

PERSONNEL COMMITTEE MEETING

Held in Room 318

Putnam County Office Building

Carmel, New York 10512

Thursday

February 16, 2012

The meeting was called to order at 6:50p.m. by Chairman DiCarlo. He led in the Pledge of Allegiance. Upon roll call, Chairman DiCarlo, Legislator Oliverio were present. Legislator LoBue was absent.

Item #3 – Approval/Minutes – Personnel Committee Mtgs. Jan 24 & Jan 30, 2012

Chair DiCarlo stated that the minutes were accepted as submitted.

Item #4 – Discussion/Proposed Amendments to Resolution #145- 1988 Reimbursement of Overnight Accommodations to County Employees attending Official Business & Resolution #151-1996 Reimbursement for Meals to County Employees attending Official Business

Legislator Oliverio stated that he likes the recommendations they bring accountability to these items. He stated that he is a bit concerned in the event that there is an extremely early start time for a meeting that is being held at a distant location, and the County not allowing overnight accommodations.

Chief of Staff Simone stated that the savings in hotels cost will be substantial. In most cases meetings do have a 9:00a.m. start and most meetings that the County employees attend are held in Albany. She stated that the Administration believes it is reasonable for an employee to leave early in the morning to attend a 9:00a.m. meeting in Albany. She stated a start time of 7:00a.m. would be a different matter.

Legislator Tamagna stated that times have changed so drastically. He stated that it is part of your job, and this is how business is being conducted in the real world.

Chief of Staff Simone stated that when an employee is asked to attend a meeting outside of their normal work schedule they are reimbursed with overtime, comp time, or flex time. She stated that by passing these proposed resolutions it will save the County approximately \$2,000 a month just in meals.

Legislator Oliverio made a motion to approve the Proposed Amendments to Resolution #145-1988 Reimbursement of Overnight Accommodations to County Employees attending Official Business & Resolution #151-1996 Reimbursement for Meals to County Employees attending Official Business; Seconded by Chair DiCarlo. All in favor.

Chair DiCarlo made a motion to Waive the Rules & Accept the Additional; Seconded by Legislator Oliverio. All in favor.

Item #5- Other Business

5a.) Approval/Fund Transfer (12T023)/Health Dept/Fund Account For Medical Consultant for Jan-Feb 2012

Chair DiCarlo stated that there was some confusion brought forward by Acting Commissioner Rebecca Wittenberg in regards to the Fund Transfer. He stated he would like to have the matter cleared up and have this Fund Transfer moved to the February 23rd Audit & Administration Meeting for consideration.

Item #6- Adjournment

There being no further business, at 7:02P.M., Legislator Oliverio made a motion to adjourn; seconded by Chair DiCarlo. All in favor.

Respectfully submitted by, Diane Trabulsy, Administrative Assistant