

**PHYSICAL SERVICES COMMITTEE
TO BE HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512
(Chairman Albano, Legislators Castellano & Scuccimarra)**

Tuesday

6:30p.m.

April 18, 2017

The meeting was called to order at 6:32 p.m. by Chairman Albano who requested that Legislator Scuccimarra lead in the Pledge of Allegiance. Upon roll call, Chairman Albano and Legislators Castellano and Scuccimarra were present.

Item #3- Approval/Request to Purchase Town of Kent TM #33.80-1-1

Chairman Albano made a motion to approve Request to Purchase Town of Kent TM #33.80-1-1; Seconded by Legislator Scuccimarra. All in favor.

Legislator LoBue questioned if the party contacted the County or is this through MLS.

First Deputy County Attorney Andrew Negro stated the neighbor contacted the County. He stated that it is a substandard lot. He stated that the neighbor approached the County after the adjoining property sale.

Item #4- Approval/Request to Purchase Town of Patterson TM #25.78-1-30

Chairman Albano stated this is the same scenario as the previous purchase, and neighbor is purchasing this property.

Chairman Albano made a motion to approve Request to Purchase Town of Kent TM #25.78-1-30; Seconded by Legislator Scuccimarra. All in favor.

**Item #5- Approval/Bond Resolution/ Highway Vehicles and Equipment (\$500,000)/
Highways and Facilities Department**

Legislator LoBue stated she would like to see the list of the items that will be purchased. She stated providing said list should be a standard practice, with the submission of this request.

Chairman Albano stated he agreed and added that he would like the list/report to also include the equipment that will be taken out of use as result of the new purchased equipment.

Deputy Commissioner Highways & Facilities John Tully stated that he has a list with that information with him that he can present as additional to this matter.

Chairman Albano made a motion to waive the rules and accept the additional; Seconded by Legislator Scuccimarra. All in favor.

Chairman Albano made a motion to approve the Bond Resolution/Highway Vehicles and Equipment (\$500,000) - Highways & Facilities Department; Seconded by Legislator Scuccimarra. All in favor.

Item #6- Commissioner of Highways & Facilities/ Correspondence

a. Jail Generator – Request for Funding – Estimate \$30,000

b. Approval/Putnam County Legislature as Lead Agency / SEQRA / Sodom Road Bridge Replacement

#6a. Deputy Commissioner Highways & Facilities John Tully stated that the request for \$30,000 is to replace the radiator, a fan, a pump and some additional parts for the huge generator that supports the County's Jail facility.

Chairman Albano stated for clarification this funding request is to repair the existing generator.

Deputy Commissioner Highways & Facilities John Tully confirmed that is correct.

Chairman Albano made a motion to approve in concept to the Audit & Administration meeting, Funding Request \$30,000 – Jail Generator; Seconded by Legislator Castellano. All in favor.

#6b. Deputy Commissioner Highways & Facilities John Tully stated this is one of the Federally Funded projects. He stated this is a necessary step in the process.

Legislator Castellano questioned the time table on this project.

Deputy Commissioner Highways & Facilities John Tully stated they are at the final design stage, the actual work will not begin for a couple of more years, possibly 2018 or 2019.

Legislator Castellano stated it is a very busy location and there is a lot of school bus traffic.

Legislator Scuccimarra made a motion to approve Putnam County Legislature as Lead Agency/SEQRA/Sodom Road Bridge Replacement; Seconded by Chairman Albano. All in favor.

Legislator Nacerino questioned, in reference to item #6a. what budget line would the \$30,000 be coming from.

Deputy Commissioner Highways & Facilities John Tully stated he believes Commissioner of Finance Bill Carlin has recommended that it be funded from the Capital Projects budget line.

Item #7- FYI/Monthly Capital Projects Report

a. Discussion/ Kern Building / Addition of New Exit from Parking Lot
Deputy Commissioner Highways & Facilities John Tully stated in anticipation of the Communication Tower Project at the Kern Building, the County is looking to create a new entrance on International Boulevard. He stated it is just past the existing entrance. He stated that the Highways and Facilities Department can supply a drawing of the proposal. He stated Commissioner Highways & Facilities Pena wanted the Legislature to be informed that this is a project that is being evaluated, and Commissioner Pena is hoping to do the work in-house.

Legislator LoBue stated that she would like to see the plans and what the estimated cost is of this project.

Deputy Commissioner Highways & Facilities John Tully stated that he will get that to Legislator LoBue.

Legislator LoBue questioned why is the County doing this work.

Asset Manager Michael Cunningham explained also in addition to the forthcoming Tower project the County is no longer allowed to use the Milan Road as an exit. He stated it is being closed. He stated for those reasons this change needs to be done. He stated as Commissioner Pena and his staff update the Capital Projects Report they will continue to bring updates and FYIs to the Legislature.

Legislator Scuccimarra stated that she was contacted by a constituent who requested that a metal plate on Peekskill Hollow Road and Lincoln Road be looked at.

Deputy Commissioner Highways & Facilities John Tully stated he will have that area looked at.

Legislator LoBue questioned an item on the capital projects list (ID#2016.00103) New Mahopac Tower Equipment. She stated under "Project Status" it speaks to a survey started 3/3. She questioned what project is that referring to.

Asset Manager Cunningham stated the survey relates to the Kern Tower and the Bureau of Emergency Services. He stated at some point a plan will be developed for the Mahopac project, but for now the notes on the capital projects report are in relation to the Kern Tower and the Bureau of Emergency Services Tower.

Item #8- FYI/Correspondence/Planning Department

e. FYI/Section of Putnam County Code 140-9.1/Additional Requirement for Federal Transit Administration Funded Contracts

f. FYI/Disadvantaged Business Enterprise (DBE) Program 2017, 2018 and 2019, From Sandra Fusco, needs to be done every 3 years

Deputy Commissioner of Planning Sandra Fusco stated that last year, around this time, she addressed the Legislature regarding Title 6. She stated the Disadvantaged Business Enterprise (DBE) Program goals. She stated the DBE goals are required. She stated the County needs to provide a methodology to come up with what the County's goals are in terms of the DBE compliance. She stated this is required because of the fact that Putnam County is a direct recipient of Federal funding.

Legislator LoBue questioned which of the Federal Funded projects this applies to.

Deputy Commissioner of Planning Sandra Fusco stated all of the projects that are on the Transportation Improvement Program (TIP). She stated that she did document the projects on her April 10, 2018 memo.

Legislator LoBue questioned specifically the "Design for Mahopac Falls Trailway (\$196,000)". She stated that this project is being discussed by the Planning Board in the Town of Carmel.

Deputy Commissioner of Planning Sandra Fusco stated that project has been on the TIP for some time. The \$196,000 is the Federal Funding that is anticipated that will be received for the project. She explained that the amount that is listed with each of the projects is the estimated cost broken down by design and construction.

Legislator LoBue stated that she would like some more information regarding this matter, but not at this time.

Chairman Albano stated what is being addressed at this meeting is meeting the requirements of the Federal Government.

Deputy Commissioner of Planning Sandra Fusco stated that is correct.

Legislator LoBue questioned if a bar has been built at the Tilly Foster Farm and has the liquor license been secured.

Deputy Commissioner of Planning Sandra Fusco stated she has not been involved with that. She stated she was involved with the application process of the Putnam County Golf Course (PCGC) to secure a liquor license. She stated she does know that it is a lengthy process.

Legislator LoBue questioned who holds the liquor license for the PCGC.

Deputy Commissioner of Planning Sandra Fusco stated the County shares it with the Caterer.

Deputy Commissioner of Highways and Facilities John Tully stated the decision to do that was made based on ease to convert the license if the caterer changes.

Legislator LoBue questioned the matter of liability. She requested that First Deputy County Attorney Andrew Negro speak to that.

First Deputy County Attorney Andrew Negro stated to go into any level of detail in terms of the legalities and how they would relate to the County's liability it would need to be done in Executive Session.

Chairman Albano stated that it will not be addressed this evening.

Deputy Commissioner of Highways and Facilities John Tully stated that there is action being taken in terms of ordering material to build a bar at the Tilly Foster Farm facility in anticipation of there being a liquor license secured for the facility.

Lynne Eckardt, Southeast Councilwoman, stated that she would be interested to hear the legalities and how they would relate to the County liability in sharing a liquor license. She stated the discussion would be in a general basis not speaking to a specific case. She stated that she is not clear that such a discussion would need to be conducted in Executive Session.

First Deputy County Attorney Andrew Negro stated in order to preserve the Attorney – Client Privilege between the Law Department and the County Legislature when he is providing legal advice he would preserve that privilege, therefore a third party could not be present. He stated it would need to be done in Executive Session, contrary to Councilwoman Eckardt's assertion.

Legislator LoBue stated she will rephrase her question, has the County applied for a liquor license.

First Deputy County Attorney Andrew Negro stated his understanding is that the County is in the initial steps of working on that with the SLA (State Liquor Authority).

Item #9- Other Business

a. Approval/SEQRA Determination – Bond for the Various Highway Vehicles and Equipment for the Department of Highways (Agenda item#5)

Chairman Albano stated that an additional document to Item #5- is being presented for approval. It is the State Environmental Quality Review Act (SEQRA).

Chairman Albano made a motion and waive the rules and accept additional documentation for agenda item #5; Seconded by Legislator Scuccimarra. All in favor.

Chairman Albano made a motion to approve the SEQRA Determination Bond for the Various Highway Vehicles and Equipment for the Department of Highways; Seconded by Legislator Scuccimarra. All in favor.

b. Approval/Consolidated Grant Funding Pursuant to 49 United States Code, Section 5311 Federal Fiscal Years (FFYs) 2017 and 2018

Deputy Commissioner of Planning Sandra Fusco stated section 5311 addresses funding that is received for operating assistance for any area in the County that has been deemed rural. She stated a very small segment of one of the (Putnam Area Rapid Transit) PART Bus Routes has been deemed as rural. She stated in order for the County to receive the funding a resolution is required to be submitted with the application. She stated it has been reported that \$91,000 for 2017 and \$94,000 for 2018 has been allocated to Putnam County.

Legislator Nacerino questioned where the area that has been deemed rural is.

Deputy Commissioner of Planning Sandra Fusco stated it is a small section in the Town of Patterson, which is subject to change. She stated that this particular area has been on the proverbial cusp of rural or urban. She stated so far it has been designated as rural for another two (2) years.

Chairman Albano made a motion to approve the Consolidated Grant Funding Pursuant to 49 United States Code, Section 5311 Federal Fiscal Years (FFYs) 2017 and 2018; Seconded by Legislator Scuccimarra. All in favor.

c. Discussion/Lake Gleneida- Vegetation Management Plan

Deputy Commissioner of Highways and Facilities John Tully stated the first Spring Season cut for 2017 has not yet been done. He stated that they have had an employee from the department go and begin the removal of the invasive species. He stated that is an ongoing effort. He stated the County still needs to meet with the DEP on the boat stanchions.

Chairman Albano stated the boat stanchions will help in the maintenance of the area.

Deputy Commissioner of Highways and Facilities John Tully stated he believes locations for the boat stanchions were presented to the DEP.

Chairman Albano requested that it be looked into and provide a revitalization to that effort.

d. Discussion/Energy Efficient Lighting in Putnam County Update

Chairman Albano stated he spoke to the company who offered to do the proposal and they stated they were willing to do the total proposal to be sent out to bid for a fee of \$4,600. He stated however if they got the job, the fee would not be charged. He stated this should be looked into further.

Deputy Commissioner of Highways & Facilities John Tully stated the company that prepares the proposal would be precluded from being awarded the bid. He stated it might be best to hire a third party or prepare the document ourselves.

Chairman Albano stated he is interested to see what that may cost.

Asset Manager Michael Cunningham stated because the proposal of having energy efficient lighting seemed like such a good opportunity in the Jail, it makes sense to also look at doing the same in the other facilities. He stated there are a number of energy related issues. He stated there is a national program called Energy Savings Performance Contracts which are also mandated and approved within New York State Energy Law under Article 9. He stated he has been looking into this program to form a comprehensive approach to these issues. He stated the energy issues are not only related to lighting. He stated the energy efficient lighting seems like a “no-brainer” because the savings are dramatic, which has been documented in other municipal facilities. He stated the concept behind the comprehensive plan is that the money would not need to be put up front. He stated the savings generated in utility costs pays for the program over time. He stated this is not a difficult process, but they need to do their homework. He stated the opportunity for savings should be easy to document, not just for lighting but perhaps windows and other elements.

Legislator LoBue stated heating systems should be looked into as well.

Asset Manager Cunningham agreed. He stated heating, lighting, windows, and water are all involved in energy expenditure. He stated the companies are experienced in looking for every opportunity for energy savings.

Legislator LoBue stated the companies are also familiar with how to secure rebates and funding related to energy savings.

Chairman Albano stated the sooner this process is put into place, the sooner the savings will occur. He stated this topic was discussed a few years ago and now there are real figures to calculate the savings. He also stated the materials have been improved upon in the past few years and now is the time to put this in place.

Asset Manager Cunningham stated speed is important. He stated the great thing about the Article 9 is that it is a fast tracking methodology for energy projects.

Legislator LoBue questioned what company Chairman Albano was referring to.

Chairman Albano stated he was referring to the company that had previously attended a Physical Services Committee Meeting.

Deputy Commissioner Highways & Facilities John Tully stated if anyone is familiar with a company that may be interested, send them to the Highway & Facilities Department.

Legislator LoBue stated this discussion was last had about seven (7) years ago.

Chairman Albano stated the good thing is that within that time, much of the equipment has greatly improved and the price has decreased to the point where Putnam County is able to seriously consider this.

Asset Manager Cunningham stated it may be a positive thing that this was not put in place seven (7) years ago because there is now a whole new generation of equipment.

Chairman Albano stated the older energy efficient lighting was not as good as what is now available. He stated now is the time to do this.

Legislator Sullivan stated he wanted to return for a moment to Lake Gleneida. He requested that the County get more involved in what is happening there. He stated it seems to be progressing very slowly.

Deputy Commissioner of Highways and Facilities John Tully stated he will bring an update on Lake Gleneida to the May 2017 meeting. He stated that no work is done on Lake Gleneida at the end of Fall until the beginning of Spring. He stated now is the time that the County will be doing work along the shoreline.

Legislator Sullivan questioned if it is the DEP who governs what can and cannot be done there.

Deputy Commissioner of Highways and Facilities John Tully stated that is correct. He stated that there is a Lake Gleneida Beautification Management Plan, which he could send to Legislator Sullivan. He stated then Legislator Sullivan would learn what has been agreed to and the work the County is authorized to do there and what the current future plan is. He stated the DEP has environmental reasons related to their approvals.

Legislator Sullivan stated that it would be a shame to not do all that can be done at the location. It is a beautiful setting in the middle of Town.

Chairman Albano facilitated further general discussion regarding this matter.

e. Discussion/Butterfield Senior Center

Legislator Scuccimarra stated that she saw Developer Paul Guillaro. She stated that he told her that the Lahey Pavillion will probably be available June 1, 2017. She stated the doctors are scheduled to move in soon. She questioned the status of the County.

Deputy Commissioner of Highways and Facilities John Tully stated Commissioner Pena has been handling that project. He stated that he will ask Commissioner Pena to give the Legislature an update.

Chairman Albano stated that he would like to have an update on the Butterfield Senior Center at the May Physical Services meeting.

f. Update/Tilly Foster Farm Project/Labor Cost

Legislator LoBue questioned if Asset Manager Michael Cunningham had the accounting of the labor costs for the Tilly Foster Farm Project to date.

Asset Manager Michael Cunningham stated he does not track that information.

Legislator LoBue questioned who would have the accounting of the County Labor that is being used at the Tilly Foster Farm.

Deputy Commissioner of Highways and Facilities John Tully stated the time is tracked on the time sheets that are submitted. He stated that there are a handful of employees who have not left that project in a while.

Legislator LoBue stated that she was very surprised to see County vans and people, who appeared to be working at the Tilly Foster Farm on Easter. She requested that an accounting of the County Labor be provided for the May Physical Services Meeting.

Deputy Commissioner of Highways and Facilities John Tully stated he will provide that information.

Legislator Sullivan questioned what the projected time table is for the opening.

Deputy Commissioner of Highways and Facilities John Tully stated they are really at the home stretch. He stated that there has not been a grand opening date set yet, but he believes it to be very soon.

Item #10- Adjournment

There being no further business, at 9:15pm, Chairman Albano made a motion to adjourn; Seconded by Legislator Scuccimarra. All in favor.

Respectfully submitted by Deputy Clerk of the Legislature, Diane Trabulsy.