/Designee: \$0 - \$10,000.00                      **24A011**

\_\_\_\_\_  
Date                      Audit & Administration Committee: \$10,000.01 - \$25,000.00



**Susanne Galya**

---

2024 BA

**From:** Kerriane Knapp  
**Sent:** Tuesday, December 19, 2023 1:44 PM  
**To:** Susanne Galya  
**Cc:** Melissa Kishbaugh; Brian Whitten  
**Subject:** RE: INSURANCE RECOVERY

Hi Sue, can you please put the money in 2024. We do need a budgetary please put the money in 10511000 54647 (Sub Contractor).

Thank you

Kerri

KERRIANNE KNAPP  
PUTNAM COUNTY DPW  
842 FAIR STREET  
CARMEL, NY 10512  
PHONE 845-878-6331 EXT 40113  
FAX 845-808-1908

---

**From:** Susanne Galya <Susanne.Galya@putnamcountyny.gov>  
**Sent:** Wednesday, December 6, 2023 10:18 AM  
**To:** Kerriane Knapp <Kerriane.Knapp@putnamcountyny.gov>  
**Subject:** RE: INSURANCE RECOVERY

SORRY!

---

**From:** Kerriane Knapp <Kerriane.Knapp@putnamcountyny.gov>  
**Sent:** Wednesday, December 6, 2023 10:04 AM  
**To:** Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Melissa Kishbaugh <melissa.vatne@putnamcountyny.gov>  
**Subject:** RE: INSURANCE RECOVERY

Hi Sue, no attachment ☺

Kerri

KERRIANNE KNAPP  
PUTNAM COUNTY DPW  
842 FAIR STREET  
CARMEL, NY 10512  
PHONE 845-878-6331 EXT 40113  
FAX 845-808-1908

---

**From:** Susanne Galya <Susanne.Galya@putnamcountyny.gov>  
**Sent:** Wednesday, December 6, 2023 10:01 AM

**To:** Kerriane Knapp <[Kerriane.Knapp@putnamcountyny.gov](mailto:Kerriane.Knapp@putnamcountyny.gov)>; Melissa Kishbaugh <[melissa.vatne@putnamcountyny.gov](mailto:melissa.vatne@putnamcountyny.gov)>  
**Subject:** INSURANCE RECOVERY

Hi,

This came in – which org do you want this to go to and if you need a budgetary please tell me which expense line you need funded.

Thanks  
Sue

**JENNIFER S. BUMGARNER**  
County Attorney

**CONRAD J. PASQUALE**  
Sr. Deputy County Attorney



**ANNA M. DIAZ**  
Sr. Deputy County Attorney

**LAURIE TIEDER McDERMOTT**  
Sr. Deputy County Attorney

**CONOR McKIERNAN**  
Deputy County Attorney

**DEPARTMENT OF LAW**

**MEMORANDUM:**

**TO:** Michael Lewis, Finance  
**FROM:** Mat C Bruno, Risk Manager  
**DATE:** December 4, 2023  
**RE:** Property Damage Reimbursement

Enclosed please find Progressive check # \_\_\_\_\_ dated 11/28/2023, in the amount of \$7788.94 made payable to Putnam County representing payment for the property damage claim below:

Claim Number	Date of Accident	Reimbursement	Ins. Co	Driver
	08/08/2023	\$7788.94	Progressive	

Please credit the Department of Public Works for this payment.

Thank you.

MCB/da

PROGRESSIVE 8/8/23 #  
PROGRESSIVE 8/8/23 #

# 350.00  
# 7438.94  
# 7788.94

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903\*  
\*This office will not accept service via facsimile

#6v

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/ FUND TRANSFER (24T012)/ DPW/ TILLY'S TABLE/ INSURANCE BILL**

**WHEREAS, the Commissioner of Finance has requested a fund transfer (24T012) to address the shortfall in the Tilly Foster Insurance budget line to cover an insurance invoice; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>10199000 54980</b>	<b>General Contingencies</b>	<b>13,218</b>
<b>Increase:</b>		
<b>10084000 10137</b>	<b>DPW – Tilly’s Table – Insurance</b>	<b>13,218</b>
	<b>2024 Fiscal Impact - \$13,218</b>	
	<b>2025 Fiscal Impact – 0 –</b>	

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
A+A*

*Reso*

**TO: Commissioner of Finance**

**FROM: Sheila Barrett, First Deputy Commissioner of Finance**

*SMB*

**DEPT: Finance**

**DATE: January 24, 2024**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10199000.54980 General Contingencies	10084000.54800.10137 DPW – Tilly’s Table – Insurance	\$13,218.00	Cover insurance bill Selective Insurnace
	<b>Total</b>	<b>\$13,218.00</b>	

24T012

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2024 Fiscal Impact \$ 13,218

\_\_\_\_\_  
Department Head Signature/Designee      Date

AUTHORIZATION:

\_\_\_\_\_  
Date      Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

\_\_\_\_\_  
Date      County Executive/Designee: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date      Chairperson Audit/Designee: \$0-\$10,000.00

\_\_\_\_\_  
Date      Audit & Administration Committee: \$10,000.01 - \$25,000.00

**2024 JAN 25 AM 10:19**  
**LEGISLATURE**  
**PUTNAM COUNTY**  
**CARMEI, NY**

*24T012*

MICHAEL J. LEWIS  
*Commissioner Of Finance*



SHEILA M. BARRETT  
*First Deputy Commissioner Of Finance*

DEPARTMENT OF FINANCE

**MEMORANDUM**

Date: January 24, 2024  
To: Diane Schonfeld, Clerk to the Legislature  
From: Sheila Barrett, First Deputy Commissioner of Finance *AMB*

Please accept 24T012 which addresses the shortfall in the Tilly Foster insurance budget line. The bill was due on January 18, 2024 and we are hoping to pay the invoice before we encounter any problems with the late payment.

I appreciate your help in getting this transfer considered for the Audit Committee meeting on Monday, January 29, 2024.

Sincerely,

Sheila Barrett  
First Deputy Commissioner of Finance

cc: Michael Lewis  
Michele Alfano-Sharkey

# 6 W

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL / AUTHORIZATION / LEGISLATORS TO ATTEND FEBRUARY NEW YORK STATE ASSOCIATION OF COUNTIES CONFERENCE**

**WHEREAS, six (6) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2024 for registration and lodging total expenditure of approximately \$960 per person; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved their requests; now therefore be it**

**RESOLVED, that the Putnam County Legislature authorizes six (6) Legislators to attend the New York State Association of Counties Conference to be held in Albany, New York in February 2024.**

- Legislator Addonizio \_\_\_\_\_
- Legislator Castellano \_\_\_\_\_
- Legislator Crowley \_\_\_\_\_
- Legislator Ellner \_\_\_\_\_
- Legislator Gouldman \_\_\_\_\_
- Legislator Montgomery \_\_\_\_\_
- Legislator Nacerino \_\_\_\_\_
- Legislator Sayegh \_\_\_\_\_
- Chairman Jonke \_\_\_\_\_



# 6X

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL / BREWSTER INDUSTRIAL OWNER, LLC PROJECT / PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENT (REVISED) / INDUSTRIAL DEVELOPMENT AGENCY (IDA)**

WHEREAS, pursuant to Resolution #169 of 2023, the Putnam County Legislature authorized and approved a twelve-year real property tax abatement schedule and payment in lieu of taxes (“PILOT”) agreement in connection with certain improvements to be operated as a distribution center on property situated at 101 and 201 Pugsley Road, Brewster, New York 10509, further described as Section 45, Block 1, Lot 5, and Section 45, Block 1, Lot 8.2 on the Official Tax Map of the Town of Southeast (collectively, the “Subject Premises”); and

WHEREAS, the project is being done with the financial assistance of the Putnam County Industrial Agency (“IDA”); and

WHEREAS, project owner Brewster Industrial Owner, LLC, has requested a revised property tax abatement schedule of ten (10) years, which will now align with the ten-year benefit schedule outlined in NY Real Property Tax Law Section 485-B; and

WHEREAS, the Audit and Administration Committee of the Putnam County Legislature has reviewed the project owner’s request and its proposed, revised schedule of property tax payments for each parcel (attached hereto), as well as the additional information provided by the IDA regarding the request and the status of the project; now therefore be it

RESOLVED, that the Putnam County Legislature hereby authorizes and approves the following revised tax abatement schedule to be applied only to so much of the assessed valuation of the Subject Premises applicable solely to the improvements made pursuant to the IDA benefits package contemplated hereunder:

Year 1	50%
Year 2	45%
Year 3	40%
Year 4	35%
Year 5	30%
Year 6	25%
Year 7	20%
Year 8	15%
Year 9	10%
Year 10	5%

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature shall forward a certified copy of this resolution to the Putnam County Industrial Development Agency, the Assessor of the Town of Southeast and the Town of Southeast Receiver of Taxes.

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

**BREWSTER INDUSTRIAL (F/K/A LINCOLN LOGISTICS/NORTHEAST LOGISTICS) PROPOSED 10 YEAR PILOT BEGINNING 2024 THROUGH 2034**

Tax Lot	Lot Size - Acres	Sq Ft Bid	Total Sq. Feet	Pilot Payments for Building Improvements										TOTAL PILOT PAYMENTS					
45-1-4.2	164.46		303,700	921,100	SCHOOL TAX	TOWN TAX	SE FIRE TAX	BREWSTER LIBRARY TAX	COUNTY TAX	TOTAL TAX	SCHOOL TAX	TOWN TAX	SE FIRE TAX	BREWSTER LIBRARY TAX	COUNTY TAX	TOTAL TAX WITHOUT PILOT	SAVINGS	PILOT PAYMENT	
1	\$ 15,210,000	\$ 535,000	\$ 14,675,000	0.50	\$7,337,500	\$ 7,872,500	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$191,653	\$22,368	\$3,936	\$21,649	\$466,882	\$224,748	\$341,135
2	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.45	\$10,705,750	\$ 11,240,750	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$279,416	\$32,562	\$5,733	\$31,530	\$624,882	\$273,662	\$351,190
3	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.40	\$11,679,000	\$ 12,214,000	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$309,680	\$36,089	\$6,354	\$34,945	\$637,349	\$248,120	\$389,229
4	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.35	\$12,652,250	\$ 13,187,250	\$25.86	\$3.01	\$0.53	\$0.18	\$2.92	\$2.50	\$341,044	\$39,744	\$6,997	\$38,485	\$650,096	\$221,447	\$428,649
5	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.30	\$13,625,500	\$ 14,160,500	\$26.38	\$3.07	\$0.54	\$0.18	\$2.98	\$3.15	\$373,538	\$43,531	\$7,664	\$42,151	\$683,098	\$193,608	\$489,490
6	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.25	\$14,598,750	\$ 15,133,750	\$26.91	\$3.14	\$0.55	\$0.19	\$3.04	\$3.82	\$407,195	\$47,453	\$8,354	\$45,949	\$716,360	\$164,567	\$551,793
7	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.20	\$15,572,000	\$ 16,107,000	\$27.44	\$3.20	\$0.56	\$0.19	\$3.10	\$4.49	\$442,050	\$51,515	\$9,070	\$49,883	\$793,685	\$134,287	\$559,601
8	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.15	\$16,545,250	\$ 17,080,250	\$27.99	\$3.26	\$0.57	\$0.20	\$3.16	\$5.18	\$478,135	\$55,720	\$9,810	\$53,955	\$889,867	\$102,729	\$600,956
9	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.10	\$17,518,500	\$ 18,053,500	\$28.55	\$3.33	\$0.59	\$0.20	\$3.22	\$5.89	\$515,488	\$60,073	\$10,576	\$58,170	\$967,903	\$69,856	\$660,933
10	\$ 20,000,000	\$ 535,000	\$ 19,465,000	0.05	\$18,491,750	\$ 19,026,750	\$29.12	\$3.39	\$0.60	\$0.20	\$3.29	\$6.61	\$554,143	\$64,578	\$11,369	\$62,532	\$1,117,759	\$36,626	\$696,487
<b>TOTALS:</b>					\$143,166,500	\$ 150,545,500	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$366,878	\$42,755	\$7,527	\$41,400	\$889,634	\$438,514	\$461,119
					\$27,054,100	\$ 27,832,100	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$691,934	\$80,624	\$14,184	\$78,069	\$1,562,130	\$692,583	\$869,547
					\$29,557,200	\$ 30,295,200	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$768,121	\$89,514	\$15,780	\$86,678	\$1,593,373	\$827,942	\$965,431
					\$32,020,300	\$ 32,758,300	\$25.86	\$3.01	\$0.53	\$0.18	\$2.92	\$2.50	\$847,183	\$98,728	\$17,382	\$95,699	\$1,625,240	\$850,438	\$1,064,802
					\$34,483,400	\$ 35,221,400	\$26.38	\$3.07	\$0.54	\$0.18	\$2.98	\$3.15	\$929,101	\$108,274	\$19,082	\$86,481	\$1,657,745	\$889,983	\$1,167,762
					\$36,946,500	\$ 37,684,500	\$26.91	\$3.14	\$0.55	\$0.19	\$3.04	\$3.82	\$1,013,956	\$118,163	\$20,803	\$97,073	\$1,724,419	\$916,466	\$1,227,944
					\$39,409,600	\$ 40,147,600	\$27.44	\$3.20	\$0.56	\$0.19	\$3.10	\$4.49	\$1,101,834	\$128,404	\$22,606	\$104,535	\$1,785,207	\$939,852	\$1,384,866
					\$41,872,700	\$ 42,610,700	\$27.99	\$3.26	\$0.57	\$0.20	\$3.16	\$5.18	\$1,192,821	\$139,007	\$24,473	\$124,532	\$1,840,466	\$959,987	\$1,499,225
					\$44,335,800	\$ 45,073,800	\$28.55	\$3.33	\$0.59	\$0.20	\$3.22	\$5.89	\$1,287,007	\$149,984	\$26,406	\$145,231	\$1,794,396	\$1,017,605	\$2,200,181
					\$46,798,900	\$ 47,536,900	\$29.12	\$3.39	\$0.60	\$0.20	\$3.29	\$6.61	\$1,384,484	\$161,343	\$28,405	\$156,230	\$1,830,284	\$90,163	\$1,740,121
<b>TOTALS:</b>					\$1,347,512	\$ 1,415,912	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$366,878	\$42,755	\$7,527	\$41,400	\$889,634	\$438,514	\$461,119
					\$27,054,100	\$ 27,832,100	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$691,934	\$80,624	\$14,184	\$78,069	\$1,562,130	\$692,583	\$869,547
					\$29,557,200	\$ 30,295,200	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$768,121	\$89,514	\$15,780	\$86,678	\$1,593,373	\$827,942	\$965,431
					\$32,020,300	\$ 32,758,300	\$25.86	\$3.01	\$0.53	\$0.18	\$2.92	\$2.50	\$847,183	\$98,728	\$17,382	\$95,699	\$1,625,240	\$850,438	\$1,064,802
					\$34,483,400	\$ 35,221,400	\$26.38	\$3.07	\$0.54	\$0.18	\$2.98	\$3.15	\$929,101	\$108,274	\$19,082	\$86,481	\$1,657,745	\$889,983	\$1,167,762
					\$36,946,500	\$ 37,684,500	\$26.91	\$3.14	\$0.55	\$0.19	\$3.04	\$3.82	\$1,013,956	\$118,163	\$20,803	\$97,073	\$1,724,419	\$916,466	\$1,227,944
					\$39,409,600	\$ 40,147,600	\$27.44	\$3.20	\$0.56	\$0.19	\$3.10	\$4.49	\$1,101,834	\$128,404	\$22,606	\$104,535	\$1,785,207	\$939,852	\$1,384,866
					\$41,872,700	\$ 42,610,700	\$27.99	\$3.26	\$0.57	\$0.20	\$3.16	\$5.18	\$1,192,821	\$139,007	\$24,473	\$124,532	\$1,840,466	\$959,987	\$1,499,225
					\$44,335,800	\$ 45,073,800	\$28.55	\$3.33	\$0.59	\$0.20	\$3.22	\$5.89	\$1,287,007	\$149,984	\$26,406	\$145,231	\$1,794,396	\$1,017,605	\$2,200,181
					\$46,798,900	\$ 47,536,900	\$29.12	\$3.39	\$0.60	\$0.20	\$3.29	\$6.61	\$1,384,484	\$161,343	\$28,405	\$156,230	\$1,830,284	\$90,163	\$1,740,121
<b>TOTALS FOR BOTH BUILDINGS/PILOTS:</b>					\$1,347,512	\$ 1,415,912	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$366,878	\$42,755	\$7,527	\$41,400	\$889,634	\$438,514	\$461,119
					\$27,054,100	\$ 27,832,100	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$691,934	\$80,624	\$14,184	\$78,069	\$1,562,130	\$692,583	\$869,547
					\$29,557,200	\$ 30,295,200	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$768,121	\$89,514	\$15,780	\$86,678	\$1,593,373	\$827,942	\$965,431
					\$32,020,300	\$ 32,758,300	\$25.86	\$3.01	\$0.53	\$0.18	\$2.92	\$2.50	\$847,183	\$98,728	\$17,382	\$95,699	\$1,625,240	\$850,438	\$1,064,802
					\$34,483,400	\$ 35,221,400	\$26.38	\$3.07	\$0.54	\$0.18	\$2.98	\$3.15	\$929,101	\$108,274	\$19,082	\$86,481	\$1,657,745	\$889,983	\$1,167,762
					\$36,946,500	\$ 37,684,500	\$26.91	\$3.14	\$0.55	\$0.19	\$3.04	\$3.82	\$1,013,956	\$118,163	\$20,803	\$97,073	\$1,724,419	\$916,466	\$1,227,944
					\$39,409,600	\$ 40,147,600	\$27.44	\$3.20	\$0.56	\$0.19	\$3.10	\$4.49	\$1,101,834	\$128,404	\$22,606	\$104,535	\$1,785,207	\$939,852	\$1,384,866
					\$41,872,700	\$ 42,610,700	\$27.99	\$3.26	\$0.57	\$0.20	\$3.16	\$5.18	\$1,192,821	\$139,007	\$24,473	\$124,532	\$1,840,466	\$959,987	\$1,499,225
					\$44,335,800	\$ 45,073,800	\$28.55	\$3.33	\$0.59	\$0.20	\$3.22	\$5.89	\$1,287,007	\$149,984	\$26,406	\$145,231	\$1,794,396	\$1,017,605	\$2,200,181
					\$46,798,900	\$ 47,536,900	\$29.12	\$3.39	\$0.60	\$0.20	\$3.29	\$6.61	\$1,384,484	\$161,343	\$28,405	\$156,230	\$1,830,284	\$90,163	\$1,740,121
<b>TOTALS:</b>					\$1,347,512	\$ 1,415,912	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$366,878	\$42,755	\$7,527	\$41,400	\$889,634	\$438,514	\$461,119
					\$27,054,100	\$ 27,832,100	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$691,934	\$80,624	\$14,184	\$78,069	\$1,562,130	\$692,583	\$869,547
					\$29,557,200	\$ 30,295,200	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$768,121	\$89,514	\$15,780	\$86,678	\$1,593,373	\$827,942	\$965,431
					\$32,020,300	\$ 32,758,300	\$25.86	\$3.01	\$0.53	\$0.18	\$2.92	\$2.50	\$847,183	\$98,728	\$17,382	\$95,699	\$1,625,240	\$850,438	\$1,064,802
					\$34,483,400	\$ 35,221,400	\$26.38	\$3.07	\$0.54	\$0.18	\$2.98	\$3.15	\$929,101	\$108,274	\$19,082	\$86,481	\$1,657,745	\$889,983	\$1,167,762
					\$36,946,500	\$ 37,684,500	\$26.91	\$3.14	\$0.55	\$0.19	\$3.04	\$3.82	\$1,013,956	\$118,163	\$20,803	\$97,073	\$1,724,419	\$916,466	\$1,227,944
					\$39,409,600	\$ 40,147,600	\$27.44	\$3.20	\$0.56	\$0.19	\$3.10	\$4.49	\$1,101,834	\$128,404	\$22,606	\$104,535	\$1,785,207	\$939,852	\$1,384,866
					\$41,872,700	\$ 42,610,700	\$27.99	\$3.26	\$0.57	\$0.20	\$3.16	\$5.18	\$1,192,821	\$139,007	\$24,473	\$124,532	\$1,840,466	\$959,987	\$1,499,225
					\$44,335,800	\$ 45,073,800	\$28.55	\$3.33	\$0.59	\$0.20	\$3.22	\$5.89	\$1,287,007	\$149,984	\$26,406	\$145,231	\$1,794,396	\$1,017,605	\$2,200,181
					\$46,798,900	\$ 47,536,900	\$29.12	\$3.39	\$0.60	\$0.20	\$3.29	\$6.61	\$1,384,484	\$161,343	\$28,405	\$156,230	\$1,830,284	\$90,163	\$1,740,121
<b>TOTALS FOR BOTH BUILDINGS/PILOTS:</b>					\$1,347,512	\$ 1,415,912	\$24.37	\$2.84	\$0.50	\$0.17	\$2.75	\$0.63	\$366,878	\$42,755	\$7,527	\$41,400	\$889,634	\$438,514	\$461,119
					\$27,054,100	\$ 27,832,100	\$24.86	\$2.90	\$0.51	\$0.17	\$2.81	\$1.24	\$691,934	\$80,624	\$14,184	\$78,069	\$1,562,130	\$692,583	\$869,547
					\$29,557,200	\$ 30,295,200	\$25.35	\$2.95	\$0.52	\$0.18	\$2.86	\$1.87	\$768,121	\$89,514	\$15,780	\$86,678	\$1,593,373	\$827,942	\$965,431





**Putnam County Industrial Development Agency**

2 Route 164, Suite 2B

Patterson, NY 12563

845-808-1031 [www.putnamida.com](http://www.putnamida.com)

*Feb 6  
Full mtg*

January 25, 2024

Putnam County Board of Legislators  
40 Gleneida Avenue  
Carmel, NY 10512  
Attention: Paul Jonke, Chairman

2024 JAN 25 AM 10:36  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Re: Brewster Industrial Owners LLC – Request for Revised PILOT Approval

Dear Members of the Putnam County Board of Legislators,

I am writing to express my support for the requested approval of the revised Payment in Lieu of Tax (PILOT) Agreement submitted for the Brewster Industrial Owners project. This revised agreement will now align with the ten-year benefit schedule outlined in NY Real Property Tax Law Section 485-B. This PILOT Agreement was approved by the Town of Southeast (Resolution 71/2023) on September 28, 2023. It will also need to be approved by the Brewster School District. These approvals are required before the PCIDA will proceed with the Authorization Agreement to provide the benefits, as per our policy.

This project has been through the excellent and exhaustive process of review and permitting by the Southeast Planning Board and various other state and regional agencies and received their approval. The overall project is more extensive than just the building properties that the PCIDA is involved with and offers great benefits to the economic development of the Town of Southeast, Putnam County, and our region.

There were some issues with the BIO project as we first implemented our Workforce Policy. The owners have cooperated to a large extent with our efforts to refine our reporting and inspection protocols. Our Board has not had the resources to inspect the jobsite, and the buildings are now nearly completed. Our agency will be better prepared to oversee the compliance with our labor goals in the future.

In conclusion, the PILOT requested by the project owners is a necessary component for the rental success of the building space and they are now proposing the standard progression for property tax abatements that bring increased revenue to the Town, County, and School District, as well as new jobs and access to other properties in the area. The PCIDA looks forward seeing this project completed and open for business.

Thank you for your attention to this matter.

Sincerely,

Bill Nulk, Chairman  
Putnam County Industrial Development Agency  
(c) 845 721-9216  
[william.nulk@putnamida.com](mailto:william.nulk@putnamida.com)

PUTNAM COUNTY LEGISLATURE

Resolution #169

Introduced by Legislator: Greg Ellner on behalf of the Economic Development & Energy Committee at a Regular Meeting held on August 1, 2023.

page 1

**APPROVAL/ BREWSTER INDUSTRIAL OWNER, LLC PROJECT / PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENT INDUSTRIAL DEVELOPMENT AGENCY (IDA)**

WHEREAS, the Putnam County Legislature is in receipt of a request on behalf of Brewster Industrial Owner LLC the owner of premises situated at 101 and 201 Pugsley Road, Brewster, New York 10509, Section 45, Block 1, Lot 5 and Section 45, Block 1, Lot 8.2 on the Official Tax Map of the Town of Southeast (the "Subject Premises"), seeking Putnam County's involvement in a real property tax abatement program and payment in lieu of taxes ("PILOT") agreement in connection with certain improvements to be operated as a distribution center on the Subject Premises; and

WHEREAS, the project is being done with the financial assistance of the Putnam County Industrial Agency ("IDA"); and

WHEREAS, the Economic Development & Energy Committee of the Putnam County Legislature has reviewed and approves that IDA financing and associated tax abatement programs, coupled with agreements for payments to local municipalities and school districts in lieu of taxes, are an appropriate way to encourage commerce to grow and prosper in this region, as well to encourage job growth and business retention, while at the same time avoiding a complete loss of revenue resulting from the potential "tax exempt" status of the transaction; now therefore be it

RESOLVED, that the Putnam County Legislature hereby authorizes and approves the following tax abatement schedule to be applied only to so much of the assessed valuation of the Subject Premises applicable solely to the improvements made pursuant to the IDA benefits package contemplated hereunder:

Year 1	0%
Year 2	0%
Year 3	50%
Year 4	45%
Year 5	40%
Year 6	35%
Year 7	30%
Year 8	25%
Year 9	20%
Year 10	15%
Year 11	10%
Year 12	5%

And be it further

RESOLVED, that the Clerk of the Putnam County Legislature shall forward a certified copy of this resolution to the Putnam County Industrial Development Agency, the Assessor of the Town of Southeast and the Town of Southeast Receiver of Taxes.

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 1, 2023.

Dated: August 3, 2023

Signed: \_\_\_\_\_

Diane Schonfeld  
Clerk of the Legislature of Putnam County



PUTNAM COUNTY LEGISLATURE

Resolution #169

Introduced by Legislator: Greg Ellner on behalf of the Economic Development & Energy Committee at a Regular Meeting held on August 1, 2023.

page 2

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR MONTGOMERY.  
LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**APPROVED**

  
\_\_\_\_\_  
COUNTY EXECUTIVE

8/9/23  
\_\_\_\_\_  
DATE

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 1, 2023.

Dated: August 3, 2023

Signed: Diane Schonfeld

Diane Schonfeld  
Clerk of the Legislature of Putnam County



**Veneziano & Associates**

84 Business Park Drive – Suite 200  
Armonk, NY 10504

*cc: all  
Feb Full  
2/6/24*

January 23, 2024

*Via Email: pjonke3@gmail.com*  
Hon. Paul Jonke, Chairman  
Putnam County Board of Legislators  
40 Gleneida Avenue, Carmel, NY 10512

2024 JAN 24 PM 12: 23  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Re: Brewster Industrial Owners LLC - PILOT for the Commercial Campus at Fields Corner Project in the Town of Southeast, Putnam County, State of New York, located at 101 and 201 Pugsley Road, Brewster, NY 10509 (Tax Lot(s) 45.-1-5 and 45.1-8.2)

Dear Chairman Jonke,

I am writing to you today on behalf of our client, Brewster Industrial Owners LLC, to request the Board of Legislators approve a revised and reduced PILOT schedule for the project.

**BACKGROUND**

Last year, the Board of Legislators considered and approved a 12-year Payment in Lieu of Taxes (PILOT) schedule in connection with the referenced project. After receiving this approval, our client submitted requests to the Brewster Central School District and the Town of Southeast for their approval.

Presentations were made to the School District Board and Town Board. The School District has an adopted policy regarding PILOTs that accepts the 10-year statutory benefit schedule contained in Real Property Tax Law Section 485-b, so the request for a 12-year term was treated as a policy exception. The School District has not yet taken any action on this request.

At the presentation to the Town Board, several Board members expressed a strong desire to modify our client’s request for a 12-year term to match the 10-year statutory benefit schedule contained in Real Property Tax Law Section 485-b.

After much consideration, and with the assistance and support of the Town Assessor, our client modified the proposed 12-year PILOT schedule to accommodate the Town Board’s request and re-submitted its application to the Town Board with the 10-year statutory benefit schedule contained in Real Property Tax Law Section 485-b. The Town Board approved the revised PILOT schedule on October 12<sup>th</sup>, 2023.

## CURRENT REQUEST

We appreciate the support the Board of Legislators has shown this project in the past and respectfully request its approval of the revised PILOT schedule submitted with this correspondence. It will allow our client to finalize the PILOT Agreement with the Putnam IDA before the upcoming taxable date on March 1, 2024, so time is of the essence.

Since the benefits provided by this 10-year schedule are substantially less than what was originally approved by the Board of Legislators, we are hopeful for the Board's continued support, which will benefit the success of Brewster Industrial Owners LLC and the growth of Putnam County.

Thank you for your time and consideration. We are available to provide whatever additional information the Board may request to make its determination and will attend any meeting of the Board you may request.

Yours sincerely,



---

Daniel D Tartaglia

cc: *william.nulk@putnamida.com*  
*Rschenkel@lincolnequities.com*  
*Jane.orlin@cushwake.com*



THE PUTNAM COUNTY LEGISLATURE

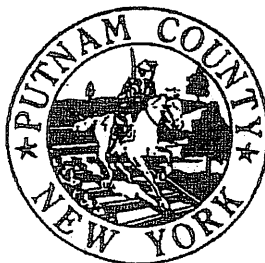
40 Gleneida Avenue

Carmel, New York 10512

(845) 808-1020

Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

January 26, 2024

William Nulk, Chairman  
Putnam County Industrial Development Agency  
Sent via email: ([William.Nulk@putnamida.com](mailto:William.Nulk@putnamida.com))

Dear Chairman Nulk:

The Legislature is in receipt of the request from Brewster Industrial Owners, LLC for the Legislature to approve a revised and reduced PILOT schedule for the Commercial Campus project at Fields Corner in the Town of Southeast. This request is planned to be considered at the February 6, 2024 Full Legislative Meeting.

The IDA's Local Labor Policy has been an ongoing concern of mine therefore I respectfully request any proposed changes to or updates on the policy be provided to the Legislature prior to the February 6<sup>th</sup> Meeting.

Thank you for your attention to this request.

Sincerely,

Toni Addonizio  
Legislator, District #3

cc: William Gouldman, Chairman, Economic Development & Energy Committee  
Putnam County Industrial Development Agency Board

**#7a**

**Approval**

**Litigation Settlement**

**TD Auto Finance LLC v. County of Putnam**

#7b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**DESIGNATION OF JAIL CHIEF MEDICAL OFFICER**

**WHEREAS, due to a change in the Corrections Law, Section 501 in July of 2017, a physician from the medical services provider to the Putnam County Jail shall be designated by the Putnam County Legislature to act as the Chief Medical Officer of the Jail; and**

**WHEREAS, PrimeCare was awarded the RFP to provide medical services for the Putnam County Corrections Facility initially through December 31, 2021; and**

**WHEREAS, as stated in Resolution #48 of 2023, Putnam County exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2023; and**

**WHEREAS, Putnam County has exercised the contractual option to extend Prime Care's contract under the terms of the RFP response through December 31, 2024; and**

**WHEREAS, PrimeCare has proposed Dr. Michael Nesheiwat to act as the Chief Medical Officer for the Jail; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby designates Dr. Michael Nesheiwat to act as the Chief Medical Officer for the Putnam County Corrections Facility, for a period of one (1) year, said term to expire December 31, 2024.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

## Diane Schonfeld

---

**From:** James Greenough  
**Sent:** Thursday, January 11, 2024 3:53 PM  
**To:** Diane Schonfeld  
**Cc:** Kevin McConville; Thomas Lindert  
**Subject:** FW: PrimeCare Staff at Putnam County Correctional Facility

On behalf of Sheriff Kevin McConville and the Putnam County Correctional Facility, I would like the legislature to re appoint Michael J. Nesheiwat, MD as the Chief Medical Officer. He has long functioned as our Chief Medical Officer and his Institutional knowledge here is invaluable. Thanks for your attention in this matter.



Captain James Greenough  
Putnam County Correctional Facility  
Work (845)225-5255 ext.42342  
Cell (845) 494-2578

---

**From:** Brent Bavington <bwbavington@primecaremedical.com>  
**Sent:** Thursday, January 11, 2024 3:41 PM  
**To:** James Greenough <James.Greenough@putnamcountyny.gov>  
**Subject:** PrimeCare Staff at Putnam County Correctional Facility

### PUTNAM COUNTY NOTICE

**THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!**

Good Afternoon Captain,

PCM of NY or the other contracted Medical P.C.(s) do not have any intentions to change medical staffing for 2024. As always if you, the sheriff's department or the county has any concerns with current employees providing services please bring those to my attention.

Respectfully  
~bwb



# Brent W. Bavington, MBA, CCHP

President

PrimeCare Medical, Inc.

PrimeCare Medical of New York, Inc.

3940 Locust Lane, Harrisburg, PA 17109

CELL: 717-503-3290

OFFICE: 800-245-7277 ext. 1121

FAX: 717-651-1869

[www.primcaremedical.com](http://www.primcaremedical.com)

# 7c

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPOINTMENT/ BUDGET & FINANCE COMMITTEE REPRESENTATIVE/ CAPITAL PROJECTS COMMITTEE**

**WHEREAS, County Charter § 7.05 (B)(3) provides that there shall be a Capital Projects Committee consisting of various members including a designee of the Budget and Finance Committee; now therefore be it**

**RESOLVED, that Greg Ellner be appointed as Budget & Finance Committee Representative to the County's Capital Projects Committee for a period of one (1) year, said term to expire on December 31, 2024.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_