

**PHYSICAL SERVICES COMMITTEE MEETING  
BUDGET MEETING  
HELD IN ROOM 318  
PUTNAM COUNT OFFICE BUILDING  
Members: Chairman Albano Legislators Castellano & Gouldman**

**Wednesday**

**October 13, 2021**

(Immediately Followed the 6:30pm Audit Budget Meeting)

The meeting was called to order at 7:20PM by Chairman Albano who requested Legislator Gouldman lead in the Pledge of Allegiance. Upon roll call Legislators Castellano, Gouldman and Chairman Albano were present.

**Item #3 - 2022 Budget Review**

**Planning & Dev. – 8020 (page 205 – 206)**

Page 205- 449892 FTA Plng Asst CFDA 20.514 - Commissioner of Planning, Development & Transportation Sandra Fusco explained this position will be very helpful to the County to manage all of the FTA projects. She stated the position is fully funded by the Unified Planning and Works Program. She stated it is a zero fiscal impact to the County.

Page 205 – 54646 Contracts – Legislator Gouldman questioned what the \$100,000 in that budget line is used for.

Commissioner of Planning, Development & Transportation Sandra Fusco stated there is a County Law which sets a threshold that requires when there is a \$1million dollar project a Project Labor Agreement (PLA) analysis must be conducted. She stated the funding to conduct the PLA analysis comes from the page 205 – 54646 Contracts budget line.

Legislator Sayegh facilitated a brief discussion about the Soil & Water Conservation Board's Mini Grant Program for municipal projects, related to Resolution #57 of 2021.

Commissioner of Finance Bill Carlin stated he would contact Legislator Sayegh to discuss the Mini Grant Program, and what needs to be done to carry any unused funds to 2022.

Commissioner of Planning, Development & Transportation Sandra Fusco stated the employee who retired this year, who served as the County's Liaison to the Soil and Water Board, always emphasized that there are Performance Measures that must be met each year. She stated that she

was informed that the Performance Measures for 2021 have been met. She continued to speak to that matter.

**Part Bus System – (page 233)**

Commissioner of Planning, Development & Transportation Sandra Fusco stated the contract with MV Transit expires on March 31, 2022. She stated they are in the RFQ review process. She stated 54678 budget line, Leased Transportation, is the best estimate.

Commissioner of Finance Bill Carlin explained that will not only affect the PART Bus it will also have an effect on the Pre-School Handicap Education Transportation.

**Maintenance & Facilities- 5111 - (page 125 – 127)**

Page 126- 54419 Janitorial Services -Legislator Montgomery stated there is a reduction in this budget line. She questioned how this relates to the different properties the County rents and receives income from, such as CoveCare. She stated it is her understanding that some of these renters are responsible for maintenance, as opposed to that cost being included as it was in 2019 and 2020.

Deputy Commissioner Highways & Facilities John Tully stated he can provide that answer in writing. He stated there was a change with CoveCare last year. He stated he does not believe the rent changed but they did take on the Janitorial component.

Legislator Montgomery questioned what the tenants are responsible for.

Deputy Commissioner Highways & Facilities John Tully stated each lease is different. He stated there are certain infrastructure items that the County must get involved with. He continued to speak to this matter.

Legislator Montgomery stated the reason she is asking and looking at their operating budgets, is because there are no funding increases for programs for mental health, substance abuse or CoveCare. She stated to increase what they need to spend on Janitorial Services, is actually like a reduction in their budget. She stated she would like to reduce the responsibility of these agencies.

Deputy Commissioner Highways & Facilities John Tully stated the County did do some Article 9 work on the rented buildings. He stated they will get the benefits from the improvements.

Page 125 – 51094- Temporary – Legislator Montgomery questioned what this budget line is used for.

Deputy Commissioner Highways & Facilities John Tully stated it is used to pay mainly a Plumber that they need to bring on certain jobs periodically to assist with projects and a Electrician as well.

**Tilly Foster - (10084000) (page 186 – 187)**

Page 186- 412902 – Rent Inc Tilly Foster Farm - Legislator Montgomery questioned if the Legislature could receive a list of all of the rentals on the Tilly Foster Farm property. She stated she would like a list of all the rental properties, who it is rented to and how much the rent is.

Deputy Commissioner Highways & Facilities Tully confirmed he will provide that.

Page 186 – 54410- Supplies and Mat- Legislator Montgomery requested clarity on what this budget line pays for.

Deputy Commissioner Highways & Facilities Tully stated it pays for beach supplies, landscaping supplies, and park amenity repairs, such as swings sets etc.

Page 186- Legislator Montgomery stated she has heard that the horses that were at Tilly Foster Farm are no longer there. She questioned why there is a need for the Feed budget line.

Chairman Albano stated the intent for the Farm was to have horses. He understands there will be two (2) new horses at the Farm soon.

Legislator Montgomery stated she believes the Legislature should be notified in writing of the status of the horses that were there, and what the plan is as we move forward.

Chairman Albano facilitated further discussion.

Legislator Montgomery questioned where she can find the contract amount for Tilly's Table.

Commissioner of Finance Bill Carlin stated that is on page 186, 424100-10137 Rental of Real Property. He stated the \$152,625 includes the base rent and the extra funds from the concerts.

Legislator Montgomery questioned what budget line does the money from the ticket sales and parking for the concerts go into.

Commissioner of Finance Bill Carlin stated on page 187, 424501-10137 Commissions, that is the account where the funds from the concerts at Tilly Foster go into. He stated the model was changed where the County gets a rental and a fixed income, and the risk was transferred to the operator.

Deputy Commissioner Highways & Facilities Tully stated the parking revenue to the County is based on the number of tickets sold.

***Chairman Albano made a motion to Transfer \$20,000 Bldg. Maintenance & Repairs***

*(Tilly Foster Farm) 10084000 54710 to Sub-contingency; Seconded by Legislator Castellano. All in favor.*

**Snow Removal 10514200- 5142 (Page 226)**

Legislator Gouldman questioned where the funding is for Road Salt.

Deputy Commissioner Highways & Facilities John Tully stated it is on page 226- 54410 Supplies and Mat. He explained it is based on a three (3) year average.

Commissioner Finance Bill Carlin stated Road Salt is the one commodity that is always considered an emergency purchase. He stated if the supply of Road Salt is depleted, yet it is needed, it will be purchased and then it will be submitted to the Legislature after the fact.

Chairman Albano facilitated further discussion. No action was taken.

**Item #4 - Adjournment**

There being no further business at 8:20 PM Chairman Albano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Deputy Clerk of the Legislature Diane Trabulsy.