

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA
PROTECTIVE SERVICES COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairwoman Nacerino & Legislators Addonizio, Sayegh

Tuesday **6:30PM** **March 21, 2023**
(Health Mtg. to Immediately Follow)

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Acceptance/ Protective Services Meeting Minutes/ February 21, 2023**
4. **Update/ Community Engagement & Police Advisory Board**
5. **Update/ Body Worn Camera Policy/ Sheriff Kevin McConville**
6. **Discussion-Approval/ Proposal- Fleet Leasing Program for Vehicles Utilized by Sheriff's Office/ Sheriff Kevin McConville**
7. **Other Business**
8. **Adjournment**

Protective
3-21-23 mtg
#3

PROTECTIVE SERVICES COMMITTEE MEETING
40 Gleneida Avenue Room #318
Carmel, NY 10512

Committee Members: Chairwoman Nacerino & Legislators Addonizio, Sayegh

Tuesday

February 21, 2023

(Personnel Mtg. Immediately Followed)

The meeting was called to order at 6:30PM by Chairwoman Nacerino who requested Legislator Sayegh lead in the Pledge of Allegiance. Upon roll call Legislators Addonizio, Sayegh and Chairwoman Nacerino were present.

Item #3 - Acceptance/ Protective Services Meeting Minutes/ December 13, 2022

Chairwoman Nacerino stated the minutes were accepted as submitted.

Item #4 – Approval/ Budgetary Amendment – 23A004/ FY 2022 State Homeland Security Program Funding- Putnam County Bureau of Emergency Services

Chairwoman Nacerino stated this is a Grant for the Putnam County Bureau of Emergency Services. She stated the amount awarded is \$234,731 under the FY2022 State Homeland Security Program. She stated the grant does not require matching funds and is effective September 1, 2022, through August 31, 2025. She stated per the federal guidelines, 30 percent of the funding, \$70,419, must be directed to law enforcement terrorism prevention activities. She continued to read the specific requirements of said grant. She stated the Budgetary Amendment – 23A004 shows the breakdown of the funds: Other Equipment \$10,000, Motor Vehicles \$121,731, Rescue Equipment \$15,000, Other Equipment \$18,000, and Contracts \$70,000 equaling the grant award of \$234,731. She stated she will request that the breakdown of said items be provided to the Legislature in time for the February 23, 2023, Audit & Administration Meeting. She stated the Rescue Equipment (\$15,000), the Other Equipment (\$18,000) and the Contracts (\$70,000) are all in the Sheriff's Department.

Sheriff McConville stated the Sheriff's Department has utilized these funds previously. He stated as an example they have used the funds to cover the costs associated with the Sheriff's patrols at the Southeast and Village of Cold Spring Fireworks events. He stated it allows for the Sheriff's Department to provide a presence and expertise without putting the financial burden on the community that hosts large crowd gatherings.

Legislator Montgomery questioned what is included in the Other Equipment listed on the budgetary amendment at a cost of \$10,000.

Chairwoman Nacerino stated Acting Deputy Commissioner of the Bureau of Emergency Services Lipton is out of town, and she believes that information and information related to the Motor Vehicles will be made available to the Legislature upon his return.

Legislator Montgomery stated she has requested in the past that a copy of the Executive Summary, that must be submitted along with grant applications, be provided to the Legislature. She stated said summary includes a lot of detailed information. She stated it is usually no longer than a page, she is not requesting the entire grant application. She stated we have not discussed the referenced Motor Vehicles. She requested before the Legislature is presented with the vehicles that are going to be purchased, she would like to have a discussion about the possibility of purchasing electric vehicles. She stated the County has no current plans to purchase electric vehicles and there are no charging stations in Putnam County.

Chairwoman Nacerino stated she will request the breakdown for the Other Equipment and Motor Vehicles. She stated as far as considering purchasing Electric Vehicles is another conversation, which has been ongoing. She stated she believes there are several Putnam County Departments that would need to weigh in on that. She stated it is a matter that the County is very cognizant of.

Legislator Montgomery questioned if the Sheriff could speak to what is included in the category of the "Rescue Equipment".

Chairwoman Nacerino stated she is confident that the "Rescue Equipment" falls within the required categories of the grant.

Sheriff McConville stated his recollection is that improved body worn protective equipment for those involved in these types of operations. He explained the body worn protective equipment continues to be phased out based on the purchase date.

Legislator Montgomery stated since the grant was applied for, there must have been some specifics provided. She stated she is curious as to what rescue equipment was requested.

Chairwoman Nacerino stated she will request that information from Acting Commissioner Lipton. She stated the Bureau of Emergency Services is the agency that made the application, therefore that is who will be contacted to provide the requested information. She stated Sheriff McConville is not prepared to speak to this agenda item. She stated again that the requests for information will be sent to Acting Commissioner Lipton. She clarified the County has through August 2025 to spend the money from this grant.

Chairwoman Nacerino made a motion to Approve Budgetary Amendment – 23A004/ FY 2022 State Homeland Security Program Funding- Putnam County Bureau of Emergency Services; Seconded by Legislator Sayegh. All in favor.

Item#5 - Approval/ Budgetary Amendment – 23A005/ Adjust the 2023 Budget to Account for State Aid from New York State Office of Indigent Legal Services – The County acts as a Pass Through/Commissioner of Finance William Carlin

Chairwoman Nacerino stated this is funding that comes to the County and then goes to Legal Services.

Chairwoman Nacerino made a motion to Approve Budgetary Amendment – 23A005/ Adjust the 2023 Budget to Account for State Aid from New York State Office of Indigent Legal Services; Seconded by Legislator Addonizio. All in favor.

Item#6 - Approval/ Budgetary Amendment – 23A006/ New York State Division of Criminal Justice Services (DCJS) Grant- Body Worn Cameras/ Sheriff Kevin McConville

Sheriff McConville stated they are looking to increase and expand the existing capacity of the Body Worn Camera (BWC) Program by adding 20 additional BWC bundles for the Correctional Officers and two (2) Special Patrol Officers. He explained a bundle is defined as the camera, the associated software, licensing, accessories, and the Taser 7 device. He explained it is a 44-month contract that will coincide with an existing AXON contract. He stated the initial payment of \$40,000 will come from the DCJS grant award and it will cover one (1) year with a remaining balance to be applied to year two (2). He stated the balance of the 44-month contract will become the responsibility of Putnam County to cover. He stated there is a financial breakdown attached to the backup for this agenda item. He stated the potential savings exist in the training and equipment with the migration of the jail and the SPO personnel to a standardized agencywide curriculum for both the Body Worn Cameras and the Taser 7 Device.

Chairwoman Nacerino requested if he had the totals related to the support of the continued maintenance. She explained the letter from DCJS stated they do not have cover those costs.

Sheriff McConville stated he did not have that information with him. He confirmed that he would provide to the Legislature prior to the February 23rd Audit & Administration Committee meeting.

Legislator Sayegh stated the Budgetary Amendment (23A006) shows that there will be a fiscal impact in 2024 of \$56,000. She requested the Sheriff speak to that.

Sheriff McConville stated that there will likely be a balance from the grant award amount for 2023, because of it not beginning until May. He stated the balance will go towards the 2024 payment.

Legislator Crowley questioned if there will be any fiscal impact for storage fees that would be accrued with the additional body worn cameras.

Sheriff McConville confirmed there would not be additional fees.

Legislator Montgomery questioned if Legislator Crowley was referring to data storage, which leads her to another question, is there a policy in place for the BWC. She recalled as of September 2022 there was no policy.

Sheriff McConville stated the BWC policy was written including a rollout date for use set for September 1, 2022. He stated the PBA Union is disputing one (1) portion. He stated there have been no complaints regarding the policy. He stated they met with the PBA Union and made amendments that they recommended.

Legislator Montgomery stated she recalled this Legislature not releasing License Plate Readers for over a year, and the reason why was because there was not a policy for them in place. She stated the School Districts were unaware on the first day of school for the 2023-2024 calendar that Deputies would be wearing BWC. She stated she is all for BWC, but there is no policy in place. She questioned why there would be such controversy about the License Plate Readers and the need for a policy to be in place, but with the BWC it is not a big deal.

Legislator Jonke stated for the record Legislator Montgomery's statement was inaccurate. He stated her reference of the "Legislature" refers to all the Legislators. He stated he was in full support and in favor of the use of the License Plate Readers and getting them on the roads. He stated he advocated for their use as did other members of this Legislature.

Chairwoman Nacerino stated moving forward the BWC are worn by the Deputies. She reiterated as reported this evening, there have not been any grievances filed and there is a policy in place with one (1) area that needs to be addressed.

Sheriff McConville stated that is correct. He stated for the record the BWC proved invaluable in an incident that occurred on January 10, 2023.

Chairwoman Nacerino stated through this discussion she believes the focus has strayed from the fact that BWC are so important for public safety. She stated the matter of License Plate Readers was a different issue with people's concern about their privacy and the devil in the details. She stated the use of the BWC protects the members of the public and our hard-working officers.

Chairwoman Nacerino made a motion to Approve Budgetary Amendment – 23A006/ New York State Division of Criminal Justice Services Grant- Body Worn Cameras; Seconded by Legislator Sayegh . All in favor.

Item#7 - Update/ Captain Michael Knox Computer Aided Dispatch – Records Management System (RMS) Buildout/ Sheriff Kevin McConville

Chairwoman Nacerino stated Captain Knox was present to provide an update on the Sheriff's Department Computer Aided Dispatch – Records Management System (RMS) Buildout.

Captain Knox stated the purchase was completed in the summer of 2022. He stated the Sheriff in September of 2022 designated him as the Project Manager. He stated he did contact the Project Manager at Tyler Technologies, Brian Handlin, for assistance with gaining an understanding and implementing the use of the technology. He explained the analogy of building a house was used. He stated the foundation needed to be built first, which involved getting in place the infrastructure and the technology requirements in place. He stated IT/GIS Director Lannon, and his staff were instrumental in that phase. He stated the GIS Mapping was reconfigured, which will drive the entire program. He stated by January of 2023 they were ready for the next phase, which involved working with the representatives from Tyler Technologies for a week. He stated during that time the law enforcement buildout for the system was done. He stated they worked with the Kent, Cold Spring and Brewster Police Departments and built profiles for each of them. He stated they supplied everything that is needed to run a police department to Tyler

Technologies, who then built the application framework for each agency. He stated that is now operational for testing. He stated during the testing phase, they will determine what they like and what they do not like and have it changed before it is finalized. He stated during that time they built interfaces which create the automatic import and export of information to reduce the duplication of effort and facilitate data transfers. He stated that is instrumental especially in relation to mandated State recording to discovery for the District Attorney. He stated the Body Cameras will be automatically labeled and put into a case folder and sent to the District Attorney for criminal prosecution. He stated most importantly there will be communication between the Putnam County Sheriff's system and the DCJS system for criminal histories, motor vehicle information, and order of protection registry, which is everything a Field Officer would need and an Investigator. He stated they also met with the Dutchess County Sheriff's Department. He explained they use the same system and they are the System Administrator for the County. He stated there are many law enforcement agencies in Dutchess County who use this system. He stated they came to an agreement to participate in information sharing, which will help our Field Units and Investigators. He stated it will provide real time information as well as historical data as incidents occur. He stated they are currently extracting the data from their current system. He stated that data will be put into a server to be stored. He stated they will not migrate it with the new system because there is a lot that is corrupt. He stated using the analogy of building a house, the foundation and frame are in place, which is for records management for law enforcement. He stated the next build will be the second wing of the house. He stated that will be the Computer Aid Dispatch. He stated in the second week of March 2023 the representatives from Tyler Technologies will be back to work with the members of Fire, EMS and Dispatch to start the similar build they did for records management. He stated that will take a good amount of time. He stated in the summer of 2023 they will continue with more testing of the system to determine what they want, and it will then be finalized. He stated training will begin in late fall of 2023.

Chairwoman Nacerino expressed her appreciation for the thorough update. She stated this is a crucial system because of the level of critical information it provides law enforcement.

Item#8 - Other Business - None

Item #14 - Adjournment

There being no further business at 6:59 PM Chairwoman Nacerino made a motion to adjourn; Seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.

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AGENDA PROTECTIVE SERVICES COMMITTEE MEETING TO BE HELD IN ROOM 318 PUTNAM COUNTY OFFICE BUILDING CARMEL, NEW YORK 10512

Members: Chairwoman Nacerino & Legislators Addonizio, Sayegh

Tuesday **6:30PM** **February 21, 2023**
(Personnel Mtg. to Immediately Follow)

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2. Roll Call
3. Acceptance/ Protective Services Meeting Minutes/ December 13, 2022
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5. Approval/ Budgetary Amendment – 23A005/ Adjust the 2023 Budget to Account for State Aid from New York State Office of Indigent Legal Services – The County acts as a Pass Through/Commissioner of Finance William Carlin
6. Approval/ Budgetary Amendment – 23A006/ New York State Division of Criminal Justice Services Grant- Body Worn Cameras/ Sheriff Kevin McConville
7. Update/ Captain Michael Knox Computer Aided Dispatch – Records Management System (RMS) Buildout/ Sheriff Kevin McConville
8. Other Business
9. Adjournment



**COMMUNITY ENGAGEMENT
& POLICE ADVISORY BOARD**

CC: All
Protective
3/21

#4

Update

March 10, 2023

Legislator Ginny Nacerino
Chair of Protective Services Committee
Putnam County Legislative Office
Putnam County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Chairwoman Nacerino:

We are pleased to update the Protective Services Committee of the Putnam County Legislature on the Community Engagement & Police Advisory Board's activities through March 2023 at the next Protective Service Committee meeting on March 21, 2023.

Thank you for your support.

Respectfully yours,

Scott Rhodes, Jenie Fu, Ronald Reid | Board Members
Community Engagement & Police Advisory Board

2023 MAR 15 AM 10:45
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

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THE PUTNAM COUNTY LEGISLATURE

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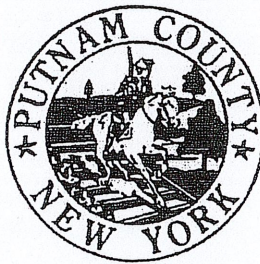
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Protective

3/21

#5

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
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MEMORANDUM:

Date: March 13, 2023

To: Kevin McConville
Putnam County Sheriff

From: Ginny Nacerino
Chairwoman, Protective Services Committee

Ginny Nacerino

Re: Body Worn Camera Policy

Respectfully, I request that you be present at the Tuesday, March 21, 2023, Protective Services Committee Meeting at 6:30p.m.

At said meeting, on behalf of my committee members and colleagues, I request that you be prepared to speak to the matter of the Body Worn Camera Policy. Based on the nature of the information that you will be presenting, it will be determined at the March 21st meeting if the discussion will need to be conducted in Executive Session.

Please confirm your attendance with the Legislative Staff. Thank you for your attention to this request.

Protective Services Committee Mtg.
March 21, 2023
#5

Item #5. Update/ Body Worn Camera Policy/ Sheriff Kevin McConville

File: Sheriff's Dept.

CC: ALL
Protective mtg.

(3/21/23

Discuss/Approval
#6

P-1

PUTNAM COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM

March 14, 2023

TO: Chairwoman Ginny Nacerino, Protective Services
ATTN: Legislators
FROM: Sheriff Kevin J. McConville
SUBJECT: Protective Services Committee Meeting March 21, 2023

The Putnam County Sheriff's Office wishes to discuss, at the March 21st Protective Services Committee Meeting the following items:

- a. Fleet Management Program -consider for initiating a leasing program for vehicles utilized by the Sheriff's Office, and as such requesting budget transfers as follows:
 1. \$99,500 from 10311000_52560 Admin Vehicles to 10311000_54210 to Leasing,
 2. \$365,301 from 17311000_52560 Patrol Vehicles to 17311000_54210 to Leasing,
 3. \$85,500 from to 32311000_52560 BCI Vehicles to 32311000-54210 to Leasing, AND

- b. The Body Worn Camera Policy - in EXECUTIVE SESSION, which has been marked as CONFIDENTIAL and is attached hereto.

(Agenda Item → #5)

2023 MAR 14 PM 2:14
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY