

# Putnam County Archives

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# Introduction

## Scope of the collections

**The Putnam County Archives** was established to identify, collect, preserve, and make accessible records created by and for the government of Putnam County, its affiliated agencies, and its municipalities. The County Archives hold records that have long-term governmental, historical, and legal importance.

The County Government Archives document collection contains more than 200 series. The records begin officially in the year 1812 when Putnam County separated from Dutchess County, although numerous documents and/or copies as far back as the Revolution are also included. The archives collection arbitrarily extends 100 years to approximately 1912, but many series go through World War II and some records, e.g. the records of the County Charter Commission, may be from recent years. Records created since 1912 designated “permanent” will be added to the archives at a later date. The primary concentration of the records is the 19<sup>th</sup> Century and the early 20<sup>th</sup> Century. A directory follows this introduction. With a few exceptions, series in the county archives are open to researchers.

## Also in the County Historian’s Office

There are other places to turn for historical sources that are not records of Putnam County Government. The County Historian’s office also maintains the Historian’s Collection and the Historian’s Library.

**The County Historian’s Library** holds a collection of books, periodicals and files relating to Putnam County history and genealogy. The Library also has county newspapers (some on microfilm), microfilm and many indexes of federal censuses to 1930, microfilm of public records held in other repositories, cemetery records, and family history files and books. It is open to the public during regular office hours (9:30 to 4:00 Monday through Wednesday and other weekdays by special appointment) It is a research library but not a lending library. For more information about the library, look up Library on the County Historian’s home page ([www.putnamcountyny.com/historian](http://www.putnamcountyny.com/historian)). A listing of library holdings may be found in our Handbook for Putnam County History and Genealogy available for sale in the Historian’s Office. The library subscribes to [ancestry.com/](http://ancestry.com/)

**The Historian’s Collection** consists of non-governmental historical records in variety of formats. For a full description, click on Historian’s Collection on our home page, [www.putnamcountyny.com/historian](http://www.putnamcountyny.com/historian). Briefly, the Historian’s Collection consists of the following:

The Document and Records Collection is a variety of papers and records such as family genealogy, correspondence, diaries, scrapbooks, directories, essays, personal papers of private and political figures, business records of civic organizations, account books, indentures, deeds, certificates and historical reference.

The Map Collection documents the history of land use and ownership in the county. The collection contains more than 1000 maps, original and photocopies, from the American Revolution to present day. (Aerial photographs commissioned by the county are found in Series 147 of the County Archives.) The more frequently utilized maps are by O'Connor (1854), Beers (1867), and T.H. Reed (1876). Digitized versions are available at [hvrh.org](http://hvrh.org). The maps are indexed.

The Photograph Collection contains thousands of images dating from the mid- 19<sup>th</sup> Century to present day and includes a significant number from the files of *The Patent Trader* and *The Putnam County Courier*. The photography collection is indexed by subject, and many photos have been scanned.

The Publications and Pamphlets Collection (1862 to present) features government, civic, political party, and tourism brochures and is accessible through a database.

The Cassette and Digital Recordings Collection (audio and video) consists of oral history, special events, local events, and special programs. number of CDs and digital tapes, this part of the collection is expected to grow substantially. It is indexed in this directory.

Miscellaneous Artifacts, souvenirs, memorabilia, ordinarily related to archival collections.

***The County Historian's Office welcomes researchers. However, students below college level should use their school or local libraries for term paper research. We do reserve the right to deny access to persons who show by their behavior that they violate the standard practices, ethics and courtesies of research inquiry. Access may also be denied for records restricted by law. .***

## **Other Historical Resources in Putnam County**

A great deal of information about each town and village in Putnam County can be gathered from local governments and from local historical societies and libraries. For instance, vital records (births, marriages, and deaths) from 1880/82 are kept by town and village clerks, although some (Kent's and Putnam Valley's) are available in the Historian's Office. The town and village historians also maintain files of historical material as do the local libraries. One should also look at the holdings of the local historical societies and museums - especially, the Putnam History Museum (formerly the Putnam County Historical Society and Foundry School Museum). For contact information on all of the clerks, municipal historians, libraries and historical societies, click on Town and Village Links on our home page [www.putnamcountyny.com/historian](http://www.putnamcountyny.com/historian). .

## **A Note on Court Records**

The various series of court records held by the Putnam County Archives can be difficult to navigate. An 1823 critic noted that “the records of the court [NY] have never been kept in a proper state for easy recurrence, preservation, and prompt and safe removal in case of necessity.” Not only did the courts themselves change as the nation matured, but the indexing and filing systems used in the county changed as well; and, without documentation of those changes, it is left to interpretation to describe the contents and connections among the various series.

The arrangement and description of these records has been influenced by the manner and timing of their receipt in the archives. Not all records of the same series were received together and at the same time. This has led to duplicate groupings and overlap of dates in multiple folders. In earlier years, filed records from different courts seem have been intermixed in the county clerk’s office. This often occurred when a case was appealed from the court of original jurisdiction to a higher court.

The court records from the period before the reorganization of the courts in 1847 were received in the archives with no arrangement at all. They had been boxed for disposal in a landfill and were “rescued by the then county historian in the 1980s before state laws required their preservation. Primarily from the court of common pleas, the county court, and the supreme court, the county historian’s office arranged and preserved them as well as could be done at the time, organized by court, year, term, and case.

Later court records are better arranged, sometimes even bound. Only two series have case numbers – 034 Surrogate’s Court Records, Probate, and 045 Judgment Records/Roll from the Courts of Common Pleas, Supreme Court, Oyer & Terminer, and Putnam County. These records are reasonably easy to work with. Several other series – 013 Putnam County Court of Common Pleas, 1812-1848, 017 Putnam County Court Records, 046 Putnam County Court Orders and Rules, 047 Putnam County Supreme Court Civil Actions and related documents, 054 Orders of Discontinuances, are sometime possible to cross-reference. The records of the Court of Common Pleas have been indexed in COURTS.DTF and the names of the parties appear in the Names Access Database.

## **Outline of Courts’ Functions**

*The following information has been abstracted and condensed from Duely & Constantly Kept, (1991), published by NYS Court of Appeals and NYS Archives and Records Administration, Albany.*

New York’s Supreme Court of Judicature was established in 1691 and modeled after the English court system. The Supreme Court Judges rode circuit and sat for fixed terms in any locality. It was a court of both original jurisdiction (major criminal cases, civil actions over £20 pounds, all real property actions) and appellate jurisdiction in both civil and criminal cases. After 1693 most cases were tried in county court: the court of

common pleas in civil cases and the court of general sessions of the peace in criminal cases. The jurisdiction of each court overlapped with that of the Supreme Court. To make it more confusing, the Supreme Court was a court of Oyer and Terminer when it indicted or tried a criminal case and a circuit court when it acted as a court of original jurisdiction in an important civil case. With only minor changes, this court structure continued until court reorganization in 1847.

After 1847 and the creation of the Court of Appeals, the county clerks maintained the courts' trial records. The Supreme Court (NY State) mostly reviewed the proceedings and judgments of lower courts with limited jurisdiction. These lower courts were divided into civil and criminal branches. Courts of oyer and terminer remained branches of the Supreme Court until 1896. The county courts of common pleas and courts of general sessions were replaced with county courts having jurisdiction over lesser civil and all felony cases. The changes in the county courts are reflected in Series 113, Court Minutes which identifies courts as Common Pleas 1812-1847, County Court 1848-1857, County Court and Court of Sessions 1858-1895, and County Court 1896-1936. The county judge was also the surrogate.

Until 1847, there were few changes in the town courts of justices of the peace. After 1826, they were elected in each town. (In Putnam County towns, they do not appear to have been elected until 1831.) Justices sat in minor civil cases in their towns. Three justices or a judge and two justices could sit together as a county court of General Sessions or Special Sessions in criminal matters. Their records of convictions were filed with the county clerk.

# Putnam County Archives

## *Guide to Series by Subject*

Use this guide to find a series number; then proceed to the series description below for more detailed information. When requesting a record, please note the series number, box or volume number and folder, if known. Occasionally, the guide will direct you to a related series with the prefix HC. These are non-governmental records in the Historian's Collection.

### Architects

SEE Registers

### Bonds, Sureties

- . 004 Sheriffs' Bond and Appointments, 1812-1916, 1925
- . 040 Miscellaneous Bonds issued within Putnam County, 1808-1913
- . 088 Orders Appointing Receivers
- . 092 Tax Collectors' Bonds, 1818-1951  
Satisfactions, 1900-1935  
*SEE also series 013 vol. 1, back, 1823-1855*
- . 093 Bonds and Undertakings, 1878-1886
- . 099 "Committees" 1882-1893 (13 bonds)
- . 113 Bonds Recorded by Towns in County Court Minutes, 1823-1855
- . 142 Administrators' Bonds, 1895-1925
- . 143 Bonds of Executors and Trustees, 1915-1939
- . 144 Corporation Sureties, 1908-1933
- . 145 Bonds Filed by Town Officers, 1929-1947  
*SEE also 051 Oaths of Office, 1815-1918*
- . 157 Bonds and Undertakings Required by Courts, 1849-1919
- . 172 Bonds of County Officials, 1828-1936  
*SEE ALSO .021 DB #1 U3: Bonds of loan commissioners, 1823-40*

### Censuses, New York State

- . 096 New York State Census, Putnam County, 1915, 1925
- . 097 New York State Agricultural Census, Putnam County, 1860

### Coroner

- . 021 Coroner, Records Filed with County Clerk 1822-96, DB #1, I
- . 052 Coroner, Inquests, 1820-1913
- . 069 Coroner, Inquests Index, 1820-1973

### County Clerk

*See also Bonds, Sureties*

- . 021 Miscellaneous Records filed with County Clerk, 1795-1941
- . 044 Promissory Notes and Receipts filed with County Clerk, 1799-1854
- . 095 County Clerk, Cash Book, 1912-1934

- . 107 County Clerk, Statement of Income from Mortgage Tax, 1906-1929
- . 135 Annual Reports of Corporations and Associations, 1853-1935
- . 139 Monthly Reports of Hunting and Fishing Licenses, 1908-1938
- . 182 Survey of Historical Records in Putnam County, WPA project, 1936

## **County Administration**

- . 007 Board of Supervisors, Bills and Allowances Tendered, 1812-1897
- . 010 Putnam County Charter Commission Papers, 1977
- . 026 Board of Supervisors, Journal of Proceedings and Minutes 1846-1979  
*SEE also Series 021 DB #1 F for minutes 1829*
- . 027 Putnam County Legislature, Book of Proceedings 1980 – 2021
- . 032 Board of Supervisors Ordinances, 1880-1882
- . 033 Board of Supervisors, Various records, 1856-1979
- . 127 Code of Putnam County, 1997-
- . 158 Insurance Certificates, 1886-1936
- . 159 Work on County Office Building, 1927, 1929
- . 169 Employee Union Contracts, 1988-1995
- . 170 Putnam County Newsletters, 1974-2008
- . 171 New York City Watershed Memorandum of Agreement , Jan. 21, 1997
- . 172 County Treasurer Bonds, 1828-1936
- . 177 County Executive Reports, 1986-2012
- . 197 Meetings of the Legislature. 2010 - (DVDs)
- . 198 Putnam County Civil Service, Rules and Appendices, 1916  
*SEE also Finance*

## **County Planning, Development, & Promotion**

- . 020 Putnam County Planning Board publications 1960-1988
- . 028 Putnam County Planning & Development Commissions 1927-1931
- . 109 Putnam County Technical Report and summary 1963
- . 110 Putnam County Solid Waste Management 1988-1992
- . 111 Putnam County Police Consolidation Commission
- . 125 NYS DEC Sewerage Study 1972
- . 131 Route 22 Transportation Project Report 2000
- . 134 New York City vs. Putnam County Assessors 1904-1937
- . 147 Aerial Photos 1933, 1954, 1962, 1963, 1986
- . 166 Putnam County Plan for Children, Youth and Families Resource Guide, c. 2004
- . 167 Town Records – Plans, 1960-1990
- . 168 Putnam County Emergency Planning 1989-2006, 2008-11
- . 171 New York City Watershed Memorandum of Agreement - Jan. 21, 1997
- . 192 Emergency Planning Booklets, 1900 -

## **County Services**

- . 024 Putnam County Directory and Tax Levy 1948 – to present
- . 030 Overseers of Highways and Commissioners' Records, 1849-1917
- . 114 Putnam County inter-office telephone directory, 1977- 2006
- . 179 Office for the Aging, 1983 -
- . 186 Directory of Services Provided by Putnam County, 1995

## **Court House**

- .160 Work on Court House, 1926, 1932, 1986
- .161 New Putnam County Courthouse project, 2001-2008  
*SEE ALSO HC404-5, HC509-7 C-H*

## **Courts, Note on Organization**

*We suggest that researchers consult Series .129 or .058, which contain indexes that may be helpful in pointing to other series of court records.*

## **Courts, Juries**

- .037 Jury lists, 1813-1952
- .061 Indictments, 1839-1910
- .062 Grand Jury Minutes, 1855-1922
- .154 County Court Records, other, 1844-1932
- .176 Jury, Other, 1984-1875

## **Courts, Putnam County**

### **Civil**

- .013 Court of Common Pleas, 1812-1848  
*See also, .079 box #1*
- .014 Supreme Court Records, 1846-1910
- .015 Justice Court Records, 1813-1891
- .045 Judgment Records, Court of Common Pleas, Supreme, Oyer  
& Terminer, Putnam County Court, 1812-1913 (numbered cases)
- .046 Orders and Rules, Supreme Court, 1878-1937 (vol. & pg. no.)
- .047 Putnam County Civil Actions & related documents, 1819-1872 (vol. & pg.  
no.)
- .054 Orders and Discontinuances, 1878-1936
- .057 Transcripts of Judgments, 1812-1935
- .058 Index to Judgments, 1812-1954 (series 045)
- .059 Assignments of Judgments, 1854-1936
- .060 Satisfactions of Judgments, 1835-1937 (numbered files)
- .063 Supreme Court Orders, 1859-1939
- .064 Lis Pendens, 1824-1864
- .065 Lis Pendens Index, 1812-1961
- .066 Bail Book, 1812-1851
- .067 Notes of Issue, 1878-1939
- .079 Insolvent Assignments, 1814-1915
- .088 Orders Appointing Receivers, Insolvency Cases, 1874-1906
- .089 Court directed Moneys to County Treasurer, 1892-1923
- .113 Putnam County Court Minutes, 1812-1935
- .134 New York City vs. Putnam County Assessors, 1904-1937
- .149 Justices Returns, 1850-1916
- .174 Attachments, 1835-1891



- . 175 Assignees, 1861-1903
- Criminal**
- . 005 Commitments to County Jail, 1812-1850
  - . 016 County Court, Court of Sessions records, 1812-1895
  - . 018 Court of Oyer and Terminer records, 1814-1892
  - .061 Indictments 1839-1910
  - . 068 Records of Convictions 1855-1916
  - . 155 Criminal Court Records, 1843 – 1934, gaps
  - . 156 Recognizances and other Criminal Papers, 1837-1919
  - . 173 Monthly Reports of Convictions, 1913-1922
- Civil and Criminal**
- . 017 County Court Records, 1817-1949 (mostly civil) (book and pg ref)
  - . 042 Circuit Court records, 1823-1871
  - . 098 Judge Southard, correspondence copies, 1902-1904  
(*See series .034 for Surrogate Court*)
  - . 129 Index to Civil Actions and Special Proceedings, County and Supreme Court, 1812-1932
  - . 146 Affidavits for Witness Fees, 1890-1943
  - . 154 County Court Records, other, 1844-1932
  - . 157 Undertakings and Bonds, 1849-1919
- Surrogate**
- . 034 Probate, Surrogates' Court Records, 1814-1915/18 (numbered cases)
  - . 053 Guardianships, Infancy Proceedings, 1857-1925
  - . 071 Executors' Oaths, 1868-1887
  - . 076 Taxable Transfers, 1892-1965
  - . 077 Taxable Transfers Index, 1920-1945
  - . 078 Transfer Tax 1922-1943
  - . 121 Surrogates' Minutes, 1829-1955
  - . 123 Surrogates' Court Correspondence, 1919-1922
  - . 141 Administrator's Oaths, 1868-1941
  - . 142 Administrators' Bonds, 1895-1925
  - . 143 Bonds of executors and trustees, 1915-1939
  - . 144 Corporation Sureties, 1908-1933
  - . 150 Wills, 1812 - 1931
  - . 151 Letters of Administration, 1812 – 1905
  - . 152 Letters Testamentary, 1830 - 1905
  - . 153 Record of Old Estates, 1812 – 1875
  - . 182 Survey of Historical Records in Putnam County, WPA project, 1936  
*See also HC404 13*
  - . 184 Letters of Guardianship, 1812-1975
  - . 185 Guardian's Bonds, Administrator's Bonds, 1890-1948
  - . 187 Index to Probate, 1812-1950
- Deeds and Land Records**
- . 009 Deeds and Indentures filed with the County Clerk, 1791-1932
  - . 012 Mortgages (including chattel) filed with the County Clerk, 1791-1859, 1812-1859, 1859-1932

- . 019 Field Books and Land Surveys, 1813-1832
- . 021 Misc. records filed with county clerk, Vol 1, P, settlement between loan officer John Patterson and Board of Supervisors, 1818
- . 056 Satisfactions of Mortgages, 1817-1914
- . 072 Title Searches by Putnam County, 1850-1936
- . 080 Town of Putnam Valley Assessment Roll 1932
- . 081 Grantee Index for Deeds 1870-1929
- . 082 Grantor Index for Deeds 1870-1929
- . 083 Grantor/Grantee Index for Deeds 1850(s)-1911
- . 084 Mortgage Index 1812-1917
- . 087 Assignment of Mortgages 1906-1908
- . 124 Commissioners of Forfeitures 1780-1786
- . 133 Town Assessment Maps 1995, 1998
- . 134 New York City vs. Putnam County Assessors 1904-1937  
Box 13 assessment rolls Southeast, Box 15 assessment rolls Philipstown
- .153 Record of Old Estates, 1812 - 1875
- .164 Mortgage Tax Collection Letters, 1924-1935
- .181 Land Parcels and Value, 2003
- .183 Real Estate Orders (Transfers), 1813-1958
- .189 Mortgage Recording Tax Record, 1912-13, 1922-48
- .190 Certificates of Sheriffs' Sales, 182-1956  
*SEE ALSO HC: 514, 515, 517, 528; HC404: 1G, 24, 28, 30, 40, 41, 43D, 46, 48A, 49, 51A, 52, 53*

## Dentists

*SEE Registers*

## Education

*SEE Schools*

## Elections

- . 003 Election Returns, 1813-1921  
*Note: Election results after 1917 are available on the County Board of Elections website. Some are missing but can be found in the Putnam County Courier, which is also available on the internet at hrvh.com.*
- . 035 Election Notices, 1892-1910
- . 038 Enrolled Voters, 1958-1978
- . 118 Election Poll Books, Kent ,1872, Patterson, 1917, 1919, 1924
- . 120 Register of Electors, 1917
- . 162 Election Expenses, 1898-1919

*SEE ALSO* HC404 25, HC517, HC529A, B, C, and records of town meetings

*SEE ALSO scans from Board of Elections Enrollment Volume 1913-1989 and Board of Elections Registration Volume 1913-1989 located on the network \Historian's Office Images\Other Images*  
*SEE ALSO Election results after 1917 on Board of Elections website*

## Environment

- . 134 New York City vs. Putnam County Assessors 1904-1937  
*SEE also HC 210, HC 212, HC533 Folder A, 1917 Sanitation of the Croton Watershed, and HC 603*

## **Farms**

- SEE Registers
- .191 Farming Protection Board Reports, 2004 , 2016

## **Finance: County Treasurer, Loan Office & Mortgage Tax**

*SEE also County Administration*  
*SEE also Taxation*

- . 025 Putnam County Treasurer's Office records, 1819-1952
- . 041 Putnam County/Dutchess County Loan Offices records, 1817-1868  
*SEE also: Series .021, vol 1 P, HC404 51B, E and Series .025*
- . 050 Accounts relating to Mortgages and Collateral, 1876-1948
- . 073 Mortgages; statements, affidavits, and appraisals, 1905-1930
- . 074 Mortgage Tax Distribution Sheets, 1930-1935
- . 075 Mortgage Tax, Certificate of Determination and Apportionment, 1910-1929
- . 085 Loan Commissioners Mortgages, 1786-1828
- . 086 Mortgage Tax List, 1906-1921
- . 090 U.S. Deposit Fund, 1837-1855
- . 091 U.S. Deposit Fund Minute Book, 1837-1873
- . 094 Putnam County Ledgers and Cash Books, Treasurer's Office, 1911-1945
- . 095 County Clerk, Cash Book, 1912-1934
- . 107 County Clerk, Statement of Income from Mortgage Tax, 1906-1929
- . 128 NYS Audit of Putnam County records for 1914
- . 130 Putnam County Budgets, various 1952-1990
- . 132 Putnam County Annual Report, 1990
- . 172 County Treasurer Bonds, 1823-1938 IN PROCESS
- . 177 County Executive Reports INPROCESS
- . 180 Budget, County Historian, 2003-2006
- . 189 Mortgage Recording Tax Record, 1912-13, 1922-47

## **History**

- . 011 Putnam County Commission on the Bicentennial of the American Revolution 1974- 1977 (*see also series HC208 Putnam County Bicentennial Sybil Ludington postage stamp*)
- . 140 County Historian: Activities & Programs, 1970s, 1990 to present
- . 180 Commission on Bicentennial of US Constitution, 1887-89
- . 189 Putnam County Bicentennial Celebration and Committee, 2011-13

## **Health**

*SEE also Welfare*  
*SEE also Series .171, NYC Watershed Agreement*  
*SEE also HC 216*

## **Horses**

*SEE Registers*

## **Jail**

*SEE Law Enforcement*

## **Jury**

*SEE Courts, Jury*

## **Law Enforcement**

*SEE ALSO: Courts*

- . 004 Sheriffs' Bond and Appointments 1812-1916, 1925
- . 005 Commitments to County Jail 1812-1850  
*SEE also: HC524*
- . 006 State Inspections of the County Jail 1905-1947  
*SEE also Series .062 DB #1*
- . 066 Bail Book, 1812-1851
- . 068 Records of Convictions, 1855-1916
- . 111 Putnam County Police Consolidation Commission, 1988
- . 190 Certificates of Sheriff's Sales, 1820-1956
- . 193 Carmel Police Department Log Books, 1950-56

## **Licenses**

- . 031 Petitions, Licenses, and recognizance to sell liquor (Tavern licenses) 1813-1878
- . 139 Monthly Reports of Hunting and fishing licenses, 1908-1938
- . 165 Certificates of Qualifications as Examiner in Lunacy, 1883-1947  
*SEE ALSO 021 DB #1 F: Certificates to practice medicine 1797-1843*

## **Marriage**

- . 070 Marriage licenses & certificates 1908-1935  
*SEE also HC404 6; HC513 45A*
- . 122 Marriage records 1918-1935 – index for series .070

## **Medical**

- . 021 Misc. Records filed with county clerk, DB 1 Fldr F, 1797-1843  
*SEE also Registers*  
*SEE also Coroner*

## **Military**

- . 021 DB 1 Folder D, Oaths of Office 1813-1863
- . 021 DB 1 Folder Q, Military Pensions and bounty lands 1854-66
- . 051 Oaths of Office, Civil and Military 1815-1918
- . 136 Military Draft Notices, Patterson, 1863
- . 137 Enrollment roll for NYS militia, 1917
- . 163 Military Exemptions WW1, 1917  
*SEE ALSO Series .021 DB1, Q: papers relating to military pensions and bounty lands, 1854-66*  
*SEE ALSO HC230, HC 231, HC404 2, 3, 17, 19, 21, 22, 42A, C, D, 47, 50*  
*HC970A-011, 12*

*SEE ALSO Series .021 Vol. 1, M – Rev War service of William Rowland & Jeremiah Kelley*

*SEE ALSO Series. 007, DB#1 Board of Supervisors bills and allowances*

## **Naturalization**

- . 021 DB 1, G, William Fee, 1834
  - . 055 Naturalization, Declaration of Intention, 1842-1929
  - . 115 Naturalization, Petition and Records, 1905-1939
  - . 116 Naturalization, Final Application, 1840-1906
  - . 117 Naturalization, Affidavits, 1861-1895
  - . 126 Naturalization, Register of Oaths, 1861-1906
  - . 203 Three applications for citizenship, 1903
- SEE ALSO NYS State Census 1925 (Series .097) in which there is a space for those born outside the US to state when and where they were naturalized.*

## **Officials' Oaths**

- . 021 DB 1 Fldr D Oaths of Office 1813-63
- . 021 DB 1 Foldr Q, Military Pensions and bounty lands, 1854-66
- . 136 Military Draft Notices, Patterson, 1863
- . 137 Enrollment roll for NYS militia, 1917
- . 051 Oaths of Office, civil and Military 1815-1918
- . 141 Administrators' Oaths, 1868-1941
- . 163 Military Exemptions WWI, 1917

## **Poorhouse**

*SEE Welfare*

## **Registers**

- . 100 Stallion Records, 1887-1906, 1909
- . 101 Veterinary Medical Registry, 1894-1912
- . 102 Physicians and Surgeons Registry, 1880-1970
- . 103 Dentists and Dental Hygienists Registry, 1896-1969
- . 104 Assumed Names Registry (Business names), 1900-1938
- . 105 Architects Registry, 1923-1954
- . 106 Farm Names, 1913-1937
- . 108 Engineer or Land Surveyor Affidavits, 1924-1951

## **Roads / Transportation**

- . 020 Planning Board – Traffic Safety; Transportation Plan
- . 021 Vol. #1 H: Ferry rates filed by Samuel Gouverneur, 1826;  
Vol. #1 N: Sale of shares by Philipstown Turnpike Company, 1816-17;  
DB #1 B, H, J, 1873 NYBMRR, 1845 postal route, 1802-08 roads
- . 030 Overseers of Highways, Road Commissioners Reports, 1815-1917
- . 033 Board of Supervisors, various
- . 109 Putnam County Technical Report and summary 1963; land use and highways
- . 131 Transportation project report, 2000
- . 135 Annual reports of Corporations and Associations, 1853-1935
- . 167 Town plans, 1960-1990

- . 178 Brewster-Patterson State Highway Rd No 5203, 1911-12  
*SEE ALSO HC104 NY& Northern RR directory, 1889-90*

## **Schools**

- . 001 Commissioners of Common Schools Reports, 1813-1951
- . 002 Trustees of Common Schools Reports, 1796, 1799, 1856-1941
- . 008 Apportionment of State Money for Common Schools, 1822-1860  
*SEE ALSO HC501 Patterson School District 2*  
*SEE ALSO HC4 10, 33, HC521, HC525*  
*SEE ALSO Series 021 DB 1 K, Common Schools, 1813-28*  
See also Series 043 school taxes collected  
*SEE ALSO Minute Book, 1814-1880, Mahopac Falls Common School in library*
- .202 Superintendents' Record of Teaching Certificates, 1881-1896

## **Sheriff**

*SEE Law Enforcement*

## **Surrogate**

*SEE Courts, Putnam County*

## **Taxation**

- . 022 Taxation and Assessment records, 1859-1919
- . 024 Putnam County Directory and Tax Levy, 1948 – to present
- . 031 Petitions, Licenses, and recognizance to sell liquor (Tavern licenses), 1813-1878
- . 035 Petition for submission of Local Option Questions under Section 13, Liquor Tax, DB 1, 1917
- . 043 Tax Collector's Books 1857-1907, all towns, and 1831 Carmel,  
*SEE also HC501 Patterson School District folder*
- . 076 Taxable Transfers, 1892-1965
- . 077 Taxable Transfers Index, 1920-1945
- . 078 Transfer Tax, 1922-1943
- . 080 Town of Putnam Valley Assessment Roll, 1932
- . 092 Tax Collectors' Bonds 1820-1951  
*SEE also HC404 1G*
- . 107 County Clerk's Statement of Income from Mortgage Tax, 1905-1929
- . 134 New York City vs. Putnam County Assessors 1904-1937
- . 164 Mortgage Tax Collection Letters, 1924-1935  
*SEE also Series 134 Box 13 assessment rolls Southeast, Box 15 assessment rolls Philipstown*

## **Town Records**

- . 043 Tax Collectors' Books 1857-1907, all towns, and 1831, Carmel
- . 048 Town Supervisors' Account Book Putnam Valley, 1855-1909
- . 080 Town of Putnam Valley Assessment Roll, 1932
- . 119 Town Books of Fredericktown, Frederick (later Kent), 1788-1886  
*SEE also published facsimile 1788-1840 .*
- . 136 Military Draft Notices, Patterson, 1863

- . 167 **Town Records – Plans, 1956-1990**
- . 193 **Carmel Police Department Log Books, 1952-56**
- . 194 **Putnam Valley Town Board Meetings (DVDs), 2005 –**
- . 195 **Putnam Valley Planning Board Meetings (DVDs), 2006-**
- . 196 **Putnam Valley Zoning Board of Appeals (DVDs), 2008-**
- . 199 **Vital Records, Putnam Valley, 1847-1849, 1882-1963**  
*SEE also Series 021 DB 1 E Patterson Town Records 1795-1863;*  
*SEE also microfilm town minutes for Philipstown (1809-1864), Putnam Valley (1839-1906, 1928-29, 1942-45), and Patterson (1795-1863).*  
*NOTE that transcribed and indexed town record books for Carmel (1795-1839), Kent (1788-1886), Patterson (1795-1863), Putnam Valley (1839-1916), and Philipstown (1809-29, indexed, 1829-53, not indexed) are available in the library.*

## **Transportation**

*SEE Roads*

## **Veterinarians**

*SEE Registers*

## **Welfare**

- . 023 **Putnam County Almshouse Record of Inmates, 1875-1914**
- . 029 **Overseers records and Indentures to Apprenticeship, 1813-1902**
- . 036 **Putnam County Department of Public Welfare records, 1936-1977**
- . 039 **Keeper of Poorhouse records, 1865-1914**
- . 049 **Putnam County Board of Child Welfare records, 1922-1938**
- . 099 **“Committees:” Lunatics, Incompetents, and Habitual Drunkards, 1848-1923**
- . 112 **Superintendent of the Poor records, 1830-1852**
- . 166 **Putnam County Plan for Children, Youth and Families Resource Guide, 2004**
- . 179 **Office for the Aging, 1983**
- . 188 **Public Health Nursing Service, Putnam County, 1960**  
*SEE ALSO Series 021 DB 1 M for asylums, Vol. 1 G for Southeast*  
*SEE ALSO Records of Overseers of the Poor for the South Precinct, later kept by Fredericksburgh, then by Carmel (1764-1812) Facsimile and transcript in Library; Poormaster Records for Philipstown, 1784-1835 (on microfilm in library, above).*  
*SEE ALSO HC 565 Nathaniel Cole Papers, 1811-93, Folders 1 & 2 Philipstown Overseer of Poor*

# Putnam County Archives

## Key to Abbreviations

<b>AB</b>	<b>archives box</b>	<b>= 1 cubic foot</b>
<b>O</b>	<b>oversized documents (in large boxes or drawers)</b>	<b>= .20-50 cubic foot</b>
<b>DB</b>	<b>Document Box</b>	<b>= .50 cubic foot</b>
<b>V</b>	<b>Volume</b>	<b>= .10 to 1 cubic foot</b>
<b>SV</b>	<b>Shared Volume</b>	<b>= less than .10 cubic foot</b>
<b>FDB</b>	<b>Flat Document Box</b>	<b>= .10 - cubic foot</b>
	<b>Restrictive handling or fragile</b>	<b>= may be used only at discretion of staff, and/or may not be scanned or photocopied and/or may require physical support</b>



# Series Descriptions

## **Series 001 Commissioners of Common Schools Reports**

<b>Extent:</b>	<b>1-3 Oversized,</b>	<b>1813, 1848-1878</b>	<b>A6 D1</b>
	<b>4-5 Oversized,</b>	<b>1883-1903, gaps, 1940-1943</b>	<b>A6 D2</b>
	<b>#1 Volume</b>	<b>1796, 1799, 1817-1829 red V</b>	<b>A1-U1-S7</b>
	<b>#2 Volume</b>	<b>1830-1843 red V</b>	
	<b>1 Document Box</b>	<b>1928-51</b>	<b>A2-U2-S5-3</b>

**Arrangement:**                      **chronological**

**Description:** Statistical and financial reports of county school commissioners who compiled statistics for the rural schools in each town. In the 20<sup>th</sup> century these statistics were filed with the County Superintendent of Schools. The statistics were compiled from reports submitted to the commissioners by the trustees of each rural school district and later by the school boards. Information recorded included expenses and income, number of days school kept, and attendance records. The volumes include all districts for all towns 1817-1829 except some missing years for Kent. Prior to 1817 all records are of Patterson.

## **Series 002 Trustees of Common Schools Reports**

<b>Extent:</b>	<b>Document Box</b>	
	<b>#1 DB 1856-58</b>	<b>A2U1S3.1-12</b>
	<b>#2 DB 1859-62</b>	
	<b>#3 DB 1863-66</b>	
	<b>#4 DB 1867-76</b>	
	<b>#5 DB 1877-78</b>	
	<b>#6 DB 1879-80</b>	
	<b>#7 DB 1885-88</b>	
	<b>#8 DB 1889</b>	
	<b>#9 DB 1894, 1896</b>	
	<b>#10 DB 1896-1897</b>	
	<b>#11 DB 1898-1899</b>	
<b># 12 DB 1900-1901</b>		
	<b>Archives Boxes</b>	
	<b>#1 AB 1902-04</b>	<b>A2U3S4.4-6</b>
	<b>#2 AB 1905, 1911-14</b>	

#3 AB 1915-1919  
 #4 AB 1920-1924  
 #5 AB 1926-1930  
 #6 AB 1931-1936  
 #7 AB 1937-1941

A2U3S5.1-44

**Arrangement:** chronological, then by town, then by district (joint districts last)

**Description:** Annual reports prepared by the trustees of common schools and to be submitted to the county commissioners (series 001). Data collected is that of names, wages and length of service of teachers, parents and guardians of children, income and expenditures, inventory of books and titles, and some descriptions of buildings and grounds. Of special interest for genealogy, in many years, trustees listed names and ages of each child along with the names of a parent or guardian. Statistics were compiled by county commissioners in Series .001.

*See also Series 021 DB 1 K 1813-28*

## **Series 003 Election Returns, 1812-1921**

**Extent:** # 1 Volume 1838-1916 County Canvass Register

# 1 Shared Volume #3 1812-1837 A1-U5-S9

Volumes in red Binders A1-U1-S7

# 1 Volume 1816-1837

# 2 Volume 1838-1844

# 3 Volume 1845-1851

# 1 AB 1849-1869 A2-U2-S2-3/4

# 2 AB 1870-1921 gaps

**Arrangement:** chronological

**Description:** Reports to the County Clerk of election results for towns, county, and state from the town inspectors and the Board of Canvassers. Some reports show votes on referenda and constitutional amendments. Included is a poll book for Putnam Valley (1863) listing all qualified voters and their “sympathies”, Democrat, Abolition, or Doubtful. Also included are some certificates of oath of office, filings regarding nominations, copy of seal of Commissioners of Elections (1911), certification of registration, declination of nomination, party appointments, election district boundaries (many of these documents were bound together by year, so they are being kept together in this series)

*SEE also Series 118 for more poll books.*

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## **Series 004 Sheriffs, Bonds and Appointments**

**Extent:**       # 1 Volume               1812-1851 red binder               A1U2S7  
                  # 1 DB                   1850, 1852-1916,1925               A2U1S3-13

**Arrangement:**       **chronological**

**Description:** This is a record of cash Bonds, as required by New York State law, to be posted by newly elected sheriffs to insure they will faithfully execute their offices. Bond amounts ranged from \$5000 in 1812 to \$10,000 in 1851. The sheriffs made appointments of undersheriffs. Between 1841-1851 some documents record the office of the sheriff in locations other than the courthouse.

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## **Series 005 Commitments to County Jail Records**

**Extent:**       # 1 Shared DB               1817-1894               A2U1S4-1

**Arrangement:**       **chronological**

**Description :** This a record of prisoners committed and discharged to the county jail as ordered by the Court of Special Sessions. Many offenses are minor, such as intoxication. Among this data are two booklets with lists of prisoners' names by date of their incarceration that Sheriff R.R Barrett submitted to the Board of Supervisors.

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## **Series 006 State Inspections of County Jail Reports**

**Extent:**       1 folder in shared DB               1905-1947               A2U1S4-1

**Arrangement:**       **chronological**

**Description:** This series includes reports by the inspector from the New York State Commission on Prisons regarding the Putnam County Jail. The reports describe the physical conditions of the jail and comparisons with accepted standards. In 1905 the inspector reported that the three cells are "practically dungeons - utterly unfit for human habitation" and the women's section was "objectionable, not to say intolerable." Other comments by the inspector pertain to uncorrected problems. These reports were submitted to the Board of Supervisors.

SEE also HC524, 033 1906; 160

**Series 007 Board of Supervisors, Bills and Allowances  
Tendered, 1812-1897, gaps**

Extent:	# 1 Volume	1812-1828 red binder	A1U2S7
	# 2 Volume	1829-1833 red binder	
	#1 DB	before 1820, 1840, 1850-1917, 1930, 1933, gaps*	A2U1S8-13
	# 1 AB	1866-1879	A1U1S1
	# 2 AB	1880-1897	

**Records in Red Binders and Archive Boxes:**

**Arrangement:**        **chronological**

**Description of volumes in red binders and contents of archive boxes:** Record of invoices submitted by towns and individuals & 3<sup>rd</sup> parties for payment by the county government. The types of bills presented were for services of the assessor, road commissioners, election clerks and inspectors, constables for keeping and transporting prisoners, and justices of peace for examining prisoners and transporting them to jail. Other reimbursements requested were planks for bridges, damages for laying of roads, court attendance, assessments, supplies and medical expenses including those from lunatic asylums, etc. Since the records of the proceedings of the board of supervisors have been lost for the years prior to 1846, bills for the earlier period are especially valuable.

**Records in Document Box:**

**Arrangement:** These records were received by the County Archives in a group and were processed separately. They help fill in some of the missing dates in earlier records. Many of these bills were numbered (by hand) consecutively but no relationship was found with the supervisors' minutes (Series .026) where many of approved expenses are listed in a numerical order. These records are ordered chronologically and not in their numeric order. Also, it is unknown why and who and when these papers were numbered. Some numbering appears contemporary to the documents, other appears to be much later. The records prior to 1877 – but not all of them – are numbered. In 1877, they seem to have switched to a lettering system, and many receipts/bills are identified with a letter. There appears to be a direct connection with series .094, ledgers from the treasurer's office which start with volume A in 1877. Some of the receipts in series .007 match the letter designations in these volumes.

**Description:** These are mostly bills presented to the county and receipts. Included are purchases, military, poor house, NY State, towns, district attorney, schools, constable, judge, witness, justices, jury, sheriff payroll, clerk payroll, judgments, Putnam County National Bank checks, prisoners board, circulars, state (tax) receipts, roads, bounty on foxes, jail repair, food bills for poor house, asylum bills from upstate and out of state. One folder of military receipts, 1849-1866 gaps, has been segregated because of the special interest of some researchers. There are likely more that are still mixed in.

*SEE also Series .25, .026, 033. which may contain similar records and .29 and .112 which have additional "poor" records. Due to the nature of receipt (somewhat piecemeal) of these records and its influence on subsequent processing, records of several established series are mixed – treasurer, county bills, and loan commissioners' records, or reference thereto, may all be found in 007, .021, 025, 026, 033, and 094.*

**Description:** The deeds in the volumes (libers) are *copies* of signed original deeds left with the county clerk when they were filed. Some were never picked up from with the county clerk after they were copied, and they are to be found in this archives box.

*SEE also .056 Satisfactions of Mortgages, .087 Assignment of Mortgages, and .073 Statements affidavits, and appraisals relating to mortgages.*

### **Series 013 Putnam County Court of Common Pleas, 1812-1848**

<b>Extent:</b>	<b># 1 DB</b>	<b>1812-Feb 1814</b>	<b>A2U1S4-6-14</b>
	<b># 2 DB</b>	<b>Jun 1814-Jun 1815</b>	
	<b># 3 DB</b>	<b>Oct 1815-Jun 1816</b>	
	<b># 4 DB</b>	<b>Oct 1816-Jun 1817</b>	
	<b># 5 DB</b>	<b>Oct 1817-Oct 1818</b>	
	<b># 6 DB</b>	<b>Feb 1819-Jun 1820</b>	
	<b># 7 DB</b>	<b>Oct 1820-Oct 1822</b>	
	<b># 8 DB</b>	<b>Feb 1823-Sep 1831</b>	
	<b># 9 DB</b>	<b>Feb 1832-Feb 1842</b>	
	<b>#10DB</b>	<b>Sep 1842-1848</b>	

**Arrangement:** chronological by year and term, then by surname of plaintiff

**Description:** This civil court endured from the earliest colonial days to the major court revision in 1847. Among the documents are plaintiffs and defendants, the charge, venire, clerks' reports, pleas, appointments of commissioners, citation papers, guardian Bonds,

writs of inquiry and inquisition, affidavits, discharge papers, sheriffs' certificates, certificates of sale, dockets of cause, calendars, warrants, summonses, etc.

*NOTE: A case first heard in the Court of Common Pleas may have been appealed to a higher court. In this case, all records relating to that case have been grouped with the court of first instance, in this case Common Pleas. The records in Series .013 have been entered in a database (COURTS.DTF) and the names have been entered in the Master Name Access file in the Historian's Office. Other indexes that may be useful for cases that were appealed may be found in Series.058, and 129. See also 015, 113.*

## **Series 014 Putnam County Supreme Court Records, 1813-1943**

<b>Extent:</b>	<b># 1 AB</b>	<b>1815-1874</b>	<b>A1-U1-S1, S2</b>
	<b># 2 AB</b>	<b>1913-1943</b>	
	<b># 3 AB</b>	<b>1875-1921 gaps</b>	
	<b># 4 AB</b>	<b>1847-1928</b>	<b>A2U3S4-2</b>
	<b># 5 AB</b>	<b>1848-1907</b>	<b>A2U3S4-3</b>
	<b># 1 DB</b>	<b>1813-1843</b>	<b>A2U1S5-1-4</b>
	<b># 2 DB</b>	<b>1844-1849</b>	
	<b># 3 DB</b>	<b>1849-1854</b>	
	<b># 4 DB</b>	<b>1855-1881 gaps, 1891, 1896</b>	
	<b># 5 DB</b>	<b>1899-1923 gaps</b>	<b>A2U2S4-3</b>
	<b># 1 Volume</b>	<b>1846-1881</b>	<b>A5-RS1</b>
	<b># 2 Volume</b>	<b>1882-1910</b>	

### **Archive Boxes**

**Arrangement :** Roughly chronologically and by type of record. These records were received in the County Archives separately and are yet to be arranged and integrated in records in document boxes below. IN PROCESS..

*NOTE: No known index. Not entered into database.*

**Description :** Summonses and complaints, petitions, orders to show cause, judgments, enrollment decrees, affidavits, Venires, notices of trial notes of issue, satisfactions of cases, copy pleadings, depositions, calendars, jury lists, briefs, minutes and court costs as well as fines assessed against those men not reporting for jury duty. Archives box # 4 contains grand jury transcriptions (See also 062). Various papers from various courts. NB: This series appears to be mostly civil, although the existence of grand jury transcripts and some of the recognizance would suggest that there are some criminal cases included as well.

Archives box # 2 has Supreme Court calendars 1928-1935

*NOTE: of special interest – Also note Towners train accident 1927.*

Archives box # 4 contains grand jury transcriptions (See also 062). Various papers from various courts. Post script – this series appears to be mostly civil, although the existence of grand jury transcripts and some of the recognizance would suggest that there are some criminal cases included as well. Type of record and actions includes: undertakings (& notice of appeal) (on order for arrest) (on appeal) (on injunction) (justification, acknowledgement etc.), bonds, guardian bonds. Creators include Supreme Court (most), Court of Appeals, Putnam County Court

Archives Box #5 contains 3 folders Bd. Of Supervisors, 1894-1896; 3 folders other actions, 1875-1889; 9 folders injunctions and other actions, 1848-1909

### **Document Boxes**

**Arrangement:** chronological

**Description:** Various court records from Supreme Court.

*NOTE: no known index. First 3 document boxes entered in COURTS.DTF database and names entered in Name Access Database in Historian's Office.*

### **Volumes;**

**Arrangement:** chronological by term – circuit, oyer and terminer, supreme

**Description:** Court minutes – supreme court, circuit court, court of oyer and terminer

*NOTE : No known index. Not entered into database.*

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## **Series 015 Putnam County Justices Court Records, 1813-1931** **(gaps)**

**Extent:**

# 1 AB	1813-1891	A1-U1-S2
# 1 DB	1813-1899	A2U1S6-9
# 2 DB	1902-1931, gaps	A2U2S4-4
# 1 Volume	1841-1848	A5-RS1
# 1 Volume #4 shared	1858-1878	A1-U5-S10

**Arrangement:** chronological

**Description:** The transcripts of the Justices Court record data as plaintiff and defendant's names, docket date, civil awards and court costs. The transcripts include judgments, affidavits, amended returns, and Bonds on appeal. Summonses, orders of removal, discharge papers, sheriffs' certificates, court calendars, jury lists warrants, subpoenas, orders for the execution of judgment.

In Volume 1 executions and satisfactions are noted on the margin of the pages along with a notation of the County Clerk's payments for his services. Archives box 1 has some records from the Court of Common Pleas.

*SEE also Series 149 and 013.*

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## **Series 016 Putnam County Court of Sessions Records**

<b>Extent:</b>	<b>#1 Shared Volume #3</b>	<b>1812-1878</b>	<b>A1-U5-S9</b>
	<b>#1 AB</b>	<b>1812-1911</b>	<b>A1-U1-S2</b>

**Arrangement:** chronological

**Description:** The Sessions Court is a criminal court. Transcripts of the court session include dates, location, judges, sheriff, constables, statement of panel of the Grand Jury and Petit Jury. The cases' transcript list the names of the participants, indictments, decisions, damages, bonds posted for defendants, and jury panels.

*SEE also series 155, 068 (Record of Convictions, local courts)*

*SEE database COURTS.DTF for index to Archives Box #1*

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## **Series 017 Putnam County Court Records**

<b>Extent:</b>	<b>#1 DB</b>	<b>1830-1917, gaps</b>	<b>A2-U1-S5-5</b>
	<b>#1 AB</b>	<b>1817-1901</b>	<b>A1-U1-S2</b>
	<b>#2 AB</b>	<b>1902-1910</b>	
	<b>#3 AB</b>	<b>1911-1923</b>	
	<b>#4 AB</b>	<b>1924-1936</b>	

**Arrangement:** chronological

**Description:** The records of this series contain documents from the Courts of General and Special Sessions. The documents include recognizance bonds, recognizance for bastardy, indictments, affidavits, jury lists, minutes, subpoenas, venires, warrants, appeals (mostly 1850s and earlier), certiorari, subpoena, etc. Some of the records in the archives boxes in this series have file numbers; from about 1880 on most have book and page references. Once a name, date, file number, etc. has been identified, and/or a record has



been located through other means, further research may turn up additional records in this series.

SEE also 154

NOTE: The processing of this series is ongoing. When working with Archives Box #1, it was discovered that numerous cases with file numbers (mostly early cases) refer to judgments in series 045.

Of potential special interest: 1858 re county jail, also 1860; 1885 Carmel School District 12 application to acquire site for a school house; 1858 county jail now fit and safe for confinement; 1841 Lewis Ludington Chancery and sale of Fishkill Iron Company land.

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## **Series 018 Putnam County Court of Oyer & Terminer Records**

<b>Extent:</b>	<b># 1 DB</b>	<b>1813-1835</b>	<b>A2-U1-S5</b>
	<b># 2 DB</b>	<b>1836-1892, 1895</b>	
	<b># 1 Shared Volume #3</b>	<b>1823-1855, 1861</b>	<b>A1-U5-S9</b>

**Arrangement:** chronological

**Description:** This Court indicted and tried felonies such as assault, theft, and murder. The transcripts also include affidavits and orders. The documents note the name of the defendant, judge, jury, officials, indictment, and decision.

*Of special interest: the trial of George Denny, May 27, 1844, who was convicted of murder. He is the only person ever executed (by hanging) in Putnam County. Also of interest: 1871 order for (464) additional jurors.*

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## **Series 019 Field Books and Land Surveys**

<b>Extent:</b>	<b># 1 Oversized records</b>	<b>1813-1832</b>	<b>A6-D3</b>
	<b>(document drawer)</b>		
	<b># 1 DB</b>		<b>A2U1S4-2</b>

**Arrangement:** chronological

**Description:** This series includes the land survey of various properties. Documents record owners' names, location, measurements, diagrams, and various calculations. Often they are simply sketches of metes and bounds with names or even town shown.

**Series 020 Planning Board & /**  
**Department Publications, and related**

<b>Extent:</b>	<b># 1 DB</b>	<b>1960-1979</b>	<b>A2U1S5-8</b>
	<b># 2 DB</b>	<b>1980-1999</b>	<b>A2U2S4-12</b>
	<b># 3 DB</b>	<b>2000 -</b>	<b>A2U2S5-5</b>

**Arrangement:**        **chronological**

**Document Box #1**

**Description:** The publications featured in this series are some of the most recent in the archives. They were compiled to assess Putnam County’s current status and “plan” for the future. Information presented includes education, transportation, economic development, infrastructure, population, age & sex, land use, housing, employment, comprehensive plans, open space plans, and demographic projections.

**Box #1 1960-1979**

- 1960        Memorandum to towns re changes to planning process
- 1965        Putnam County Data book (reading copy in library)
- 1970        Demographic data and projection maps
- 1971        Putnam County Goals and Objectives
- 1971        Zoning and Districts
- 1971        Zoning Concerns
- 1977        Putnam County Data Book (reading copy in library)
- 1974        Putnam County Guide Plan – for land development
- 1978        Putnam County Traffic Safety Comprehensive Plan
- 1978        Putnam County Transportation Plan
- 1979        Environmental Review Processes of Putnam County
- 1979        Putnam County Energy Emergency Contingency Plan (EECP)

**Box #2 1980-1999**

- 1984        Putnam County Data Summary
- 1985        Putnam County’s Dynamic Decade, 1985-1995
- 1985        Putnam Agenda: Challenges for the 1990s
- 1987        Comprehensive Space and Facilities Report
- 1988        Comprehensive Park and Open Space Plan
- 1986-91    Trends: The Planning Department Bulletin 1986-1990
- 1990 (circa) packet of brochures to attract business to Putnam County (untitled)

**Box #3 2000 -**

- 1996        Putnam County Business Retention & Expansion Program
- 2003        Vision 2010: Guiding Putnam into the Next Decade

2004	Putnam County Groundwater Protection and Utilization Plan
2005	Putnam County Pathways, linking Putnam's Open Space, Historic, Cultural and Economic Resources, includes map #01123
2008, 2013	Putnam Trailways: flyer for Putnam Division Trailway, 2008
2013	----- flyer for proposed Maybrook Line Trailway,
2009	Putnam County Main Street Partnership Planning Study
2013	Making the Connection: Putnam County Transportation Task Force Recommendations
2018	Commercial Corridors Planning and Feasibility-Study

*For more demographical data, see library vertical files for state and federal census information. See also Series 191 for planning reports related to farming.*

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**Series 021 Miscellaneous Records filed with the County Clerk**

**Extent: #1 red V** **1795-1895** **A1-U2-S7**

**Series 008 Apportionment of State Money for Common Schools**

**Extent: 1 folder (shared Document Box) 1822-1860** **A2U1S4-2**

**Arrangement: chronological**

**Description:** These records are the result of the notification by New York State of the money appropriated by the State Legislature for the support of common schools in each town. This allocation is reported to the County Treasurer for distribution based on the population for Putnam County according to the most recent census. The school commissioners in each town apportioned the monies to each common school within their town. (Minutes of town meetings included reports of the distribution to the trustees of each common school district.)

*SEE also Series 021 vol. 1 L, 1796*

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**Series 009 Deeds and Indentures filed with the County Clerk**

**Extent:** 57 libers, 4 document boxes

**Arrangement :** chronological by filing dates

**Description :** Deeds and indentures are land records of transactions between individuals or companies that were required to be filed with the County Clerk. Information in deeds

will include the following: date, name(s) of the grantor (person selling or giving the real property), the grantee (person receiving the property), description of the parcel with metes and bounds, including, frequently, the names of neighboring property owners. The selling price may be given as well as any conditions of sale. Metes and bounds are often difficult to understand, particularly because measurements (chains, links, etc.) are unfamiliar and because surveyors' landmarks (e.g., chestnut tree, pile of rocks, etc.) have disappeared. The Historian's Office has instructions on how to read and understand metes and bounds in a deed.

# A-Z	Volumes	1812--54	A8-RS
# 27-57	Volumes	1853-80	
# 62-67	Volumes	1881-87 (64 missing)	
# 75, 78,	Volumes	1893-1923, gaps	
# 81, 99, 124 , 125			

**Description :** These volumes (libers) are copies of the deeds that were left in the county clerk's office for recording and transcription in the libers. Deeds recorded in the libers are chronological according to the date of filing of the deed in the County Clerk's office. Researchers should be aware that a deed may be filed years after the document was executed or the property acquired by gift or inheritance.

# 1 DB	deeds in libers B -M	A2-U1-S4-3/4
# 2 DB	deeds in N - 32	
#3 DB	deeds from libers 33-59	A2-U2-S5-S5-9/10
#4 DB	deeds from libers 60 – 99 (a few >100)	
Map File	2 deeds (Boyd, Cushman)	A6D5

**Description:** Deeds collected in document boxes are original, signed deeds that were copied into the libers. As only a few of the deeds transcribed in the libers were retained in the county clerk's offices. Apparently, these deeds were never collected by their owners after they were recorded. At the beginning of DB#1, there is a folder of deeds without the libers or page numbers noted. Most date from 1812 and were recorded in Liber A. The second folder in this box contains deeds of land bought and sold by Jonathan Morehouse, some from outside the county or state. There is no recording information on them, but they must have been his personal papers kept by Morehouse in the clerk's office and left there. He was county clerk from 1822-1836.

*NOTE: Some finding aids are available in the Historian's office for searching for particular deeds. There are grantor-grantee indexes 1812 to 1929 in databases as well as volumes: .081 Grantee Index for Deeds 1870-1929, .082 Grantor Index for Deeds*

1870-1929, .083 Grantor/Grantee Index for Deeds 1812-1911, and .124 Forfeitures. Researchers should also consult the series of mortgages (.012, .084 and .087.) Also for use in the historian's office or the county clerk's office: scanned deeds from Liber A through Liber 100.

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## **Series 010 Putnam County Charter Commission, 1977**

**Extent:** # 1 AB 1977 AIU1S1

**Arrangement:** topically, indexed

**Description:** The commission papers were collected and donated by Judy Agor Aydelotte, Chair of County Charter Commission. The collection includes newspaper articles, management study, letter to the editor, transcripts of meetings, Board of Supervisors report, drafts of the charter, working papers, and correspondence. (Included are copies as of 1974, 1977 and 1984; also county organization chart and map of legislative districts.)

**Folders:**

- A: Newspaper Articles on the Putnam County Charter, 1977: Includes 103 newspaper articles; 2 copies of map showing proposed legislative districts; "power of Counties to adopt Charters" pamphlet by New York State Department of State; "Shibboleths: True or False? Restructuring Government...Is Bigger Better?"; and large Citizens for Charter voting-style advertisement for Charter vote.
- B: Putnam County Management Study: Includes the report prepared by the Bureau of Management Services, Bureau of Legal Services, Division of Community Affairs, and New York State Department of State for the Putnam County Charter Commission detailing the existing county government structure and county's population and fiscal trends
- C: Letters to The Editor: Includes Judith Agor Aydelott's letters, as handwritten, typed and newspaper copies.
- D: Transcripts of Charter Commission  
June 8, 1977, and June 15, 1977, transcripts between members of the Charter Commission.
- E: Reports of the Charter Commission to the Board of Supervisors  
Includes the majority and minority recommendations.
- F: Putnam County Charter. The Charter adopted November 8, 1977
- G: Putnam County Charter Commission list of members
- H: Drafts of Putnam County Charter
- I: Weighted Voting and Reapportionment: Includes map of Nassau County voting lines, Newsday detailing government cost in Nassau and Suffolk Counties,

- letters from League of Women Voters (of Nassau County), Putnam County options for proportional legislature, Court Cases dealing with “One Man, One Vote” Rockland County legislature.
- J: Other Counties’ charters, laws: Includes Rensselaer, Schenectady charter deliberation, comparisons of charter counties, expenses for Putnam County.
- K: Other Counties charters, laws: Includes Broome, Dutchess, Monroe, Orange, Rockland, Westchester charter deliberation, comparisons.
- L: Commission Draft Documents: Minutes of Charter meeting, charters for Orange, Rockland, Rensselaer, Monroe Counties, Letters to and from Judith Agor Aydelott.
- M: Commission Draft Documents: Includes Financial Organization and Procedures, estimated cost, draft articles of Charter, Draft of Cattaraugus County Charter, Copy of Monroe County Charter
- N: Guide to County Charter: guide created by New York State detailing the Charters of the counties which had previously adopted home-rule
- O: Communications and Correspondence  
Letters between Judith Agor Aydelott and various people and organizations regarding the Charter Commission, court ruling apportionment of weighted votes in 1968, auditing, Board of Supervisors’ Minuets concerning the Charter Commission, handwritten results of charter vote, map of voting districts.
- P: Charter: Copies of the Putnam County Charter during administration of Executive David D. Bruen.

**Series 011 Commission for the Bicentennial of the American Revolution, 1974-77**

**Extent:** # 1 AB 1974-1977 A1-U1-S1

**Arrangement:** topical

**Description:** Papers of the Commission collected for the purpose of celebrating the Bicentennial. Information includes the Bicentennial Wagon Train, newspaper clippings, correspondence, fund-raising activities, poster contest, quilt, plates, commission reports, calendar, local coordinators’ reports, minutes, applications and grants to local groups, financial papers, receipts, account books, and publications of “the Correspondent.”

**Folder List:**

- A: County Expenses  
Includes receipts, invoices, and vouchers for Putnam County for the Bicentennial
- B: Proceedings from the Board of Supervisors  
Resolutions from March 7, 1972. December 3, 1974, and May 8, 1977.
- C: Bicentennial Wagon Train Pilgrimage to Pennsylvania

- Includes official program, maps of US route and NY route, letters, photo of Wagon Train in New Mexico and the stops in Putnam County
- D: Historical Information about the Bicentennial  
 Transcripts of histories given by Rev. John B. Smiley, F.H. Osborn Jr., and others on the bicentennial of the Revolution in New York, Putnam, and the nation; Also a news release about Dutch ships participating in celebrations along the Hudson River.
- E: Bicentennial Newspaper Clippings  
 Articles on the reprinting of William Pelletreau's "History of Putnam County",
- F: Bicentennial Newspaper Clippings  
 Newspaper articles discussing historical events throughout Putnam before, during, and after the Revolution
- G: Bicentennial Newspaper Clippings  
 Articles detailing Bicentennial celebratory events through County
- H: Bicentennial Commission  
 Letters detailing Bicentennial agenda, members of the commission, correspondence and recognition as an official Bicentennial Commission
- I: Miscellaneous Fund Raisers  
 Includes a bumpersticker, order form for Pelletreau book, hand-written and typed letters; checks; paper about commemorative plate
- J: Bicentennial Poster Contest  
 Names of the winners, and contest rules for the Gipsy Trail Club Poster contest; plus children's art and poems.
- K: Bicentennial Quilt  
 Includes letter to Gladys Boalt; image of the quilt; and bills for cost of quilt
- L: Bicentennial Plate  
 Includes image of the plate; letters; records for number of plates; records for the sales, order request, and bank receipts; list of publications in which advertisements were placed
- M: Bicentennial Braille  
 Includes copies of the United States Constitution in braille; newspaper article about receiving copies  
 ---Folder deals completely with 1987 celebration of Constitution, not 1976 celebration of Revolution---
- N: Bicentennial Commission Reports  
 Includes the reports of the commissioners, and updates of Bicentennial events
- O: Bicentennial Commission Calendar of Events and Important Dates  
 Includes papers for New York Festival Barge, Carmel FD Bicentennial Parade, spring-summer events of 1975, and the Paul Revere ride to Philadelphia's Veterans Stadium
- P: Coordinator's Reports  
 Includes copies of reports concerning plans, events, and important dates; "A New York State Guide to Local Bicentennial Planning"; list of books relating to local Revolution history
- Q: Minutes from the Bicentennial Commission and Budget Committee Meetings

- Minuets of the monthly meeting from 1974-78
- R: Minutes from Meetings of the Bicentennial Commission  
Memos of scheduled meetings from 1972-76
- S: Bicentennial Commission Grants, Southeast Museum  
Includes grant applications and request forms, and issued grants to local organizations
- T: Bicentennial Grant Request  
Includes list of organizations which were granted money by the Bicentennial Commission; newspaper articles covering local grants
- U: Bicentennial Receipts and Financial Papers  
Includes, deposit slips, cancelled checks, receipts; records of distribution
- V: Bank Statements and Financial Papers:  
Includes canceled checks, bank statements, bookkeeping inquiry for commemorative plate
- W: Miscellaneous Papers  
Includes the resumes for County Historian; poem named "Bicentennial Challenge"; memos and letters from Commission
- X: Miscellaneous Letters
- AA-HH: Bicentennial Account Books and Records; Bicentennial Message from President Gerald Ford; Publications of The Correspondent; Also "A Bicentennial Message" from President Gerald Ford.

*SEE also series HC208, Sybil Ludington bicentennial postage stamp*

## **Series 012 Mortgages filed with County Clerk**

<b>Extent:</b>	<b>AB</b>	<b>1812- 1941</b>	<b>A1U1S1-5</b>
	<b>Volumes A-Z</b>	<b>1812-1859</b>	<b>A7-RS</b>
	<b>Volumes #27-111</b>	<b>1859-1932</b>	<b>A7-RS</b>

### **Volumes, 1812-1932**

**Arrangement:** chronological by date filed with county clerk, not the date of mortgage.

**Description:** A real property mortgage is the pledging of property to a creditor as security for the repayment of the debt. The mortgage gives the name or names of the debtor, the creditors, the amount and terms of the mortgage, and a description of the real, personal or business property pledged. Like the deeds, mortgages may be filed long after the transaction took place. Other series contain records of the assignment, satisfaction, cancellation or foreclosure of mortgages.

### **Archives Box**



**Arrangement:** alphanumeric by liber numbers according to the date of the filing, not the date of the transaction. Some mortgages predate the formation of Putnam County.

#1 DB	1797-1899	A2U1S6-1
#2 DB	1891-1931, gaps	A2U2S4-13
#1 AB	1900-1912	A1U1S3-4
#2 AB	1912-41, gaps	A1U1S3-3

**Arrangement:** by topic in Vol. #1 and Document Box #1, chronological in Archives Boxes

**Description:** The county clerks filed and/or recorded virtually all important records, claims, proceedings, appointments, elections results, agreements, certifications, deeds, mortgages, oaths of office, court records, liens, *etc.* The county clerks also carried on extensive correspondence and kept their own account books. Most of the clerks' records constitute archives series of their own (*e.g.* Series 009, Deeds; Series 013, Court of Common Pleas, *et al.*) This series includes miscellaneous records that do not fit into the larger series.

Contents of vol. #1:

- A An Act to Divide the County of Dutchess, June 12, 1812
- B Correspondence between boards of supervisors of Putnam and Dutchess concerning disputed claims after division. Oct. 1812
- C An act to alter the times of holding court, Nov. 10, 1812
- D Apportionment of taxes among the towns, 1813 – See also 022
- E (1-7) Town meetings of the Town of Franklin. 1795- 1823. (See microfilm in library of original records book held by the New-York Historical Society, 1795-1863)
- F Journal of Proceedings of Board of Supervisors, Oct. 1829 (All other records of proceedings between 1812 and 1845 have not been found.) See also 026
- G Record of expenditures of Southeast for care of poor, 1817-1822 (See also Series 029)
- H Ferry rates filed by Samuel Gouverneur, 1826
- I Valuations of real property in towns, 1815-16
- J Manumission of “Toner”, age 17, by Aaron Haynes, 1805
- K Application to drain a swamp, 1817
- L Apportionment of school monies among Dutchess towns, 1796
- M Records relating to Revolutionary War service of William Rowland & Jeremiah Kelley
- N Record of sale of shares by Philipstown Turnpike Company, 1816-17
- O Records relating to construction of courthouse and jail, 1814
- P Settlement between Loan Officer John Patterson and Board of Supervisors, 1818

- Q Complaint by Hamilton Fish that his assessment is unfairly high, 1895  
No index. Not entered into database.
- R Assembly nomination acceptance by Hamilton Fish (1894?)

Contents of document box #1:

- A Receipt book, 1821-1827, maintained by Jonathan Morehouse, County Clerk, 1818-23 (in small box), lists court cases and marriages *N.B. Receipt book was abstracted by Chip Rowe and can be found in NY Genealogical and Biographical Record, Vol 149, Nos. 2, 3 and 4 (2018) in office library with periodicals..*
- B 1873 certificate of location of NY Boston Montreal RR through Putnam and Dutchess
- C Liens filed by West Point Foundry against steamship companies, 1858-59
- D Oaths of office, 1813-63 — judge, clerk, poor, highway, excise commissioners. *SEE also 051 Of special interest: 1843 Robert P. Parrott as judge, oath of janitor 1917, 1823 (and other years) bonds of Daniel Kent and Lewis Ludington et al. SEE also folder U, below.*
- E Construction (and other) contracts between private individuals, including specifications for buildings, 1844-57, 1892, 1896; 1886 contract for Porter steam engine, New Economizer boiler, and Brennan stone crusher, 1896 NY&NRR lease of equipment
- F Certificates to practice medicine in Putnam County, 1797-1843
- G Naturalization of William Free, 1834
- H Contracts for postal route for Edwin Fowler & Fowler's sale of route to Isaac Merrick, 1845-47
- I Coroner's Records filed with County Clerk, 1822-96 See also 052
- J Records relating to roads, 1802-08
- K Records relating to common schools, 1813-28 (Patterson)
- L Indenture for assignment of judgment, 1856, Angevine Sprague and Charles C. Calling
- M Records relating to asylums, 1845-95
- N Agreements relating to the sale or lease of land, structures, shops, rooms, and livestock, 1813-39
- O Agreements relating to the sale or lease of land, structures, shops, rooms, and livestock, 1840-60
- P Listings of recording fees for deeds and mortgages filed by banks, 1856
- Q Papers relating to military bounty lands, 1854-66
- Q1 Papers relating to military pensions – Revolutionary War: Obediah Howland, Jabez Berry, Jonathan Crane, James Croft, Elisha Gifford, and Reuben Ganong. *(Croft – good example of county seal)*
- Q2 Papers relating to military pensions – War of 1812: Benjamin Wise and Ferdinand Robinson.
- Q3 Papers relating to military pensions – Civil War: Roger Maher, John D. McDonald, William Hineys, and Louis Young.

- Q4 Miscellaneous papers relating to military pensions: Joseph Haight, Isaiah Moss, Peter Barrett, and Josiah Woolsey
- R Miscellaneous routine correspondence of county clerks, 1812-99 (14 folders)  
*Of special interest in this folder: 1825-29 invention for making hats; 1830 fishing in Peach Pond; county bills (like series 007); 1854 militia books, enrollment of Militia of the State; 1855 census marshals; 1865 war funds; 1872-76 town accounts.*
- S Returns relating to the state-wide liquor licensing ballot question, 1846
- T Bond between Daniel Thorn and Charles Simpkins for sale of land, no date
- U Miscellaneous oaths of office 1841-1932 – *This new folder supplements folder D the documents in this folder were received at a later date, therefore they have been kept separate.* Both county and town level, judge, clerk, highway commissioner, treasurer, coroner, probation officer, stenographer. Also appointments, revocation thereof, resignations
- U2 Oaths of office, Franklin (Patterson) town officials, 1796, 1799, 1812 (attorneys), 1814
- U3 Bonds of Loan Commissioners, 1823-1840, gaps. *SEE also folder D, above.*
- V Miscellaneous filings; for example – application for discharge from prison 1857, filed from other jurisdictions, Tables of Commutation of Sentences for Good Behavior 1883, sentence 1891, Philipstown land of Presbyterian Church of Yorktown 1859, certifications, Rules and Regulations NYC water supply and contamination 1917, letter of Mrs. Perrin Cushman of Bath, Michigan, returning old deeds 1908, claim (like mechanic’s lien) 1856, 1894 nomination acceptance letters (2),

Contents of document box #2

- W Assignments, Other, 1891-1931, gaps. Various assignments filed with county clerk: of interest, a certain Railroad car float with the New York and Northern Railway Company, 1889 (this looks like an early lease financing agreement); also locomotives; also assignment of interest, land, contracts, etc.
- X Miscellaneous documents from Putnam History Museum: 1897 grant of water rights from Noel Sanborn and James Paulding to the Village of Cold Spring . Deed search (?) from 1846 forward, James McCabe and Seymour Birdsall. Boice/Boyce (Simon, Matthew) papers; wills, letter, receipts; also mentioned - Davenport (Sarah), Scriver, Shaver, Garrison; copies (some originals very likely in archives); 1818-1896; Original copy of will of Katherine Murray 1866 Irish indenture for lease of property between Richard Giles and Richard Montgomery, 1835. Possibly related to Dorothy Giles (1892-1960) of Philipstown, author, “A Brief History of the American Revolution in the Hudson Highlands” among others. Her father was Dr. Richard Giles. *Parchment?*

Contents of Archives Boxes #1 and #2, 1893-1912, 1912-36

Miscellaneous correspondence of county clerks, judgments of other jurisdictions filed in Putnam, Receipt book, 1821-1827, maintained by Jonathan Morehouse, County Clerk, 1818-23 (in small box, located in Archives Box 1), lists court cases and marriages.

Also in AB #1: 1893 petition to Supreme Court, 2<sup>nd</sup> Judicial District, by Michael T. Faley, Commissioner of Public Works NYC to acquire land in Carmel to protect drinking water supply from Reservoir "D". Lists and gives dimensions of 64 parcels to be acquired by NYC. (May be more as pages at end may be missing.)

In AB #2

Folder: Tax Sales - Cold Spring and Nelsonville tax sales and certificates of redemption, 1926-1950. (AB2)

Folder: Improvement Districts - Town and village improvement districts filings, franchise, 1929-1946 (AB2)

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## **Series 022 Records of Taxation and Assessment**

**Extent:** # 1 DB 1859-1922 A2-U1-S5-9

# 1 Oversized , D#3 1910 A6-D3

**Arrangement:** chronological

**Description:** This series includes the records of the Board of Supervisors' management of taxes and assessment. The documents include tax rates, levies, assessments regarding road machines, petitions of assessors, papers from the State Board of Tax Commissioners, records of the Board of Assessors, resolutions passed, accounts of unpaid taxes and exemptions.

*SEE also 021 Vol. 1 – D*

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## **Series 023 Putnam County Almshouse: Record of Inmates**

**Extent:** # 1 Volume 1875-1914 A1-U5-S6

# 2 Volume 1915-1930

**Arrangement:** chronological

**Description:** This volume has entries for 1379 persons who were inmates of the County Almshouse. The information includes names, admittance and discharge, age, sex, color, residency, education, occupation, cause of dependence, birthplace, parents, and relatives.

Although the first entry was made in 1875, the first volume includes persons who were already in the almshouse at that time and may have been there for years. An indexed list of names may be found in "County Farm & Other Institutions" by Glendon E. Wheeler, a copy of which is in the library.

*NOTE: Restrictive handling due to the fragility of the volumes. Researchers may be required to use microfilm.*

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### **Series 024 Putnam County Directory and Tax Levy**

<b>Extent:</b>	<b># 1 DB</b>	<b>1948-49, 1951-81</b>	<b>A2U1S5-10/11</b>
	<b># 2 DB</b>	<b>1982- 2007</b>	
	<b># 3 DB</b>	<b>2008- present (open)</b>	<b>A2U2S5/13</b>

**Arrangement: chronological**

**Description:** These booklets were compiled annually by the Real Property Tax Department and printed by the county printing department until 2007. They contain the names of county officeholders, boards and commissions, town and village government elected and appointed officials, equalization rates, tax levies for county, towns and villages, garbage, park, lighting, water and improvement districts and water districts and school districts. Since 2008, has been gathered, printed and archived by the County Historian's Office, and it is no longer in the form of a booklet.

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### **Series 025 Putnam County Treasurers' Office records**

<b>Extent:</b>	<b># 1 Oversized D#3</b>	<b>1870, 1879-1887</b>	<b>A6-D3</b>
	<b># 1 shared DB</b>	<b>1819-1952, gaps</b>	<b>A2U1S5-12</b>

**Arrangement: chronological**

**Description:** This series contains invoices and receipts from town collectors, accountings with individual towns, accounts of taxes collected and spent, expenditures to institutions, bond proceeds and interest payments. Also included is miscellaneous correspondence with the State Treasurer's Office & Loan Committee, Western Union Telegraph Co. and New York State Lunatic Asylum. Tax refunds 1900, IRS letter, misc. 1923-28, Series 5 Bonds records

*Of special interest are 5 original bonds issued in 1872 for building a County Clerk's and Surrogate's Office.*

*SEE also series 041*

**Series 026 Putnam County Board of Supervisors Minutes and Proceedings, 1829, 1846-1955/79**

<b>Extent:</b>	<b>#1 Volume</b>	<b>1846-56</b>	<b>A5-RS1,RS2</b>
	<b>#2 Volume</b>	<b>1857-72</b>	
	<b># 3 Volume</b>	<b>1872-84</b>	
	<b># 4 Volume</b>	<b>1885-93</b>	
	<b># 5 Volume</b>	<b>1894-1905</b>	
	<b># 6 Volume</b>	<b>1918-26</b>	
	<b># 7 Volume</b>	<b>1926-30</b>	
	<b># 8 Volume</b>	<b>1930-34</b>	
	<b># 9 Volume</b>	<b>1932-42</b>	
	<b>#10 Volume</b>	<b>1943-46</b>	
	<b>#11 Volume</b>	<b>1947-52</b>	
	<b>Shared DB</b>	<b>1947-55</b>	<b>A2U2S4-8</b>

**Arrangement: chronological (except for shared document box)**

**Description:**

**Volumes:**

Proceedings of the Board of Supervisors, the governing body of Putnam County until 1979 when it was replaced by a Legislature. The minutes include resolutions & laws, annual reports, statistics on taxes, detailed accounts of the Poorhouse, jail, resolutions, memorials, pension approvals, and salaries of officials and judges. The annual expenses by the Clerk, Inspector, Highway Overseer, Assessor, Inspector of Elections, and keeper of Poor Farm are recorded in the minutes. All proceedings prior to 1846, except for the year 1829, are lost. For 1829 proceedings see Series 021, vol. 1 F.

NOTE: Proceedings of 1829 and from 1846 through 1875 were transcribed by Catherine Wargas, a staff member in the County Historian's Office. They may be found in the library in binders: Vol. 1 1829, 1846-1854, Vol. 2 1855-1872, and Vol. 3 1872-1875. Beginning in 1876, the proceedings were printed, and these books may be found (except 1879, 1891) in the library up to 1979.

**Shared Document Box:**

Folder 1: Mimeographed minutes, 1947-1955, gaps, most 1955, and some related correspondence

Folder 2: Minutes 1953, large format paper; road issues

Folder 3: Miscellaneous correspondence

*SEE also 007, 033*

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## **Series 027 Putnam County Legislature Proceedings**

**Extent:** Annual Printed Volumes 1980 – 2019 (open)  
Library (glass front bookcase)

**Arrangement:** chronological

**Description:** This series contains the minutes of meetings and public hearings of the County Legislature with reports attached that include equalization rates, summaries of budgets, summary of adopted County Budget and index. In library.

See also Series .197. Beginning in June 2010, the Legislature has deposited DVD recordings of its meetings in the County Archives (Media cabinet #1, drawer 3. Index in back of book.

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## **Series 028 Putnam County Planning and Development Commission Proceedings**

**Extent:** # 1 Volume 1927-1931 A5-RS2

**Arrangement:** chronological

**Description:** The series records the minutes of the commission created by the authority of NYS Legislature which permitted boards of supervisors to appoint commissions to advise the supervisors on constructions of roads within a county and to issue bonds to construct such improvements. This volume includes a hand-drawn map of county roads and schedule and cost of roads.

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## **Series 029 Overseers of the Poor Reports and Indentures for Apprenticeship**

**Extent:** # 1 shared DB 1813-1902 A2U1S5-12

**Arrangement:** chronological

**Description:** Included in this series are reports from the Overseers from various towns in the County. The Overseer prepared these annual reports for the Secretary of State to show accounts of allowances owed by the County to the Overseers. The reports also contained the roster of persons residing at the Poorhouse. The indentures for apprenticeship placed children in private homes, where they would be taught a trade or skill. In exchange for their labor, children were to be educated, clothed, and provided with occupational training until they reach their majority, 18 for females and 21 for males. While most of children are between 10 and 14, some indentures document that children as young as 3 years old were placed in this manner. Some children were indentured by the Overseers of the Poor and others by their parents. The indentures are in two folders arranged chronologically.

*SEE also 040, Folder 4*

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### **Series 030 Overseers of Highways and Commissioners of Roads Reports**

**Extent:** #1 DB 1815-1917 A2U1S5-13

**Arrangement:** chronological

**Description:** The series contains the records of the overseers of highways and commissioners of roads. During the 19th century, roads were laid out by commissioners of roads in each town, and compensation was paid to those landowners whose property was taken for a public road. People who believed that they were inadequately compensated for their land might appeal to the Court of Common Pleas. At each annual town meeting, pathmasters were appointed to maintain set portions of roads in their towns, using their own draft animals if necessary. Pathmasters usually owed a day or two of labor. Those who did not perform their required work and non-resident owners and businesses were assessed an amount of money in lieu of labor. Between 1907 and 1909, each of Putnam's towns adopted the "money system" whereby taxes instead of labor were levied on property owners for the maintenance of roads.

*SEE also 040 Folder 8 and Oaths of Office. See also records of town meetings in library for appointments of overseers and commissioners and for information on laying out or altering roads.*

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### **Series 031 Petition, Licenses and Recognizances for Liquor and Tavern Permits**

**Extent:** #1 DB 1812-1878 A2U1S5-14



(Philipstown, Southeast, Reports of Commissioners of Excise)  
#2 DB 1812-1878 A2U1S6-2  
(Carmel, Kent, Patterson, Putnam Valley, and several documents received at a later date, not in database, 1855, 1857, 1921)

**Arrangement:** by town, then chronological

**Description:** This series contains petitions to, licenses issued by, and bonds in favor of Commissioners of Boards of Excise to sell liquor in taverns and inns (where it would be consumed on the premises), in grocery stores (where the liquor was consumed off the premises), and in stores where liquor was sold for medicinal purposes. In the early licenses, licensees swear that they will not keep a disorderly tavern or inn or permit cockfighting, playing with cards or dice, keep any billiard, any other gaming table or shuffleboard. The certificates note name, location, and type of establishment and cost of permits. The cost varies according to nature of the selling of liquor such as an 'ordinary' store (cash and carry) or a tavern or inn where the liquor would have been consumed on premises. There are some annual reports from the Commissioners of Excise and petitions to the commissioners to grant and not to grant licenses. Note also 1919-20 IRS approval during Prohibition in both Southeast and Carmel.

*SEE also 035, DB#1*

*For index, SEE database TAVERNS.DTF*

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## **Series 032 Board of Supervisors Ordinances**

**Extent:** # 1 Volume 1880-1882 A5-RS2

**Arrangement:** chronological

**Description:** This volume contains laws enacted by the Board of Supervisors. A typical ordinance regulated the support of paupers (1880) when the Keeper of the Poorhouse was charged with maintaining a register of persons and prohibited from admitting anyone without written permission. Also in 1880, the Keeper was ordered not to allow any children between the ages 2-16 to reside in the Poorhouse. By an 1881 ordinance, the Board approved the establishment of a fire district in the Village of Brewster to "procure a supply of water and apparatus."

*SEE also 029 Apprenticeships*

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## **Series 033 Board of Supervisors Various Records**

**Extent:** # 1 AB 1856-1927, 1954-55, 1979 A1U1S3-?  
(bulk 1927)

**Arrangement:** chronological, topical

**Description:** Included in this series are some minutes (1915,1919,1927). The main topics of discussion were the construction and improvement of county roads and highways, improvements and additions to the county office building, contractual agreements, and bids. Documents also include compensation allocated to town officials, county land purchases and appropriations, mortgage tax apportionment, town abstracts (expenditures), tax related matters.

*Items of potential interest: folder 1865 report on county poorhouse.  
SEE also 007, 026*

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## **Series 034 Surrogate's Court Records, Probate**

**Extent:** 142 AB 1812-1913  
(some ABs broken into 2 DBs)

**Arrangement:** numeric (chronological by date of probate)

**Description:** The records in this series originated in the Surrogates' Court and include letters of administration, estate inventories, guardianship, sworn statements regarding the testator, the appraisal of the estate, and the proving of the will. Some folders include copies of the testators' wills.

*NOTE: Probate records by name of testator are included in Master Name Index in Historian's Office.*

*SEE also .150 Wills, .151 Letters of Administration, .152 Letters Testamentary, and .153 Record of Old Estates and HC530 Barbara Buys' abstracts of Dutchess and early Putnam wills.*

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## **Series 035 Election Notices**

**Extent:** # 1 Shared Volume #4 1892-1910 A1-U5-S10  
# 1 DB 1911-1917 A2U1S5-12

**Arrangement:** chronological

### **Shared Volume:**

**Description:** Election notices as required by law were posted as public notices for the election to State and County offices. In the case of a vacancy of office by death the

posting of a death certificate was required in order to fill the office. The public notice as required stated election date the name of candidate and the office sought. Typical offices for election were for State; Governor, Secretary of State, Controller (Treasurer), Attorney General, State Engineer & Surveyor, Justices, and Senator for the 24<sup>th</sup> district - Putnam. Amendments to the Constitution, proposals such as the expansion of the Erie Canal (1895) and the improvement of the Palisades Interstate Parkway (1910) were published along with the election notice.

**Document Box:**

**Description:** Petition for submission of Local Option Questions under Section 13, Liquor Tax Law.

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**Series 036 Putnam County Department of Public Welfare Records**

**Extent:** # 1 AB 1936-1977 A1-U1-S3

**Arrangement:** chronological

**Description:** The records held by the Public Welfare system include the financial, annual and monthly reports, correspondence relating to the County Home, case listings of Department of Social Services, advisory committee minutes, new releases, safety codes and inspections of the County Home, and records related to the phasing out of the County Home.

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**Series 037 Jury listings**

**Extent:**

# 1 Document Box	1813-1840	A2U1S6-3/4
# 2 Document Box	1841-1877	
# 1 Archives Box	1818-1931	A1-U1-S4
# 2 Archives Box	1932-1955	
# 3 Archives Box	1937-1952, by towns	
	1938-1953	

**Arrangement:** chronological

**Description:** The documents in this series are listing of prospective jurors. The Trial and Grand Jury listings are divided by towns within the County. The Grand Jury and Trial jury list for 1937-1952 for Supreme and County Court are listed as a county-wide drawing. The lists record names and occupations. In early entries occupations are often described as yeomen and gentlemen.

*NOTE: Early jury lists were entered in JURY.DTF and in the Master Name Index in the Historian's Office.  
SEE also .007 for payments to jurors.*

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**Series 038      Putnam County Board of Elections  
Enrolled Voters**

**Extent:**                      # 1 DB                      1911, 1912                      A2U1S6-5/6

Kent 1958-1959, 1959-1960, 1960-1961, 1961-1962,  
1962-1963, 1964-1965, 1965-1966, 1966-1967, 1967-1968,  
1968-1969, 1969-1970, 1971-1972, 1973-1974

# 2 DB

Kent	1974-1975, 1977, 1978
Patterson	1975-1976
Putnam Valley	1975-1976
Philipstown	1975-1976
Southeast	1975-1976
Carmel	1957-1958, 1977

**Arrangement:**                      **chronological**

**Description:** The enrollment listings show the voter's name, residence, political party, and district number. The Board of Elections maintains enrollment books from 1912 to present.

*SEE also .118 Election Poll Books for additional voter information.*

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**Series 039 Putnam County Keeper of the County  
Poorhouse Financial Reports**

**Extent:**                      # 1 Folder in shared DB                      1865-1914                      A2-U1-S6

**Arrangement:**                      **chronological**

**Description:** This series includes financial reports of revenues and expenses of the daily operation of the Poorhouse that were prepared by the Keeper for the Board of Supervisors. The Poorhouse was also known as the Poor Farm and as the Almshouse. *SEE also Series 023, 029, 036, 049, and 112 for other poorhouse documents, Series 007 for county payments, and Proceedings of Board of Supervisors in library for annual report of Almshouse keeper.*

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## **Series 040 Various Bonds filed with Putnam County**

**Extent:** # 4 folders – shared DB 1804-1913 A2U1S6-7  
Folder 1 1804-1859, 1911  
(between 2 individuals; some court, surrogate and official related; 1804 with a Van Rensselaer; 1911 official)  
Folder 2 1814-1843  
(recognizance, guardian, etc.)  
Folder 3 1848-1913  
(officials )  
Folder 4 1928-1931  
(projects / contracts)  
**Arrangement:** chronological within folders

**Description:** The documents are bonds filed for projects and officials under contract to Putnam County. The information on the Bond is names of obligor and obligee, monetary value, and conditions of the obligation. The bond would define the responsibilities and expectations of office or project. This type of bond was generally applied to public officials as an insurance policy against legal misconduct or mishap on their part while performing their public responsibilities.

Folder 1 may also contain bonds for administration, arbitration, appeal, superintendent of the poor, county sealer of weights and measure – some collectors bonds were removed to series 092, but other types of bonds might still be found in this series. Folder 3 contains bonds such as surrogate, superintendent of the poor, and supervisor, and perhaps others.

*See also Series .004 Sheriffs' Bonds and 092 Tax Collectors' Bonds*

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## **Series 041 Putnam/Dutchess County Loan Offices Records**

**Extent:** # 1 vol, 1823, 1842 A2U1S6-7???,  
1 folder in shared DB 1817-1868  
1 folder, 1824-1847, additional items received and processed separately  
**Arrangement:** chronological

**Description:** This series features the financial records pertaining to loans issued by the county's loan officers to private individuals. The records are statements of repayments, receipts from clerks and Commissioners of Loans, abstracts, ledger of loans (mortgages) issued in the year 1823. Most pages in the volume are blank.

SEE also Series 007 DB1 Board of Supervisors Bills etc.; 021, Vol. 1 P; 085 Loan Commissioners Mortgages; 025 Treasurers' Office Records; 090 and 091 US Deposit Fund.

## **Series 042 Putnam County Circuit Court records**

<b>Extent:</b>	<b>2 Folders - DB</b>	<b>1823-1871</b>	<b>A2U1S6-8</b>
	<b>Folder #1</b>	<b>1823-1856 (gaps), minutes etc.</b>	
	<b>Folder #2</b>	<b>1825-1871 (gaps), court calendars</b>	

**Arrangement:**        **chronological**

**Description:** This series contains the minutes of the court, calendars, lists of jurors and witnesses statements, affidavits, and judgments or verdicts. The Supreme Court judges rode circuit as a court of oyer and terminer and as a criminal trial court.

## **Series 043 Tax Collectors' Books**

<b>Extent:</b>	<b># 1 DB Carmel</b>	<b>1831, 1857-79, gaps</b>	<b>A2-U2-S3-1/11</b>
	<b># 2 DB Carmel</b>	<b>1880-96</b>	
	<b># 3 DB Kent</b>	<b>1857-82, gaps</b>	
	<b># 4 DB Kent</b>	<b>1883-1907, gaps</b>	
	<b># 5 DB Patterson</b>	<b>1860-88, gaps</b>	
	<b># 6 DB Patterson</b>	<b>1889-99, gaps</b>	
	<b># 7 DB Philipstown</b>	<b>1858-80, gaps</b>	
	<b># 8 DB Putnam Valley</b>	<b>1859-1879, gaps</b>	
	<b># 9 DB Putnam Valley</b>	<b>1880-1896</b>	
	<b># 10 DB Southeast</b>	<b>1859-80, gaps</b>	
	<b># 11 DB Southeast</b>	<b>1881-1896</b>	

**Arrangement:**        **by towns, then chronological**

**Description:** The Tax Collector's Books include alphabetical listings of names of businesses and individuals, property values and acreage, personal holdings, property tax due, assessment of highway labor, uncollected taxes, state, school, county, dog taxes, recapitulation for the town, aggregate valuation of the county and a list of town allowances requested by the clerk. Also summation by tax type, 'military roll,' receipts for money forwarded to the county, and other data. Not all books have all the same information. *Note: Similar records for Philipstown for the period 1815-1835 may be*

*found on microfilm in the Historian's Library along with the Philipstown meeting record books.*

## **Series 044 Promissory Notes and Receipts**

**Extent:** # 1 Document Box 1799-1854 A2-U1-S6-8

**Arrangement:** chronological

**Description:** This series features documents that are various unsecured notes and receipts filed with the County Clerk. The names of the parties involved are recorded as well as date of issue, terms of agreement and payments.

## **Series 045 Judgment Records/Roll from the Courts of Common Pleas, Supreme Court, Oyer & Terminer, and Putnam County, 1812-1913**

<b>Extent:</b>	# 1	AB #002-500	1812-1835		A1-U1-S4
	# 2	AB #501-800	1835-1851		
	# 3	AB #801-946	1851-1854		
	# 4	AB #0947-1099	1854-1856	Supreme	A1-U1-S6, S8; U2-S1
	# 5	AB #1100-1249	1856-1858	"	
	# 6	AB #1250-1404	1858-1860	"	
	# 7	AB #1405-1555	1860-1863	"	
	# 8	AB #1556-1657	1863-1865	"	
	# 9	AB #1658-1769	1865-1869	"	
	# 10	AB #1770-1896	1866-1868	"	
	# 11	AB #1897-2001	1867-1869	"	
	# 12	AB #2002-2098	1869-1871	"	
	# 13	AB #2099-2208	1871-1872	"	
	# 14	AB #2209-2299	1873	"	A1-U4-S2-S5
	# 15	AB #2300-2370	1873	"	
	# 16	AB #2371-2467	1874-1874	"	
	# 17	AB #2468-2563	1875	"	
	# 18	AB #2564-2626	1876	"	
	# 19	AB #2627-2699	1876	"	
	# 20	AB #2700-2784	1877-78	"	

# 21 AB #2785-2849	1878	“	
# 22 AB #2851-2899	1879	“	
# 23 AB #2900-2963	1879-80	“	
# 24 AB #2964-3001	1880-81	“	
# 25 AB #3002-3033	1881-82	“	
# 26 AB #3034-3067	1882-83	“	
# 27 AB #3068-3104	1883-84	“	
# 28 AB #3105-3136	1884-85	“	
# 29 AB #3137-3154	1884-85	“	
# 30 AB #3155-3195	1885-86	“	
# 31 AB #3196-3226	1885-87	“	#3220 missing
# 32 AB #3227-3244	1886	“	
# 33 AB #3245	1886-89	“	
# 34 AB #3245	1886-89	“	
# 35 AB #3246-3290	1885-87	“	
# 36 AB #3191-3319	1887-89	“	A1-U5-S1-S5
# 37 AB #3320-3356	1888-90	“	
# 38 AB #3357-3388	1887-90	“	
# 39 AB #3389-3422	1889-90	“	
# 40 AB #3423-3454	1889-90	“	
# 41 AB #3455-3495	1890-91	“	
# 42 AB #3496-3523	1890-91	“	
# 43 AB #3524-3568	1891-92	“	
# 44 AB #3569-3604	1891-93	“	
# 45 AB #3605-3651	1891-94	“	
# 46 AB #3652	1894-95	“	
# 47 AB #3653-2709	1893-95	“	
# 48 AB #3710-3750	1893-97	“	
# 49 AB #3751-3799	1893-98	“	
# 50 AB #3800-3843	1895-98	“	
# 51 AB #3844-3889	1894-99	“	
# 52 AB #3890-3920	1898-1900	“	
# 53 AB #3921-3950	1899-1900	“	#3936 missing
# 54 AB #3951-3984	1896-1901	“	
# 55 AB #3985-4020	1898-1901	“	#4000 missing
# 56 AB #4021-4059	1900-02	“	
# 57 AB #4060-4099	1901-03	“	
# 58 AB #4100-4129	1901-04	“	
# 59 AB #4130-4155	1902-04	“	
# 60 AB #4156-4196	1903-05	“	
# 61 AB #4197-4225	1904-06	“	
# 62 AB #4226-4261	1905-07	“	#4227 missing
# 63 AB #4262-4299	1903-08	“	#4265 missing or same #4264?
# 64 AB #4300-4334	1907-09	“	



# 65 AB #4335-4371	1908-10	“
# 66 AB #4372-4395	1907-10	“ #4383 missing A2-U1-S1
# 67 AB #4396-4428	1910-11	“ #4426 missing
# 68 AB #4429-4445	1909-12	“
# 69 AB #4446-4480	1909-13	“
# 70 AB #4481-4500	1910-13	“

**Arrangement:** numeric/chronological

**Description:** The records from this series' courts are primarily civil suits and many relate to their corresponding cases found in the Court of Common Pleas, Supreme, Oyer & Terminer, and Putnam County courts. If a case is discovered here via its file number, there may be related records in series 018 but without the file number. Cases with numbers higher than 5655 may be requested through the County Clerk's Office.

*SEE Series 058 Judgment Index for case # 001-6400. EXAMPLE: Box 5 # 100-1249, #1200, Budd Sloat vs William Sloat, found Series 129 vol A p 98 current action #1200 (satf 9-2-1854 file no. 323), found Series 057 Transcripts of Judgments vol. 1'S' p. 16 (Aug 30, 1858 \$117, May 5, 1858 \$36); found Series 058 Judgments Index vol. 3 p. 769.*

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### **Series 046 Putnam County Court Orders and Rules**

<b>Extent:</b>	# 1 AB	1878-1895	1/22-1/254 (book/page)	A1-U1-S5,S6
	# 2 AB	1885-1899.		
	# 3 AB	1900-1910	2/3-2/114	
	# 4 AB	1907-1912		
	# 5 AB	1912-1922	2/210-2/448	
	# 6 AB	1922-1932	2/462-2/532, 3/1-3/559	
	# 7 AB	1933-1937, 1883-1937		
			4/3-4/434; 4/434-517,5/15-494, 6/11-489, 7/44-7/160	

**Arrangement:** numeric

**Description:** These documents originated in the Supreme Court. "Orders" are granted motions and "Rules" are granted applications based on known standard procedure. Some orders may include those have an interlocutory nature that settle an intervening matter; for example, Sprague V. Putnam County Board of Elections (1912) for failure to file a certificate of nomination. Other orders are dispositions, appeals, and affidavits.

*SEE supplement Series 046 boxes and folders are chronological.*

*SEE Series 129 for general index. SEE also 063 for index. (file ID will be book volume and page)*

**Series 047 Putnam County Supreme Court**  
**Civil Actions and related documents**

**Extent:** # 1 AB 1819-1879 A1-U1-S6, S8 and A1-U2-S1,S2  
# 2 AB 1860-1871  
# 3 AB 1871-1877  
*SEE Series 129, vol. A, for index to above records*

# 4 AB 1878-1939  
# 5 AB 1879-1900  
# 6 AB 1902-1910  
# 7 AB 1890-1902  
*SEE Series 129, vol. 1, for index to above records*

# 7 AB 1890-1902  
# 8 AB 1902-1910  
# 9 AB 1910-1915  
#10 AB 1915-1918  
#11 AB 1917-1960  
#12 AB 1919-1922  
#13 AB 1923-1926  
*SEE Series 129, Vol. 2, for index to above records*

#14 AB 1928-1956  
#15 AB 1928-1930  
#16 AB 1930-1931  
#17 AB 1931-1932  
*SEE Series 129, Vol. 3, for index to above records*

#18 AB 1933  
#19 AB 1934-1939  
#20 AB 1934  
#21 AB 1935  
*SEE Series 129, Vol. 4, in County Clerk's Office for index to above*

#22 AB 1934-1936  
*SEE Series 129, Vol. 5, in County Clerk's Office for index to above*

#23 AB 1936-1937  
*Index unknown*

#24 AB 1926-28 (Browning v. Browning) A2U3S4-1

**Arrangement: numeric/chronological**

**Description:** This series contains various court documents such as summonses, complaints, affidavits, orders, petitions, and causes. Examples of causes may be land disputes, discharge of mortgages, assault & battery, debt, etc.

*NOTE: Of potential special interest is Browning v. Browning (“Peaches” v. “Daddy”), a famous divorce case, in Archives Box #24.*

*NOTE also: The reference number (volume and page) in Series 129, although not indexed by name, is easy to locate in Series .047.*

*SEE also See Series 058 Judgment Index for cases #947-2208*

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### **Series 048 Supervisors’ Account Book, Putnam Valley, 1855-1909**

**Extent:** # 1 Flat Document Box 1855-1909 A1-U3-S7

**Arrangement:** chronological

**Description:** This account book kept by various Putnam Valley supervisors shows receipts from County, excise fund, dog fund, state school money and disbursements to overseers of the poor, persons suffering sheep damage, school district trustees, support of bastard children, and infrastructure maintenance. The auditors’ annual report is included. This information shows the evolution of the board of auditors to a town board.

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### **Series 049 Putnam County Board of Child Welfare Reports**

**Extent:** # 1 Document Box 1922-1938 A2U1S6-10

**Arrangement:** chronological

**Description:** This series includes the minutes, reports, financial statements, etc. relating to the aid to dependent families and the names of the Board. The minutes show examination of cases for consideration, allowances granted, expenditures, and balance on hand. Reports of the State Board of Charities show information on general inspection of the Putnam County Board of Child Welfare (1922).

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### **Series 050 Records of accounts relating to mortgages and collateral, including court and trust funds “Court Fund Ledger”**

**Extent:** # 1 Volume 1876-1948 A5-RS3

**Arrangement:** chronological

**Description:** This series originally consisted of 2 volumes, only volume 1 is available at the present time. The information in vol. 1 relates to mortgages and collateral, court trust funds, etc., and various courts: supreme, surrogate, county. .

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**Series 051 Oaths of Office, Civil and Military, 1815-1918**

**Extent:** #1 volume 1812-1850 Militia and civil oaths A1-U3-S7  
#2 volume 1865-1918 Civil oaths of office

**Arrangement:** chronological

**Description:** Volume #1 contains oaths of office taken by members of the New York State militia. Each member swore to uphold the constitutions of the US and NYS, to perform his duty to the best of his ability, and to refrain from dueling. The second half of volume #1 and all of volume #2 contain signatures of those taking oaths for notary, judge, sheriff, turnpike commissioner and other civil offices in the county; also oaths of school officials, resignations, clerk's certificates, officers' undertakings filed.  
*SEE also Series 021 DB#1 (D) Oaths, 1813-63, U, Oaths, 1915-1922*

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**Series 052 Putnam County Coroners' Inquests**

**Extent:** # 1 AB 001-204 1820-1883 A1-U2-S4,S5  
# 2 AB 205-364 1883-1892  
# 3 AB 365-474 1892-1898  
# 4 AB 475-614 1899-1903  
# 5 AB 615-794 1904-1909  
# 6 AB 795-1014 1909-1913

**Arrangement:** numeric

**Access:** Pursuant to §677(3)(B) of the County Law 1965 allows inspection by the District Attorney of the County, the next of kin and others. "Others" is subject to interpretation.

**Description:** The documents are the recording of date by the Coroner's Office pertaining to deaths occurring under suspicious circumstances. The records show name of deceased, date, finding of the coroner.  
*SEE Series 069 for index.*

SEE also Series 021 DB 1-1

NOTE: of special interest are inquests into accidents at Tilly Foster Mines and the NYC and Harlem River Rail Road in #3.

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### **Series 053 Guardianships, Infancy Proceedings regarding sale of real estate**

<b>Extent:</b>	<b># 1 AB</b>	<b>1857-1896</b>	<b>A1U2S5,S6</b>
	<b># 2 AB</b>	<b>1901-1912</b>	
	<b># 3 AB</b>	<b>1913-1925</b>	

**Arrangement:**           **chronological and numeric**

**Description:** This series contains various legal documents; petitions, appointments, orders, bonds, reports of agreement, releases, etc. pertaining to the management of real property owned by minors, through the power of attorney of their legal guardian.  
*SEE Series 129 for general index. File identification will by book volume and page after 1890.*

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### **Series 054 Orders of Discontinuances**

	<b>Boxes</b>		
<b>Extent:</b>	<b>#1AB Bk 1 p 79-Bk 2 p 148</b>	<b>1878-1911</b>	<b>A1-U2-S6,S7,S8</b>
	<b># 2AB Bk 2 p 153- 298</b>	<b>1910-1918</b>	
	<b># 3AB Bk 2 p 300-458</b>	<b>1916-1922</b>	
	<b># 4AB Bk 2 p.459-58</b>	<b>1923-1925</b>	
	<b># 5AB Bk 2 p 582-Bk 3 p 104</b>	<b>1925-1927</b>	
	<b># 6AB Bk 3 p 105-279</b>	<b>1927-1931</b>	
	<b># 7AB Bk 3 p 281-508</b>	<b>1930-1932</b>	
	<b># 8AB Bk 3 p 510-Bk 4 p 175</b>	<b>1932-1934</b>	
	<b># 9AB Bk 4 p 181A-404</b>	<b>1934-1935</b>	
	<b>#10AB Bk 4 p 403-Bk 5 p 131</b>	<b>1935-1936</b>	

**Arrangement:**           **Book, page and chronological**

**Description:** This series include such documents as stipulations of discontinuance, affidavits, notices, etc. pertaining to the discontinuance of various civil actions in Putnam County.

*SEE Supplement Series 054 box listings and years.*

*SEE Series 129 for general index. (file ID will be book volume and page)*

## **Series 055 Naturalization, Declarations of Intention**

<b>Extent:</b>	<b>#1 AB</b>	<b>1842-1897</b>	<b>A1-U2-S8</b>
	<b>#2 AB</b>	<b>1898-1904</b>	<b>A1-U3-S1</b>
	<b>#3 AB</b>	<b>1904-1906</b> <b>1919 (single typed page)</b>	
	<b># 1 Volume</b>	<b>1910-1913</b>	<b>A1-U4-S6</b>
	<b># 2 Volume</b>	<b>1921-1924</b>	

**Arrangement:**        **chronological**

**Description:** The documents are declarations sworn in Supreme Court for the intention of becoming a U.S. citizen. The data noted are name of immigrant, renunciation of allegiance to another government or sovereign, physical description; race, height, distinctive marks, also birth date and place, current residence, port of entry as immigrant and ship's name. In Volume 2 each immigrant was to swear to not being an anarchist or polygamist. The signature of the immigrant appears on each affidavit except that some are marked with an X. The affidavits contain a wealth of information for genealogy and immigrant population studies.

*SEE also Series 115, 116, 117, 126 for related naturalization records.*

*NOTE: Names entered in database IMMIGRAT.DTF and Master Name File.*

*NOTE: Series 116 is an index to archives boxes*

## **Series 056        Satisfactions of Mortgages filed with Putnam County**

<b>Extent:</b>	<b>#1 AB</b>	<b>1-411</b>	<b>1817-1848</b>	<b>A1-U3-S1,S2</b>
	<b>#2 AB</b>	<b>412-714</b>	<b>1848-1855</b>	
	<b>#3 AB</b>	<b>715-1233</b>	<b>1855-1870</b>	
	<b>#4 AB</b>	<b>1234-2130</b>	<b>1870-1882</b>	
	<b>#5 AB</b>	<b>2131-2899</b>	<b>1882-1890</b>	
	<b>#6 AB</b>	<b>2900-3699</b>	<b>1890-1897</b>	
	<b>#7 AB</b>	<b>3700-4250</b>	<b>1897-1902</b>	
		<b>not numbered</b>	<b>1897</b>	
	<b>#8 AB</b>	<b>4251-5010</b>	<b>1902-1909</b>	
<b>#9 AB</b>	<b>5011-5670</b>	<b>1909-1914</b>		

**Document Box (1817-1856)**

**Arrangement:**

- 10 folders, 001-250 (chronological) 1817-1856**
- 1 folder satisfactions and cancellations**
- 1 folder legal notices of mortgage sales**
- 1 folder unsorted**

**Archives Box (1791-1856)**

**Arrangement: grouped by type, then chronological**

- Real property, 7 folders 001-140, 1820-1869**
- Satisfactions, 4 folders, 1810-1857**
- Foreclosures, 4 folders, 1837-1899**
- Chattel mortgages, 6 folders 001-100, 1832-1859**

**Arrangement: chronological**

**Description:** This series contains the recording of mortgage satisfactions filed with the Putnam County Clerk by a creditor advising that the debt has been paid and the mortgage satisfied.

*SEE Series 058 to determine if a satisfaction has been filed, then look for the satisfaction number here.*

*SEE also Series 012 where mortgage satisfactions and cancellations are satisfactions are included with copies of mortgages. These are indexed in database CANCEL.DTF.*

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**Series 057 Judgments (civil) By the Putnam County Courts**

**A: Transcript(s) of Judgments**

<b>Extent:</b>	<b># 1 Volume</b>	<b>1812-1860</b>	<b>A5-RS3</b>
	<b># 2 Volume</b>	<b>1861-1877</b>	
	<b># 3 Volume</b>	<b>1877-1910</b>	
	<b># 4 Volume</b>	<b>1910-1930</b> (few case numbers)	
	<b># 5 Volume</b>	<b>1931-1938</b> (case numbers # 4364 – 6361)	

**Arrangement:** Vol. 1: Pp. 1-68, 1812-23, arranged chronologically; p. 70 arranged alpha by ‘against’ (defendant). Vol. 2 -5: Arranged alpha by defendant.

**Description:**

The volumes contain listing of judgments with no known link to any other series. Entries in in Vol. 1 note names of defendants, damages, date, attorney, notes/satisfactions. Vol.s 2-5 note defendant, whom judgment in favor of, where, damages/cost, filed & docketed, attorneys, return on execution, and satisfaction.

*NOTE: Satisfaction file # can be found in Series 060.*

### **B1: Judgments**

**Extent:** #A Volume 1854-1885 A5-RS4

**Arrangement:** chrono/various

**Description:** This appears to be a stand-alone volume with mixed records. Pp. 1-26 are Supreme Court and miscellaneous records. Pp. 28-40 are judgments. Pp. 44-77 are assignments of judgments. Pp/ 275-78 are instructions for Elliot book typewriter. Other pages unused. *Index unknown.*

### **B2: Judgments**

**Extent :**

# 1 Volume	1876-1885	A5-RS4
# 2 Volume	1884-1889	
# 3 Volume	1889-1895	
# 4 Volume	1896-1900	
# 5 Volume	1900-1907	
# 6 Volume	1907-1934	
# 7 Volume	1935	

**Arrangement:** chronological with alpha index by defendant.

**Description:** Supreme Court judgments and recordings of various judgments and other courts. Vol. #1 has pre-printed forms (3 per page) alternating with blank pages, each separately chronological, with index in front by defendant. Later pre-printed pages only sporadically filled in. Blank pages are used for full text of judgment. Vols 2-7 have no pre-printed forms.

NOTE: There are no case numbers and any known link to other series. Researcher needs to know date/period and defendant name to use these volumes.

### **C: Transcripts of judgment - Many courts**

**Extent:**

#1 AB	#0001-1199	1844-1870	A1-U3-S3
#2 AB	#1200-2875	1870-1894	
#3 AB	#2876-3450	1895-1911	

**Arrangement:** numeric and chronological

**Description:** One page filings listing amount, parties, date, attorney, and court.

**Description:** These are the official transcripts issued by the Supreme Court, and Court of Common Pleas on civil actions and special proceedings. The transcripts are informational in nature and do not describe the trial in detail. The data noted is names of



defendant and plaintiff, papers filed, assignment number, when and where perfected, damages and costs, attorneys and results (satisfied or not satisfied.)

*NOTE: Index is volume 1 Series 058 for boxes 1-3*

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## **Series 058 Judgments (civil) Index(es)**

### **A: Index to Judgments – Defendants – Transcript A-Z, 1812-1954**

**Extent:** #1 Volume (A-Z) 1845-1954 A5-RS4,RS5

**Arrangement:** Alpha by defendant, then chronological

**Description:** Volume is an index for various court cases found in AB #1-3 in Series 057 (C) Series 057. Gives file number, satisfaction date and satisfaction file number. Single line entries

### **B: Index to Judgments – Defendants A-Z, 1812-1954**

**Extent:** # 2 Volume (A-L) 1812-1954  
# 3 Volume (M-Z) 1812-1954

**Arrangement :** By defendant alphabetical, chronologically within the alpha section, please note the case number to locate the individual case. Starting 1938 file numbers take the format – “file# - year”. Case numbers higher than 4500 may be requested through the County Clerk’s Office.

**Description:** This series is an index to Series 045, boxes 1-70. It is similar to Series 129 but after judgment, if any, has been rendered. Index includes names of defendants, year, plaintiffs’ names, and judgment number. The three volumes give additional information pertaining to satisfactions and partial satisfactions under “Remarks”. The documents associated with the satisfaction numbers are located in Series 060, Satisfactions of Judgments 1854-1937.

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## **Series 059 Assignment of Unsatisfied Judgments by Putnam County Courts**

**Extent:** # 1 Archives Box 1854-1936 A1-U3-S4

**Arrangement:** chronological

**Description:** The series contains records of the assignment of a third party by the court to act as a referee either pending or in completion of a civil case. These actions are the result of cases originating in the Supreme Court. This series may sometimes refer to recordings in a deed book.

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## **Series 060 Satisfactions of Judgments by Putnam County Courts**

**Extent:** # 1 AB # 1-1297 1832-1905 A1-U3-S3,S4  
# 2 AB #1298-2195 1814-1938  
(executions 1814-1861; 1916-1919 not numbered; 1929 warrant  
for satisfaction)  
# 3 AB executions 1861-1938  
# 4 AB executions #122-1227 1838-1937

**Arrangement:** chronological

**Description:** This series contains civil records from the Supreme and County Courts. The records include the satisfied and unsatisfied settlement of estates and damage cases brought by individuals against individuals and businesses. One page filed satisfactions (not assignments as on folder); executions against property of unsatisfied judgments; and partially satisfied judgments. Some judgments numbers listed in red ink. SEE Series 058, vols. 2 &3 by defendant name, under the “remarks” column to aid in location of material.

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## **Series 061 Indictments**

**Extent:** # 1 DB 001-261 1839-1883 A2U1S6-11/13  
# 2 DB 262-389 1884-1901  
# 3 DB 390-473 1902-1910

**Arrangement:** numeric

**Description:** This group of documents contains indictments handed up by grand juries charging a party with the commission of a crime, and include affidavits and orders, testimony, motions, etc. Mostly from the county and supreme courts. No known links to other series. The meaning/use of the file numbers 001-473 is undetermined. Index unknown.  
*SEE also Series 062 Grand Jury minutes, 016, 17 and 018 for other indictments*

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## **Series 062 Grand Jury Minutes**

<b>Extent:</b>	<b># 1 DB</b>	<b>1855-1908</b>	<b>A2U1S6-14, S8-1-2</b>
	<b># 2 DB</b>	<b>1909-1913</b>	
	<b># 3 DB</b>	<b>1914-1917</b>	
	<b># 4 DB</b>	<b>1917-1929</b>	<b>A2U2S4-5</b>

**Arrangement:**           **chronological**

**Description:** This series contains the transcripts of the grand jury as called by the district attorneys' office to hear testimony and render a decision for or against indictment. The grand jury also addressed non-criminal issues. Examples of such inquiry is the examination of the conditions in the county jail in 1855; and the 1885 grand jury 's examination of county jail and recommendation for a new anteroom to hold the jury because the conditions in the court house are "poor " especially during the winter (no heat). The transcripts in most, however not all, cases have a listing of the men called for duty. (SEE also series 154 for numerous grand jury lists, especially 1917-1932) Failure to report for duty for whole or part of the session was subject to a fine, and some are noted in the transcripts. Also included are some instructions to the Grand Jury.

*No known links to other series except Series 061 Indictments and 014, AB 4 Supreme Court Records.*

*Of potential special interest: 1929 investigation of county poor house; 1929 removal of bridge over tracks of NYNHRR at North Brewster, 1909 sale of liquor.*

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## **Series 063 Supreme Court Orders, county recording thereof**

<b>Extent:</b>	<b>#1 Volume</b>	<b>1859-1869</b>	<b>A5RS5,RS6</b>
	<b>#2 Volume</b>	<b>1869-1876</b>	
	<b>#3 Volume</b>	<b>1876-1878</b>	
	<b>#4 Volume</b>	<b>1878-1882</b>	
	<b>#5 Volume</b>	<b>1883-1886</b>	
	<b>#6 Volume</b>	<b>1887-1890</b>	
	<b>#7 Volume</b>	<b>1891-1896</b>	
	<b>#8 Volume</b>	<b>1896-1899</b>	
	<b>#9 Volume</b>	<b>1899-1901</b>	
	<b>#10 Volume</b>	<b>1902-1909</b>	
	<b>#11 Volume</b>	<b>1909-1939</b>	

**Arrangement:**           **chronological entries, but each volume indexed by defendant, some with dates**

**Description:** This series is the record of State Supreme Court orders filed with Putnam County. Examples of some orders are the revocation of a revoking of the liquor tax, New York City recover of land for the Croton dam and reservoir, cancellation of the 1873 mortgage made in Dutchess and decided in the Putnam County Courts, and a bankruptcy estate sale. This appears to be an index for Series 046. Also, some actions in series 154 County Court Records may be indexed in this series.

*Of potential special interest: Boyds Corners Reservoir I, 346-376; NYC Water Supply, Kirk Lake, IV, pp. 170-222; Mahopac Falls Rail Road, V pp. 152-180; NYC Water Supply SB Howes, privies on watershed land, VIII, p. 88; 1922 auction of Borden property, XI, p. 122*

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### **Series 064 Lis Pendens**

**Extent:** # 1 Volume A 1824-1864 A5RS6

**Arrangement:** chronological

**Description:** The documents are notices by the court pending a suit in which the court will acquire power over real property. The court acts as a holding agent until the trial is completed. The record includes filing date, complainant and defendant. A listing of 'equity notices.' (Fragile volume: all pages 'repaired' some time ago with 'new backing,' making some entries difficult to read)

*SEE Series 065 for index.*

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### **Series 065 Lis Pendens Index to Defendants**

**Extent:** #1 Volume (A-L) 1812-1961 A5RS6  
#2 Volume (M-Z) 1812-1961

**Arrangement:** alphabetical

**Description:** Index to court notices include date of action, defendant and plaintiff, liber and page, cancellation if applicable. Index for Series 064.

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### **Series 066 Bail Book**

**Extent:** # 1 Volume A 1812-1844 A5RS3

**Arrangement:** chronological

**Description:** This is the bail record from the Court of Common Pleas. Data includes date, name, residence, title (yeoman, gentleman). The affidavits of charges record the plaintiff and defendant, motions, decision by judge, appointment of guardian of “infant” (child younger than 14). There are approximately 6 miscellaneous cases from 1847 from the Supreme Court at the end of the book and at the very end is an 1839 appointment of deputy sheriff for Putnam County.

*No known link to other series.*

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## **Series 067 Notes of Issue**

<b>Extent:</b>	<b># 1 AB</b>	<b>1878-1930</b>	<b>A1U3S4</b>
	<b># 2 AB</b>	<b>1931-1939</b>	

**Arrangement:**        **chronological**

**Description:** This is a notification filed with the court indicating that defendant and plaintiff are ready for trial.

*SEE supplement Series 067 lists by box, folder, year.*

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## **Series 068 Records of Convictions**

<b>Extent:</b>	<b># 1 Volume (Index)</b>	<b>1855-1956</b>	<b>A5RS6</b>
	<b># 1 AB</b>	<b>1-2399</b>	<b>1855-1896</b>
	<b># 2 AB</b>	<b>2400-4817</b>	<b>1896-1916</b>
	<b>Includes folder (gaps)</b>	<b>1926-1933</b>	

**Arrangement:**        **chronological**

**Description:** This series contains records of convictions in the town justice courts. The convictions were filed with the county courts. The offenses committed primarily concern public behavior, e.g. disorderly conduct, intoxication, assault and battery, vagrancy, or persons without a visible means of support (not classified as incompetents or habitual drunkards). These records include, but are not limited to, defendant’s name, charge, judge, date of conviction, county, and docket number. The volume contains an index to the case numbers of the records of convictions found in the two archives boxes.

Information in this series may be valuable for statistical and historical purposes. reporting. There is a folder of questionnaires (1926-33) in box #2.

*SEE also Series 016, Report of Convictions 1885 (County Court)*

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## Series 069 Coroners' Inquests Index

Extent: # 1 Volume 1820-1973 A5R7 1

Arrangement: alphabetical

**Description:** The Index is listed by name, surname, given name, date filed, name of coroner, date of death, and file number.

*SEE Series 052 for files listed in index, but only up to # 1014 (index goes at least to # 2905)*

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## Series 070 Marriage Licenses and Certificates 1908-1935

Extent:	# 1 AB	1910-1912	A1U3S4, S5, S6
	# 2 AB	1926-1928	
	# 3 AB	1928-1929	
	# 4 AB	1929-1930	
	# 5 AB	1930-1931	
	# 6 AB	1931-1932	
	# 7 AB	1932-1933	
	# 8 AB	1933-1934	
	# 9 AB	1934	
	#10 AB	1934-1935	

Arrangement: Boxes #1 by town, Box #2-10 numeric, in general chronological, records tend to group by town.

**Description:** Since 1882, marriages have been recorded by town and village clerks. During this period only (1908-1936) they were also filed with the county clerk. The documents in this series are affidavits for license to marry. The forms include demographic information pertaining to the bride and bridegroom, former marriages, ages, current residences, mothers' and fathers' names and country of origin for both. Box #1 largely filled out and signed by applicants.

*SEE Series 122 for volumes that serve as indexes (using name of bride and bridegroom) for the records in this series. They have much the same information.*

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## Series 071 Executor's Oaths

Extent: # 1 Volume 1868-1887 A5RS6

**Arrangement:**            **chronological with alpha index**

**Description:** This volume is the recording of oaths or affidavits assigning an executor to the estate of the deceased. The data includes name of the deceased, name of executor, residence, date of oath, signatures of the surrogate court clerk and executor. Pre-printed pages, 2 per page, book is full. An executor's name can be found if known from the alpha index; otherwise consult probate records Series 034 for date of death and check this volume chronologically.

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**Series 072 Title Searches, 1850-1936**

<b>Extent:</b>	<b># 1 AB</b>	<b>1850-1899</b>	<b>A1U3S6,S8</b>
	<b># 2 AB</b>	<b>1900-1915</b>	
	<b># 3 AB</b>	<b>1916-1924</b>	
	<b># 4 AB</b>	<b>1925-1936</b>	

**Arrangement:**            **chronological, date of search or transfer(s)**

**Description:** This series shows the county clerk's recording of the results of a search. Searches are conducted to determine the clear title to a land record (deed). The Clerk would search for any attachments such as a lien or attachment to the deed that would encumber the title.

*Index UNKNOWN*

*Note: of special interest: folder 1 in AB#1 contains a 1887 broadside of Putnam Co. Fair used as scrap paper (scan available)*

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**Series 073 Mortgages; statements, affidavits, and appraisals, 1905-1930**

<b>Extent:</b>	<b># 1 DB</b>	<b>1905-1930</b>	<b>A2U1S8-3</b>
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**Arrangement:**            **chronological, numeric**

**Description:** This series consists primarily of statements of the owners of mortgages that provide the terms and conditions of those transactions, as well as mortgagee, mortgagor, and owner of mortgage. The mortgages are numbered by date of filing. A variety of other documents also related to the administration of the New York State Tax Law are included in this series.

*SEE also Series 012.*

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## **Series 074 Mortgage Tax Distribution Sheets, 1930-1935**

**Extent:** # 1 DB 1930-1935 A2U1S8

**Arrangement:** chronological

**Description:** The documents in this series present determinations of the New York State Tax Commission in apportioning mortgage tax receipts among the counties and towns in which the subject property is located. They are statements of advances that describe advances made in accordance with the Tax Law under corporate trusts or prior advance mortgage.

*SEE also Series 075, 086 mortgage tax apportionment and list*

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## **Series 075 Mortgage Tax, Certificates of Determination Apportionment, 1910-1929**

**Extent:** # 1 AB 1910-1929 A1U3S8

**Arrangement:** chronological

**Description:** This series consists of the recording of certificates issued by the New York State Tax Commission apportioning mortgage taxes among political subdivisions. [See series 074 for earlier records of the same type]

*SEE also Series 074 and 086 mortgage tax apportionment and list*

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## **Series 076 Taxable Transfers, 1892-1965**

**Extent:** # 1 Volume 1892-1920 A1U5S8  
# 2 Volume 1920-1945  
# 3 Volume 1945-1965 A1U5S9

**Arrangement:** chronological

**Description:** Taxable transfers are the recordings of estate administrations. It is organized by date and place of death, name of decedent, date of letters of testamentary, whether testate or intestate, executor and address, estimated value of estate; real and personal, heir-in-law, residence, relationship, amount or value of estate, and person or shares.

*SEE Series 077 for index to Vol. 2*



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### **Series 077 Taxable Transfers Index, 1920-1945**

**Extent:** # 1 Volume 1920-1945 A1U5S8

**Arrangement:** alphabetical

**Description:** Index for Series 76, Vol. 2, recording by name and page numbers.

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### **Series 078 Transfer Tax, 1922-1943**

**Extent:** # 1 Volume 1922-1943 A1U5S8

**Arrangement:** chronological

**Description:** This series features the filings received from the Department of Taxation and Finance by the County Clerk to post a release of lien and statement of estate tax by an executor.

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### **Series 079 Insolvent Assignments, 1814-1915**

**Extent:** # 1 Volume 1880-1908, 1914-1916, 1924-1941 gaps A5RS7  
Alpha index: references to recordings in deed books  
(many blank pages),

# 1 AB	1814-1857	A1U3S8 &
# 2 AB	1861-1882	A1U4S1
# 3 AB	1882-1890	
# 4 AB	1890-1898	
# 5 AB	1898-1912	
# 6 AB	1912-1915	

**Arrangement:** chronological

**Description:** Statements are court certificates indicating the terms of bankruptcy and satisfaction. Information includes assignment of property of monetary payment, statement of services, value as evidence, Order of Bond assignee, accounting claims upon estates by executors for insolvent estates. Shows some creditors' submission of claims, notarized statements, and public notices. Related documents include, but are not necessarily limited to, assignment and its recording, the latter may be in a deed book; inventory of assignor; order for publication of notice to creditors; petition for order for

publication; bond; bond approval; petition for final accounting; order for creditors to appear (citation); citation and proof of service; account of proceedings; final decree and summary statement; receipt of creditors. (These related documents may be in the volume, the boxes, other series, or some as yet unidentified location.)

*Index UNKNOWN*

*SEE also series 175 Assignees*

*Note: of possible potential interest: 1879 S.G. Hunt, Wool hat manufacturers, Brewsters Station*

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## **Series 080 Putnam Valley Assessment Roll 1932**

**Extent:** #1 DB 1932 A2U2S3

**Arrangement:** alphabetical

**Description:** Published by Arthur P. Collignon and printed by *The Highland Democrat* the 1932 assessment roll for Putnam Valley is organized by name and business name, location, description, assessed value. The summary at the end of the booklet notes taxation aggregate, totals, and rate.

*SEE also Series 134 box #13 folders 3 & 4 1911 and 1913 Southeast assessment rolls, and box #15 1909-11 & 1914 Philipstown assessment rolls.*

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## **Series 081 Grantee Index for Deeds**

**Extent:** # 1 Volume (A-D) 1870-1929 A2U2S7  
# 2 Volume (E-K) 1870-1929  
# 3 Volume (L-R) 1870-1929  
# 4 Volume (S-Z) 1870-1929

**Arrangement:** alphabetical

**Description:** Index arranged by Grantee (purchaser) of property. Each entry records the names of both Grantee and Grantor, date, volume, and page of entry in Series 009, Deeds. *SEE Series 009 Deeds*

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## **Series 082 Grantor Index for Deeds**

**Extent:** # 1 Volume (A-D) 1870-1829 A2U3S8  
# 2 Volume (E-K) 1870-1929  
# 3 Volume (L-R) 1870-1929

# 4 Volume (S-Z)	1870-1929	
# 1 Shared Volume #1	1912-1917 <sup>4</sup>	A1U2S8
# 2 Shared Volume #2	1918-1923	A1U2S8

**Arrangement:** alphabetical

**Description:** Index arranged By Grantor (seller) of property. Each entry records the names of the Grantor and Grantee, date, volume, and page of entry in Series 009. Deeds. *SEE Series 009, Deeds*

### **Series 083 Grantor/Grantee Index for Deeds, 1812-1911**

<b>Extent:</b>	# 1 Volume	Liber A –U	1812-1849	A2U3S7
	# 2 Volume	Liber V - #41	1850-1863	
	# 3 Volume	Liber #42 - #56	1866-1877	
	# 4 Volume	Liber #57 - #66	1876-1890	
	# 5 Volume	Liber #67 - #81	1886-1898	
	# 6 Volume	Liber #82 - #93	1899-1905	
	# 7 Volume	Liber #94 - #102	1905-1911	

**Arrangement:** alphabetical

**Description:** This series of volumes contains dual grantor/grantee indexes for early Putnam County deeds to 1911. Information recorded are names, dates, liber, and page and dates. *See Series 009, Deeds*

### **Series 084 Mortgage Index, 1859-1923**

<b>Extent:</b>	# 1 Volume	vols A-30	1812-1886	A2U5S7
	# 2 Volume	lib A-U	1812-1853/5	
		<i>Volumes 1 &amp; 2 should be consulted together</i>		
	# 3 Volume	lib 31-44	1865-1910	A2U5S7
	# 4 Volume	lib 45-63	1877-1897	
	# 5 Volume	lib 63	1898	
	# 6 Volume	lib 63-79	1898-1917	
	# 1 Shared Volume		1918-1920	A2U2S8
	# 2 Shared Volume		1912-1917	

**Arrangement:**            **alphabetical, both by mortgagor and mortgagee, then chronological**

**Description:** This index to the recording of mortgages includes date, liber, mortgagor, mortgagee, page, and when satisfied (only a few). This information is not complete in all volumes. A cursory examination suggests a reason for the overlap of some volumes. In the mid-1880s, for example, there are 3 volumes that cover a similar period, but there do not appear to be any duplicate recordings. However, one book appears mostly to have been recorded by the Deputy Clerk, another by the Clerk, and the third consists of preprinted forms that have been filled out and filed. Considering the tedious and laborious nature of writing out fully all recordings in the record book, it is easy to imagine that with any significant volume of filings a single clerk might easily be overwhelmed.

*NOTE: of potential special interest: B114 John Jacob Astor 1815,*

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### **Series 085 Loan Commissioners Mortgages, 1786-1842, gaps**

<b>Extent:</b>	<b>#1 Volume</b>	<b>front</b>	<b>1792-1828, 1842 (71pp)</b>	<b>A5RS7</b>
		<b>back</b>	<b>1786 (15pp), 1790 (1p)</b>	
	<b># 2 Volume</b>		<b>1808-1828</b>	

**Arrangement; Vol. #1: mixed; Vol. #2: chronological**

**Description:** Index alphabetical. Indentures executed by individuals with the County. The record registers names, collateral, conditions and repayment. All pages but one have a corner cut page where the original signature was fixed. This may be a method for giving a receipt for a satisfied loan. The front part of the book consists of preprinted pages ('eighteen hundred...') or forms of the New Loan-Officers of the County of Dutchess established by a law passed by the New York State legislature entitled "An act for loaning monies belonging to this state." Those executed after 1812 are with Putnam County.

The back part of the book consists of preprinted pages ('seventeen hundred...') or forms of the Loan-Officers of the said County established by a law entitled "an act for emitting the sum of two hundred thousand pounds in bills of credit, for the purposes therein mentioned." Principal is to be repaid one tenth each year from 1791 to 1800. These 'pages' have been glued to the original pages in the book – all of the original page except a small strip having been removed. The original bound pages are the same forms as in the front, but they are bound to be read from the back of the vol. Interest and principal payments are listed on the back of the documents.

*SEE also Series 041, 090, and 091.*

## **Series 086 Mortgage Tax List, 1906-1921**

**Extent:** # 1 Volume 1906-1921 A5RS7

**Arrangement:** chronological

**Description:** Entries are mortgagor, mortgagee, date, volume and page, location, principal, mortgage tax, and remarks. Information may include statement and case number filed.

*SEE also Series 074, 075 mortgage tax apportionment*

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## **Series 087 Assignment of Mortgages, 1906-1908**

**Extent:** # 1 Volume 1906-1908 A5RS7

**Arrangement:** chronological

**Description:** The series records the assignment of a mortgage contract to a third-party other than the original mortgagee. The term “assumed” mortgage may be interchanged with “assignment”. This activity was taken in the finalizing of estates.

*SEE also 012.*

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## **Series 088 Orders Appointing Receivers, 1874-1906, gaps**

**Extent:** # 1 Volume 1874-1906 A5RS7  
Shared DB - # 1 Folder 1877-1901 gaps A2U2S4-7

**Arrangement:** chronological

**Description:** This is a debtors’ proceeding whereby through a court ordered action a third party, the receiver, is appointed to prevent the debtor from evading his debt. The defendant is “enjoined and restrained” from making any transfers of the property before satisfying the debt. The court assigned the monetary costs and fees. Entries in volume index to folder.

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## **Series 089 Court Directed deposits with the County Treasurer, 1892-1923**

**Extent:** # 1 Volume 1892-1923 A5RS7

**Arrangement:** alphabetical, then chronological by initial letter of surname

**Description:** This series features the financial recordings of the filings of referee's reports, decrees, and orders in accordance with the law of 1895, 1AW Chapter 544. The information consists of date of filing, title of action, type of filing, Court of issue, name(s) of attorney, book and page of the recording, amount of money, person whom the order is directed to be paid, currency of payment, due date, and awards.

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**Series 090 U.S. Deposit Fund, 1837-1846**

**Extent:** # 1 Volume 1837-1855 A3U2S7  
# 2 Volume 1837-1846

**Arrangement:** chronological

**Description:** This series contains the records of Loan Commissioners in conjunction with Putnam County loan program to individuals. Volume 1837-1846 features printed forms of indentures (31 pages) with date, name, town, witness, loan amount, property description, and termination date. Lower portion of page is cut away possibly as a receipt when loan was satisfied. Volume 1837-1855 (44 pages) lists name, date, purpose of loan, terms, interest, and principal. There is a loose receipt at page 44.

*SEE also Series 041, 085, and 091.*

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**Series 091 U.S. Deposit Fund Minute Book, 1837-1873**

**Extent:** # 1 Volume 1837-1873 A3U2S7

**Arrangement:** chronological

**Description:** This series is related to series 090. It consists of the minutes of the meeting of commissioners of the Fund for the purpose of receiving principal and interest on the loans. Commissioners met the first Tuesday in October as required by law. The transcript includes an affidavit issued by the Board of Supervisors of examination and satisfaction.

*SEE also Series 041, 085, and 090.*

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**Series 092 Tax Collector Bonds, 1818-1951, gaps**

**A: Record Books with List of Filings**

<b>Extent:</b>	<b># 1 Volume</b>	<b>1820-1908</b>	<b>A3U2S7</b>
	<b># 2 Volume</b>	<b>1909-1951</b>	

**Arrangement:**        **alphabetical**

**Description:** Most entries are for tax collectors filing performance guarantees either personal or with surety(s) listed. The records note the name of the collector, collector's residence, type of bond, date and amount of bond, and date satisfied. A few appear to be other public officials' bonds and a few between individuals. There are no known connections with other 'bond' series (079, 093, 142-145).

**B: Bonds Filed**

<b>Extent:</b>	<b>#1 Archives Box</b>	<b>1818-1936</b>	<b>A3U2S8-1</b>
	<b>Fldr 1</b>	<b>1818-1830</b>	
	<b>Fldr 2</b>	<b>1831-1840</b>	
	<b>Fldr 3</b>	<b>1841-1850</b>	
	<b>Fldr 4</b>	<b>1851-1860</b>	
	<b>Fldr 5</b>	<b>1861-1870</b>	
	<b>Fldr 6</b>	<b>1871-1880</b>	
	<b>Fldr 7</b>	<b>1881-1885</b>	
	<b>Fldr 8</b>	<b>1886-1890</b>	
	<b>Fldr 9</b>	<b>1891-1900</b>	
	<b>Fldr 10</b>	<b>1906-1912</b>	
	<b>Fldr 11</b>	<b>1913-1917</b>	
	<b>Fldr 12</b>	<b>1918-1920</b>	
	<b>Fldr 13</b>	<b>1921-1925</b>	
	<b>Fldr 14</b>	<b>1926-1929</b>	
	<b>Fldr 15</b>	<b>1930-1933</b>	
	<b>Fldr 16</b>	<b>1934-1935</b>	
	<b>Fldr 17</b>	<b>1936</b>	

**Arrangement:**        **chronological**

**Description:** These are the actual bonds that were filed. Some may also evidence satisfaction. Some of the satisfactions are recorded on the original bond, others are recorded on separately filed satisfactions (see folders 18-22). There may be some satisfactions in folders 1-17, and there may be some bonds in folders 18-22.

**C: Satisfactions Filed**

<b>Extent:</b>	<b>#1 Archives Box</b>	<b>1877-1943</b>	<b>A3U2S8-1</b>
	<b>Fldr 18</b>	<b>prior to 1900</b>	
	<b>Fldr 18a</b>	<b>1903</b>	

<b>Fldr 19</b>	<b>1907-1912</b>
<b>Fldr 20</b>	<b>1913-1915</b>
<b>Fldr 21</b>	<b>1916-1923</b>
<b>Fldr 22</b>	<b>1930-1943</b>

**Arrangement:**        **chronological by filing date**

**Description:** Most of these documents appear to be individually filed. There may be some satisfactions in folders 1-17, and there may be some bonds in folders 18-22. Several documents in folder 22 relate to bonds from the 1800s for which satisfaction was filed in 1943! File dates of numerous satisfactions are many years after the bond date.

**D: Other / Miscellaneous Collector Filings**

<b>Extent:</b>	<b>#1 Document Box</b>	<b>1823-1906</b>	<b>A3U2S8-2</b>
	<b>Fldr 23 Philipstown</b>	<b>1823-1877, gaps,</b>	
	<b>Fldr 24 satisfactions</b>	<b>1874-1887, gaps</b>	
	<b>Fldr 25 all towns</b>	<b>1892-1900</b>	
	<b>Fldr 26 satisfactions</b>	<b>1891, 1894-1901</b>	
	<b>Fldr 27 satisfactions</b>	<b>1902-1906,</b>	
	<b>Fldr 28 bonds, tally</b>	<b>1901-1903</b>	
	<b>Fldr 29 bonds/certificates</b>	<b>1904 -1905</b>	

**Arrangement:** **Satisfactions – chronological by filed date**

**Description:** Records in D came to the archives at a later date than those in A-C. In the interest of processing time, they have not been inter-filed. They may fill in some of the gaps in A-C.

*See also Series 040 where there may also be some collector bonds mixed in, most likely F1 and F3.*

**Series 093 Bonds and Undertakings, 1878-1886**

<b>Extent:</b>	<b># 1 Volume</b>	<b>1878-1886</b>	<b>A3U2S7</b>
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**Arrangement:**        **alphabetical**

**Description:** The documents contain the recording of the bonds and financial actions. Entries include type of bond or loan, title of cause, court, acknowledged, date, approved, filed, conditions (guardian, appearance in court, estate), and remarks. The types of bonds are assignee, sheriff, and undertaking for appeal or attachment. Most entries are supreme court; a few are county court and court of sessions. Most entries appear to be individuals and sureties posting bond to a court for an action. Types of bonds are guardian, trustee, undertaking (various), assignee, bond on attachment, and a few by officials. There are no



known connections with other 'bond' series (092, 142-145), but there remains unprocessed material. Series 093 may be an index to Series 004 or an index for undertakings. This is not yet verified.

**Series 094 Putnam County Ledger, 1877-1945, gaps  
and Cash Book, 1910-1912, 1923-1943, gaps**

<b>Extent:</b>	<b>Cash Books</b>		
	# 1 Volume	1911	A3U4S7
	# 2 Volume	Sept.1923-june1925	
	# 3 Volume	Oct.1925-Mar.1927	
	# 4 Volume	Oct.1928-Jan.1930	
	# 5 Volume	Dec.1929-Dec.1930	
	# 6 Volume	Dec.1930-Oct.1931	
	# 7 Volume	Oct.1931-Aug.1932	
	# 8 Volume	Sept.1932-June1933	
	# 9 Volume	June1933-July1934	
	#10 Volume	July1940-Dec.1940	
	#11 Volume	Jan.1941-July1941	
	#12 Volume	July1941-Dec.1941	
	#13 Volume	Dec.1941-June1942	
	#14 Volume	July1942-Dec.1942	
	#15 Volume	Jan.1943-Aug.1943	
	#16 Volume	1877-1909 (ledger)	
	<b>Ledgers</b>		
	#1 Volume (B)	1913	A3U4S8, U5S9, U6S9
	#2 Volume (C)	1916	A3U3S7-8
	#3 Volume (D)	1916	
	#4 Volume (E)	1920	
	#5 Volume (F)	1922	
	#6 Volume (G)	1925	
	#7 Volume (H)	1928	
	#8 Volume (I)	1931	
	#9 Volume (J)	1932	
	#10Volume (K)	1933	
	#11Volume (L)	1934	
	#12Volume (M)	1935	
	#13Volume (N)	1936	
	#14Volume (O)	1937	
	#15Volume (P)	1938	
	#16Volume (Q)	1939	
	#17Volume (R)	1940	

#18Volume (S)	1941
#19Volume (T)	1942
#20Volume (U)	1943
#21Volume (V)	1944
#22Volume (W)	1945

**Arrangement:** chronological

**Description:** This series is the recording of the accounts receivable and disbursements of the General Ledger from the Office of the County Treasurer. The records include such categories as returned real taxes, dog licenses, payments by the County for damage done by dogs, child welfare payments, Grand Juror payments, and salaries for officials, highway workers etc. An example of the data recorded is the 1933 ledger recording payments for the orders of Emergency Work Bureau Projects N-16, N-17, N-15 and the STAR Highway development. The volumes by alpha B-W have numerous accounts including those as Tax Sale Records and Tax Redemptions.

*SEE also 007, Board of Supervisors Bills and Allowances, for the physical receipts of some items recorded in the ledgers. SEE also 033.*

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**Series 095 Putnam County Clerk's Cash Book, 1912-1934**

<b>Extent:</b>	# 1 Volume	1912-1922	A3U5S7
	# 2 Volume	1928-1931	
	# 3 Volume	1931-1934	

**Arrangement:** chronological

**Description:** The Clerk's Cash Book is the recording of the fees for recording documents and notary service. The data noted is date, time, name, cost, document or service, notary; for County, State, certified copy, and naturalization for County, State.

*SEE also Series 021 DB 1, A, for 1818-1823*

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**Series 096 New York State Census , Putnam County 1915 & 1925**

<b>Extent:</b>	# 1 Volume	1915	A3U5S7
	# 2 Volume	1925	

**Arrangement:** geographical by town

**Description:** Between 1825 and 1925 (except 1885), the state conducted a census. These are the only two known to exist in entirety for Putnam County. The 1915 and 1925 censuses are demographic in format. Data collected and reported are organized by town, street, residence, family name, relationship to head of the family, color/race, sex, age, nativity (country of Birth), citizenship (number of years in U.S., citizen or alien, date and place naturalization), occupation, and place of

institutionalization if applicable. There are several entries of African Americans who have entered their nativity as former slaves. This collection of demographics is good source of for tracking family histories, immigration and naturalization, community studies; business, residential grouping by nationality, etc.

*SEE library in County Historian's Office for copies of state census of 1845 for Kent and Philipstown. See also statistical totals for Putnam County and its towns for 1825-75 in the library.*

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**Series 097 New York State Agricultural Census, Social Statistics, Putnam County, 1860**

**Extent:** # 1 Oversized, Document Drawer #4 1860 A5D4

**Arrangement:** information by towns

**Description:** The census includes the six towns of Putnam County. The data reported is statistical in nature, such as assessed value of real estate and personal property, schools and number of pupils, libraries, religious institutions, seasonal crops, annual taxes, funds received by taxation, public funding, pauperism, and crime. This census is a concise “snapshot” for Putnam County in the prewar Civil War period. Researchers may find the census interesting for the study of urban and agricultural communities.

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**Series 098 Judge Southard, correspondence copies, 1902-1904**

**Extent:** # 1 Volume 1902-1904 A3U6S7

**Arrangement:** chronological

**Description:** This workbook contains the legal correspondence of the Judge. It consists primarily of brief letters of reply and has little in-depth information. Most of the correspondence is written in script, however it has not been determined that it is in the Judge's hand or his clerks'. The text contents are less remarkable than the type of paper, ink , and copy method employed.

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**Series 099 “Committees:” Lunacy, Incompetents, and Habitual Drunkards, 1848-1923**

**Extent:** # 1 Box 1848-1879 A1U4S1,S2  
# 2 Box 1880-1883  
# 3 Box 1881-1890  
# 4 Box 1885-1892

# 5 Box 1892-1911  
 # 6 Box 1901-1914  
*(small group, 1-13, of bonds from committees, 1882-1893)*

**Arrangement:** chronological, by name

**Description:** The “Committees” are those persons committed by private individuals or the public welfare system to asylums through Court Orders. This was a small population that because of old age, mental illness, retardation, alcohol abuse, and infirmity could not live in the County Poorhouse. The records include some persons for whom the court order was contested, examined and dismissed or the person released at a later date. Information in this series is valuable for statistical and historical reporting, and confidentiality is to be respected. See box #6 for bonds from committee. *Ask Archivist to see supplement to Series 099 for box, folder, name and year listing.*

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### **Series 100 Stallion Records, 1887-1906, 1909**

**Extent:** # 1 Shared Volume #4 1887-1906 A1U5S10  
 # 1 Oversized, Drawer #4 1909 poster A6, D4

**Arrangement:** Various

**Description:** The Clerk documents filings for the registry of Stallions by use of the public notice. The notice advertises the horse’s pedigree, farm and former and present owners, physical description, may include availability for stud and its record of notable ancestors and offspring. The volume features newspaper notices, handbills pasted onto the pages. The Clerk dates and signs the notice. The poster was found folded inside the volume. It is not signed nor dated; but nevertheless, an interesting document to view – light bay Clydesdale, King George – a separate document registered this stallion in 1909, but it was not listed in the book – the files document is housed with the oversize poster

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### **Series 101 Veterinary Medical Register**

**Extent:** 1 Shared Volume#4 1894-1912 A1U5S10

**Arrangement:** chronological

**Description:** Beginning at page 400 of shared Volume #1 the registration shows the name, date, College of Veterinary Medicine that is governed by the Board of Regents Medical Examiners, endorsement, and licensed.

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## Series 102 Physicians and Surgeons Register

Extent: 1 Volume 1880-1970 A3U6S7

Arrangement: alphabetical to 1949, chronological to 1954 then skip 1970.

**Description:** This volume is a registration of doctors practicing in Putnam County. The printed forms show name, residence, place of birth, date of graduation and institution, date of registry and signatures. All entries are male.

*SEE also Series 021 DB1 (F) for certificates to practice medicine 1797-1843*

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## Series 103 Dentists and Dental Hygienists Register

Extent: 1 Volume 1896-1969 A3U6S7

Arrangement: alphabetical

**Description:** This is a record of affidavits by dentists and dental hygienists registered and recorded by the County Clerk. Each entry includes name, address, educational institution, graduation date, dates and signatures. All the registrants are male except for one female dental hygienist.

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## Series 104 Assumed Name Register

Extent: 1 Volume 1903-1938 A3U6S7

Arrangement: alphabetical

**Description:** This is a record of persons conducting businesses under an 'assumed name.' The assumed name is the registered business name as the primary title and the owner's name as the secondary title. This data shows that many businesses of the period were service and entertainment such as bar & grills, casinos, taverns, hardware stores, garden and landscaping services, garages, department stores and inns. Since this data spans the economic period of the turn-of-the-century prosperity, World War 1, and the Great Depression era, it may offer compare/contrast evidence into the economic and social trends of a primarily agricultural economy.

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## Series 105 Architects Register

Extent: 1 Volume 1923-1954 A3U6S7

**Arrangement:**           **chronological**

**Description:** This register contains six entries of certificates stating name, birthplace, birth date, current address, where certificate to practice obtained (i.e. college), date of graduation, signatures of applicant and Deputy Clerk, and date recorded.

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**Series 106 Farm Names Register**

**Extent:**           **# 1 Volume**                                   **1913-1937**                                   **A3U6S7**

**Arrangement:**           **chronological**

**Description:** This is a record of new farms registered in a 24-year period. The registration reads much like a deed stating name of owner, property description, notation of deed's liber and page. The more notable farms are the politician Stuyvesant Fish's Continental Village Farm, Glenclyffe Farm, and Canopus Hollow Farm and entertainer Ray Bloch's Hollybrook Farm.

This volume is such a modest offering of registrations it seems suspect that so few farms were registered in this period. A possible explanation for this may be found if the researcher would examine Series 104, Assumed Name Register, for growth of non-farm businesses in the same period.

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**Series 107 County Clerk's Statement of Income from Mortgage Tax**

**Extent:**           **#1 DB**                                   **1905-1929**                                   **A2U1S8**

**Arrangement:**           **chronological, see supplement for folder 1-9 by year.**

**Description:** The records are statements from the county clerk to the county treasurer indicating the cash receipts or mortgage taxes received by the clerk. The records also show the disbursements made by the clerk from those revenues for items such as salaries, bond premiums, printing, stationary, postage, and sundries. The balance of the receipts minus the expenditures is recorded as a transfer entry to the county treasurer. The State Board of Commissioners has audited these records.

*SEE also Series 074, 075, 086, and 164.*

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**Series 108 Professional Engineer or Land Surveyor Affidavits, 1924-1951**

**Extent:** # 1 Volume 1924-1951 RS7

**Arrangement:** chronological

**Description:** In accordance with state laws, the professional register recorded the affidavit by name of person, residence, birthplace, birth date, date of license, number of license.

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**Series 109 Putnam County Technical Reports, 1963**

**Extent:** 1 Shared DB 1963 A2U2S3-13

**Arrangement:** topical, 2 reports

**Description:** Goodkind & O’Dea Planning Consultants prepared the reports. The study was funded in part by the Federal Urban Renewal Administration for the New York State Department of Commerce. This is a good summary and statistical data pertaining to Putnam County, including population, land use, highways, water supply, and general county planning.

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**Series 110 Putnam County Solid Waste Management, 1988-**

**Extent:** # 1 DB 1988 A2-U1-S8/6  
# 2 DB 1988-89 A2-U1-S8/7  
# 3 DB 1992, 2012 A2-U2-S5/12

**Arrangement:** topical

**Description:** In the 1980s, garbage companies and garbage districts throughout the county were finding few places for disposal of solid waste because landfill space was becoming scarce and expensive, and the state was closing substandard landfills and dumps. Seeking a county-wide solution, the county engaged the firm of William F. Cosulich Associates of Woodbury, NY, to develop a Solid Waste Management Plan, which was finalized in 1989. Ultimately, the site selected for a landfill in Patterson created such an uproar that a county executive who supported the plan was defeated in a primary election in 1990 and the legislature rescinded its earlier vote to approve the plan. The series also includes subsequent plans and solid waste reports prepared for the county.

**Box 1.** This series includes the Cosulich plan, an analysis of the waste stream, recycling and separation, and the siting of a landfill.

**Box 2** The generic, draft and final Environmental Impact Statements filed in compliance with the NYS Environmental Quality Review Act of 1975, and statements and studies from opponents of the plan.

**Box 3.** (1) A 1992 status report on solid waste management in the county prepared by Brian Doyle, PE, PhD. after the rejection of the Cosulich plan. (2) The county’s solid waste

management plan by Cornerstone Engineering of Middletown, NY, filed with the state in 2012.(3) Plan prepared for county by Cornerstone Engineering, 2009.

*See also HC212 PRIDE for the organization and campaign of opponents of the plan and HC408 (#124-#127) Archived Vertical Files.*

**Series 111 Putnam County Police Consolidation Commission,  
1988 – Policing in Putnam**

**Extent:** # 1 item, shared DB 1988 A2U2S3-13

**Arrangement:** none

**Description:** Report on Analyzing the Alternatives for Policing in Putnam.  
*SEE also HC408 (#72) Archived Vertical Files (1987-1993) and HC935 #3990) Patent Trader Morgue, 1960-88.*

**Series 112 Superintendent of the Poor records**

**Extent:** # 1 Fldr, shared DB 1830-1852 A2U1S5 -12

**Arrangement:** mixed chronological

**Description:** The Superintendent of the Poor reported directly to the Board of Supervisors. The operation and direction of the welfare system in each town and village was his responsibility. The records are mixed and includes deeds pertaining to acquiring land for the poorhouse, appointments, agreements, and bonds.

**Series 113 Putnam County Court Minutes**

**Extent:** # 1 Volume 1812-1860 A5RS1  
# 2 Volume 1879-1935

**Arrangement:** chronological by term of court, then by plaintiff

**Description:** The Volumes are titled *County Court Minutes* and record the actions between private parties from 1812-1936. The minutes are those of the Court of Common Pleas up to the February 1847 session. Starting with the September 1847 session the minutes are those of the Putnam County Court. The February 1857 session is identified as the County Court and Court of Sessions which endures through the September 1895 session after which it is termed simply County Court starting with the February 1896 session. At the end of vol. 1 are entered numerous bonds by town officials (tax collectors) as well as miscellaneous recordings from 1823-1855, several pages of



appointments, and summary of bonds recorded by town 1830-1855. No known index. *SEE also Series 013.*

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### **Series 114 Putnam County Inter-Office Telephone Directory**

**Extent:** #1 DB 1977—2007 A2U2S3 -12

**Arrangement:** chronological

**Description:** The directories contain the names, titles, departments and telephone numbers of Putnam County offices. It was printed by the county printing department and discontinued when the printing department was abolished.

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### **Series 115 Naturalization, Petition and Records**

**Extent:** #1 Volume 001-151 1905-1919 A1U4S6  
#2 Volume 152-250 1919-1922  
#3 Volume 251-350 1922-1927  
#4 Volume 351-390 1927-1939

**Arrangement:** chronological, numeric

**Description:** A naturalization petition is a written application given by an immigrant stating certain demographic facts pertaining to his or her personal history. The petition contains several parts. The demographic portion of the petition include: name, residence, occupation, date and place of birth, date and place of emigration, port of arrival, name of vessel, date and place of declaration, marital status, spouse’s name, children names and birth dates, and date of last entry into the United States, signature of petitioner and date. The “affidavit” portion of the petition contains names, occupations, and residences of witnesses supporting the petitioner. The “order of the court” record shows the date admitted to citizenship or the reasons for petitioner’s denial. The certificate is numbered and dated. In a number of records additional documents relating to the original application are appended to the petition. This collection of volumes contains approximately 90% male petitioners and 10% female petitioners.

*SEE also Series 021 DB1 G, 055, 116, 117, 126 for additional information Entered Master Name Database.*

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### **Series 116 Naturalization, Final Application**

**Extent:** #1 Volume 1840-1906 A1U4S7

**Arrangement:**            **alphabetical**

**Description:** The records within the alpha sections show name, date, residence, nationality, type application, witnesses, residences of witnesses and remarks. Entries for years 1840-1894 contain only year of application, name and record number. It appears that this information was transferred from an unidentified source. Entries for the years 1895-1906 contain more demographic data.

*SEE also Series 055, 115,117,126 for additional information.*

*NOTE: This register provides an alpha index of names found in boxes in Series 055.*

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## **Series 117 Naturalization, Affidavits**

**Extent:**                    **#1 Volume                    1861-1895                    A1-U4-S7**

**Arrangement:**            **chronological**

**Description:** Naturalization affidavits are printed statements of declaration of facts given voluntarily by the immigrant. The requirements of the affidavit were that the person seeking naturalization shall have resided in the United States or territories for a minimum of five years and renounced allegiance to their country of origin. The affidavit is in part: I, (name) do solemnly swear, that I will support the constitution of the United States, and that I do absolutely and entirely renounce and abjure all allegiance and fidelity to every foreign Prince, Potentate, State, or Sovereignty whatever, and particularly to (former crown and country.)

Witnessed, dated and signed.

*SEE also Series 055,115,116,126 for additional information*

*Entered in database IMMIGRAT.DTF*

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## **Series 118 Miscellaneous Election Poll Books, Patterson and Kent, 1917-72**

<b>Extent:</b>	<b>#1 Volume</b>	<b>Patterson 1<sup>st</sup> ED</b>	<b>1917</b>	<b>A1U5S9</b>
	<b>#2 Volume</b>	<b>Patterson 2<sup>nd</sup> ED</b>	<b>1919</b>	
	<b>#3 Volume</b>	<b>Patterson 2<sup>nd</sup> ED</b>	<b>1924</b>	
	<b>#4 Poll list</b>	<b>Kent</b>	<b>1872</b>	
	<b>#5 Poll Book</b>	<b>Putnam Valley</b>	<b>1863</b>	
		<b>Campaign for the Union</b>		

**Arrangement:**            **alphabetical #1-3, #4 random 1-273**

**Description:** Pursuant to the election laws of New York State §355 poll clerks are required to document an election by recording the number and name of the voter, residence, number of ballots given and number of ballot returned. The book is a printed record book. The November 1917 volume has the “General Duties of Poll Clerks”, a concise explanation of duties.  
*Restricted handling –Poll Books in poor condition.*

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**Series 119 Town Books of Frederickstown and Frederick (now Kent) 1841-1886**

**Extent:**                 **#1 Volume**                                 **1788-1840**                                 **A2-U1-S7**  
                              **#2 Volume**                                 **1841-1886**

**Arrangement:**         **chronological**

**Description:** The town books are early accounts of the town clerk’s recording of the decisions and elections at the annual town meeting including the offices of supervisor, town clerk, town justices, assessors, fence viewers, collectors, poor masters, constables, commissioners and overseers of Highway, pound masters, and school commissioners. Also included are election results for state offices. The town clerk recorded the granting of licenses to sell alcohol to hotel owners, affidavits involving personal property, local regulations regarding animal control, and the declaration of the unfit status of a man to serve in the army.  
*NOTE: These volumes have been microfilmed. They have also been transcribed and indexed by Glendon E. Wheeler and are available in the Historian’s Library.*

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**Series 120 Register of Electors 1917**

**Extent:**         **#1 Volume, Patterson**                                 **1917**                                 **A1-U5-S9**

**Arrangement:**         **Alphabetical**

**Description:** The Register of Electors for 1917 contains similar information as the Poll Books of series 118. The November 1917 Poll Book can be cross referenced in part to the Register. The Register records more demographic information.  
*Restricted handling – register is paper and in poor condition.*

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**Series 121 Surrogates’ Court Minutes 1830-1955**

**Extent:**         **# 1 Volume**                                 **1830-1836**                                 **A9U1, U2, S8, S9**

# 2 Volume	1836-1844
# 3 Volume	1844-1853
# 4 Volume	1854-1859
# 5 Volume	1859-1860
# 6 Volume	1864-1867
# 7 Volume	1867-1870
#8 Volume	1870-1872
#9 Volume	1872-1875
#10 Volume	1875-1877
#11 Volume	1877-1879
#12 Volume	1879-1882
#13 Volume	1882-1884
#14 Volume	1844-1886
#15 Volume	1886-1887
#16 Volume	1887-1889
#17 Volume	1889-1890
#18 Volume	1890-1891
#19 Volume	1892-1895
#20 Volume	1893-1894
#21 Volume	1894-1896
#22 Volume	1896-1898
#23 Volume	1898-1900
#24 Volume	1900-1901
#25 Volume	1901-1903
#26 Volume	1903-1905
#27 Volume	1905-1911
#28 Volume	1910-1914
#29 Volume	1914-1917 <i>partial J. Haight</i>
#30 Volume	1917-1923 <i>complete J.Haight</i>
#31 Volume	1928-1929
#32 Volume	1929-1934
#33 Volume	1934-1940
#34 Volume	1940-1945
#35 Volume	1945-1950
#36 Volume	1950-1955

**Arrangement:**        **chronological.**

**Description:** The Surrogates' Court is the place of finalization of wills and their estates. The record shows demographic information, simple inventory or complex inventories through a series of schedules. Surrogate's Court minutes record the process of probating a will, e.g. granting letters of administration, appointing guardians, examination of witnesses, etc.

*NOTE: Each volume has an alphabetical index for that volume; however, to use the volumes alone requires knowing the approximate date of the name sought. It is easier to locate a name by using the MSWord index for the 143 archives boxes in Series 034, Surrogate's Court Records. The supplement for Series 121 contains the month and year of each volume.*

## **Series 122 Marriage Records 1908-1935**

<b>Extent:</b>	<b># 0 Volume</b>	<b>1908-1918</b>	<b>A1U4S8</b>
	<b># 1 Volume</b>	<b>1918-1926</b>	
	<b># 2 Volume</b>	<b>1926-1929</b>	
	<b>There is no volume # 3</b>		
	<b># 4 Volume</b>	<b>1929-1932</b>	<b>A1U4S9</b>
	<b># 5 Volume</b>	<b>1932-1933</b>	
	<b># 6 Volume</b>	<b>1933</b>	
	<b># 7 Volume</b>	<b>1933-1934</b>	<b>A1U4S10</b>
	<b># 8 Volume</b>	<b>1934</b>	
	<b># 9 Volume</b>	<b>1934-1935</b>	
	<b>#10 Volume</b>	<b>1935</b>	

**Arrangement:** Indexed alphabetical by bridegroom and bride

**Description:** Since 1882, marriages have been recorded by town and village clerks. During this period only (1908-1936) they were also filed with the County Clerk. The Marriage records begin with volume 0 1908-1918 as a simple recording of the Groom and Bride. Beginning volume #1 the format changes to 3-part form, the License, the Certificate, and the Affidavit. The first form is the marriage license, stating basic demographic information such as name, address, age, occupation, parents name and county of origin, color "race", number of marriages, widow or divorced, and a statement referring to a testimony for "not" having a venereal disease. The second is the Marriage Certificate stating the person who performed the ceremony, date, place, and witnesses. The third is the Affidavit for the license to Marry, a brief form repeating the same demographics. The fourth is a Certificate of Consent and is only required if one of the parties is under the age of 21.

*Note: These volumes may be used as an index to locate documents in Series 070, Marriage licenses and certificates. The information recorded is the same in both places, except for the title of the person performing the ceremony which is more likely to be included on the individual forms. Both certificates and volumes appear to be filled out by the clerk – except box #1. To search by name, use database MARRIAGE.DTF or Master Name Database.*

## **Series 123 Surrogates' Court Correspondence 1919-1922**

<b>Extent:</b>	<b>#1 Volume</b>	<b>1919-1922</b>	<b>A9U3S8</b>
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**Arrangement:** chronological

**Description:** This volume contains hand written copies of correspondence to officials and persons inquiring to the settlement of estates.

*Restricted handling, paper is fragile, ink light.*

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**Series 124 Commissioners of Forfeitures, Middle District, Philipse Patent, 1780-1786**

**Extent:** #1 Volume 1780-1786 (photocopy) A2U5S6

**Arrangement:** chronological, indexed by name of purchaser

**Description:** The series consists of deeds by the New York State Commissioners of Forfeitures to lands forfeited by landowners who had been found guilty of treason for their adherence to the British Crown during the American Revolution. Most of the land sold in what would become Putnam County were in six of the nine lots owned by patentees Susannah (Philipse) and Beverly Robinson and Mary (Philipse) and Roger Morris. The deeds as recorded are the documentation with metes and bounds of forfeiture sales by to various purchasers, most of whom supported the patriot cause or who were, at least, neutral. This volume is a photocopy; the original is in the Dutchess County Historical Society collection.

*NOTE: To better understand this volume, the size of the parcels, abutting landowners, etc., consult the Henry S. Concklin maps (1887) located in the archive Map Collection. The Concklin maps were created in 1887 from surveys drawn from the forfeiture deed descriptions. To see an overlay of Concklin maps on current road map, see *Confiscated Properties of the Philipse Highland Patent, Putnam County, New York, 1780-1785.*, compiled by William T. Ruddock.*

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**Series 125 New York State Department of Environmental Conservation Sewerage Study-Putnam County 1972**

**Extent:** Spiral bound book (shared DB) A2U2S3-13

**Arrangement:** by subject

**Description:** This study contracted by NYS for Putnam County was developed by Howard A. Kelly Associates. It provides a variety of environmental data, comparison study, population growth predictions, and a long-range plan for water pollution control facilities for a fifty-year period.

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**Series 126 Naturalization, Register of Oaths 1861-1906**

**Extent:** #1 Volume 1861-1906 A1U4S7

**Arrangement:** chronological, indexed

**Description:** This Register of Oaths differs from the declaration of intention as the outside binding indicates. The Intentions of Declaration, Series 055 are sworn applications containing demographic information. The Register of Oaths are records of the action performed in court pertaining to the “intention” of becoming a citizen of the United States and renouncing of a former allegiance. The oaths are printed forms with space provided for the renunciation and signature.

*See Series 055, 115,116,117 Naturalization for additional information.*

**NOTE:** Entered in database IMMIGRAT.DTF.

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## **Series 127 Code of Putnam County, 1997- (open)**

<b>Extent:</b> #1 shared DB (Code Book 1997 with 1 supplement (2002)	A2-U2-S3-14
#2 Code Supplements #2 (1998) to #21 (2013)	A2-U2-S4-10
#3 Code Supplements #22 (2014) – #31 (2020) open	A2-U2-S5-6

**Arrangement:** chronological by supplement number and year

**Description:**

DB #1 Three-ring binder containing the Code of Putnam County, i.e. the laws and regulations adopted by the Putnam County Legislature and the County Charter as amended up to 1997. This is original code book with one supplement (#5) erroneously inserted in 2001.

DB #2 Supplements to Code: #2 (1998) through #21 (2013), each in separate folder.

DB #3 Supplements to Code: #22 (2014) to date (#31 (2020) “ “ “

There is an up-to-date code book in the library with supplements inserted and superseded pages removed. It is the policy of the Archives to keep the archival series separately, with the annual supplements intact as received in the archives and *not to replace or discard any pages that have been updated or deleted.*

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## **Series 128 NYS Audit of Putnam County 1914**

<b>Extent:</b> 1 Volume in shared DB	A2U2S3-14
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**Arrangement:** by subject

**Description:** Typed report to State Comptroller, the Hon. William Sohmer, of the Examination of the Fiscal Affairs of Putnam County, pursuant to Article III of the General Municipal Law. Nov. 1, 1913 to Oct. 31, 1914. Isidor Sack, Examiner. 1-2746.

**Series 129 Civil Actions and Special Proceedings, County and Supreme Court – 1812-1932**

<b>Extent:</b>	<b>Volume A # 1 to 2746</b>	<b>1812-1877</b>	<b>A4U1S7</b>
	<b>Volume 1 # 2596 to 3993</b>	<b>1878-1900</b>	
	<b>Volume 2 # 3920 to 6480</b>	<b>1900-1925</b>	
	<b>Volume 3 # 5096 to 6457</b>	<b>1926-1932</b>	

**Arrangement:** Each vol. indexed alpha by defendant. Entries made chronologically as cases filed, progress dates noted, case numbers assigned (but not sequentially, i.e. not same as chronological order), not all cases have numbers. Similar to Series 058, but is just a recording of cases as they are brought (file numbers assigned later).

**Description.** Volume A is the recording of the civil actions by the County Clerk: pp. 1-216 civil actions, most with file numbers; pp. 216-219 current actions, no file numbers; pp. 220-395 blank, pp.396-443 overflow of alpha index; lists defendant, plaintiff, file number, type of action, date. An index for Series 045.

This series may be a record of all actions brought. If a judgment were issued, see series 058; if a Supreme Court order was issued, see series 063. If the action proceeded ‘far enough’ (and the procedure was in effect), it may have been given a file number, in which case it may be found in series 045. If procedure was different (or at a different time), and if there is no file number given, it may be found in series 017 by referring to the book number and page number where it is found in this series (129). If a file number has been generated as above, there may also be an entry in series 057, copy of which may be in each location.

**Series 130 Putnam County Budgets, 1952-90, gaps**

<b>Extent:</b>	<b>#1 Volume</b>	<b>1952</b>	<b>A2U2S8-8</b>
	<b>#2 Volume</b>	<b>1954</b>	
	<b>#3 Volume</b>	<b>1955</b>	
	<b>#4 Volume</b>	<b>1984</b>	
	<b>#5 Volume</b>	<b>1988</b>	
	<b>#6 Volume</b>	<b>1989</b>	
	<b>#7 Volume</b>	<b>1990</b>	
	<b>#8 Volume</b>	<b>2013</b>	

**Arrangement:** by department



**Description:** County budgets adopted by Board of Supervisors (before 1980) or by Legislature and County Executive.

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**Series 131 Transportation Project Report, 2000**

**Extent:** 2 volumes in DB 2000 A2U1S8-9

**Arrangement:** topical

**Description:** Route 22 design report, Sept 2000, July 2000 (Appendix C). Draft Environmental Impact Statement for the widening of Route 22 from the end of 684 north to Doansburg Road (Putnam Lake Road)

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**Series 132 Putnam County annual report, 1990**

**Extent:** 1 Volume 1990 A2U21S8-9

**Arrangement:** chronological

**Description:** Audit prepared for the Putnam County Department of Finance for the year ending 31 December 1990. Audit was conducted by Bennett Kielson Storch & Kremen. The report includes an unaudited statistical section.

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**Series 133 Real Property Tax Maps, 1995-99, gaps**

<b>Extent:</b>	<b>#1 Volume</b>	<b>Kent</b>	<b>1995</b>	<b>A4U2S7</b>
	<b>#2 Volume</b>	<b>Putnam Valley, Southeast</b>	<b>1995</b>	
	<b>#3 Volume</b>	<b>Carmel</b>	<b>1997</b>	
	<b>#4 Volume</b>	<b>Carmel</b>	<b>1998</b>	
	<b>#5 Volume</b>	<b>Kent, Patt., Philipstown</b>	<b>1998</b>	
	<b>#6 Volume</b>	<b>Putnam Valley, Southeast</b>	<b>1998</b>	
	<b>#7 Volume</b>	<b>Carmel</b>	<b>1999</b>	
	<b>#8 Volume</b>	<b>Kent, Patt., Philipstown</b>	<b>1999</b>	
	<b>#9 Volume</b>	<b>Putnam Valley, Southeast</b>	<b>1999</b>	

**Arrangement:** by town and village, then numeric by section

**Description:** Tax maps are part of a state-wide system of map, section, and lot number for each parcel. They are used by the town assessor and by the taxing authorities. These maps were prepared by James W. Sewall of Old Town, Maine.

**Series 134 New York City vs. Putnam County Assessors,  
1904-1939**

- Extent:**
- # 1 Archive Box Carmel - A2U1S1-6  
Testimony: Books vol. 1 through 8 ; Filed 2/8/1926
  - # 2 Archive Box Carmel - A2U1S2- 1-6  
Testimony: Books vol 9 through 11; Filed 2/8/1926
    - # 1 Folder - Tax Protest-Certiorari-Appeal: Filed 1904
    - # 2 Folder - Tax Protest-Certiorari-Appeal: Filed 1905
    - # 3 Folder - Tax Protest-Certiorari-Appeal: Filed 1906-1907
    - # 4 Folder - Tax Protest-Certiorari-Appeal: Filed 1908-1909
    - # 5 Folder - Tax Protest-Certiorari-Appeal: Filed 1910-1911
  - # 3 Archive Box Carmel -
    - # 1 Folder - Tax Protest-Certiorari-Appeal: Filed 1912-1916
    - # 2 Folder - Tax Protest-Certiorari-Appeal: Filed 1917-1921
    - # 3 Folder - Tax Protest-Certiorari-Appeal: Filed 1922 – all towns
    - # 4 Folder - Tax Protest-Certiorari-Appeal: Filed 1923-1928
    - # 5 Folder - Tax Protest-Certiorari-Appeal: Filed 1929-1933
    - # 6 Folder - Tax Protest-Certiorari-Appeal: Filed 1934-1938
    - # 7 Folder - Tax Protest-Certiorari-Appeal: Filed 1939 - 1917-1938 settlements
  - # 4 Archive Box Carmel -
    - # 1 Folder – Stenographer’s Minutes - 1916 Book 1
    - # 2 Folder - Stenographer’s Minutes - 1916 Book 2
    - # 3 Folder - Stenographer’s Minutes - 1916 Book 3
    - # 4 Folder - Stenographer’s Minutes - 1916 Book 4
  - #5 Archive Box Carmel -
    - # 1 Folder – Stenographer’s Minutes - 1916 Book 5
    - # 2 Folder - Stenographer’s Minutes - 1916 Book 6
    - # 3 Folder - Stenographer’s Minutes - 1916 Book 7
    - # 4 Folder - Stenographer’s Minutes - 1916 Book 8
  - # 6 Archive Box Carmel -
    - # 1 Folder – Stenographer’s Minutes - 1916 Book 9
    - # 2 Folder - Stenographer’s Minutes - 1916 Book 10
    - # 3 Folder - Stenographer’s Minutes - 1916 Book 11

**# 7 Archive Box Kent -**

**# 1 - 5 Folders – Testimony Book – Vol. I - V: Filed 1925**

**# 6 - 12 Folders – Tax Protest-Certiorari-Appeal:  
Filed 1903 – 1913**

**# 6 Kent 1903-1904**

**# 7 Kent 1903, 1905, small appeal book**

**# 8 Kent 1903-1906**

**# 9 Kent 1907-1908**

**# 10 Kent 1909-1910**

**# 11 Kent 1911-1912**

**# 12 1913 - all towns**

**# 8 Archive Box Kent -**

**A2U2S1- 1-6**

**# 1 - 10 Folders – Tax Protest-Certiorari-Appeal:  
1913 – 1937**

**Filed**

**# 1 1912 – all towns**

**# 2 Kent 1914-1916**

**# 3 Kent 1917-1919**

**# 4 Kent 1920-1922**

**# 5 Kent 1916, 1923, 1926**

**# 6 Kent 1923-1928**

**# 7 Kent 1929-1931**

**# 8 Kent 1932-1933**

**# 9 Kent 1935-1937**

**# 10 Kent 1917-1929 Stipulation of Discontinuance**

**# 9 Archive Box Kent -**

**# 1 - 4 Folders – Stenographers Minutes –Vol. I - IV: 1917-1919**

**# 1 Oct. 1917 – Jan. 1918**

**# 2 Jan. 1918 – Dec. 1918**

**# 3 Jan. 1919 – Aug. 1919**

**\*\* Note: BROKEN spine, papers loose**

**# 4 Sep. 1919 – Dec. 1919**

**#10 Archive Box Southeast -**

**# 1 – 4 Folders – Testimony Books – Vol. I & II  
Papers on Appeal, filed 1911 for 1905, notice of appeal,  
assessed valuations are suggested**

**# 5 – 10 Folders - Tax Protest-Certiorari-Appeal:  
1897 – 1910**

**Filed**

**# 5 1897, land descriptions, Double Reservoir I**

**# 6 Southeast 1902-1904**

**# 7 Southeast 1903-1905, small appeal book**

**# 8 Southeast 1904-1906, small appeal book**

**# 9 Southeast 1907-1908**

**# 10 Southeast 1909-1910**

**#11 Archive Box Southeast -**

**# 1 – 10 Folders - Tax Protest-Certiorari-Appeal:  
1911 – 1936**

**Filed**

**# 1 Southeast 1911**

**# 2 Southeast 1905-1912, small appeal book**

**# 3 Southeast 1905, 1914-1915, small appeal book**

**# 4 Southeast 1915-1916**

**# 5 Southeast 1918, 1919, 1921**

**# 6 Southeast 1920-1924**

**# 7 Southeast 1926-1929**

**# 8 Southeast 1930-1932**

**# 9 Southeast 1933-1934**

**# 10 Southeast 1935-1936, also against Putnam County**

**#12 Archive Box Southeast -**

**# 1 - 4 Folders – Stenographers Minutes –Vol. I - IV: 1917**

**# 1 Nov. 1919 – Jun. 1920**

**# 2 Jul. 1920 – Dec. 1920**

**# 3 Dec. 1920 – Feb. 1921**

**# 4 Feb. 1921 – Jul. 1921**

**#13 Archive Box Southeast -**

**# 1 & 2 Folders – Stenographers Minutes –Vol. V - VI: 1917**

**# 3 & 4 Folders – Assessment Rolls – 1911 & 1913**

**# 1 Oct. 1921 – Feb. 1922**

**# 2 Mar. 1922 – Jun. 1922**

**# 3 1911 alpha by resident, non-resident, and incorporated  
companies**

**# 4 1913 alpha, some personal property, some companies**

*SEE also 045 box 61 No 4208, 4209, 4218 for similar actions with  
Southeast, and perhaps for all towns.*

**#14 Archive Box Philipstown -**

**A2U2S2- 1-2**

**# 1 – 14 Folders - Tax Protest-Certiorari-Appeal:  
1909 – 1937**

**Filed**

**# 1 1909**

**# 2 1910**

**# 3 1911-1912**

**# 4 1909-1914**

**# 5 1917-1918**

**# 6 1919-1920**

**# 7 1921, 1923**

**# 8 1922, 1924**

**# 9 1925-1926**

**# 10 1920, 1927-1928**

# 11 1929-1931  
# 12 1931-1932  
# 13 1933-1934  
# 14 1935-1936

**#15 Archive Box Philipstown -**

**# 1 & 2 Folders – Assessment Rolls – 1911 & 1914**

**# 3 & 4 Folders - Tax Protest-Certiorari-Appeal: 1909 & 1910** **Filed**

**# 1 1911 assessment roll, alpha by resident, non-resident, and incorporated companies**

**# 2 1914 assessment roll, alpha, some personal property, some companies**

**# 3 1909 assessment roll, Cold Spring and Nelsonville, resident, non-resident, incorporated companies**

**# 4 1910 assessment roll, Cold Spring and Nelsonville, resident, non-resident, incorporated companies, exempt**

**Arrangement: Chronological by town**

**Description:** Certiorari: appellate proceeding for re-examination of action of inferior tribunal, or as auxiliary process to enable appellate court to obtain further information in pending cause. Originally, and in English practice, an original writ commanding judges or officers of inferior courts to certify or to return records or proceedings in a cause for judicial review of their action. (Black)

New York City protested the assessed valuation of its property in Putnam County – water works improvements related to the reservoirs were included in the valuations and New York City argued that they should not. The valuations were upheld by the courts, the City appealed, compromise was finally reached in 1939. Starting in 1897 in Southeast, protests seemed to have been filed against each town respectively every year until settlement.

Testimony may be found from engineers, commissioners, officials of the Aqueduct Commission, Board of Water Supply, and other offices as well as people involved in real estate, accounting, etc. and local individuals such as D. H. Knapp, A. E. Nichols, D. F. Valentine, A. S. Burgess, E. Wegmann, E. F. Joyce, A. E. Budd, O. and W. F. Bailey, E. G. and G. W. Horton, G. W. Birdsall, J. E. Tower, and others.

Much interesting insight is contained in the various testimony about the construction of the dams and aqueduct of the New Croton water system and the magnitude of the entire project.

Jurisdictions include: New York Supreme Court, Appellate Division, 2nd Judicial Department, Brooklyn; Supreme Court, 9th Judicial District; 2nd Judicial District, and possible others.

Types of documents found in this collection include: Bill of Costs, Order of Allowing Writ, Petition, Motion to Quash, Writ of Certiorari, Return, Protest to Assessors, Order and Stipulation, Stipulation and Order of Discontinuance, Stipulation of Discontinuance, etc.

*SEE also note on Southeast above on location of possible additional files (for all towns)*

*SEE also 043 Tax Collector's Books*

*SEE also 080 for 1932 Putnam Valley assessment roll.*

*SEE also map collection for many reservoir maps*

## **Series 135 Annual Reports of Corporations and Associations**

**Extent:** #1 Archives Box (1853-1935)

A2U2S2-5

**Arrangement:** Folder, alphabetical by name of corporation, then chronological.

**Description:** Corporations and some associations doing business in Putnam County filed their annual reports and reports of elections of officers and directors with the County Clerk. There are records of companies mining and smelting iron, making ice, running ferryboats, developing land, quarrying, etc. For some companies, these are the only corporate records known to exist. Some companies have their own folder, others are grouped in miscellaneous folders for iron mining, associations, corporations, etc.

Ainsworth Boiler Covering Co., 1885-87

Beech Island Marble Co., 1891-1905

Brewster Iron Mining Co., 1873 and 1879 (see Iron mining, miscellaneous)

Burton Company, 1899-1902

Carmel Club, 1893 (see Associations, miscellaneous)

Clinton Stephens Co., 1896 (see Corporations, miscellaneous)

Cold Spring and Nelsonville Water Works Co., (see Corporations, miscellaneous)

Cold Spring Light Heat and Power Co. 1899-1925 (gaps)

Croton Falls Construction Co., 1907-10

Croton Magnetic Iron Mines, 1882 and 1896 (see Iron mining, miscellaneous)

Dean-Westbrook Bridge Co., 1899 (see Corporations, miscellaneous)

Dutchess-Putnam Medical Society, 1916 (see Associations, miscellaneous)

Erie Railway Steamboat Co., 1862 (see Railroads and steamboats, miscellaneous)

Garrison and West Point Ferry Co., 1854-1900 (gaps)

Garrison's Mining Co., 1864-65 (see Iron mining, miscellaneous)

General Chemical Co., 1899-1900 (see Chemical companies, miscellaneous)

Hartwell Lumber Co., 1935 (see Corporations, miscellaneous)

Highlands Chemical and Mining Co., 1873-82

Highlands Chemical Co., 1888-98

Highlands on Hudson Land Co., 1894-1910 (gaps)

Hudson Counties Title & Mortgage Company, 1927 (Newburgh) (see Corporations, miscellaneous)

Hudson River Broken Stone and Supply Co, 1889-90 (see Quarrying, miscellaneous)

J.B. & J.M Cornell Co., 1903-08



service was successful. The notebook was found among the tax collectors' books (Series 043) and was bound like them.

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### **Series 137 Militia Enrollment Book, 1917**

**Extent:** 1 volume A1U3S7

**Arrangement:** alpha (roughly)

**Description:** In 1917, all men in Putnam County between 18 and 45 were required to be listed in the enrollment book for the NYS Militia, whether or not they were exempt from military service. Enrollees are listed with their town, mailing address, date of birth, occupation, and exempt status.

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### **Series 138 Health Department, 1969-1996**

**Extent:** 1 document box (shared) 1969-96 A2U1S6-10

**Arrangement:** chronological

**Description:** a petty cash book

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### **Series 139 Hunting, Trapping, Fishing licenses, 1908-1938**

**Extent:**

# 1 archive box	1894-95, 1908-1924	A2U2S2-6
# 2 archive box	1925-1933	A2U3S1-1
# 3 archive box	1934-1938	A2U3S1-2

**Arrangement:** chronological, by town

**Description:** Monthly report filed with the County Clerk, resident and non-resident, lists name, license number, and residence; boxed as received from the Clerk, some tied in packets; some annual reports 1921-1932, gaps unknown; special deer license 1928, 1929, 1932, 1933, possibly others; 1936 duplicate reports from county clerk Percy L. Barker, misc communications from NYS Conservation Dept.



## **Series 140 County Historian's Office, ca. late 1970s, 1990-2011**

**Extent:** 3 document boxes and 2 oversize flat boxes

**Arrangement:** topical

**Description:**

**Document box #1:**

**A2U1S8-10**

- Folder 1 1-4 Department budget requests by line, justifications, and program descriptions
- Folder 5 Letterheads
- Folder 6-7 Annual Reports, 1989-
- Folder 8-9 Archives Room, plans, layouts, archives consultant, and LGRMIFGrant
- Folder 10 Archives Directories 1992, 1998
- Folder 11-13 County Historian's Web Pages, 2002, 2003. 2008

**Document Box #2**

**A2U2S5-1**

- Folder 1-3A Handbooks 1991, 2000-12, 2017, 2021
- Folder 4-8 Putnam County Days (County Birthday)
- Folder 9 Putnam County History Days 2003, 2005. 2006 and Putnam County History Conference 2012

**Document Box #3: Publications and Programs**

**A2U2S4-9**

- Folder 1 Directory of Service Provided by Putnam County (1995)
- Folder 2 Old House Program & Historic Preservation
- Folder 3 Listing of exhibits created by Historian's Office & flyers
- Folder 4 History of Putnam Rail Trail
- Folder 5 "How to" pamphlets about genealogy and the archives
- Folder 6 Historical Chapters in *NY Walkbook* (Hudson Highlands) by Sallie Sypher
- Folder 7 Historic Preservation, miscellaneous
- Folder 8 Red Mills Historic Park, 2000-2002
- Folder 9 Creating Farms from Forests, 2020
- Folder 10 What's in a Name? (Brewster), 2021  
Promo card for "The American Flag in Putnam History" (video) , 2021

*NOTE: Not all publications of the Historian's Office are in this series. In addition to those items included in Series 140, it should be noted that the following publications are housed in the Historian 's library or elsewhere in the Archives.*

*Putnam County History "Workshop", 1954.* Patterson, 1954.  
*Putnam County History "Workshop", 1955.* Patterson, 1955.  
*Putnam County History: The Last 100 Years.* Patterson, 1957.  
*Putnam County in the Civil War, 1961.* Patterson, 1961.  
*Putnam County Sesquicentennial, 1812-1962.* Patterson, 1962.

*Putnam County Directory and Tax Levy Booklets (Series 2../) since 2009*

*Miscellaneous articles in Putnam County Bicentennial book (in Library)*

*Putnam County Men in the Civil War* (Compiled and edited by Carol Bailey and Catherine Wargas. Rhinebeck NY: Kinship, 2008. (in Library)

Doyle, Barbara and Sallie Sypher. "Too Little, Too Late: Ironmaking in the Eastern Hudson Highlands". 1994. (in Library)

*Town Records, Town of Putnam Valley, NY, 1839-1912.* Transcribed and indexed by Christina Mucciolo and Christine O'Connor. (in Library)

*Patterson (N Y) Town Records, 1795-1863.* Transcribed and indexed by Christina Mucciolo. 2007. (in Library)

*Journal of Proceedings of the Board of Supervisors, 1829, 1846-94,* transcribed by Catherine Wargas. (in Library)

*South Precinct Review, 2 issues of newsletter of County Historian Fredric Shaw, 1974.* (in Series 170)

"Digging in the Archives: Looking for Putnam's Miners" by Sallie Sypher in *Mining Putnam 's Treasures: Forging America's Identity*, 2004. (in Library)

### **Flat Document Box #1**

#### **Posters and Publications**

**A2-UI -S7**

Putnam County History Weekend, Oct. 1-2, 2005, 140<sup>th</sup> anniversary of the end of the Civil War.  
# 20 folder                    placemats distributed locally (multiple copies)color  
# 21 folder                    posters, 3 copies  
# 22 folder                    posters, drafts  
# 23 folder                    placemats distributed locally, drafts

#### Publications 2021

*The American Flag in Putnam County* (video,see            ) promo card  
*Creating Farms from Forests* – 8page pamphlet  
*What's in a Name?* (Origin of "Brewster")

### **Flat Oversize Document Box #2**

#### **Posters and Publications**

**A2-UI -S7**

8/25/2021

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Putnam County History Weekend, Oct. 1-2, 2005, Celebrating 140<sup>th</sup> anniversary of the end of the Civil War; program, uncut, full sheet; one draft on back of Ossining brochure; 2 large posters on foam board

Putnam County History Day, 4 Oct 2003, Revolution, international, posters (2) + duplicates and map of Sybil Ludington ride

Posters 2022.

5 posters for Black History Month: Larksburg, Regina Andrews, Osceola Archer, Clinton J. Peterson, Marie Venning.

5 posters about Frances O'Brien, an artist who lived in Southeast, for Women's History Month

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### **Series 141 Administrators' Oaths, 1868-1941**

<b>Extent:</b>	<b># 1 volume</b>	<b>1868-1889</b>	<b>A2-U2-S8/2</b>
	<b># 2 volume</b>	<b>1889-1906</b>	
	<b># 3 volume</b>	<b>1906-1922</b>	
	<b># 4 volume</b>	<b>1922-1941</b>	

**Arrangement:** Chronological

**Description:** Oaths of administrators appointed by the court to settle the estate of the deceased.

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### **Series 142 Administrators' Bonds, 1895-1925**

<b>Extent:</b>	<b># 2 volume</b>	<b>1895-1911</b>	<b>A2-U3-S8/1</b>
	<b># 3 volume</b>	<b>1911-1925</b>	

**Arrangement:** chronological

**Description:** Bonds posted by appointed administrators of estates to guarantee fulfillment of their obligations to settle estates.

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### **Series 143 Bonds of executors and trustees, 1915-1939**

<b>Extent:</b>	<b># 1 volume</b>	<b>1915-1939</b>	<b>A2-U2-S8/1</b>
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**Arrangement:** chronological

Description: Bonds posted by executors and/or trustees of an estate to guarantee fulfillment of their obligations to settle estates. (Approx. 25 pages filled in)

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### **Series 144 Corporation Sureties, 1908-1933**

**Extent:** # A volume 1908-1916 A2-U2-S8/3  
# B volume 1917-1933

**Arrangement:** chronological

**Description:** Bonds posted by appointed administrator(s) of an \estate, through and with a surety company, to guarantee fulfillment of the obligation to settle the said estate

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### **Series 145 Surety/Bonds filed by local/ county officials, 1929-1948/ 1915-1946**

**Extent:** # 1 archives box 1929-1940 A2U3S1-3/4  
(Majority from Kent, Carmel , Patterson, Southeast)  
Fldr 1 1929-32, 1934  
Fldr 2 1935-36  
Fldr 3 1936-38  
Fldr 4 1938-39  
Fldr 5 1940  
# 2 archives box 1941-1948  
(Majority from Kent, Carmel , Patterson, Southeast)  
Fldr 6 1941-42  
Fldr 7 1943-44  
Fldr 8 1945-46  
Fldr 9 1947-48  
(County Officials)  
Fldr 10 1915-27  
Fldr 11 1928-30  
Fldr 12 1931-35  
Fldr 13 1936-40  
Fldr 14 1941-46

**Arrangement:** chronological

**Description:** bonds, surety, some county level and others, most from towns, filed with county clerk

*SEE also: Series 004, 040, 051, 092, 093, 142, 143, 144*

*Of potential special interest: 1963 Judd Patterson Supervisor bond*

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## **Series 146 Affidavits for Witness Fees, 1890-1943**

<b>Extent:</b>	<b>1 archives box</b>	<b>1890-1943</b>	<b>A2U3S1-5</b>
	<b>Fldr 1</b>	<b>1890-97</b>	
	<b>Fldr 2</b>	<b>1898-1904, 1906-10</b>	
	<b>Fldr 3</b>	<b>1911-18, 1920-29</b>	
	<b>Fldr 4</b>	<b>1930-33</b>	
	<b>Fldr 5</b>	<b>1934-37</b>	
	<b>Fldr 6</b>	<b>1938-43</b>	

**Arrangement:** chronological

**Description:** Bonds, appointments, undertaking filed . From county, supreme, sessions courts

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## **Series 147 Aerial Photos of Putnam County, 1933-1986**

**Extent:** # 1 volume and 6 flat document boxes  
**Arrangement:** by grid numbers within each set

**Description:** Aerial photos of the entire county taken at different times and from different altitudes for the Highway Department .*Restricted handling*

**1933 Aerial Photos:** **1 volume** **A2-U2-S7**  
Pages numbered 2-191, many numbers skipped. Images 13.5" x 17". No information about air surveyor. Key on first page. Digital images at X:\Historian's Office Images\Aerials\1933

**1954 Aerial Photos** **large flat DB** **A2-U2-S7**  
71 18" x 18" images By Jack Ammann, Photogrammetric Engineers, San Antonio, Texas. No index. (Box includes key)

**1962 Aerial Photos** **large flat DB** **A2-U2-S7**  
77 18" x 18" images by American Air Surveys, Inc., Pittsburgh Pennsylvania. (Box includes key)

**1963 Aerial Photos** **small flat DB** **A2-U2-S6**  
219 9" x 9" images by American Air Surveys, Inc. Pittsburgh, Pennsylvania  
Box includes key

**1980 Aerial Photos** **2 small flat DBs** **A2-U2-S6**  
9" x 9" images (unknown producers) with grid numbering from 04-130 to 12-545.  
No key included.

**1986 Aerial Photos** **small flat DB** **A2-U2-S6**

99 9" x 9" images by James W. Sewell Co., Old Town, Maine, Box includes key and glasses for viewing maps in 3D.

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## **Series 148 Appeals 1849-1911**

**Extent:** # 1 document box (14 folders) 1849-1911 A2U2S4-1

**Arrangement:** chronological

**Description:** Notice of Appeal from various courts, order to stay proceeding, return on appeal, notice of exceptions and perhaps others. May be listed in Series 129, but may be no pointer (in Ser.129) to this series.

*It is interesting to note, and it may be nothing more than coincidence, that an action in 1869 Fldr 2 is numbered 1957, and it has the exact same filing date, Feb 27, 1869, as number 1957 found in Series 045 box 11, but they are not related.*

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## **Series 149 Justices Returns, 1850-1924, gaps**

**Extent:** # 1 archives box 1850-1869 A2U3S1-6,  
S2-1-2  
# 3 archives box 1870-1882  
# 3 archives box 1883-1924

**Arrangement:** chrono

**Description:** These records were received by the archives listed as 'justices returns.' Also included were Court of Sessions records which have been separately filed in series 155. Most are civil, but there are a few criminal. These Justice Court records do not appear to be related to those in series 015. Most are from Justice(s) Court or County Court. These records are mostly appeals. Most are identified as 'Justices Returns' or '(Justices) Return on appeal'. It is not known if records for appealed cases were segregated from those that were not appealed, thus leading to the/a difference in this series and series 015. Other documents in this series include notice of appeal, stay of proceeding, order of filiation 1890, testimony, 1890 undertaking on appeal justice court, Folder 3 of 3 1878 contains a bill of items; 1893 George Cusno vs NY and New England RR Co.; 1897 John H Post account book; 1898 Jacob Stahl and Patterson tenant in Crosby house; Leonard Carey Patterson and buckboard wheels.

*IN PROCESS. NEEDS INDEXING*

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### **Series 150 Wills, 1812 - 1931**

**Extent:** 22 vols. Libers B-Z, (A, T, U, and V missing). A9

**Arrangement:** Chronological

**Description:** Complete text of recorded wills probated by Putnam County Surrogate Judge . Liber A missing but wills that were included in probate records what would have been in that liber (most probate records did not include copies of wills) are bound in a substitute Liber A.

*Indexed through Liber P*

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### **Series 151 Letters of Administration, 1812 – 1905**

**Extent:** 6 vols. (Liber 2 & 3 missing) A9

**Arrangement:** chronological

**Description:** Complete text of Surrogate Judge’s authorizations to administer estates of persons who died intestate.

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### **Series 152 Letters Testamentary, 1830 - 1905**

**Extent:** 7 vols. A9  
Vol A-1 1830-1848

**Arrangement:** chronological

**Description:** Surrogate Judge’s record of authorizations to executors after a will was proved to enter into their duties. Volumes include orders appointing special guardians for minors, authorizing the sale of testator’s property to pay creditors; enjoining executors to do their duty (sometimes because legatees not receiving their inheritances).

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### **Series 153 Record of Old Estates, 1812 - 1875**

**Extent:** 3 volumes A9

**Arrangement:** chronological

**Description:** Surrogate Court records that include administrators' bonds and undertakings; wills; declinations of executors; petitions and orders to have deceased's property sold; guardians bonds; claims of dower rights.

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## **Series 154 County Court Records, other, 1826-1936**

<b>Extent:</b>	<b># 1 archives box</b>	<b>1826-1882</b>	<b>A2U3S2-3-5</b>
	<b># 2 archives box</b>	<b>1882</b>	
	<i>Estate Daniel D. Chamberlain</i>		
	<b># 3 archives box</b>	<b>1883-1914</b>	
	<b># 4 archives box</b>	<b>1921-1936</b>	<b>A2U3S2-6</b>

**Arrangement:** **chronological**

**Description:** These records would appear to be the same type of actions as series 017; however, no commonality could be discovered. Unlike series 017, these documents have no volume and page reference. They are perhaps criminal records. They were also received by the archives totally independently of the records in series 017, and have therefore been designated as a separate series. It is suggested that both series be consulted.

Type of record includes (court) (additional) (rough) minutes (from 1844 through 1917 most of the documents are minutes; thereafter grand jury records predominate), decisions, opinion, list of decisions, printed Newburgh decisions 1862, printed decisions rendered 2<sup>nd</sup> district Brooklyn 1864, findings, evidence, calendar, jury list, excused from jury service, affidavit (of merit), verdict, instructions to grand jury, petition of Highway Commissioners to assess damages, receiver's bond, appointment of trustee, petition, affidavit, notice of pendency, mechanic's lien. Courts include Supreme Court in Equity, Common Pleas, County Court, General Sessions, Supreme Court, different terms and/or circuits, Oyer and Terminer.

*Numerous foreclosures were found mixed in; they have been put in series 012 AB#1, folders 1-4. Numerous Grand Jury testimony transcripts were mixed in (mostly 1917-1923) and they were inter-filed with series 062 Grand Jury Minutes.*

*Several large format and very brittle documents, mostly printed court decisions, have been filed separately and are in process.*

*No known index. Not in database. Some actions may be indexed in series 063 Supreme Court Orders, county recording thereof, viz. 1865 James W Horton Agt James Fowler recorded in vol 1 series 063 page 252.*



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## **Series 155 Criminal Court Records, 1845 – 1934, gaps**

<b>Extent:</b>	<b># 1 archives box</b>	<b>1845-1894</b>	<b>A2U3S3-1-4</b>
	<b># 2 archives box</b>	<b>1895-1906</b>	
	<b># 3 archives box</b>	<b>1907-1923</b>	
	<b># 4 archives box</b>	<b>1923-1937</b>	

**Arrangement:** **chronological**

**Description:** Type of record and actions includes: Order of Filiation, (bench) warrants (1853-1885), bail, proceedings, examination, notation sent to Sing Sing for 2 years Feb 15, 1888, complaint, seizure of property, information, charge of rape, deposition, burglary, larceny, robbery, first, second, and third degree, murder, stenographer's transcript, assault, forgery, slot machines, violation of liquor tax law, murder threat, misdemeanor, felony, selling liquor on Sunday, perjury, carrying and using metal knuckells (knuckles), violation of election law, arson, minutes, (not) a true bill (criminal law – if grand jury decides a trial is necessary – “a true bill,” otherwise, “not a true bill”), conviction, undertaking, refund of bail, notation sentence suspended, gambling, obstructing view of billiard room, arraignment, bigamy, abstract, seduction under promise of marriage, order, malicious mischief, receipt for delivery of prisoner to Albany Penitentiary 1879 and discharge in spite of inability to pay fine. Creators include: Justices Court (return), Court of (Special) Sessions, County Court of Putnam County, Police Court, Supreme Court  
*SEE also Series 016*

*Of potential special interest: 1893 NY Milk and Cream Bottling Co, Carmel, sentenced to Sing Sing for 4 years 1906, 1907 Jennie Ruth Burch murder 200 extra jurors – see also Series 063 V. 10 p. 375 for order, 1908 NY State liquor tax certificate, 1908 NYC & HRRRCo waybill, 1909 bigamy, 1919 David Ditchek for anarchy includes booklets and letters, 1922 Travis et al and 1923 Barrett, dwi 1924, kidnapping 1923, 1929 Timko theft of Hupmobile, 1932 blackmail including rather amateur blackmail letter, 1883 Hustis seduction under promise of marriage, 1881 'prisner' examination, 1909 liquor tax John Cruthers Patterson Charles Swanson Towners Station and others*

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## **Series 156 Recognizances and other criminal papers, 1837-1919**

<b>Extent:</b>	<b># 1 archives box</b>	<b>1837-1919, gaps</b>	<b>A2U3S3-5</b>
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**Arrangement:**

**Description:** These would appear to belong together with records in Series 155, but since they were bundled separately, they are being cataloged separately. Mostly recognizances and undertakings – an obligation of record or a promise (to do something). Type of record and actions includes: bail bond, bail before indictment, recognizance, undertaking for bail, undertaking to keep the peace, recognizance to keep the peace, surety, dismissed, undertaking after indictment, bond for appearance, shooting, recognizance on peace warrant, discharged, recognizance to answer, indictment, recognizance of prisoner (to grand jury), recognizance taken out of court to answer indictment, noll pross entered, assault & battery, some noted as discharged. Creators include: Justices Court, Court of Special Sessions, Court of Sessions, County Court, Court of Oyer and Terminer.

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### **Series 157 Undertakings and Bonds, 1849-1919**

**Extent:** 1 document box 1849-1919 gaps A2U2S3-2

**Arrangement:** chronological

**Description:** Undertakings: to obtain injunction; justification, acknowledgement, etc.; to obtain order of arrest; on appeal; substitution; on arrest; on processing order of arrest; on attachment; of bail; on appeal from judgment, from order; notice of appeal and undertaking; after indictment; on injunction; on removal; bonds; injunction bond; of guardian; receiver's bond. Mostly Supreme Court, also county court. IN PROCESS, *SEE also Series 093*

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### **Series 158 Insurance Certificates, 1886-1936**

**Extent:** 1 archives box 1852-1936, gaps A2U3S3-6

**Arrangement:** chronological

**Description:** Certificates of authority to act as agent in New York State, issued by the State of New York Insurance Department. Also corporate certificates authorizing companies to transact business in New York State, renewal certificates for out of state and foreign insurance companies, and affidavits of inability to procure sufficient insurance coverage in New York State. Through about 1889 most are foreign and out of state companies, and after about 1911 they are just certificates of authority for agents. *IN PROCESS.*

*Of potential special interest: First Annual Report, Aetna Insurance Company of Utica, 1852.*

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## **Series 159 Work on County Office Building, 1927-29, 1950**

**Extent:** 4 folders in shared DB A2U1S8-11

**Arrangement:** chronological

**Description:** **Folders 1-3.** 1927 agreement for additions, 2 blueprints of floor plan; 1929 retaining wall.

**Folder 4.** 1950 Specifications for Altering and the Enlargements of the County Office Building for Board of Supervisors. By J.M. Berlinger,, Architect, and S.E. White, Supervising Architect. (48 pp.)

*SEE also Series 007 and 033*

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## **Series 160 Reconstruction of Courthouse, 1926, 1932, 1986**

**Extent:** 3 folders in shared DB A2U1S8-11

**Arrangement:** topical

**Description:** In 1925 the Board of Supervisors voted to award a contract to reconstruct the courthouse following a disastrous fire. In 1932, the ceiling in the courthouse was replaced. In 1986, after plans drawn up pursuant to a historic structure report, the courthouse was gutted and reconstructed.

### **Folders #1 & #2**

In November 1924, the board had voted to engage William S. Beardsley “to prepare plans and specifications and supervise the construction of a *new* Court House to take the place of the one recently destroyed by fire...”, but the board voted to restore the old courthouse instead. These records include a 1925 contract for remodeling and repair of courthouse to George D. Campbell for \$33,260.00 (Standard Documents of the American Institute of Architects). Indemnity Bond for George D. Campbell, London & Lancashire Indemnity Co. and 1932 contract for replacement of ceiling in courthouse to Kenneth T. Newcomb \$690.00. Specifications for Labor & Materials for metal ceiling. Blueprint for metal ceiling.

### **Folder #3**

Putnam County Court House: Historic Structure Report 1986. This report on the Courthouse and plan for renovation was prepared by Mendel Mesick Cohen Waite Hall, Architects of Albany, 1986. It is a study of architectural changes to Courthouse throughout its history, plans and drawings for restoration and renovation and many photographs of the building.

SEE also Series 006, 007, 026, and 033 and HC524, HC404-5, HC509-7 C-I

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## **Series 161 New County Courthouse Project, 2001 – 2008**

**Extent:** 2 folders in shared DB A2U1S8-11  
**Arrangement:** chronological

**Description:** These records relate to the construction of a new county courthouse following years of findings by New York State that the 1814 courthouse was inadequate and dangerous and repeated orders to remedy the deficiencies. Included in the folders: The environmental assessments required under the State Environmental Quality Review Act, the floor plans and building section plans for the courthouse; the traffic analysis required by SEQRA, the ribbon-cutting ceremony on April 2, 2008, and an illustrated booklet produced by Preiss/Breimeister, Architects.

SEE also HC 203, HC404-5, HC509-7 C-I

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## **Series 162 Election Expenses, 1898-1919, gaps**

**Extent:** 4 folders in shared DB 1898-1919 A2U1S8-12  
Folder 1, 1898-1899  
Folder 2, 1902-1906  
Folder 3, 1911-1912  
Folder 4, 1913-1919

**Arrangement:** chronological

**Description:** Candidate's statement of expenses incurred while running for office; also statements by political party of receipts and disbursements.

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## **Series 163 Military Exemptions WW1, 1917**

**Extent:** 1 folder in shared DB 1917 A2U1S8-14

**Arrangement:** F1, groups  
F2, A-M individuals  
F3, N-Z individuals

**Description:** Claims of exemption from military service filed with County Clerk. 2 fire departments included, and several members of religious orders. Most were filed in June 1917 as a result of certificates received notifying liability to service in the Militia.

*IN PROCESS [to be flattened]*

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## **Series 164 Mortgage Tax Collection Letters, 1924-1935**

**Extent:** 2 folders in shared DB 1924-1935, gaps A2U1S8-12  
#1 Folder 1924-1929  
#2 folder 1931-1935

**Arrangement:** Chronological

**Description:** Letters sent out from the County Clerk for collection of mortgages tax as a result of a review by the State.

*SEE also Series 107*

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## **Series 165 Certificates of Qualifications as Examiner in Lunacy, 1883-1953**

**Extent:** # 1 shared DB 1883-1953 A2U1S8-14

**Arrangement:** F1 1937-1953  
(NYS circulars of names of certified examiners)  
F2 1885-1940, gaps, 1952  
(Petitions to the State Commission in Lunacy for certificate as examiner in lunacy; later State Commission for Mental Defects, still later Department of Mental Hygiene)

**Description:** *IN PROCESS*

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## **Series 166 Putnam County Integrated County Plan for Children, Youth and Families Resource Guide**

**Extent:** 70+page report, in shared DB 2004 A2U1S8-11

**Arrangement:** none

**Description:** See title

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## **Series 167 Town Planning and Zoning Records**

**Extent:** 9 folders in shared DBs 1956-1990 A2U1S8-11

1/3/2023

**Folder # 1**

Town of Putnam Valley, NY General Development Plan - 1965

Town of Putnam Valley, NY Master Plan – 1990

**Folder # 2**

Town of Southeast, NY Comprehensive Plan – 1960

**Folder # 3**

A2U1S4-2

Town of Kent, Zoning Ordinance, 1956

**Folder # 4**

Town of Kent, Brochure, Chamber of Commerce, 1972

**Folder # 5**

Town of Kent Plan, 1973

**Folder # 6**

A2U2S5-6

Town of Carmel, Environmental Study, 1976

**Folder # 7**

Town of Carmel, Zoning Ordinance, 1982-85

**Folder # 8**

Town of Carmel, Comprehensive Plan, 2000

**Folder # 9**

Town of Carmel, Croton (Watershed) Plan, 2000

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**Series 168 Health-Related County Reports**

Extent: 2 folders (shared DB)

A2U2S5-6

Arrangement: topical

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**Series 169 Putnam County-CSEA Contracts, 1988-95**

Extent: 1 folder in shared DB

1988-1995

A2U1S8-11

Arrangement: chronological

**Description:** Agreements between Putnam County and Civil Service Employees Association: Jan. 1, 1986 through Dec. 31, 1988; Jan. 1, 1989 through Dec. 31, 1991; Jan. 1, 1992 through Dec. 31, 1995.

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**Series 170 Putnam County Newsletters, 1974-2008, gaps**

**Extent:** 2 folders in shared DB 1974-2008, gaps A2U1S8-12

**Arrangement:** chronological

**Description:** Newsletters published sporadically by Putnam County:

Folder 1:

*County Affairs*, Putnam County Employees Newsletter, Vol 1, No. 1, 1985;  
*The Putnam County News*, Vol 1, No. 1, June 2001  
*Sybil's Call*, A quarterly newsletter by the county employees for county employees, Vol. I, No. 1 (Sept. 2001) – Vol. IV, No. 4 (Dec. 2004)

Folder 2: *Sybil's Call*, Vol. V, No. 1 (Mar. 2005) – Vol VI, No. 2 (June 2006) & No. 6 (July 2007)

----- Vol. VII, No. 1, Feb. 2008 – Vol. VIII, No. 2 (May 2009)

*SEE also Series 140 for South Precinct Review (1974-75)*

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**Series 171 New York City Watershed Memorandum of Agreement - Jan. 21, 1997**

**Extent:** # 1 shared document box 1997 A2U1S8-12

**Arrangement:** Per table of contents

**Description:** From the office of Jim Gordon, Watershed Administrator. Agreement with 7 watershed counties that “would allow existing development to continue and future growth to occur in a manner that is consistent with the existing community character and planning goals of each of the Watershed communities.”

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**Series 172 County Treasurer Bonds**

**Extent:** # 1 shared DB 1828-1936 A2U1S8-14  
#1 Folder 1828-1899  
#2 Folder 1900-1936

**Arrangement:** chronological

**Description:** Bonds provided by county employees and officials– treasurer, clerk, poor commissioner, consisting in general of the following, which have not been separated:

1860-1915, gaps Poor House (*SEE also 029*)  
1884-1918, gaps District Attorney

1867-1913, gaps, 1933  
1823-1876, 1897-1915, gaps  
1894-1915, gaps  
1932-1938, gaps  
1913-1915, gaps

Judges, Fiduciary Ct  
County Treasurer (*SEE also 025*)  
County Clerk  
Nursing Assn  
Supt Highways (*SEE also 030*)

*These records were received in the archives at a later date than those in Series 040.  
They have been processed separately and not interfiled.*

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### **Series 173 Monthly Report of Convictions, 1913-1922**

**Extent:** # 1 DB 1913-1922 A2U2S4-6

**Arrangement:** chronological by town

**Description:** Monthly report by justice of the peace listing name, offense, date, conviction, and sentence. Convictions are required to be filed in the county.

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### **Series 174 Attachments, 1835-1891**

**Extent:** # 3 folders shared DB 1835-1891 A2U2S4-7  
Folder #1 #1-#25  
Folder #2 #26-#40  
Folder #3 #41-#50

**Arrangement:** numeric

**Description:** Types of documents: Attachment, warrant of attachment, undertaking on obtaining attachment, aft for attachment, undertaking, inventory, affidavit of warrant of attachment, Bond on attachment, inventory on attachment.

#1-#26: 1835, 1837, 1844, 1855, 1860, 1865 Oyer and Terminer, Circuit Court, Supreme Court, some with inventory listed.

#26-50: 1873-1882, 1887-1891 gaps

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### **Series 175 Assignees, 1861-1903**

**Extent:** 1 folder in shared DB 1861-1903 A2U2S4-7

**Arrangement:** 1-33, chronological



**Description:** These were tied in a bundle marked “Assignees. 1 to 33.” They are bonds given by those to whom an individual’s property is assigned for the benefit of his (the individual) creditors. They appear to be part of the court files in series 045.  
Example: Assignee No. 1, 1861, Jacob K. Nelson, found series 129 vol 1 page 118, listed as file No. 1467. Series 045 box 7 contains file No. 1467.  
*SEE also series 079 Insolvent Assignments*

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## **Series 176 Jury, Other**

**Extent:** 1 folder in shared D B 1843-1875 A2U2S4-8

**Arrangement:** chronological

**Description:** Records include affidavit from juror, payment for indigent jurors, and fines for non-attendance 1853

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## **Series 177 County Executive Reports**

**Extent:** 2 folders in DB 1986-present A2U2S4-14

**Arrangement:** # 1 Folder 2004, 05, 09, 11, 12  
# 2 Folder 1986-present, gaps

**Description:** Folder #1 contains Executive Budget reports for 2004-05, 09, and 11. Folder #2 contains State of the County Addresses delivered to the Legislature:  
David D. Bruen 1986  
Peter C. Alexanderson 1987-90  
Robert J. Bondi 1991-96, 1999-2000, 2004, 2006-, 2009-10  
MaryEllen Odell 2012-13

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## **Series 178 Brewster-Patterson State Highway, 1911-12**

**Extent:** 4 Folders in shared DB 1911-1912 A2U2S4-8

**Arrangement:** chronological

**Description:** Patterson section (what is now Route 22) of Brewster-Patterson State Highway Road No. 5203. Application of Board of Supervisors to acquire property required for highway improvement. Typed testimony – 1911, 82 pages; 2 volumes 515 pages 1912, extra copy volume 1,

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## **Series 179 Office for the Aging/Office for Senior Resources**

**Extent:** 1 folder in shared DB 1983, 2009 A2U2S4-7  
3 DVDs 2006 Media Case, drawer 3  
**Arrangement:** none

**Description:** Folder: 1983 information booklet “Services and Opportunities for Older People”; 2009 Fall/Winter Senior Guide newsletter, 2010 newsletter

DVD (Ser. 179.1) Long Term Care Insurance: The Way of the Future  
(distributed to town boards, 2006)

DVD (Ser. 179.2) Medicare Part D: Rx (distributed to town boards, 2006)

DVD (Ser. 179.3) Medicare Part D: Rx Breakfast Seminar held at Putnam National Golf Club, 2006

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## **Series 180 Bicentennial of the US Constitution, 1987-89**

**Extent:** 3 folders A2U2S6

**Arrangement:** by subject

**Description:** In 1988-89, the US Government, the State of New York and its local governments celebrated the bicentennial of the adoption of the 1789 US Constitution. The Federal government and New York provided funding for commemorative events to be held at the local level. In Putnam County, County Historian Isabel Walsh was the local chair of a bicentennial commission which distributed grant money for town and village celebrations. While the towns were preparing to celebrate the constitution, they were simultaneously commemorating the bicentennial of the creation of the three towns of Philipstown, Fredericksburgh, and Southeast in 1788, and some events celebrated the towns’ anniversaries and the Constitutions’ together.

- Folder #1 Activities initiated by the county
- Folder #2 Activities by the towns
- Folder #3 Publicity and press coverage of the events
- 

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## **Series 181 Land Parcels and Value, 2003**

**Extent:** 2 Folders 2003 A4U2S7



Volume 4 entries listed have no definition as above

*Example: Mary Ann Duggan, Volume 2, p. 85 Application to sell/ mortgage property to pay bills; also recorded Series 065 Volume 1 Lis Pendens p. 221; and Series 034 Probate box 52 # 2728 (lis pendens refers to book 3 p. 85 but that is clearly not the book it was recorded in – also the lis pendens does not have the file number on it – it may have gotten separated from the rest of the documents in Series 034)*

*SEE also, for possibly related material, Series 034 Surrogate's Court Records - Probate, 065 Lis Pendens Index*

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### **Series 184 Letters of Guardianship, 1812-1975, gaps**

<b>Extent:</b>	<b>Volumes I-V</b>	<b>1814-1898</b>	<b>A5a</b>
	<b>Volume 1</b>	<b>1812-1815, 1822</b>	
	<b>Volume 2</b>	<b>1815-1829, 1843, 1845, 1847</b>	
	<b>Volume 3</b>	<b>1830-1851</b>	
	<b>Volume 4</b>	<b>1852-1869</b>	
	<b>Volume 5</b>	<b>1870-1898</b>	
	<b>Volumes VII #9868-11483</b>	<b>1961-1975</b>	

**Arrangement:** **Alphabetical index, guardianship letters entered chronologically**

**Description:** Letters of guardianship granted by the Putnam County Surrogate for a child under the age of 21 on the death of his or her father. Letters are granted, usually to an adult male relative, to represent the interest of a minor who has inherited real or personal property until the child attains the age of 21. In early records, the guardian is to see to the care and education of the minor and to secure and improve real property that he or she owns.

*NOTE: In Volume 7, records seem to have sequential file numbers until 1969 when there is a change to ssequential numbers and the year. Not all file numbers are in the volume.*

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### **Series 185 Guardians' Bonds, Administrators' Bonds, 1890-1948**

**Extent:** **1 Volume** **A5a**

**Arrangement:** **chronological**

**Description:** Contents: bond as guardian (pre-printed pages), bond as administrator of intestate (pre-printed pages), and bond as administrator of estate.

pp. 1-243	1890-1948	bond as guardian
pp. 234-304		blank
pp. 305-464	1890-1895	bond as administrator of intestate
pp. 465-531	1891-1912	manuscript bonds, guardian, administrator, and some with will
		At end one dated 1931, attached

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**Series 186**      **Putnam County Bicentennial Celebration & Committee**

In process

A2U3S5.5-6

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**Series 187**      **Index to Probate, 1812-1950**

**Extent:**              **1 volume**                      **1812-1950**                      **A5a**

**Arrangement:**      **chronological by letter**

**Description:** This index to Series 034 (Probate Records) was probably created no earlier than 1909. It identifies all probate proceedings by decedent's name. There is also a printout from a MSWord file of all the probate records in the Archives.

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**Series 188**      **Public Health Nursing Service, Putnam County, 1959**

**Extent:**              **1 folder in shared DB**                      **1959**                      **A2U1S4-2**

**Arrangement:**      **n/a**

**Description:** 1959 Annual Report

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**Series 189**      **Mortgage Recording Tax Record, 1922-1947**

**Extent:**              **2 vols.**    **A2U3S8**

**Arrangement:**           **chronological**  
                                  **Vol. I - 1912-13 (in folder in volume), 1922-37**  
                                  **Vol. II – 1938-7**

**Description:** Mortgage tax filing record. Information included: serial number, filing date, tax district (town), mortgagor, mortgagee, mortgage date, mortgage amount, mortgage tax paid.

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**Series 190           Certificates of Sheriffs' Sales, 1820-1956**

**Extent:** 1 document box A2-U2-S5-2

**Arrangement:** **chronological**

**Description:** Certificates issued by county sheriffs attesting to the sale of real or personal property to satisfy debts or court judgments. Property was sold to the highest bidder at advertised public auctions at what was known as a *public vendue*. The successful bidder on real property was entitled to obtain a deed for the property in fifteen months unless the debtor redeemed his or her property by satisfying the debt or judgment within that time. The vendue was usually held in the county clerk's office. On a few occasions, the certificate was issued by a county coroner, not the sheriff.

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**Series 191   Planning Reports Relating to Farming. 2004, 2016**

**Extent:**           1 document box A2U2S5 – 4 (shared)

**Arrangement:** **chronological**

**Description:** Print copies of reports issued by the Putnam County Agricultural & Farmland Protection Board , published on Putnam County website relating to the preservation of farmland in Putnam County.

**Folder #1**

*An Agricultural & Farmland Protection Plan for Putnam County: Agricultural Opportunities & Challenges in Putnam County.* Prepared by the Putnam County Agricultural & Farmland Protection Board, 2004.

**Folder #2**

*Keep Putnam Farming*. Report prepared by the Putnam County Agriculture and Farmland Protection Board with the Putnam County Sol & Water Conservation District and Glynwood. (2016),

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## **Series 192      Emergency Planning Publications, 1990 -**

**Extent: 2 folders**

**A2U2S5-4 (shared)**

**Arrangement: chronological**

**Description:** Following the 1979 accident at the Three Mile Island Nuclear Generating Plant in Pennsylvania, the operators of the nuclear power plants at Indian Point, Buchanan, NY developed emergency evacuation plans for the area within ten miles of the plant. This area includes parts of Philipstown, Putnam Valley, and Carmel. Working with the emergency service agencies in each affected county, the operators (Consolidated Edison, the New York State Power Authority, and Entergy) planned evacuation routes, procedures, and shelters for evacuees. Booklets were mailed annually to each household within the evacuation area to inform residents of what they should do and where they should go in the case of an emergency at the nuclear plant or a weather emergency requiring evacuation. The plant at Indian Point was closed in May, 2021, and was to be decommissioned by Holtec.

### **Folder #1 1990-2002**

*Planning for Emergencies* for 1990, 1999, and 2001, and a bulletin “Emergency Readiness” issued in 2002

### **Folder #2, 2003 -**

*Community Emergency Planning for Indian Point: A Guide for You and Your Family, 2007; Are You Ready?*, 2016, 2017, 2018

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## **Series 193      Carmel Police Department Log Books, 1950-1956**

**Extent:**                      2 ledgers, 13½” x 8” x 2”

**Medium Flat Box #?**

**Arrangement:**              Chronological

**Description:** The Carmel Police Department maintained 2 “End-Bound” Record ledgers. Both books are leather bound black books with maroon trim at the top and bottom. Both books were used as telephone call logs to the department. All entries are dated and include the time of call

and a brief description of caller and reason for call. Many of the entries end with how the call/complaint was handled and the resolution. Most entries are written in pencil.

The reasons for the calls most commonly noted were: missing pets (dogs and horses); dog complaints; suspicious individuals spotted on private property; auto accidents, post offices requesting money escort from officer; drunk driving; noise complaints; and trespassing on private property

**Book 1** contains entries from January 1, 1950 – December 31, 1952. The book is in good condition other than entries are written in pencil and several of the pages have smeared or smudged are difficult to read.

**Book 2** contains entries from January 1, 1953 to September 1, 1956 at which time an entry was made that a new book is being used. The condition of this book is not as good as book 1 as the spine is ripped and falling apart.

**Additional Materials include:**

Loose pages inserted between pages of Book 1 include building sketch and an Aug. 25, 1952, accident report.

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## **Series 194. Putnam Valley Town Board Meetings (VHS and DVD) 1991-2000, 2005-2013**

**Extent:** VHS tapes (Jan 1991-Dec. 2000, July 2005 – June 2007) **A4-U5-S5**  
DVDs begin Nov. 2005 to Dec. 2013 **Media Case #1, Dwr #1**

**Arrangement:** DVDs chronological (back to front)

**Description:** Video recordings of public meetings, work sessions, and public hearings of the Putnam Valley Town Board and broadcast over local cable channel. Recordings begin Jan. 1991 as VHS tapes. From Nov. 2005, recordings are digital. After 2007, regular meetings and work sessions were recorded and aired live. Meetings from 1985 were recorded by town videographer Thomas Rippolon, who donated VHS tapes (1991-2000) to the County Archives, and from 2005 by the town videographer, Anthony Arrien, who donated the VHS tapes and DVD discs to the Archives.

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## **Series 195. Putnam Valley Planning Board Meetings (VHS and DVD) 2005 – 2013**



**Extent:** VHS tapes (June 2005-June 2007) **A4-U5-S5**  
DVDs s begin Oct. 2006 to Dec. 2013 **Media Case #1, Dwr #2**

**Arrangement:** DVDs chronological (back to front)

**Description:** Video recordings of public meetings, work sessions, and public hearings of the Putnam Valley Planning Board that were aired on the local cable channel. The recordings begin June 2005. Meetings were video recorded by the town videographer, Anthony Arrien, and the discs were donated to the County Archives by the videographer.

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### **Series 196. Putnam Valley Zoning Board of Appeals (DVDs) 2005 – 2013**

**Extent:** VHS tapes (June 2005-June 2007) **A4-U5-S5**  
DVDs begin 2008 to present (open) **Media Case #1, Dwr #2**

**Arrangement:** DVDs chronological (back to front)

**Description:** Video recordings of public meetings of the Putnam Valley Zoning Board of Appeals that begin June 2005. Meetings were video recorded by the town videographer, Anthony Arrien, and the discs were donated to the County Archives by the videographer.

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### **Series 197. Putnam County Legislature (DVDs) 2010 -**

**Extent:** DVDs begin 2010 to present (open) **Media Case #1**  
**Arrangement:** chronological (front to back) **Drawer 3**

**Description:** Video recordings of meetings and public hearings of the Putnam County Legislature, beginning June 1, 2010. Meetings shown live on local cable television channels and are video recorded by staff of the county Information Technology & GIS Department. Includes State of the County addresses from county executive. Note: 2020-2021 in-person meetings cancelled owing to Covid-19 pandemic. Link to audio minutes for remote meetings may be found at <https://www.putnamcountyny.com/legi/legislative-minutes-audio/>

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## **Series 198 Putnam County Civil Service, Rules and Appendices, 2016**

**Extent:** 1 folder in 1 DB (shared)

**A1-U1-S6-10**

Received into the Archives along with supplements to the County Code. These rules were adopted by the Personnel Department in accordance with NY Civil Service Law to “provide an orderly and uniform system for the administration of civil service in Putnam County on the basis of merit and fitness”. The rules apply to all classified service in the towns, villages, school districts, public libraries, and special districts, in addition to Putnam County.

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## **Series 199. Vital Records, Town of Putnam Valley, 1847-1849, 1882-1963 (scans)**

**Extent:** 1 document box

**A2-U2-S5-7**

### **Description:**

The Putnam Valley Town Clerk made available to the Historian’s Office digital scans of the vital records that may be accessed by researchers. This series contains records printed from the scans. They are the records of births, marriages and deaths that occurred in the Town of Putnam Valley. For a brief period in the 1840s, town clerks kept these records, but only after 1882, were they required to by state law. Persons interested in more recent vital records may apply to the Putnam Valley Town Clerk.

**Birth Records, 1847-49, 1882-1937 (4 folders)** Birth records list name of child, date of birth, gender, number of previous children of mother, number living, color (if other than white), place of birth, maiden name of mother, married name of mother, mother’s birthplace, name of father, father’s occupation, father’s age, father’s birthplace, medical attendant, date of registration.

**Death Records, 1847-1849, 1882-1863 (5 folders)** Death records list date of death, name of deceased, age at death, marital status, race, birthplace, length of time resident in Putnam Valley, Father’s name and birthplace, mother’s name and birthplace, place of death, cause of death, “time from attack till death”, medical attendant, place of burial.

**Marriage Records, 1847-1849, 1882-1963 (3 folders)** Marriage records list date of marriage, information on husband (full name, residence, age, race, occupation, birthplace,



down after the book was filled. Presumably, the book of forms was issued by the NY Education department and used by the county superintendent of common schools who issued the licenses to teach. The information in the stubs (though not always filled out) included the name of the licensed teacher, the date, teacher's home post office, age, the number of terms he/she has taught, and the scores on the examinations for each grade.

For a Third-Grade certificate, the teacher was examined in eight subjects: Arithmetic, Composition, Geography, Grammar, Orthography, Penmanship, Physiology and Hygiene, and Reading. Subjects were added for a Second-Grade certificate: American History, Civil Government, Current Topics, Elementary Drawing, and Methods. A First-Grade certificate examination included still more topics: Algebra, Bookkeeping, Composition, Elements of Physics, and School Law, as well as all those in the other examinations. Scores are usually included on the stub.

It appears that relicensing at the same level was require every five years, but a teacher could move up sooner by taking a higher examination. This book was turned over to the County Historian by the Putnam History Museum in 2013.

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## Series 203 Applications for Citizenship, 1903

**Extent:** 1 folder, 3 items **A2-U2-S5/12**  
**Arrangement:** none

**Description:** Applications to Putnam County Court for citizenship for:

Donato De Maria (b. 1882 Naples, Italy), a machinist from Philipstown  
Frank Sundie (b. 1876 Chiete, Italy), a machinist from Cold Spring  
Swan Haden (b. 1857 Veckfor, Sweden), a laborer from Kent

Apparently, these were papers that the petitioners kept. They were donated to the Historian's Office by Paul Jonke of Brewster in 2014.

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## Series 204 Proposed Administrative Code for the County, 1981

**Extent:** one looseleaf notebook of approximately 300 pages (unpaginated)  
**Arrangement:** by department

**Description:** Following the adoption of the County Charter in 1978, the Administrative Code was adopted by the new legislature to define the functions and organization of each county department. The administrative code authorized the personnel for the departments, including job descriptions, appointment procedure, union status, relationship to the county executive, legislature, and department head, and the authority from the state, if any, for the department's existence. The code was adopted by the legislature on August 16, 1983.

