

**PHYSICAL SERVICES BUDGET COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512
(Chairman Albano, Legislators Gouldman & Nacerino)**

Wednesday

October 9, 2019

The meeting was called to order at 6:30p.m. by Chairman Albano who requested that Legislator Nacerino lead in the Pledge of Allegiance. Upon roll call, Chairman Albano was present. Legislators Gouldman and Nacerino were present.

Chairman Albano stated the meeting will begin by reviewing the Planning, Development and Transportation proposed Budget.

Planning & Development Account 8020 Pages 204 -205 and All 09 Funds Transportation Fund Page 231

Commissioner, Planning, Development and Public Transportation Sandra Fusco and Transportation Manager Vincent Tamagna were present to address any questions.

Legislator Nacerino questioned why was there was an increase in the Temporary line on page 204.

Commissioner Fusco stated that the Temporary line is offset by her revenue line. She stated it is for any clerical or staff assistance that she needs.

Chairman Albano questioned the Contracts line on page 204.

Commissioner Fusco stated that is offset by a Federal revenue line, Unified Planning Work Program (UPWP).

Legislator Gouldman questioned the increase on page 205, 54782 Software Accessories 2019 Revised budget was \$250 the proposed for 2020 is \$1,200.

Commissioner Fusco stated they have a Smart Board and a video camera. She stated the goal is to reduce her amount of time spent traveling, by utilizing this technology. She stated when appropriate she would participate in meetings via video conference. She stated currently it takes her 5 hours round trip for a 3 hour meeting.

Legislator Montgomery questioned the Consultant line on page 204, 54182.

Commissioner Fusco stated that is to hire a Consultant for Capital Projects. She stated the first project would be the Danbury Sewer Project. She stated a Request For Proposal (RFP) went out. She stated there has been a selection made. She stated the selected company will complete the process and the Purchasing Department will finalize.

Part Bus system Page 232 -233

Chairman Albano spoke to the PART Bus System Page 232 Fares Part Bus 417511 revenue line the actual for 2019 is \$147,770 it was budgeted for \$250,000. He explained more funding will be received before the end of 2019. He stated the 2020 tentative revenue request is \$230,000.

Legislator Gouldman questioned the double increase in funding in the Office Equipment Line Page 232, 52120, in 2019 it was \$630 in the tentative budget \$1,500 is being requested.

Transportation Manager Tamagna stated there is a need to replace old antiquated items such as bill counters, shredder and the maintenance of a coins machine.

Legislator Gouldman questioned the increase in the Gasoline budget line, page 232, 54371.

Transportation Manager Tamagna stated the price of gas has increased. He stated also there has been a conversion of the fleet from diesel to gasoline. He stated there are only two (2) diesel vehicles left. He stated so the increase is as a result of the increase in price and the increase of the number of vehicles that run on gas.

Legislator Nacerino questioned on Page 232, 54311 Printing and Forms the actual for 2019 is \$114 however the requested amount in the tentative budget is \$3,000.

Transportation Manager Tamagna stated that there are different forms they must order for the transportation services. He stated they are trying to do more of them in-house. He stated but without really knowing how much can be done in-house they left the request at the same amount as last year.

Chairman Albano made a motion to reduce on Page 232, 54311 Printing and Forms from \$3,000 to \$2,000; Seconded by Legislator Nacerino. All in favor.

Legislator Montgomery requested that Transportation Manager Tamagna speak to the Leased Transportation on Page 232, 54678, tentative 2020 budget \$2,010,405.

Transportation Manager Tamagna stated it pays for all of Putnam County's transportation and operation services.

Legislator Montgomery stated she would like to see one central department overseeing the purchasing of all the vehicles for the County. She stated rather than each department ordering vehicles. She stated similar to the recommendation that Legislator Nacerino recently addressed

in terms of the IT Equipment that is purchased by the County departments all being done through the IT/GIS Department.

Legislator Sullivan stated many of the vehicle purchases have to go through the Purchasing Department, so there is oversight by one department already being done.

Legislator Montgomery stated that the Purchasing Department would be involved with all of the IT Purchases also.

Commissioner Carlin stated the Legislature in the past wanted all of the costs reflected in each department's budget. He stated it would be very easy to centralize the expenses and it can be done. He stated the Legislature needs to make the decision as to how they want the budget categorized.

Chairman Albano stated he believes the current method of showing the costs in the corresponding department's budget is useful.

Commissioner Carlin stated another reason for wanting all computer purchases to go through IT is to make sure that a certain standard of choice is bought.

Legislator Nacerino stated according to Director Lannon that is not happening, but it should be the case. She stated Director Lannon expressed a request that this be addressed by the Legislature and that is why she sent the memo requesting that the matter be discussed at the October 7, 2019 Audit & Administration Budget Meeting.

Commissioner Carlin stated that the Enterprise Company's presentation that will be given at the November Physical meeting, will address a proposal that the County Lease vehicles versus purchasing them. He explained if that is approved, the cost for the leases of the vehicles will still be included in the budget of the department, additionally the Purchasing Director will have oversight of the contract with Enterprise.

Legislator Gouldman requested an explanation of the increase in the Leased Transportation line on Page 232 line 54678.

Transportation Manager Tamagna stated that is the contract with the MV Transportation Company.

Commissioner Carlin stated by contract the 2020 budget line reflects a 3% COLA.

Highways & Facilities Page 36-37

Legislator Nacerino stated she sees no dramatic changes in this tentative budget. She stated some lines have decreased and some have increased.

Legislator Gouldman questioned Page 36, 54682 Special Services why is there a decrease, 2019 Revised Budget was \$121,626.49 the tentative 2020 is \$50,000.

Commissioner Pena explained they are allocating their Engineering Support Services more directly to the Capital Projects. He stated that his budget is relatively flat. He stated the majority of the increases were due to contractual requirements and utility costs.

Maintenance & Facilities Page 127-128

Legislator Gouldman requested an explanation of what falls under the title of Other Equipment on Page 127.

Highway & Facilities Fiscal Manager Jeanette Saccavino stated on Page 127, 52680 \$6,500 the Other Equipment line is to pay for a portable ADA Ramp that is going to be used at the Putnam Golf Course.

Deputy Commissioner John Tully stated that he did receive confirmation that the ADA Ramp has been shipped and should arrive sometime next week.

Legislator Gouldman questioned why there is an increase in the Bottle Water budget line page 127, 54321. He stated in 2019 \$3,500 the tentative budget is for \$4,000.

Highway & Facilities Fiscal Manager Jeanette Saccavino stated that is due to the volume of water that is required to be purchased. She stated there are many County Facilities that do not have potable water. She stated that the Senior Center cooks with the bottled water.

Commissioner Carlin stated the County only purchases bottled water for the departments, that determined by the Health Department standards, do not have potable water.

Legislator Gouldman questioned why there is an increase in the Heating Oil budget line.

Deputy Commissioner Tully stated the price of oil is slightly up. He stated the Heating Oil budget line is calculated by taking the total of gallons used the previous year times the current per gallon price. He stated for the record the money that is in the heating oil budget line cannot be transferred to a non-utility budget line (Reso #141/2015).

Legislator Montgomery commented on page 127, the Rent Income budget lines. She stated the outside agencies such as CoverCare and the Mental Health provide such valuable services. She stated some of the facilities are in need of some care, and she would totally advocate that be done. She stated she believes keeping those buildings up and running efficiently should be a priority to the County.

Railroad Maintenance Page 130

Chairman Albano stated these are all mandated costs.

Parks & Rec. Page 187-191 7110

Chairman Albano stated that a request was made from the Finance Department to move the Park Maintenance funding 54710 \$15,000 to the Sub contingency line 54985. *(This action was approved at the Oct. 17 Budget and Finance Meeting)*

Chairman Albano facilitated further discussion of the tentative 2020 Budget. There were no further changes proposed.

Item #14 - Adjournment

There being no further business at 7:35PM Chairman Albano made a motion to adjourn;
Seconded by Legislator Sullivan. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.