

**PERSONNEL COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Nacerino, Legislators Jonke and Sullivan

Monday

November 19, 2018

(Immediately followed the Protective Services Meeting @ 6:30p.m.)

The meeting was called to order at 8:05p.m. by Chairwoman Nacerino who requested Legislator Jonke lead in the Pledge of Allegiance. Upon roll call Legislators Jonke, Sullivan and Chairwoman Nacerino were present.

Item #3 - Approval/ Personnel Committee Meeting Minutes – Sept. 24th & Oct 10, 2018

The minutes were approved as submitted.

Item #4 – Approval/Request Change in Position Classification from: Assistant Public Health Engineer To Public Health Engineer/Fiscal Manager William Orr

Chairwoman Nacerino stated Personnel Director Eldridge is present to answers questions regarding this matter. She stated the original position, Assistant Public Health Engineer, was not a position that candidates were applying for when it was posted.

Personnel Director Eldridge stated that is correct. He stated the request tonight is to upgrade the position to a Public Health Engineer. He stated it is believed that the position will be more competitive in the market. He stated the starting salary would be \$75,898 an increase of \$7,087 from the original position starting salary.

Legislator Albano stated that he supports the request and agrees that it is vital to get the right people in the department. He stated currently the department is very bogged down with the volume of work.

Chairman Jonke stated that he has heard there is a great deal of frustration on the part of the local contractors and builders regarding the length of time it takes to get through the building and health department approvals.

Chairwoman Nacerino facilitated further discussion.

Legislator Sullivan questioned if this increase in position salary was included in the 2019 budget.

Auditor Michele Sharkey stated it was not.

Legislator Sullivan stated the positive to this matter is that the position has been vacant for a while so there has been a savings incurred.

Personnel Director Eldridge stated that is correct. He stated that if the position is filled in 2018, there is money available to cover the salary.

Chairwoman Nacerino made a motion to Approve Request Change in Position Classification from: Assistant Public Health Engineer To Public Health Engineer; Seconded by Legislator Jonke. All in favor.

Item #5 – Approval/Local Law Establishing the 2019 Salary of Certain Elected Officials Serving For Fixed Terms

Chairwoman Nacerino explained that a local law, subject to permissive referendum, is required to be submitted to the State when an Elected Officials has an increase in their salary during their term. She stated the County Executive budgeted for a 2% increase across the board, the Putnam County Elected Officials who were not reelected in the November 2018 Election are included on this local law.

Legislator Sullivan questioned what is meant by the per diem amount that is listed for the Coroners.

Personnel Director Eldridge stated the intention when the per diem pay policy was put in place was to pay the Coroners based on the cases/days they worked. He stated the execution of that process and procedure is not being implemented as planned.

Chairwoman Nacerino facilitated further discussion on this matter.

Chairwoman Nacerino stated that she will invite to the December meeting a representative from the Law Department and the Coordinator of the Coroners Dr. Nesheiwat to discuss this matter further.

Chairwoman Nacerino made a motion to Approve Local Law Establishing the 2019 Salary of Certain Elected Officials Serving For Fixed Terms; Seconded by Legislator Jonke. All in favor.

Item #6 - Approval/Local Law Establishing the 2019 Salaries of Certain Appointed Officers Serving for Fixed Terms

Chairwoman Nacerino stated the same policy and procedure applies to this local law. A local law is required if Appointed Officers of the County receive an increase during their appointment term.

Chairwoman Nacerino made a motion to Approve Local Law Establishing the 2019 Salaries of Certain Appointed Officers Serving for Fixed Terms; Seconded by Legislator Jonke. All in favor.

Item #7 - Approval/2019 Salaries For Officers and Employees Paid From County Funds

Chairwoman Nacerino made a motion to Approve 2019 Salaries For Officers and Employees Paid From County Funds; Seconded by Legislator Sullivan. All in favor.

Item #8 - Approval/Financial Disclosure List For the Year 2019 Filing Recommended by the Putnam County Personnel Director Pursuant To Code Section 55-7

Legislator Sullivan questioned if the updates were made to the list as discussed and requested in the Rules Committee Meeting at the July 17, 2018 meeting, regarding “Advisory vs Policy”.

Personnel Director Eldridge confirmed the updates were made as requested.

Chairwoman Nacerino made a motion to Approve Financial Disclosure List For the Year 2019 Filing Recommended by the Putnam County Personnel Director Pursuant To Code Section 55-7; Seconded by Legislator Jonke. All in favor.

Item #9 - Approval/Fund Transfer (18T294)/ Cover Overtime Expenses and FICA Expenses Due to Overtime for October: Incurred by 2 Correction Officer Vacancies and 1 Officer on 207C/ Sheriff Langley (also reviewed by Protective Committee 11/19/18 Mtg.)

Chairwoman Nacerino made a motion to Approve Fund Transfer (18T294)/ Cover Overtime Expenses and FICA Expenses Due to Overtime for October: Incurred by 2 Correction Officer Vacancies and 1 Officer on 207C; Seconded by Legislator Sullivan. All in favor.

Item #10 - Approval/ Fund Transfer (18T295)/ Cover Overtime Expenses and FICA Expenses Due to Overtime for November Incurred by 2 Correction Officer Vacancies and 1 Officer on 207C/ Sheriff Langley (also reviewed by Protective Committee 11/19/18 Mtg.)

Chairwoman Nacerino made a motion to Approve Fund Transfer (18T295)/ Cover Overtime Expenses and FICA Expenses Due to Overtime for November Incurred by 2 Correction Officer Vacancies and 1 Officer on 207C; Seconded by Legislator Sullivan. All in favor.

Item #11 - FYI/Monthly 2018 Accident Report - Duly Noted

Chairwoman Nacerino made a motion to waive the rules and accept the additional; Seconded by Legislator Jonke. All in favor.

Item #12 - Other Business

a. Approval/Fund Transfer (18T360)/ Cover Temp & Overtime in Personnel Services lines thru the end of 2018/ Commissioner Pena

Chairwoman made a motion to Approve Fund Transfer (18T360)/ Cover Temp & Overtime in Personnel Services lines thru the end of 2018; Seconded by Legislator Jonke. All in favor.

Item #13 - Adjournment

There being no further business, at 8:35P.M., Chairwoman Nacerino made a motion to adjourn; seconded by Legislator Jonke. All in favor.

Respectfully submitted by Diane Trabulsy, Deputy Clerk.