

**PHYSICAL SERVICES COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512
(Chairman Albano, Legislators Gouldman & Nacerino)**

Wednesday

6:00PM

May 22, 2019

(Rules Mtg. Immediately Followed)

The meeting was called to order at 6:00p.m. by Chairman Albano who requested that Legislator Nacerino lead in the Pledge of Allegiance. Upon roll call, Legislators Gouldman, Nacerino and Chairman Albano were present.

Item #3 – Approval/ Physical Services Meeting Minutes/April 18, 2019

The minutes were approved as submitted.

Chairman Albano stated that he will be going out of order to accommodate a scheduling conflict for Office for Senior Resources Director Michael Cunningham. He stated the meeting will begin by addressing agenda items #16 and 17.

Item #16 - Approval/ Grant Application- Friends of the Senior Citizens of Putnam County, Inc./ Director Office for Senior Resources Cunningham

Office for Senior Resources Director Michael Cunningham stated as previously reported the Office for Senior Resources (OSR) has seven (7) new buses from a Federal/State 5310 Grant. He stated that has allowed the County to take off the road some of the older buses. He stated that there are still two (2) 2009 vintage buses with well over 150,000 miles on them. He stated that that there are also 2010 and 2011 with a lot of miles on them. He stated there was a recent review of the fleet of buses and operations conducted by the New York State Department of Operations. He stated that it went well. He stated the guidance they received from that review is that 150,000 miles or even sooner is a good retirement age for a bus. He explained the rural routes the County buses travel, with a lot of stop and go is tough on the buses. He stated he would like to replace two (2) to three (3) of the older buses in 2020. He stated there is a long lead time when ordering a new bus. He explained that there may be grant opportunities. He explained agenda Items #16 and #17 are potential grant sources. He stated #16 is a request to apply for the Friends of Senior Citizens of Putnam County, Inc., which is a not-for-profit the County works closely with. He stated they raise money for the Putnam County Seniors. He stated they may consider purchasing a bus. He stated #17 requests approval to apply for a Field Hall Foundation Grant. He stated that the members of the Field Hall Foundation have been approaching the County to consider applying for a grant. He stated they would entertain

purchasing a bus. He stated in order to submit the applications he wanted to get the endorsement of the Legislature. He stated of course there is no guarantee that the County would be awarded either grant, but he believes it is worth the effort. He explained the procedure if the County were to be awarded these grants. He stated he will include the potential in his 2020 budget for replacement buses. He stated hopefully there will be success with one or both of these grants.

Legislator Nacerino stated that she sees that a bus could cost up to \$70,000. She questioned if the above grants would cover that full cost.

Office for Senior Resources Director Michael Cunningham he stated he is not aware of any matching amount that would be required. He stated he will provide money in the contingency of the budget in the event that the County is not awarded the grants. He stated the County does not have an option, the older buses need to be replaced. He stated \$70,000 is at the high end. He stated the last bus purchased was in 2015 or 2016. He stated the cost was in the high \$50,000. He stated the ones with the lifts cost in the high \$60,000. He stated that he believes the price will be somewhere in between. He stated the County does not need any buses with lifts at this time, there are seven (7) buses in the fleet that have lifts. He stated the County would like buses with features that were not included in the 2015-2016 buses, such as back up cameras and some other security items as well.

Legislator Nacerino stated that she is happy to see the County being proactive and planning ahead.

Chairman Albano made a motion to approve the Grant Application- Friends of the Senior Citizens of Putnam County, Inc.; Seconded by Legislator Gouldman. All in favor.

Item #17 - Approval/ Grant Application – Field Hall Foundation/ Director Office for Senior Resources Cunningham

Chairman Albano made a motion to approve the Grant Application – Field Hall Foundation; Seconded by Legislator Gouldman. All in favor.

Item #4 - Approval/ Budgetary Amendment (19A032)/ Amend the 2019 Consolidated Local Streets and Highways Improvement Program (CHIPS) County Capital Project Budget to Equal the Adopted NYS Budget/ Commissioner Highways & Facilities Pena

Commissioner Highways & Facilities Fred Pena stated unfortunately the State has not raised the amount. He stated the County will request that the amount be increased in order for Putnam County to address our infrastructure. He stated it was the same amount last year. However the Administration will continue to request an increase.

Legislator Gouldman made a motion to approve and move to the Audit & Administration Budgetary Amendment (19A032)/ Amend the 2019 Consolidated Local Streets and Highways Improvement Program (CHIPS) County Capital Project Budget to Equal the Adopted NYS Budget; Seconded by Legislator Nacerino. All in favor.

Item #5 - Approval/Quitclaim Carmel TM# 75.6-2-25.-1 through – 75.6-2-25.-21/ First Deputy County Attorney Negro

First Deputy County Attorney Andrew Negro stated that he did submit a very detailed memorandum and backup providing the back story to this property. He stated basically this request is to resolve an issue that stems from title and assessment. He stated it is an historical artificial split. He stated on this TM lot #75.6-2-25 the Town of Carmel Assessor created this artificial split to account for the assessment of all of the cottages that were built prior to assessment records and building permits being required on this property. He stated there was never any subdivision. He explained it has become an issue for tax collection purposes now that most of the cabins are uninhabitable. He stated there is an estate situation and the current owner approached the County to resolve this issue dealing with back taxes and moving forward. He explained in hopes that it would clear up the title issues and market the property. He stated to undo these artificial splits the approval of the proposed resolution is necessary. He stated it will accomplish the authorization of the County to quitclaim five (5) tax map lots that the County previously foreclosed on and it cancels tax liens on some of these artificial split properties. He stated there will be certain monetary considerations outlined in the resolution. He stated the Town and County will work together to consolidate all of the artificial split lots back into one Tax Map Lot. He stated the Putnam County Commissioner of Finance, the Director of Real Property and the Law Department Attorneys all agree this is the best possible solution. He stated that the executors of the estate have agreed to remove the bungalows. He stated that will be very favorable to the neighbors.

Chairman Albano facilitated further discussion.

Chairman Albano made a motion to approve Quitclaim Carmel TM# 75.6-2-25.-1 through – 75.6-2-25.-21; Seconded by Legislator Nacerino. All in favor.

Item #6 - Approval/ Notice of Intent To Act As Lead Agency/ State Environmental Quality Review Act (SEQRA) Determination/ John Simpson Road Land Donation/ Commissioner of Planning Fusco

First Deputy County Attorney Andrew Negro stated that he can speak to item #6 in Commissioner Fusco's absence. He stated the resolution submitted for consideration by the

Legislature would begin the SEQRA process. He stated it is evidence that there is intent by the Legislature to serve as lead agency for the purposes of the SEQRA review. He stated Commissioner Fusco and her staff prepared an environmental assessment form. He stated this is a Type 1 Action because it is a proposed donation of more than 100 acres of property to the County. He stated the notice of intent to serve as lead agency will be submitted to all of the other interested agencies, which is part of the coordinated review process. He stated they will accept it or not respond, in which case the Legislature has the ability to declare itself Lead Agency to further the review process. He stated if one of the other interested agencies wants to serve as lead agency that will be dealt with at that time. He stated the request in front of this Committee tonight is getting the process started.

Chairman Albano made a motion to approve the Notice of Intent To Act As Lead Agency/ State Environmental Quality Review Act (SEQRA) Determination/ John Simpson Road Land Donation; Seconded by Legislator Gouldman. All in favor.

Item #7 - Approval/ Bond/ PIN 8757.48/ For Peekskill Hollow Road and Related Bridge Improvements/ Commissioner of Highways & Facilities Pena

Commissioner of Highways & Facilities Pena stated that there are several resolutions that are required to move this project forward. He stated tonight they are under agenda items #7, #8 and #9. He requested item #10 be Tabled this evening. He stated there is still work to be done and on that component of the process. He stated they will bring that back in June. He stated that there are three (3) or four (4) properties that will be part of the eminent domain matter. He stated the largest amount of property that needs to be a part of the eminent domain is .08 of an acre. He stated Zenon Wojcik, who is the Putnam County Federally Funded Program Manager has made sure that the process of the project will in no way be delayed by tabling the Eminent Domain item.

Legislator Gouldman questioned if there is any way that the project can be done without the need for eminent domain.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated they have reworked the project which helped to eliminate a good number of properties that were going to be part of the eminent domain.

Legislator Gouldman questioned if there will be any work done this summer or fall.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated possibly this fall.

Commissioner Pena stated if there is work done this fall it will be bridge work.

Legislator Gouldman questioned which bridge.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated Oscawana Lake Road Bridge and the bridge as you approach the High School, on Peekskill Hollow Road.

Legislator Gouldman questioned if they are going to work on those bridges if things get delayed.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated once the Contractor is selected then the determination of what phases the work will be done in. He stated the Oscawana Lake Road Bridge will be a rather big and detailed job.

Legislator Montgomery questioned if the CYO Camp on Peekskill Hollow Road is for sale. She stated that it belongs to the archdiocese.

Legislator Gouldman stated the Town bought that property.

Chairman Albano stated the eminent domain is related to the property that is along the roadway. He stated it is no larger than .08 of an acre.

Legislator Gouldman questioned if the plans can be adjusted in anyway.

Commissioner Pena stated that all of the plans have been closely reviewed in terms of the eminent domain. He stated drainage and shoulder work is essential to this project. He stated Program Manager Wojcik has trimmed this project down as much as it can be.

Legislator Gouldman questioned if the plans are accessible to the Public.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated you can come to the office and look at them, they have not gone out to bid yet so we try to keep them close, we don't want to give anyone an unfair advantage.

Legislator Gouldman questioned if someone wanted to come to the office what office do they go to.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated Highways & Facilities.

Commissioner Pena provided the address, 842 Fair Street.

Legislator Montgomery stated she is working with the NYS Department of Transportation on behalf of businesses in her district. As a result of adjusting the grade and resurfacing the roadway the runoff is causing erosion in the parking lot. She stated that she wanted to make note of that because a ¼ of an inch does not seem like much, but it had a big effect with the resurfacing on Route 9.

Chairman Albano stated the main goal of this project is to make the road safer. He stated if there are any matters that arise they will be addressed.

Chairman Albano made a motion to approve Bond/ PIN 8757.48/ For Peekskill Hollow Road and Related Bridge Improvements; Seconded by Legislator Nacerino. All in favor.

Chairman Albano made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Nacerino. All in favor.

Legislator Gouldman stated that he received an e-mail from a constituent that he would like to read into the record. He stated it was related to work that was done on Peekskill Hollow Road in 2018. The email stated that the asphalt stripping device used has flames shooting out of the top of the machine and it scorched the overhanging branches of healthy trees. The scorched branches were not only an eyesore, but they caused a dying off of tree buds that would produce this year's foliage growth. He questioned if an alternative method could be used, especially in the area where there are a lot of trees.

Commissioner Pena stated they are looking into that. He explained the method described in the e-mail is widely recognized throughout the State and Country. He stated there is foliage hanging over the roadway that should be trimmed back so it does not interfere with the roadway right of way. He stated it is a bit unsightly when the branches get singed, but it does grow back.

Chairman Albano stated proper pruning of the foliage would be part of the solution.

Commissioner Pena stated that they do plan to go into the area and do pruning.

Legislator Gouldman questioned once the bids go out will the plans be made available on –line.

Zenon Wojcik, Putnam County Federally Funded Program Manager, stated the plans would be available by contacting the County's Purchasing Department.

Legislator Sayegh questioned when would the County receive the funding from the Bond.

Commissioner Pena explained the process is that the County provides the funding for the project and then the County gets reimbursed with the funding from the Bond, minus the County's matching fund amount.

Item #8 - Approval/ Budgetary Amendment (19A031)/ To Revise the Budget for the Peekskill Hollow Road Project PIN 8757.48/ Commissioner of Highways & Facilities Pena

Chairman Albano made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Gouldman. All in favor.

Chairman Albano stated there was an error in the account number that was corrected on the revised Budgetary Amendment (19A031) that was accepted as additional.

Commissioner Pena stated this Budgetary Amendment (19A031) request provides authorization for the financial funding of the account that will be used to fund the project. He stated at which point the County will be reimbursed via the bond, minus the County's share.

Legislator Nacerino made a motion to approve and move to the Audit & Administrative Meeting Budgetary Amendment (19A031)/ To Revise the Budget for the Peekskill Hollow Road Project PIN 8757.48; Seconded by Chairman Albano. All in Favor.

Item #9 – Approval/ Authorizing the Implementation and Funding in the First Instance 100% of the Federal – Aid and Stated “Marchiselli” Program – Aid Eligible Costs, of a Transportation Federal – Aid Project (Peekskill Hollow Road Project PIN 8757.48)/ Commissioner Highways & Facilities Pena

Commissioner Pena stated the Marchiselli Program is not a guaranteed funding source. He explained if the County is awarded financial aid via the Marchiselli Program, it goes towards the amount of money the County has to pay as its match. He stated an application will be submitted by the County at the beginning of the project.

Chairman Albano made a motion to approve Authorizing the Implementation and Funding in the First Instance 100% of the Federal – Aid and Stated “Marchiselli” Program – Aid Eligible Costs, of a Transportation Federal – Aid Project (Peekskill Hollow Road Project PIN 8757.48); Seconded by Legislator Nacerino. All in favor.

Item #10 - Approval/ Eminent Domain Proceeding/ Peekskill Hollow Road Project PIN 8757.48/ Deputy Commissioner Highways & Facilities Tully

Chairman Albano made a motion to Table Eminent Domain Proceeding/ Peekskill Hollow Road Project PIN 8757.48; Seconded by Legislator Gouldman. All in favor.

Item #11 - Approval/Amend Resolution #82/2019 - Funding for Tilly Foster Farm Barn Renovation- 19CP03/ Deputy Commissioner of Highways and Facilities Tully

Commissioner Pena explained when the renovation of the Barn at Tilly Foster began, asbestos, quite a bit more than what was anticipated, was detected. He stated it cost \$60,000 and took over two (2) weeks' worth of work to remove it and clean the interior. He stated that they have repaired a few of the cupolas and they look great. He stated that a very talented individual was found who repairs cupolas. He stated the concrete walkway needs to be repaired, the deck in the back needs work. He continued to speak to some of the other work that needs to be done.

Legislator Nacerino questioned if these items were included in the original scope of the project.

Commissioner Pena stated they did not have as detailed of an estimate as they do now. He stated the request is for an additional \$125,000. He stated \$125,000 was previously approved from the original request of \$250,000 that was submitted.

Commissioner Pena stated at this point the goal is to clean the Barn with some structural renovations, creating two (2) forms of egress, some structural repairs on the two (2) ends of the gables and some electric will be brought through the Barn.

Legislator Sullivan stated in the backup it mention painting the siding. He questioned what is meant by that.

Commissioner Pena stated that is in reference to the two (2) gable ends. He provided a brief description of the work that needs to be done to the gables.

Legislator Sullivan stated this work is all in continuation of the development and improvement of Tilly Foster Farm. He stated the work needs to be done. He stated if the County waits too long to address these matters, they will be so far gone that they may not have the ability to address the restoration of the structures.

Commissioner Pena stated from the beginning of this effort he understood that the work would move around the entire facility and address them in different phases. He stated the renovations that have been done so far, have made the Farm a destination for the residents and visitors of Putnam County. He stated that there are plans to bring in Columbia University – Cornell Cooperative on a project that will bring to the Farm a solar geothermal greenhouse. He stated that will facilitate further educational and recreational opportunities.

Legislator Sullivan stated once the Barn renovation is completed it will be a revenue generator. He stated he believes the revenue generated will help to offset these costs within two (2) years.

Legislator Nacerino stated that the County and the Legislature are committed to the project and we need to see it through.

Legislator Castellano stated he echoes what has been said and he supports the work that is being done. He stated the property is tremendous and it has come such a long way in the past six (6) years. He stated the concert held at the Tilly Foster Farm last weekend was very well attended. He stated the event attracted people from all over. He stated that he believes the restoration of the Barn will be another great addition to the property.

Legislator Nacerino made a motion to approve Resolution #82/2019 - Funding for Tilly Foster Farm Barn Renovation- 19CP03; Seconded by Chairman Albano. All in favor.

Item #12 - Approval/ Demolition of the “Blue House” 163 Hill Street, Mahopac NY- 19CP08/ Commissioner of Highways & Facilities Pena

Commissioner Pena stated they did do an evaluation of two options: renovate the Blue House or demolish the Blue House. He stated that the evaluation resulted in the fact that the renovations would be extensive, costing well over \$100,000. He stated conversely there was asbestos found so that did raise the cost of the evaluation of the demolition option. He stated the lowest quote to remove the asbestos and do the demolition is \$37,000. He stated he projects an additional \$12,000 will be used to take out the foundation. He stated the \$37,000 will remove the asbestos and bring the structure down to the foundation. He stated the County workers will do the rest.

Legislator Nacerino made a motion to approve the Demolition of the “Blue House” 163 Hill Street, Mahopac NY- 19CP08; Seconded by Chairman Albano. All in favor.

Item #13 - Approval/ Demotion of the “Blue House” 163 Hill Street, Mahopac NY – 19CP08/ Commissioner of Highways & Facilities Commissioner Pena

Chairman Albano stated this is the funding for the Demolition of the Blue House, as discussed in agenda item #12. He stated the resolution will contain the wording “not to exceed \$50,000”.

Legislator Nacerino made a motion to approve the Demotion of the “Blue House” 163 Hill Street, Mahopac NY – 19CP08 (not to exceed \$50,000); Seconded by Chairman Albano. All in favor.

Item #14 - Approval/ Roof Replacements at Three County Facilities: Cornerstone Park Building and Two (2) Salt Sheds – 19CP09/ Commissioner of Highways & Facilities Pena

Commissioner Pena explained there are several roofs on the County buildings that have been identified as needing replacement. He stated the roofs of these three (3) County facilities have suffered storm damage. He stated they are currently conducting an evaluation of the roof at the Putnam County Golf Course.

Chairman Albano made a motion to approve Roof Replacements at Three County Facilities: Cornerstone Park Building and Two (2) Salt Sheds – 19CP09; Seconded by Legislator Nacerino. All in favor.

Legislator Sullivan requested that Commissioner Pena repeat the comments made regarding the Putnam County Golf Course.

Commissioner Pena stated the roof at the Golf Course needs to be addressed however that will be part of an envelope of work that is being done at that County Location.

Item #15 - Approval/ Budgetary Amendment (19A030)/ This Amendment is for Account Purposes to keep track of revenues and expenditures for Homestyle Caterers at Putnam Golf Course in order to adhere to Safe Harbor Procedures/ Commissioner of Finance Carlin

Chairman Albano stated he would like to discuss this item in more detail and receive information from Commissioner Carlin at the Audit & Administration meeting. He requested that the Clerk of the Legislature send a letter to Commissioner Carlin stating the Legislators are looking for more of an explanation for this request.

Legislator Nacerino made a motion to approve Budgetary Amendment (19A030)/ This Amendment is for Account Purposes to keep track of revenues and expenditures for Homestyle Caterers at Putnam Golf Course in order to adhere to Safe Harbor Procedures; Seconded by Chairman Albano. All in favor.

Item #18 - Update/ Capital Projects Report – Duly Noted

Item #19 –Other Business- None

Item #20 - Adjournment

There being no further business at 6:50PM Chairman Albano made a motion to adjourn;
Seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.