

Putnam County

Shared Services Initiative

Agenda

- ❖ Call To Order
- ❖ Pledge of Allegiance
- ❖ Timeline
- ❖ Discussion

February 5, 2018

Putnam County *Shared Services Initiative*

❖ Call To Order

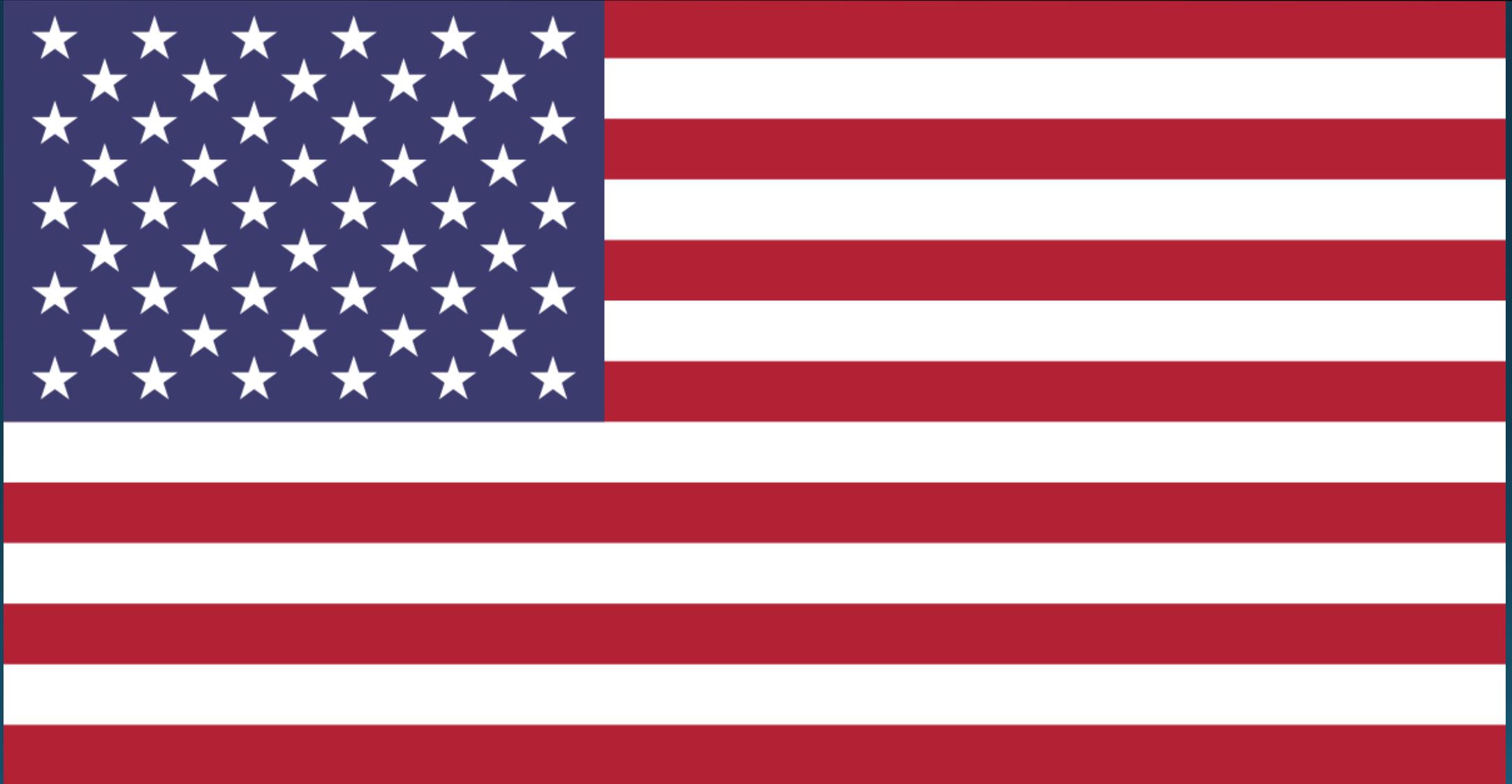
MaryEllen Odell
Putnam County Executive



Putnam County

Shared Services Initiative

❖ PI



Putnam County *Shared Services Initiative*

Welcome & Introductions



Putnam County

Shared Services Initiative





Putnam County Shared Services Initiative

County-wide Shared Services Initiative

Established in the FY 2018 State Budget to generate property tax savings through intergovernmental collaboration

Creates a shared services panel in each county, composed of City and Village Mayors, and Town Supervisors, chaired by the County's Chief Executive Officer, to develop and vote on a County-wide Shared Service Property Tax Savings Plan (Plan)

Plan will create demonstrable property tax savings in 2018 or 2019, from actions identified in the Plan.



Putnam County Shared Services Initiative

Creation of the Panel

The Chief Executive Officer (CEO) of each county (outside of NYC) convenes a Shared Services Panel within the county

The CEO shall serve as chair of the Panel

In addition to the CEO, the Panel must consist of the mayor of every city or village within the county, and the supervisor of every town within the county

The CEO may invite BOCES and/or Special Improvement Districts to participate on the panel

Upon invitation by the CEO, the governing body of the invited entity may accept the invitation by selecting, by a majority vote, a representative of the governing body to serve on the Panel



Putnam County Shared Services Initiative

Role of County Chief Executive

Chair the panel and represent the County and its residents

Commence meetings and consult with the required panel members

Consider inviting Special Improvement Districts, School Districts, or BOCES to the panel

Organize Public Hearings and topical meetings with key strategic partners, including collective bargaining units and civic organizations

Develop and submit the plan and estimated cost savings certification for County Legislative review

Submit the Final Approved Plan with certification to the NYS



Putnam County Shared Services Initiative

Role of Mayors & Supervisors

Represent their local government and residents on the panel

Participate in plan development and provide local costs and savings estimates

Collaborate with other panel members and recommend actions for implementation

Determine if they should opt out of any actions proposed in the plan

Provide written notice to the Chair, prior to panel vote, of any decision to opt out

Vote on the plan, and provide written reasons for such vote



Putnam County Shared Services Initiative

Role of Optional Panel Members

If invited by County CEO, the Governing Board must determine if it will accept the invitation and, if so, select its panel member

Represent the invited organization on the panel

Participate in development of the plan, and recommend implementation actions

Determine if they should opt out of any actions proposed in the plan

Provide written notice to the Chair, prior to panel vote, of any decision to opt out

Vote on the Plan, and provide written reasons for such vote



Putnam County Shared Services Initiative

Involvement of Public, Business & Civic Organizations

County CEO and Panel shall solicit and accept input from the public and from civic, business, labor and community leaders

Three or more public hearings must be held prior to the submission of the Plan to the Panel for a vote



Putnam County Shared Services Initiative

The Plan

The Plan shall contain new recurring property tax savings from actions such as, but not limited to:

- 1) Elimination of duplicative services
- 2) Shared services, such as joint purchasing, shared highway equipment, shared storage facilities, shared plowing services, and energy and insurance purchasing cooperatives
- 3) Reductions in back office administrative overhead
- 4) Better coordination of services



Putnam County Shared Services Initiative

County-Wide Shared Services Timeline

Starting Immediately

Creation of the Panel

COMPLETED

By August 1, 2018

*Development of the initial plan - Must include certification of savings due to implementation of the plan
County Executive submits plan to the County Legislative Body*

By September 15, 2018

*Legislative Body may, by majority vote, issue an advisory report with recommendations
County Executive may modify the plan - Public hearings - County Executive submits plan to Panel
Panel votes on plan submitted by the County Executive*

No Later Than October 15, 2018

*Final submission of the plan by the County Executive upon Panel approval
The County Executive prepares and disseminates a report to residents in a "concise, clear and coherent manner using words with common & everyday meanings" - Public presentation of the plan*



Putnam County Shared Services Initiative

Making Government Efficient Is Nothing New For Putnam County

Putnam County Shared Services Initiatives That Were In Place Prior To The New York State 2018 Budget That Established the **County-Wide Shared Services Initiative**

- East Of Hudson Watershed Corp
- Putnam County Commission For Fiscal Vision And Accountability
- Law Enforcement
- Shared Email Services



Putnam County Shared Services Initiative

Making Government Efficient Is Nothing New For Putnam County

Putnam County Commission For Fiscal Vision And Accountability

**Was formed in June of 2007 by the Putnam County Legislative
Audit & Administration Committee**

**Focused on a fiscal vision for all of Putnam County
Consisted of Business Leaders, Elected Officials and
Stakeholders**

Putnam County Shared Services Initiative

Making Government Efficient Is Nothing New For Putnam County

Putnam
Fiscal
Was for

PUTNAM COUNTY LEGISLATURE
Resolution #120
Introduced by Legislator: Tony Hay on behalf of the Audit & Administration Committee at the Regular Meeting held on June 5, 2007.
Seconded by Legislator: Vincent Tamagna.
page 1

APPROVAL/PUTNAM COUNTY COMMISSION FOR FISCAL VISION AND ACCOUNTABILITY

Putnam County finds itself halfway through the first decade of the new century being blessed with a quality of life that surpasses many of our neighbors. However, maintaining that standard has come with the cost associated with providing public services. Whether it is a service by government at the local or county level, or it is a service from a school district the cost of providing that service has continued to escalate.

On the County level, in March 2007 State of the County Address, the County Executive forecasted an approximate 66% real property county tax increase. Also identified was a suggested sales tax increase proposed as a partial alternative.

This statement is a strong indicator that the tax problem in Putnam County may only be addressed through a unique collaboration of both the public and private sector to study the current services that are being provided and to seek ways to consolidate where possible so that we can stake out a new course of action for the next generations. It is not an easy problem to solve as it developed over the course of many years and it will therefore take time to solve. But we must begin.

WHEREAS, the Chairman of the Legislature has proposed the creation of an eleven member commission to study and prepare a fiscal vision and accountability program for Putnam County; and

WHEREAS, the Audit and Administration Committee approves of the creation of this commission; now therefore be it

Vote:
State Of New York
ss:
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 5, 2007.

Dated: June 7, 2007

PUTNAM COUNTY LEGISLATURE
Resolution #120
Introduced by Legislator: Tony Hay on behalf of the Audit & Administration Committee at the Regular Meeting held on June 5, 2007.
Seconded by Legislator: Vincent Tamagna.
page 2

RESOLVED, that the Putnam County Legislature hereby creates an eleven member Commission for Fiscal Vision and Accountability; and be it further

RESOLVED, that Chairman of the Legislature shall appoint/designate a member of the Legislature to Chair such committee who in turn will recommend to the Legislature the names of ten residents of Putnam County to serve on this Commission keeping in mind the various geographical areas of the County and the various private and public sectors whose input is needed to address this all important issue of rising costs of providing services to the residents of the County.

BY POLL VOTE: ALL AYES. CHAIRMAN BIRMINGHAM & LEGISLATOR MCGUIGAN WERE ABSENT.

THE ATTACHED LETTER REPRESENTS THE ACTION OF THIS OFFICE WITH RESPECT TO RESOLUTION #120 AS PASSED BY THE COUNTY LEGISLATURE ON JUNE 5, 2007.

Vote:
State Of New York
ss:
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 5, 2007.

Dated: June 7, 2007

Putnam County Legislative Resolution #120 June 5, 2007



Putnam County Shared Services Initiative

Making Government Efficient Is Nothing New For Putnam County

Putnam County Commission For Fiscal Vision And Accountability

**Was formed in June of 2007 by the Putnam County Legislative
Audit & Administration Committee**

Focused on a fiscal vision for all of Putnam County
Consisted of Business Leaders, Elected Officials and
Stakeholders

The Commission was re-established in June of 2014 and again by
Legislative Resolution in 2017

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933



Joseph Castellano *Chairman*
Toni Addonizio *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*

Barbara Scuccimarra	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

January 23, 2018

Honorable Kenneth R. Schmitt, Supervisor
Town of Carmel
Town Hall
60 McAlpin Avenue
Mahopac, NY 10541

Dear Supervisor Schmitt:

In coordination with the County Executive and Governor Cuomo's County-wide Shared Service Property Tax Savings Plan Law, the Commission for Fiscal Vision & Accountability will be convening a Shared Services Panel as required by the law. The law requires that the Panel members include Supervisors of every town and Mayors of every village. The Panel may also include a representative from the governing body of a school district, BOCES, and/or special improvement district in the County.

The purpose of the law was to "empower New Yorkers to control the cost of local government by requiring counties to assemble local governments and find efficiencies for real, recurring taxpayer savings". The Panel will work on preparing a property tax savings plan for shared, coordinated and efficient services among County, Towns and Villages.

The Commission for Fiscal Vision & Accountability was originally established by the Putnam County Legislature in 2007. As Co-Chairs of the Commission, we invite all the Town Supervisors and Village Mayors to participate and join the Commission in developing creative solutions to address the requirements of the County-wide Shared Services Initiative.

At the last Shared Services Meeting, which was held by the County Executive, some individuals mentioned that they had examined or were interested in examining certain topics. Please provide some backup information on the specific topics you would like to discuss at the Fiscal Vision meeting. It would be helpful if this information could be forwarded to the Legislative Office prior to the first meeting so that it can be included on the agenda.

We invite you to attend the first meeting of the Shared Services Panel for 2018 on February 22nd at 4:00 P.M. in Room #318 in the County Office Building. We ask that you confirm your attendance with our Legislative Clerk by calling 845-808-1020. We look forward to seeing you on the 22nd.

Sincerely,

Ginny Nacerino, Co-Chair
Fiscal Vision & Accountability Commission
Putnam County Legislator, District #4

Neal L. Sullivan, Co-Chair
Fiscal Vision & Accountability Commission
Putnam County Legislator, District #9



Putnam County Shared Services Initiative

Making Government Efficient Is Nothing New For Putnam County

Putnam County Commission For Fiscal Vision And Accountability

Previous Topics of Discussion

Town/Village Infrastructure Improvements

County/Town Organizational Chart Analysis

Police Department Consolidation

Garbage/Recycling Services

School District Consolidations

Back Office Functions

Fairax VA

Consolidation of Recreational Facilities/Services

Tax Assessment

Highway Depts. Sharing Services

Health Insurance Savings

Energy Consumption

Electronic Video Appearance



Putnam County Shared Services Initiative

County Plans Submitted in 2017

Albany County

Broome County

Cattaraugus County

Chenango County

Clinton County

Columbia County

Dutchess County

Erie County

Franklin County

Jefferson County

Livingston County

Madison County

Monroe County

Montgomery County

Nassau County

Oneida County

Onondaga County

Ontario County

Rensselaer County

Saratoga County

Schenectady County

Schuyler County

Seneca County

Steuben County

St. Lawrence Plan

Suffolk County

Sullivan County

Tompkins County

Ulster County

Wayne County

Westchester County

Wyoming County

Yates County

Putnam County Shared Services Initiative

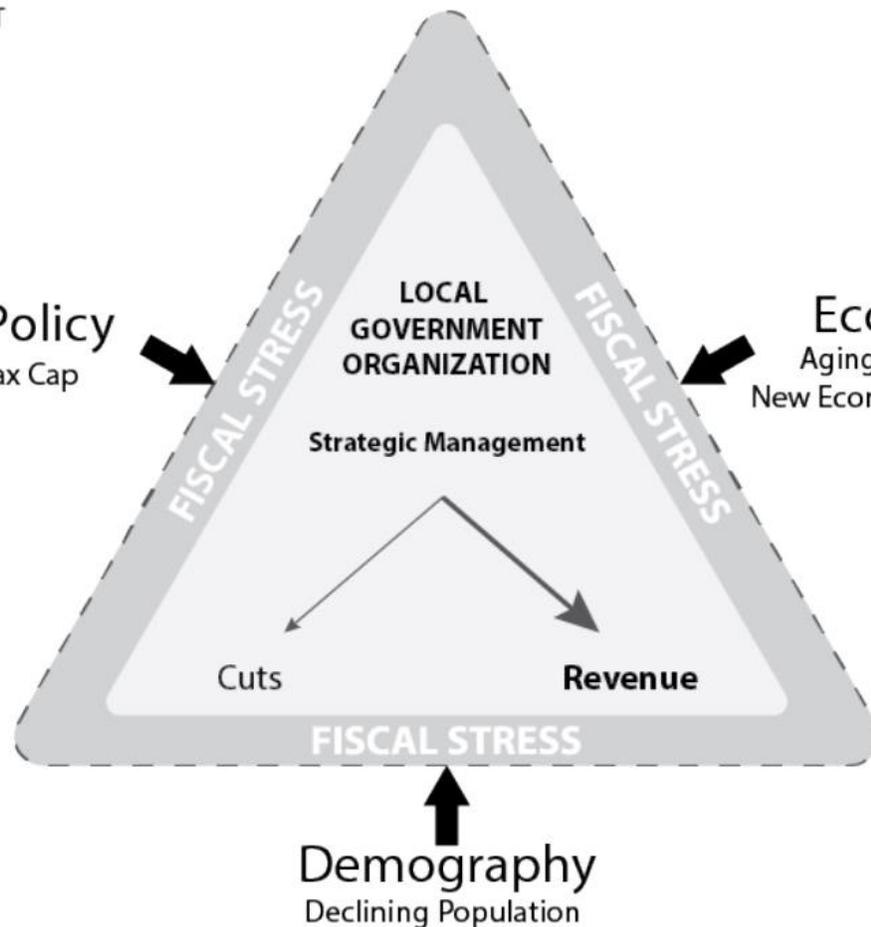
Stresses on Local Government



ENVIRONMENT

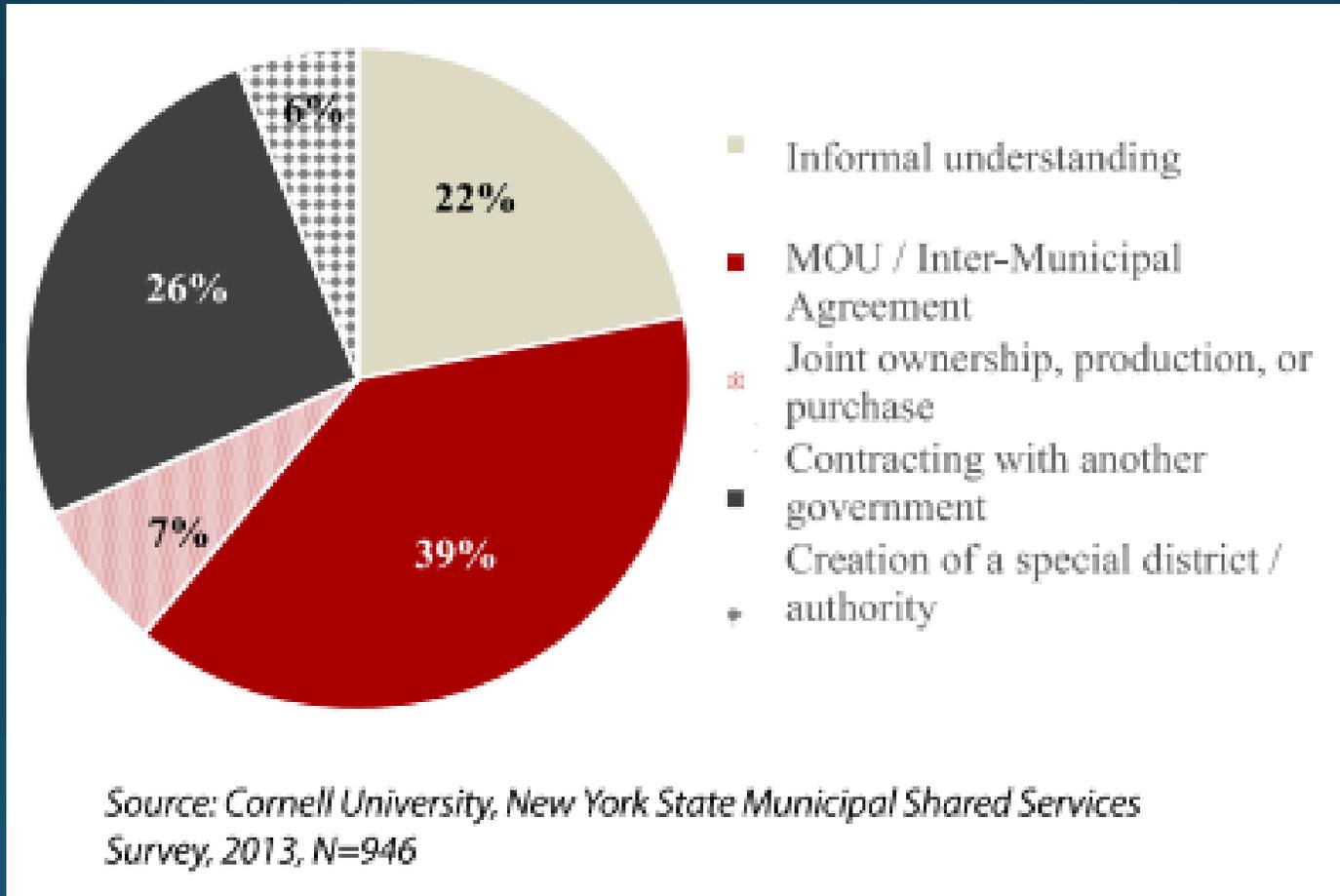
State Policy
Property Tax Cap

Economy
Aging Infrastructure
New Economy - Tax Exempt



Putnam County Shared Services Initiative

How Formal is the Shared Services Agreement?



Putnam County Shared Services Initiative

Shared Services Examples

Category	Municipalities Engaged	Ave. Length of Arrangement (Years)	Most Common Arrangement (Years)
Dispatch/9/11	69%	19	MOU
Ambulance/EMS	58%	26	MOU
Fire	53%	34	MOU
Dog/Animal Ctrl.	36%	16	MOU
Police	29%	20	MOU
Municipal Courts	18%	21	MOU

Category	Municipalities Engaged	Ave. Length of Arrangement (Years)	Most Common Arrangement (Years)
Library	52%	25	MOU
Youth Recreation	49%	22	MOU
Youth Social Services	45%	20	MOU
Elderly Services	37%	20	MOU
Parks	17%	19	MOU

Category	Municipalities Engaged	Ave. Length of Arrangement (Years)	Most Common Arrangement (Years)
Tax Assessment	39%	17	MOU
Energy	25%	10	MOU
Health Insurance	12%	12	MOU
Tax Collection	12%	23	MOU
Professional Staff	8%	11	Informal Understanding
Information Technology	8%	7	MOU
Building Maintenance	8%	18	MOU
Liability Insurance	6%	12	Joint Ownership
Payroll/Bookkeeping	4%	8	Informal Understanding

Category	Municipalities Engaged	Ave. Length of Arrangement (Years)	Most Common Arrangement (Years)
Public transit or paratransit	55%	12	Contracting with another gov't
Roads and highways	48%	21	MOU
Water	38%	21	MOU
Sewer	38%	25	MOU
Refuse, garbage, landfill	26%	17	MOU

Category	Municipalities Engaged	Ave. Length of Arrangement (Years)	Most Common Arrangement (Years)
Economic Development Admin and Promotion	37%	15	MOU
Building Code Enforcement	22%	13	MOU
Planning and Zoning	11%	16	MOU



Putnam County Shared Services Initiative

Possible Shared Services Initiatives

Electronic Court Appearance

- Equipment purchased and installed at the Towns of Carmel, Patterson and Southeast
- Currently providing 8 – 14 transports a day – this could be cut in half
- Has the support of
 - *Local magistrates*
 - *Putnam County Bar Association*
 - *Putnam Legal Aid Society*



Putnam County Shared Services Initiative

Possible Shared Services Initiatives

Wash Bay at the Transportation Department

- Provide significant benefits to Local Municipalities and School Districts
- Useful life of fleet vehicles could be extended an estimated 10% - 20%



Putnam County Shared Services Initiative

Possible Shared Services Initiatives

County Tax Assessors

- Long discussed initiative to reduce redundancy
 - Results in potential personnel cost savings to municipalities



Putnam County Shared Services Initiative

Initiatives Identified At Last Shared Initiatives Meeting

Joint purchasing, including energy and insurance - Rich

Shared highway services - Russ

Reduce back office administrative overhead - Sam

IT – CAD and Radio Committees - Tom

Opportunities within County Schools - Panel

Government Consolidation - Lynne



Putnam County Shared Services Initiative

Q & A

Suggestions