

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday

August 2, 2022

7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Sullivan who requested that Legislator Sayegh lead in the Pledge of Allegiance and Legislator Addonizio in the Legislative Prayer. Upon roll call, Legislators Montgomery, Addonizio, Nacerino, Albano, Jonke, Sayegh and Chairman Sullivan were present. Legislators Gouldman and Castellano were absent. Also present was Legislative Counsel Firriolo.

Item #4 – Approval of Minutes – Regular Meeting – May 3, 2022
Regular Meeting – July 5, 2022

The minutes were approved as submitted.

Item #5 – Correspondence
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Nacerino)**

Item #6a – Approval Budgetary Amendment (22A052)/ Youth Bureau/ New York State Highway Safety Program Grant Award/ Personnel Position was next. Chairman Sullivan recognized Legislator Jonke, Chairman of the Personnel Committee. On behalf of the members of the Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

RESOLUTION #142

APPROVAL BUDGETARY AMENDMENT (22A052)/ YOUTH BUREAU/ NEW YORK STATE HIGHWAY SAFETY PROGRAM GRANT AWARD/ PERSONNEL POSITION

WHEREAS, at the July 12, 2022 Personnel Committee meeting, the Youth Bureau informed the Legislature that the Governor’s Traffic Safety Committee notified Putnam County of a grant award in the amount of \$99,161 to participate in the New York State Highway Safety Program; and

WHEREAS, this Grant opportunity requires no matching County funds; and

WHEREAS, New York State’s goal is to reduce the number of crashes, injuries and deaths on New York’s roadways; and

WHEREAS, the grant (HS1-2023-Putnam CO Youth Bureau-00232-(040), which is federally funded and administered by the Governor’s Traffic Safety Committee (GTSC), runs from October 1, 2022 through September 30, 2023; and

WHEREAS, the Putnam County Youth Bureau has requested a budgetary amendment (22A052) to establish a Full-Time Personnel line and the necessary lines for the Putnam County Teen and Young Adult Safe Driving Program to account for this grant award of \$99,161; and

WHEREAS, the Full-Time position will expire contingent upon a renewal of the grant past September 30, 2023; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10087000 51000 10184	Youth Court – Personnel Services	57,580
10087000 54310 10184	Youth Court – Office Supplies	500
10087000 54311 10184	Youth Court – Printing & Forms	10,000
10087000 54313 10184	Youth Court – Printing & Forms	500
10087000 54675 10184	Youth Court – Travel	3,000
10087000 58001 10184	Youth Court – State Retirement	6,334
10087000 58002 10184	Youth Court – Social Security	4,500
10087000 58004 10184	Youth Court – Workers Compensation	10,351
10087000 58006 10184	Youth Court – Dental	1,854
10087000 58008 10184	Youth Court – Health Insurance	4,300
10087000 58009 10184	Youth Court – Vision	<u>242</u>
		99,161

Increase Estimated Revenues:

10087000 448201 10184	Youth Court – Federal Aid	99,161
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6b – Approval/ Budgetary Transfer (22T125)/ District Attorney/ Assistant District Attorney Salary Increase was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

RESOLUTION #143

APPROVAL/ BUDGETARY TRANSFER (22T125)/ DISTRICT ATTORNEY/ ASSISTANT DISTRICT ATTORNEY SALARY INCREASE

WHEREAS, effective July 8, 2022, an Assistant District Attorney (ADA) position #116510126 with an adopted salary of \$71,960 will be vacant; and

WHEREAS, this ADA position handles sex crimes/domestic violence cases; and

WHEREAS, the District Attorney is requesting to hire an ADA at a salary of \$75,000 which would increase the personnel line by \$1,170 for the 2022 Budget; and

WHEREAS, it is estimated that the new ADA will not be available to start before August 1, 2022; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it RESOLVED, that the following budgetary transfer (22T125) be made:

Increase Estimated Appropriations:

10116500 51000 (126)	Personnel Services	1,170
10116500 58002	FICA	<u>90</u>
		1,260

Decrease Estimated Appropriations:

10199000 54980	Contingency	1,260
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2022 Fiscal Impact - \$1,260
2023 Fiscal Impact - \$3,273

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6c – Approval/ Budgetary Transfer (22T129)/ IT/GIS Department/ Reorganization – Creating Position/ GIS/IT Program Specialist was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

RESOLUTION #144

APPROVAL/ BUDGETARY TRANSFER (22T129)/ IT/GIS DEPARTMENT/ REORGANIZATION – CREATING POSITION/ GIS/IT PROGRAM SPECIALIST

WHEREAS, the Director of the IT/GIS Department has requested a reorganization of the Department to create a position of Geographical Information Systems (GIS) Program Specialist (Grade 16, Step 1); and

WHEREAS, the County Executive and the Personnel Director support this request; and

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (22T129) to provide funding for this new position; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10168000 51000 (118)	GIS Program Specialist	26,642
10168000 58001	Retirement	2,931
10168000 58002	FICA	2,038
10168000 58004	Workers Compensation	450
10168000 58006	Dental	773
10168000 58008	Health	6,866
10168000 58009	Vision	<u>101</u>
		39,801

Decrease:

WHEREAS, Director of the IT/GIS Department has requested a budgetary transfer (22T139) to fund a Temporary Radio Systems Coordinator position to complete the final stages of the Radio Project; and

WHEREAS, it is anticipated that the Temporary position will be 10 hours per week, 48 weeks per year, at an hourly rate of \$30.00; and

WHEREAS, the annual amount is \$14,400 with a total budget for two (2) years of \$28,800; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

53097000 51094 51601	Temporary	28,800
53097000 58002 51601	FICA	<u>2,203</u>
		31,003

Decrease Estimated Appropriations:

53097000 53000 51601	Radio Project	31,003
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6f – Approval/ Salary Adjustment / Confidential Secretary to the County Executive was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Nacerino, Legislator Jonke moved the following:

RESOLUTION #147

APPROVAL/ SALARY ADJUSTMENT / CONFIDENTIAL SECRETARY TO THE COUNTY EXECUTIVE

WHEREAS, by Resolution #260 of 2017 the Putnam County Legislature approved the 2018 Salaries for Officers and Employees Paid from County Funds; and

WHEREAS, Resolution #260 of 2017 contained language stating that all new hires in the class/title of Management/Confidential Secretary shall be hired at an annual salary not to exceed \$50,000; and

WHEREAS, the new Confidential Secretary to the County Executive has been performing the duties of both Confidential Secretary and Director of Constituent Services, which has been vacant since December 31, 2021; and

WHEREAS, the County Executive is requesting that the new Confidential Secretary be granted a salary increase to the rate of \$60,000 retroactive to her appointment in January; and

WHEREAS, the County Executive requests that this salary continue through the remainder of 2022, provided that the Director of Constituent Services position remains vacant through the remainder of the year; and

WHEREAS, the Personnel Committee reviewed and approved said salary increase to the rate of \$60,000 for the County Executive's Confidential Secretary; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the County Executive's request to increase the salary for the new Confidential Secretary to the rate of \$60,000 as set by Resolution #259 of 2021 for previous Confidential Secretary.

BY POLL VOTE: SIX AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislator Nacerino & Sayegh)**

Item #6g – Approval/ Local Law to Amend Section 4.01 of the Putnam County Charter Entitled “Department of Finance: Commissioner” was next. Chairman Sullivan recognized Legislator Addonizio, Chairwoman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:

Legislator Addonizio read the section which was added to the law pertaining to the qualifications for Commissioner of Finance.

Legislator Montgomery explained that during the Committee meeting some credential requirements were removed for this position. She stated that the requirement of an upper-level degree was removed, and for that reason she would be voting no.

Legislator Addonizio explained that we are now being more specific by requiring five (5) years governmental experience with a bachelor's degree.

Legislator Montgomery stated that she understood that, however, the higher education requirement was removed for this position.

Legislator Addonizio stated that this was discussed in Committee and these recommendations came from the Commissioner of Finance.

Legislator Montgomery stated that her question was never answered during the Committee meeting whether they had someone in mind for this position.

Chairman Sullivan explained that the Charter Review Commission agreed with Legislator Montgomery that the qualifications for that position should be tougher, requiring someone to have more education and experience. He stated that unfortunately he was not in attendance during the Rules Committee meeting where this was changed.

Legislator Montgomery stated that we see the benefit of having a higher degree of education for such an important position managing the County's budget.

Legislator Nacerino stated at the Rules Committee meeting, Commissioner of Finance Carlin made it clear that governmental accounting experience is unique to accounting. She explained that someone in the Finance Department who shadowed the

Commissioner's position for five (5) years certainly has the ability to step into this position should it be deemed by the County Executive.

Legislator Sayegh concurred and stated that the next County Executive will have the ability to appoint a commissioner who they believe is qualified for the position. She explained that during discussions at the Rules Committee meeting, the proposed qualification taken out was, "or a Master Business Administration (MBA) degree." She explained that a person could have an MBA in areas not related to accounting. It was determined that the person should have a "Master's degree in Accounting with three (3) years of governmental accounting experience, or a Bachelor's degree in Accounting, Public Administration, or Business Administration, and five (5) years of governmental accounting experience" in order to become the Commissioner of Finance. She believed that this requirement carried more weight than someone having a Master's degree in Public Relations. She believed the Committee made the requirements more stringent and specific.

RESOLUTION #148

A LOCAL LAW TO AMEND SECTION 4.01 OF THE PUTNAM COUNTY CHARTER ENTITLED "DEPARTMENT OF FINANCE; COMMISSIONER"

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 4.01 of the Putnam County Charter is hereby amended to read as follows:

§ 4.01. Department of Finance; Commissioner.

- (a) There shall be a Department of Finance, headed by a Commissioner of Finance who shall be appointed by the County Executive, subject to a majority confirmation by the County Legislature. The Commissioner of Finance shall be appointed on the basis of his or her knowledge of accounting and financial matters and his or her experience in financial administration. He or she shall serve at the pleasure of the County Executive and have the authority to appoint the staff that will be employed in this department.**
- (b) The Commissioner of Finance shall be deemed qualified for the position provided he/she has one of the following:**
 - i. Licensure as a Certified Public Accountant (CPA) or certification by the Government Finance Officers Association (GFOA) as a Certified Public Finance Officer (CPFO) in New York State, and two (2) years of governmental accounting experience; or**
 - ii. Master's degree in Accounting, Public Administration, or Business Administration, and three (3) years of governmental accounting experience; or**

- iii. Bachelor's degree in Accounting, Public Administration, or Business Administration, and five (5) years of governmental accounting experience; or
- iv. An equivalent combination of training and experience as indicated in (a) and (b) and (c) above.

(c) The Commissioner of Finance and all full-time managerial employees in the department shall serve on a full-time basis and shall not engage in any private practice nor be employed in their field of expertise with the County by any private or other governmental entity.

Section 2.

This Local Law shall take effect forty-five (45) days after its passage and is subject to permissive referendum.

BY ROLL CALL VOTE: SIX AYES. ONE NAY – LEGISLATOR MONTGOMERY. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6h – Approval/ Local Law to Amend Section 4.03 of the Putnam County Charter Entitled “The Division of Real Property Tax Services; Director” was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:

Legislator Addonizio read the following which was added: “Notwithstanding any other provision of this Charter, in the event the Legislature does not confirm the appointment, the County Executive shall appoint another individual within six months who shall also be subject to confirmation by the Legislature.”

RESOLUTION #149

A LOCAL LAW TO AMEND SECTION 4.03 OF THE PUTNAM COUNTY CHARTER ENTITLED “THE DIVISION OF REAL PROPERTY TAX SERVICES; DIRECTOR”

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 4.03 of the Putnam County Charter is hereby amended to read as follows:

§ 4.03. The Division of Real Property Tax Services; Director.

There shall be within the Department of Finance, an independent division of Real Property Tax Services which shall be headed by a Director of Real Property Tax Services, who shall be appointed by the County Executive subject to confirmation by the Legislature. Notwithstanding any other provision of this Charter, in the event the Legislature does not confirm the appointment, the County Executive shall appoint another individual within six months who shall also be subject to confirmation by the

Legislature. The Director of Real Property Tax Services shall be appointed for a six-year term in accordance with the New York State Real Property Tax Law. He or she shall serve at the pleasure of the County Executive, unless provided otherwise by law and shall be supervised by the Commissioner of Finance.

- (a) The Director of Real Property Tax Services shall be chosen on the basis of his or her knowledge of the principles and methods relating to the assessment of real property and of his or her executive and administrative experience. At the time of his or her appointment, and throughout his or her term of office, he or she shall meet the minimum qualifications and standards and shall complete such courses of training and education as prescribed by the State of New York for County directors of real property tax services agencies pursuant to Article 15-A of the New York State Real Property Tax Law, and any other applicable law.
- (b) The Director of Real Property Tax Services shall exercise all the powers and perform all the duties of a County Director of Real Property Tax Services Agencies as provided by Article 15-A of the New York State Real Property Tax Law or other applicable law, including but not limited to ascertaining, spreading, entering and extending taxes levied by the County Legislature for all State, County, Town and Special Districts' purposes. Preparing tax rolls and issuing tax bills for those taxes, performing such other and related duties as may be required by the County Executive and performing all the duties heretofore or hereafter conferred or imposed by law.

Section 2.

This Local Law shall take effect forty-five (45) days after its passage and is subject to permissive referendum.

BY ROLL CALL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6i – Approval/ Local Law to Amend Section 5.01 to the Putnam County Charter Entitled “Department of Purchasing; Director” was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Nacerino and Sayegh, Legislator Addonizio moved the following:

Legislator Addonizio explained that there were only three (3) typographical corrections.

RESOLUTION #150

A LOCAL LAW TO AMEND SECTION 5.01 TO THE PUTNAM COUNTY CHARTER ENTITLED “DEPARTMENT OF PURCHASING; DIRECTOR”

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 5.01 of the Putnam County Charter is hereby amended to read as follows:

§ 5.01. Department of Purchasing; Director.

There shall be a Department of Purchasing, administered by a Director who shall be appointed by the County Executive, subject to confirmation by the County Legislature. The Director shall hold at minimum a Bachelor's degree and be qualified for his or her position by training and experience, including four (4) years' experience as a buyer, purchaser or an equivalent position. He or she shall serve at the pleasure of the County Executive and shall have the authority within budgetary appropriations and in accordance with County policy or as may be otherwise required by law, to appoint and remove such staff as may be necessary. The Director shall not hold any other public or political office, whether elected or appointed, as long as he or she remains in current position of County employment. He or she and all full-time managerial employees in the department shall serve on a full-time basis and shall not engage in any private practice nor be employed in their field of expertise with the County by any private or other government entity, except any such employee hired prior to December 31, 2010 may continue in any private practice in their field of expertise until December 31, 2013 as long as they remain in their current position of County employment.

Section 2.

This Local Law shall take effect forty-five (45) days after its passage and is subject to permissive referendum.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Addonizio & Jonke)**

Item #6j – Approval/ Budgetary Amendment (22A053)/ Health Department/ Licensing Software was next. Chairman Sullivan recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Addonizio and Jonke, Legislator Sayegh moved the following:

Legislator Addonizio stated that there was a zero fiscal impact for 2022.

Legislator Nacerino stated that she was happy to support this. It will improve efficiencies and centralize all client records.

RESOLUTION #151

APPROVAL/ BUDGETARY AMENDMENT (22A053)/ HEALTH DEPARTMENT/ LICENSING SOFTWARE

WHEREAS, the Commissioner of Health has requested a budgetary amendment (22A053) to account for the change from McKesson/Netsmart to Patagonia Health for processing and recording public health-based records; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

10401000 434890 10118	State Aid Other – Performance	
	Incentive Initiative	22,000
11401000 434011	State Aid Public Health	<u>23,000</u>
		45,000

Increase Estimated Appropriations:

11401000 54783	Licensing Software	45,000
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2022 Fiscal Impact – 0 –
2023 Fiscal Impact \$9,560

BY ROLL CALL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Sayegh & Sullivan)

Item #6k – Approval/ Budgetary Amendment (22A055)/ Finance Department/ Sheriff’s Department/ Marine Patrol – State Aid Navigation Grant was next. Chairman Sullivan recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Sayegh and Sullivan, Legislator Nacerino moved the following:

RESOLUTION #152

APPROVAL/ BUDGETARY AMENDMENT (22A055)/ FINANCE DEPARTMENT/ SHERIFF’S DEPARTMENT/ MARINE PATROL – STATE AID NAVIGATION GRANT

WHEREAS, on June 27, 2022, the Putnam County Sheriff’s Department and the Carmel Town Police Chief were notified by the New York State Parks agency that, effective January 1, 2022, both municipalities shall submit as separate governmental entities for reimbursement under the annual Marine Patrol – State Aid Navigation Grant; and

WHEREAS, the Commission of Finance has requested a budgetary amendment (22A055) to account for this reimbursement; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease Appropriations:

17003000 54646	Contracts	45,150
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Decrease Estimated Revenues:

17003000 415896	Marine Navigation – Town of Carmel	22,575
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17003000 433891

State Aid – NYS Parks

22,575
45,150

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6L – Approval/ Fund Transfer (22T126)/ Emergency Services/ Audio Visual Equipment/ E911 was next. On behalf of the members of the Protective Services Committee, Legislators Sayegh and Sullivan, Legislator Nacerino moved the following:

RESOLUTION #153

APPROVAL/ FUND TRANSFER (22T126)/ EMERGENCY SERVICES/ AUDIO VISUAL EQUIPMENT/ E911

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a fund transfer (22T126) to provide three (3) Audio feeds to New Consoles and upgrade the 911 Center Video Wall; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it **RESOLVED**, that the following fund transfer be made:

Decrease:

10398900 54989

Miscellaneous

6,900

10398900 54540

Radio Communications

3,800

10,700

Increase:

13398900 52640

Audio Visual Equipment

10,700

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6m – Approval/ Fund Transfer (22T127)/ Emergency Services/ Audio Visual Equipment/ E911 was next. On behalf of the members of the Protective Services Committee, Legislators Sayegh and Sullivan, Legislator Nacerino moved the following:

RESOLUTION #154

APPROVAL/ FUND TRANSFER (22T127)/ EMERGENCY SERVICES/ AUDIO VISUAL EQUIPMENT/ E911

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a fund transfer (22T127) to provide funding to upgrade the 911 Center Video Wall; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it RESOLVED, that the following fund transfer be made:

Decrease:

10398901 52695 10148	Rescue Equipment	20,521
10398901 52140 10148	Audio Visual Equipment	3,622
10398901 52140 10159	Audio Visual Equipment	<u>12,171</u>
		36,314

Increase:

10398901 52640 10148	Audio Visual Equipment	24,143
10398901 52640 10159	Audio Visual Equipment	<u>12,171</u>
		36,314

2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6n – Approval/ Budgetary Transfer (22T143)/ Sheriff’s Department/ Narcotics Vehicle Leasing/ Subcontingency was next. On behalf of the members of the Protective Services Committee, Legislators Sayegh and Sullivan, Legislator Nacerino moved the following:

Legislator Montgomery stated that she is happy to support this with the hope they will look at the opportunity to purchase electric vehicles. She believed that the City of Peekskill Police Department purchased three (3) electric vehicles.

Legislator Nacerino explained that during the Physical Services Committee meeting, Commissioner of Highways & Facilities Fred Pena, spoke about vehicles. She explained that although we were all hoping to move in that direction, Commissioner Pena stated that we do not have the infrastructure to do it at this point in time.

Legislator Albano believed that we approved a grant application pertaining to charging stations. He believed that it was in the works, we are not ready yet, but are moving in that direction.

Legislator Montgomery believed that there was plenty of support to build the infrastructure. She stated that it has been available for years. She stated that in the Town of Philipstown they already have charging stations. She explained that there are opportunities available to build the infrastructure which she believed the County has not taken advantage of.

Chairman Sullivan believed that we were all in support of looking at ways to make our fleet more efficient. He explained that once we are informed that the appropriate

infrastructure is in place, he believed that we would all be in favor of supporting it and moving in that direction.

RESOLUTION #155

APPROVAL/ BUDGETARY TRANSFER (22T143)/ SHERIFF'S DEPARTMENT/ NARCOTICS VEHICLE LEASING/ SUBCONTINGENCY

WHEREAS, the Putnam County Sheriff has requested a budgetary transfer (22T143) to utilize the subcontingency funding budgeted for leased vehicles in the Sheriff's Department Narcotics Division; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it **RESOLVED**, that the following budgetary transfer be made:

Increase Estimated Appropriations:

14311000 54210	Sheriff Narcotics – Vehicle Leasing	24,000
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Decrease Estimated Appropriations:

10199000 54986	Sheriff – Subcontingency	24,000
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2022 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

**PHYSICAL SERVICES COMMITTEE
(Chairman Albano, Legislators Castellano & Gouldman)**

Item #6o – Approval/ Budgetary Amendment (22A054)/ Finance Department/ Gasoline/ Utilities/ Contingency was next. Chairman Sullivan recognized Legislator Albano, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #156

APPROVAL/ BUDGETARY AMENDMENT (22A054)/ FINANCE DEPARTMENT/ GASOLINE/ UTILITIES/ CONTINGENCY

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A054) to provide additional funding for County wide departmental gasoline, utilities, and any other unforeseen contingencies through year end; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10161000 54371	Central Services – Gasoline	140,000
10011000 54630	Jail – Natural Gas	30,000
10511100 54630	Facilities - Natural Gas	60,000
10511100 54631	Facilities – Electric	65,000
10199000 54980	Contingency	500,000
10990100 59055	Transfer Out – Road Machinery	116,500
10990100 59070	Transfer Out – Transportation Fund	<u>210,000</u>
		1,121,500

Increase Estimated Revenues:

10131000 427161	Appropriated Fund Balance	1,121,500
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ROAD MACHINERY FUND:

Increase Estimated Appropriations:

10513000 54371	Highway – Gasoline	100,000
10513000 54373	Highway – Diesel	<u>16,500</u>
		116,500

Increase Estimated Revenues:

10513000 428601	Transfer In – General Fund	116,500
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TRANSPORTATION FUND:

Increase Estimated Appropriations:

95630000 54371	Gasoline	210,000
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Increase Estimated Revenues:

99901000 428601	Transfer In – General Fund	210,000
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2022 Fiscal Impact - \$1,121,500

2023 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6p – Approval/ Adopt Putnam County’s Proposed Disadvantaged Business Enterprise (DBE) Program Plan in Conformance with and as Required by the U.S. Department of Transportation (USDOT) 49 CFR Part 26 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #157

APPROVAL/ ADOPT PUTNAM COUNTY’S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM PLAN IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION (USDOT) 49 CFR PART 26

WHEREAS, the U.S. Department of Transportation (“USDOT”), by and through the Federal Transit Administration (“FTA”), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam (“County”) is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the “Circular”), such funding authorized under Titles I, II, V and VI and, as such, compliance with the respective mandate thereunder is required, more specifically here, to ensure that DBEs have an equitable opportunity to participate in the County’s USDOT-assisted contracts, *to wit*: (i) ensure non-discrimination in the award and administration of USDOT-assisted contracts; (ii) create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts; (iii) ensure the County’s DBE Program is narrowly tailored in accordance with applicable law; (iv) ensure that only firms that fully meet 49 CFR Part 26, *et seq.*, eligibility standards are permitted to participate as DBEs; (v) help remove barriers to the participation of DBEs in USDOT-assisted contracts; and (vi) promote the use of DBEs in all types of federally-assisted contracts and procurement activities conducted by respective recipients; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the aforesaid objectives and as required by the FTA, has prepared, for submission to and approval by the FTA, the Putnam County DBE Program Plan (the “Plan”), supporting the integration into the County’s services, programs and activities the considerations, goals and mandate of USDOT 49 CFR Part 26, *et seq.*; and

WHEREAS, the Plan’s objectives include, without limitation, ensuring no person shall be excluded from participation in, deny any person the benefits of, or otherwise discriminate against anyone on the basis of race, color, sex or national origin in connection with the award and performance of any contract covered by USDOT 49 CFR Part 26, *et seq.*; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County’s continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, approve and adopt the Putnam County DBE Program Plan, which is attached hereto and made a part hereof as Schedule A, and support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for its review and approval the County’s DBE Program Plan, which conforms to the mandate set forth and required by USDOT 49 CFR Part 26, *et seq.*; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6q – Approval/ Putnam County’s Proposed Disadvantaged Business Enterprise (DBE) Goal Methodology for Period 2023-2024-2025 in Conformance with and as Required by the U.S. Department of Transportation 49 CFR Part 26 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #158

APPROVAL/ PUTNAM COUNTY'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL METHODOLOGY FOR PERIOD 2023-2024-2025 IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION 49 CFR PART 26

WHEREAS, the U.S. Department of Transportation (DOT), by and through the Federal Transit Administration (FTA), distributes substantial funds each year to finance construction/other projects initiated by state and local governments, public transit and airport agencies; and

WHEREAS, the County of Putnam (County) is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the Circular), and is, therefore, required to comply with the FTA's DBE program, under the authority of the Civil Rights Act of 1964 and other nondiscrimination statutes that apply to FTA financial assistance programs; and

WHEREAS, to meet the stated [objectives](#) of the DBE Program Regulation, recipients of FTA funds must develop and implement a DBE program that conforms to FTA standards set forth in [49 CFR Part 26](#); and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the objectives of DBE program requirements by the DOT and FTA, must reassess the annual goals every three years, and, as such, submit a three-year Goal Methodology to establish annual DBE goals for the County; and

WHEREAS, the County has developed a proposed revised DBE goal and methodology in accordance with the aforesaid federal standards, rules and regulations and it is expected that 0% of the DBE goal will be achieved via race/gender neutral attainment and 27.9% is expected to be achieved via race/gender conscious attainment, for an overall DBE goal of 27.9%; and

WHEREAS, the foregoing DBE goal is published and the public is noticed thereof, such Public Notice attached hereto as Exhibit "A;" now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's continued participation in approved FTA programs, activities and services, as well as continue to be a direct recipient of FTA funding and/or financial assistance; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, support and approve for submission to the FTA for its review and approval the County's proposed DBE Goal Methodology 2023-2024-2025, which will conform to the mandate set forth in the 49 CFR Part 26 as required by the DOT and FTA; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6r – Approval/ Putnam County's Proposed Program Plan Amendment of Civil Rights Officer in Conformance with and as Required by the U.S. Department of Transportation and Title VI Regulations was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Gouldman, Legislator Albano moved the following:

RESOLUTION #159

APPROVAL/ PUTNAM COUNTY'S PROPOSED PROGRAM PLAN AMENDMENT OF CIVIL RIGHTS OFFICER IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION AND TITLE VI REGULATIONS

WHEREAS, the U.S. Department of Transportation, by and through the Federal Transit Administration ("FTA"), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam ("County") is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the "Circular"), and, as such, must comply with the mandate of Title VI of the Civil Rights Act of 1964 ("Title VI"), which provides, in relevant part, that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity by recipient(s) of Federal funding and/or financial assistance; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the objectives of Title VI and as required by the FTA, has prepared, for submission to and approval by the FTA, an update to its Program Plan, supporting the integration into the County's services, programs and activities the considerations, goals and mandate of Title VI; and

WHEREAS, the Program Plan's objectives include ensuring that the level and quality of public transportation services is provided in a non-discriminatory manner, promoting full and fair participation in public transportation decision-making without regard to race, color or national origin, and ensuring meaningful access to transit-related services, programs and activities by persons with limited English proficiency; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for its review and approval the County's Title VI Program Plan, amending the Civil Rights Officer listed therein and which conforms to the mandate set forth in the Circular FTA C 4702.1B as required by the FTA; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

**AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Albano & Gouldman)**

Item #6s – Approval/ Renewal of Crime Assistance Program Grant/ Child Advocacy Center was next. On behalf of the members of the Audit & Administration Committee, Legislators Castellano, Albano and Gouldman, Chairman Sullivan moved the following:

RESOLUTION #160

APPROVAL/ RENEWAL OF CRIME ASSISTANCE PROGRAM GRANT/ CHILD ADVOCACY CENTER

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant applications and subsequent thereof; and

WHEREAS, previously, the New York state Office of Victim Services, by and through the Crime Victims Board, awarded the County of Putnam a grant to be administered by the Child Advocacy Center of Putnam County for the Victim Assistance Program; and

WHEREAS, by Resolution #301 of 2014 the Putnam County Legislature approved and authorized the application for renewal of the grant in the amount of \$336,468.25 for the period of October 1, 2014 through September 30, 2017 (3 years); and

WHEREAS, by Resolution #125 of 2017 the Putnam County Legislature approved and authorized the application and renewal of the grant in the amount of \$345,234.30 for the period of October 1, 2017 through September 30, 2019 (2 years); and

WHEREAS, by Resolution #203 of 2019, the Putnam County Legislature approved and authorized the application and renewal of the grant in the amount of \$928,575.33 for the period of October 1, 2019 through September 30, 2022; and

WHEREAS, the Office of Victim Services has now awarded Putnam County a three-year renewal option for the current grant; and

WHEREAS, this renewal will cover the period October 1, 2022 through September 30, 2025; and

WHEREAS, the annual award amounts are as follows: 2022-2023 \$413,593.47 and 2023-2024 \$413,593.47 and 2024-2025 \$413,593.47; and

WHEREAS, the County of Putnam desires to renew the grant in the amount of \$1,240,780.41 for the above referenced period; now therefore be it

RESOLVED, that the Putnam County Legislature hereby authorizes and approves the renewal of the Victim Assistance Program grant in the amount of \$1,240,780.41 for the period of October 1, 2022 through September 30, 2025; and be it further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute any such agreements as may be necessary to implement the intent and purpose of this resolution; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #6t – Approval/ Property Acquisitions/ Empire State Trail Access was next. On behalf of the members of the Audit & Administration Committee, Legislators Castellano, Albano and Gouldman, Chairman Sullivan moved the following:

Legislator Albano stated that this would add a parking area for people accessing the bike trail.

Legislator Nacerino stated that this is in the Town of Patterson. She stated that this will improve efficiencies and safety as more and more people utilize the trail in Patterson.

Legislator Jonke stated that this will improve safety and provide easier access to the trail.

RESOLUTION #161

APPROVAL / PROPERTY ACQUISITIONS / EMPIRE STATE TRAIL ACCESS

WHEREAS, the County of Putnam ("County") is progressing a project known as the Empire State Trail Access (PIN 8762.43) (the "Project") in the Town of Patterson at Route 311; and

WHEREAS, the Project is federally funded and reimbursable through the Federal Transit Administration (the "FTA") at 80%, New York State Department of Transportation ("NYSDOT") at 10% and the County at 10%; and

WHEREAS, this Project will establish one access path to the Empire State Trail from a public roadway, along with a small parking area, and it will be necessary for the County to acquire real property right of way interests in and to a single tax map parcel in order to accomplish the Project; and

WHEREAS, one (1) tax map parcel which the County must acquire real property right of way interests has been identified, to wit: on Route 311 in the Town of Patterson (Tax Map 13-3-38); and

WHEREAS, Tax Map Parcel 13-3-38 consists of approximately 144 acres of land with frontage and access to State Route 311, the Empire State Trail and the Project; and

WHEREAS, the real property right of way interest that the County must acquire in Tax Map Parcel 13-3-38 involves the purchase of a permanent easement area consisting of approximately 46,936 square feet (or 1.078 acres) and a one-year term temporary easement interest in, on, over and through an unimproved portion consisting of approximately 17,907 square feet (or .411 acre); and

WHEREAS, the Project is subject to compliance with the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (the "Uniform Act") and the New York State Eminent Domain Procedure Law ("the "EDPL") and Environmental Conservation Law; and

WHEREAS, in accordance with the provisions of Article 3 of the EDPL and the Uniform Act and its implementing regulations, the County caused to be appraised the aforementioned real property interests sought in Tax Map Parcel 13-3-38, thereafter established amounts which the County believes represents just compensation for such respective real property interests, and conveyed to the record title owner a written offer representing 100 percent of the highest approved appraisal amount; and

WHEREAS, the Route 311 site involves the purchase of a P. E. of 46,936 square feet (or 1.078 acres) for \$9,100 and the purchase of a one-year term T. E. of 17,907 square feet (or .411 acres) for \$300. Total acquisition of the Route 311 site is \$9,400.; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves the above subject Project; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred percent (100%) of the federal and non-federal share of the costs of the ROW acquisition needed; and be it further

RESOLVED, that the sum of \$9,400 is hereby appropriated from capital budget line 55997000 53000 52010 and made available to cover the costs of participation in the above ROW phase of the Project; and be it further

RESOLVED, that if the full federal and non-federal share of costs of the Project exceed the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess immediately upon notification by the County Executive thereof; and be it further

RESOLVED, that the County Executive is hereby authorized to execute all necessary Agreements, certifications, and reimbursement requests from the federal and state agencies involved; and be it further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents in connection with the Project; and be it further

RESOLVED, that a certified copy of this Resolution be filed, as necessary, by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, this Resolution shall take effect immediately.

BY POLL VOTE: SEVEN AYES. LEGISLATORS CASTELLANO & GOULDMAN WERE ABSENT. MOTION CARRIES.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

There was no member of the public that wished to be recognized.

Item #9 – Recognition of Legislators

Legislator Albano stated that he stopped by the Farmhouse Fest held this past weekend at Tilly Foster Farm. He stated that there were many people in attendance enjoying the event and the farm.

Legislator Nacerino concurred. She stated that it was a beautiful day.

Legislator Montgomery congratulated the 2022 graduates of the Cold Spring Junior Firefighter Academy. She explained that the academy is celebrating its 20th year. She thanked many of the individuals for their continued dedication to this wonderful program. She stated that she was glad that the proposed other business item pertaining to Class C streams was not placed on the agenda. She explained that the proposed NYS changes will be protections for our Class C streams. She thanked Senator Peter Harckham for his work on this. She believed that some of the streams in NYS were not classified properly. She stated that it is hard to go back and classify them. She believed that by getting these protections on them was the easiest way. She stated that the Department of Environmental Conservation has added more staff in order to enforce this. She stated that we must do everything to protect our water.

Legislator Sayegh stated that the state of the economy has been on everyone's mind the past few years. She stated that this is a concern to County finances as well, especially as we begin our budget season. She stated that we need to keep within our 2% tax cap, while at the same time we are faced with inflation, fuel and utility costs. She stated that our Outside Auditors have praised the County on its financial position and accounting practices. She explained that the County's fund balance at the end of 2021 was \$90.6 million. She explained this was a healthy fund balance to have to face financial uncertainty in the coming year. She stated that this was due to the conservative fiscal accounting of our Finance Commissioner, Auditor and sound financial decisions supported by the Legislature and the Administration. She spoke about the County's

Certificate of Achievement in financial reporting for the last 30 years and excellent bond rating of Aa1. She stated that we are facing the future here in Putnam County with a strong financial standing.

Legislator Jonke stated that he visited the Putnam Golf facility. He stated that the Legislature was informed about the asbestos removal, however, the improvements made were spectacular and credit needs to be extended to our employees for the outstanding job they did.

Legislator Albano stated that the County has the most professional and skilled craftsmen. He explained that many of the County facilities have had potential issues. These county employees in the Highways & Facilities Department have addressed many of them, making the facilities safe for many years to come.

There being no further business, at 7:36 P.M., Chairman Sullivan made a motion to adjourn; seconded by Legislators Jonke and Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.