

**AUDIT & ADMINISTRATION COMMITTEE MEETING  
HELD IN  
ROOM #318 OF THE COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairman Castellano, Legislators Albano & Gouldman**

**Thursday**

**6:30pm**

**July 22, 2021**

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The meeting was called to order at 6:34pm by Chairman Castellano who requested Legislator Albano lead in the Pledge of Allegiance. Upon roll call Legislators Albano and Gouldman and Chairman Castellano were present.

**Item #3 – Correspondence/County Auditor**

**a. Sales Tax Report**

Legislator Gouldman stated it is great to see sales tax increasing over the past four (4) months; it is a good indication of what will happen through the rest of the year.

Legislator Albano stated sales tax is a large portion of the County's budget and it is imperative to do everything to keep it at a healthy level.

**b. Board In Revenue Report – Duly Noted**

**c. Transfer/Revenue Report – Duly Noted**

**d. 2021 Contingency/Sub-Contingency Report – Duly Noted**

**Item #4 – Correspondence/Commissioner of Finance**

**a. Overtime/Temporary Report**

Chairman Castellano stated the Health Department and Sheriff's Department stand out on this report.

Commissioner of Finance William Carlin stated \$400,000 has been received to reimburse the overtime in the Health Department.

**b. Approval/ Budgetary Amendment 21A058/ Planning Department/  
Paving at Transit Facility using Federal CARES Act Funds (Also  
reviewed in Physical)**

Legislator Albano stated the paving cost more than anticipated but there was \$3 million available to be spent by year end that could be used for this purpose.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**c. Approval/ Budgetary Amendment 21A061/ Sheriff/ Use of State Seized Asset Funds for Securing 12 Month Renewal of Software & Licenses (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**d. Approval/ Budgetary Amendment 21A062/ Youth Bureau/ Establish Lines for Putnam County Teen & Young Adult Safe Driving Program/ Grant Award (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**e. Approval/ Budgetary Amendment 21A063/ Tourism/ Include 2021 Match from I Love New York Program**

Commissioner Carlin stated this is the County's match, but what is different this year is that we did not get notice of the numbers until recently. He stated this budgetary amendment matches the \$28,000 provided through I Love New York, making a total of \$56,000.

Legislator Montgomery questioned if this funding could only be used for marketing.

Commissioner Carlin stated that is correct. He stated the I Love New York program guidelines are audited and watched very closely.

Chairman Castellano stated the funding can also only be used for marketing outside of Putnam County.

Legislator Montgomery questioned why this budgetary amendment was not considered by the Economic Development & Energy Committee.

Commissioner Carlin stated the County received notice after the Economic Development & Energy Committee meeting took place. He stated there is a deadline when the money needs to be spent by, which was not extended although the notice was provided later than usual.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**f. Approval/ Budgetary Amendment 21A064/ Health Dept./ Household Hazardous Waste Day (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**g. Approval/ Budgetary Amendment 21A065/ Health Dept./ Account for Additional Epidemiology and Lab Capacity COVID-19 Grant Funding (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**h. Approval/ Budgetary Amendment 21A066/ Office for Senior Resources/ Account for Additional Federal Grant Funding to Partially Offset Staff Costs (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**i. Approval/ Budgetary Amendment 21A067/ Health Dept./ Account for Additional Epidemiology and Lab Capacity COVID-19 Grant Funding (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**j. Approval/ Budgetary Amendment 21A068/ Planning/ Include Funding for Route 6 – Farrington Road Improvement Project from NYS & Private Sector Sources (Also reviewed in Physical)**

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Albano. All in favor.

Legislator Albano stated there was a project in Brewster that had potential to generate sales tax. He stated it was a complicated project that the developer worked on for many years. He stated when it got near the end the NYSDOT (New York State Department of Transportation) said more lanes were required, which would have cost over \$1.5 million. He stated fortunately, Senator Pete Harckham was able to secure funding for road improvement. He stated sales tax is so imperative to the County's budget. He stated we are also fortunate to have diligent County employees working on this such as Commissioner Carlin, Director of Purchasing Alex Mazzotta, Senior Deputy County Attorney Anna Diaz, and Commissioner of Planning Sandra Fusco. He stated there was a tremendous amount of work being done to keep this project moving forward. He stated he is very proud of the work done on this project.

Legislator Jonke agreed with Legislator Albano. He stated this project is in the Legislative District he represents, and it is a great project for future jobs and sales tax revenue. He stated it will also bring needed life to the Route 6 corridor.

Chairman Castellano stated this is a great project for Putnam County and he is glad the issues have been resolved.

Chairman Castellano made a motion to pre-file the necessary resolution to the July 22, 2021 Special Full Legislative Meeting; Seconded by Legislator Albano. All in favor.

**k. Approval/ Budgetary Amendment 21A070/ Sheriff's Dept./ Utilize funding from NYMIR to Cover Cost of Replacing Drone Damaged in Accident in May 2021 (Also reviewed in Protective)**

Chairman Castellano made a motion to approve Budgetary Amendment 21A070; Seconded by Legislator Gouldman. All in favor.

**Item #5 – Approval/ Fund Transfer 21T126/ Bureau of Emergency Services/ Purchase 911 Center Video Wall & EOC System Upgrade/ 2018 SHSP Grant (Also reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #6 – Approval/ Fund Transfer 21T128/ Bureau of Emergency Services/ Provide Funding for 2 Emergency Service Dispatcher Positions (Also reviewed in Personnel & Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #7 – Approval/ Fund Transfer 21T130/ Board of Elections/ Lease 26 Voting Machines Instead of Purchasing (Also reviewed in Rules)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #8 – Approval/ Fund Transfer 21T133/ Health Dept./ Continue Two Part-Time Environmental Health Aide Positions (Also reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #9 – Approval/ Local Law/ Updates to County's Deposit and Investment Policy**

Legislative Counsel Robert Firriolo stated this exact resolution was passed by the Legislature at the June 1, 2021 Full Legislative Meeting. He stated when resolutions for a local law are passed there is a timeframe in which certain things need to be done, including publishing the notice of a public hearing and holding the public hearing. He stated both of those things were done, but unfortunately there was a significant typo in the

notice of hearing which was published by the Administration and Law Department. He stated the Law Department realized the error and contacted the Legislative Office. He stated in conferring with the Law Department, it was agreed that the notice was defective enough that the public was not given effective notice of the local law and therefore the public hearing was not properly done. He stated it was agreed that the safest course of action was for the Legislature to re-pass the same resolution so the public hearing can be noticed and a proper hearing can be held.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #10 – Other Business – None**

**Item #11 – Adjournment**

There being no further business, at 6:58pm Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant, Beth Robinson.