

**AUDIT & ADMINISTRATION COMMITTEE MEETING  
TO BE HELD IN  
ROOM #318 OF THE COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Members: Chairman Castellano, Legislators Albano & Gouldman**

**Monday** **6:30pm** **November 28, 2016**

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The meeting was called to order at 6:31 p.m. by Chairman Castellano who requested that Legislator Gouldman lead in the Pledge of Allegiance. Upon roll call, Legislator Albano, Legislator Gouldman, and Chairman Castellano were present.

**Item #3 - Approval of Minutes – October 24, 2016**

The minutes were approved as submitted.

**Item #4 - Correspondence/County Auditor**

- a. **Sales Tax Report – Duly Noted**
- b. **Board In Revenue Report – Duly Noted**
- c. **OTB Report – Duly Noted**
- d. **Transfer/Revenue Report – Duly Noted**
- e. **Contingency/Sub-Contingency Report – Duly Noted**

**Item #5 - Correspondence/Commissioner of Finance**

- a. **Overtime/Temporary Report – Duly Noted**
  
- b. **Approval/ Budgetary Amendment 16A074/ Department of Social Services/ Adjust for Grant Funds/ NYS Office of Children & Family Services to the Child Advocacy Center (Also Reviewed in Health)**

Legislator Gouldman made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

- c. **Approval/ Budgetary Amendment 16A077/ Sheriff's Dept./ Purchase K-9 Vehicle Utilizing Funds Received from Donation (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**d. Approval/ Budgetary Amendment 16A078/ Health Dept./ Account for Increased Early Intervention & Pre-K Mandated Costs (Also Reviewed in Health)**

Legislator Gouldman made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

**e. Approval/ Budgetary Amendment 16A080/ Sheriff's Dept./ Replace Road Patrol Vehicle Involved in Accident (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

**f. Approval/ Budgetary Amendment 16A081/ Sheriff's Dept./ Purchase New Inmate Transfer Vehicle (Also Reviewed in Protective)**

Legislator Gouldman made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**i. Approval/ Fund Transfer 16T335/ Sheriff's Dept./ Additional Funding for Budgetary Amendment 16A081 (Also Reviewed in Protective)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #6 - Approval/ Fund Transfer 16T292/ Highways & Facilities/ Allocate for CIA Repair (Also Reviewed in Physical)**

Legislator Albano made a motion to approve fund transfer 16T292; Seconded by Chairman Castellano. All in favor.

**Item #7 - Approval/ Fund Transfer 16T306/ Office for Senior Resources/ Temporary Assignment to Higher Grade Position Retroactive to 08/31/2016 (Also Reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #8 - Approval/ Fund Transfer 16T312/ Coroner/ Purchase Vehicle (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Chairman Castellano. All in favor.

**Item #9 - Approval/ Fund Transfer 16T314/ Sheriff's Department/ Purchase Body Armor (Also Reviewed in Protective)**

Chairman Castellano made a motion to approve fund transfer 16T314; Seconded by Legislator Gouldman. All in favor.

**Item #10 - Approval/ Fund Transfer 16T323/ Highways & Facilities/ Cover Expenses due to Increased In-House Repairs and Decreased Outsourced Repairs (Also Reviewed in Physical)**

Chairman Castellano made a motion to approve fund transfer 16T323; Seconded by Legislator Gouldman. All in favor.

**Item #11 - Approval/ Fund Transfer 16T332/ Sheriff's Dept./ Cover Overtime through Year End (Also Reviewed in Protective)**

Legislator Albano made a motion to approve fund transfer 16T332; Seconded by Chairman Castellano. All in favor.

**Item #12 - Approval/ Fund Transfer 16T337/ Planning Dept./ Purchase Motor Vehicle (Also Reviewed in Physical)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #13 - Approval/ Fund Transfer 16T340/ Office for Senior Resources/ Adjust Expense Lines in BIP/NYCONNECTS Budget (Also Reviewed in Health)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #14 - Approval/ Fund Transfer 16T341/ Highways & Facilities/ Overtime (Also Reviewed in Physical)**

Chairman Castellano made a motion to waive the rules and accept the additional; Seconded by Legislator Albano. All in favor.

Legislator Gouldman questioned when this overtime was required.

Chairman Castellano stated this fund transfer will cover the overtime through the end of the year.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #15 - Approval/ Fund Transfer 16T342/ Sheriff's Dept./ Corrections/ Purchase Furniture and Repair Flooring in Jail (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #16 - Approval/ Fund Transfer 16T356/ Bureau of Emergency Services/ Upgrade Computer Towers in 911 (Also Reviewed in Protective)**

Legislator Albano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #17 - Approval/ Fund Transfer 16T358/ Board of Elections/ Election Day Related Overtime (Also Reviewed in Personnel)**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #18 - Approval/ Fund Transfer 16T361/ Sheriff's Dept./ Replacement of Marked Vehicles (Also Reviewed in Protective)**

Chairman Castellano stated the fund transfer indicates that there are two (2) vehicles. He questioned if there were one (1) or two (2) vehicles.

Commissioner of Finance William Carlin stated one (1) vehicle is being purchased.

Chairman Castellano stated the fund transfer request states that the purpose is "replacement of vehicles 213 and 251."

Legislative Counsel Clement Van Ross questioned which vehicle was being replaced.

Commissioner Carlin stated he is not sure.

Legislator Albano stated it was his understanding that two (2) vehicles were being retired.

Chairman Castellano stated he would like to send a letter to the Sheriff's Department requesting clarity.

Legislative Counsel Van Ross stated apparently one (1) vehicle was being kept on the road as a spare; however it was not made clear which vehicle that would be.

Legislator Gouldman stated the vehicle is being purchased from New Jersey and he would rather be purchasing from New York.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Gouldman. All in favor.

**Item #19 - Approval/ Semi-Annual Mortgage Tax Payments – 04/01/2016 –  
09/30/2016**

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Albano. All in favor.

**Item #20 - FYI/ County's Deposit and Investment Policies for the Quarter Ended  
09/30/2016 – Duly Noted**

**Item #21 - Other Business - None**

**Item #22 - Adjournment**

There being no further business, at 6:53pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant Beth Green.