

**PERSONNEL COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Jonke, Legislators Castellano & Nacerino

Tuesday

October 15, 2024

The meeting was called to order at 6:30PM by Chairman Jonke who requested Legislator Castellano lead in the Pledge of Allegiance. Upon roll call Legislators Castellano, Nacerino and Chairman Jonke were present.

Item #3 – 2025 Budget Review

Chairman Jonke stated that he will be speaking to the Personnel Department Items first, and then the smaller departments budget items will be addressed and move forward from there.

Page 35-37 – Personnel Dept.

Page 35 – 52110 – Furniture and Furnishings, Legislator Castellano stated the amount requested was \$1,500 and the amount put in the tentative budget is \$750, will that be adequate funding.

Personnel Officer Paul Eldridge stated they were able to purchase an item this year, so it should be enough.

Chairman Jonke questioned if there was anything requested that Personnel Officer Edridge did not receive that he would like to discuss.

Personnel Officer Paul Eldridge stated there were some amounts modified from the requested amount, but believe they will be fine. He stated there were some changes to the medical coverage amounts, which he introduced Deputy Personnel Officer Adriene Iasoni to speak to.

Page 35 – 54152 - Medical Exams Testing, Deputy Personnel Officer Adriene Iasoni stated the Medical Exams Testing was increased. She stated that funding pays for the medical examinations Pre- Duty for the Correction Officers, Police Officers, Deputy Sheriffs, and additionally they do the testing of the SWAT members.

Page 35 – 54182 – Consultants, Personnel Officer Paul Edridge explained this was increased, because they believe there is a need to evaluate some titles throughout the County, where they are having issues recruiting candidates. He stated that he would like to do a compensation

review. He stated that he has discussed this with Commissioner DGS Tully in terms of how much it would cost to hire an outside consultant to conduct a study. He stated it was projected that it would cost in the area of \$15,000.

Page 35 – 54329 – Promotional Materials, Legislator Crowley questioned if this is part of what was being discussed.

Personnel Officer Paul Eldridge explained it is part of that and recruiting as well as hosting more Job Expos.

Page 250 – 9050 - Unemployment Ins., Chairman Jonke requested Commissioner of Finance Lewis speak to this.

Commissioner of Finance Michael Lewis stated the amount of Unemployment Ins., fluctuates based on volume, and the final proposed amount in the tentative budget was based on trend analysis.

Page 252 - 9060 – Accident/Health Insurance, Commissioner of Finance Michael Lewis stated there are approximately 440 retirees and pursuant to Resolution #304 of 2019 that set forth the rates, the projected budget for 2025 for Health Insurance Retirees is set at \$8,423,667.00, which is a 10% increase from 2024.

Page 97 – Personnel Services, Commissioner of Planning, Development & Public Transportation Barbara Barosa stated there are two (2) reclassifications she submitted. She stated the Director of Transportation position (802010120) to Deputy Commissioner of Planning, Development & Public Transportation and the Confidential Secretary to the Commissioner of Planning & Transportation (802010115) reclassify to a Planner I (Grade 16). She stated she also requested an Account Clerk position, which was a position that used to be in said department.

Chairman Jonke confirmed these personnel requests were all approved by the Administration.

Legislator Castellano stated the Planner I (Grade 16) and Account Clerk position are exam positions is there an existing list for these positions.

Personnel Officer Paul Eldridge stated they do have an Account Clerk list.

Legislator Montgomery questioned if the Deputy Commissioner of Planning, Development & Public Transportation will be required to be a Certified Planner.

Commissioner of Planning, Development & Public Transportation Barbara Barosa stated it is preferred but not required.

Page 8 - Real Property, Director of Real Property Patricia McLoughlin stated last year when she began, she requested a small increase for her two (2) employees to try and get them out of the base level. She stated both of the positions in her office are classified as Senior Office Assistant (page 8 Personnel Services section of the budget). She stated she does not need two (2) of those positions. She stated she requested that 135510107 - Senior Office Assistant be reclassified to Real Property Tax Services Assistant. She explained the person currently in the 135510107 - Senior Office Assistant is doing the work of a Real Property Tax Services Assistant. She stated there is more calculating, analysis and spreadsheet work, and there is more liability. She stated that the position would serve as a backup to the Director of Real Property Tax Services. She stated the requested reclassification would result in a salary increase.

Legislator Castellano questioned if one of the Senior Office Assistant Positions is going to be zeroed out.

Director of Real Property Patricia McLoughlin stated there is a test for the Real Property Tax Services Assistant and the County's Deputy Personnel Officer Iasoni will contact the State of New York to request the test. She stated once the exam is made available, she would offer both of her employees the opportunity to take the test. She stated if 135510107 - Senior Office Assistant passes the test, that individual would be moved into the reclassified position, and the 135510107 - Senior Office Assistant position would be removed. She stated if that employee does not pass the exam, then the Real Property Tax Services Assistant would be kept vacant. She clarified that that the employee in the 135510107 - Senior Office Assistant carries out the responsibilities of the Real Property Tax Services Assistant.

Legislator Castellano requested clarification that this reclass, and salary increase will be done in January.

Personnel Officer Paul Eldridge stated that is correct.

Legislator Nacerino questioned if Personnel Officer Eldridge believes the test will be available within the year.

Personnel Officer Paul Eldridge stated he is hopeful because it is a standard position across the State of New York.

Page 27 – Probation Department, Director of Probation John Osterhout stated he has requested several personnel changes. He stated he would begin with the request to Reclassify the -

314010120 - Account Clerk/Typist II position to a Senior Account Clerk, he stated the employee is currently carrying out the job responsibilities of the Senior Account Clerk position.

Chairman Jonke requested confirmation that the Personnel Department is in agreement with this request.

Director of Probation John Osterhout stated that is correct.

Chairman Jonke questioned if there was anything requested and submitted that was not approved.

Director of Probation John Osterhout stated no, all the Personnel requests he submitted were approved by the County Executive and are in the 2025 Tentative Budget.

Legislator Nacerino stated the requests were all reclassifications and vetted through the Personnel Department.

Personnel Officer Paul Eldridge stated there is only one (1) reclassification. He stated the other requests were "reallocations". He stated the Probation Department is having a difficult time recruiting employees.

Director of Probation John Osterhout stated that is correct. He stated that in 2023 he had a list of 20 names of potential candidates. He stated a third of them refused to take the job because of the salary, another third did not respond at all and the final third there were a couple who were offered the job, but for one reason or another they did not take the job. He stated he was recently able to make a provisional employee permanent. He stated the test was given again in June for Probation Assistant, and there are four (4) people on the list. He stated he has two (2) vacancies. He stated a Probation Assistant will be retiring at the end of this month and another Probation Assistant is leaving the department to work in another department, and the reason provided was the salary. He explained he reached out to his counterparts in Ulster, Dutchess, Rockland, Orange to see what the salaries are in those counties for a Probation Assistant, he found there to be a discrepancy between them all, with Putnam County having the lowest salaries.

Chairman Jonke questioned if this is something the consultant that the County is bringing on can address.

Personnel Officer Paul Eldridge stated this is time sensitive, and this is a problem in some other departments too. He stated a requirement of the Probation Assistant in Putnam County has the responsibility to do the Drug Testing, which some people do not want to do. He stated in

looking at the salaries in the other counties and the expectations of the individual in the positions they believe these requests are appropriate.

Legislator Nacerino stated so this has been vetted through the Personnel Department. She stated this needs to be addressed in all of the departments of the County, as Personnel Officer Eldridge said the Probation Department is not the only one with this challenge. She stated she anticipates hearing this similar story tonight, during the review of the Personnel budgets.

Personnel Officer Paul Eldridge stated they plan to look at the entire compensation package for the Putnam County Employees, which includes salary, benefits, longevities, increment steps etc. He stated that is what the consultant, which the Administration hopes to bring on soon, will be reviewing.

Legislator Montgomery stated that she is in support of these increases and the reclassification. She spoke to the demands and intense job responsibilities these employees have.

Director of Probation John Osterhout stated Probation Assistants are critical to the running of the Probation Department. He stated that is why he proposed this change. He stated he was not aware that the County was looking to do a review of this topic, and he is glad that will happen, perhaps his Probation Assistant will make even more next year. He stated lastly, he did request a Reclass to a Senior Probation Officer. He stated last year he requested to underfill to a Probation Officer Position, because he did not have a list for a Senior Probation Officer. He stated he is not requesting an additional position; he is requesting to go back to the Senior Probation Officer position so he can make it a promotion, this will not add an employee to his staff.

Page 71 – 10651000 – Office For Veterans Affairs, County Veterans Director Karl Rohde stated they have two (2) proposed Salary Adjustments in the tentative budget for the County Veterans Director position and the County Veterans Deputy Director position.

Legislator Nacerino requested that Director Rohde speak to the increase of workload on the Veterans Department.

County Veterans Director Karl Rohde stated there was a law that was passed (2019) “The PACT Act”. It is a law that expands on the health and benefits for Veterans exposed to burn pits, Agent Orange etc. He spoke to the claims that must be submitted by the Veteran in order to receive compensation, and that is something the Putnam County Veteran’s Department is helping with. He stated as the Veterans are becoming more aware of The PACT Act, there are more and more Veterans coming looking for guidance and assistance.

Legislator Nacerino questioned if the workload has increased significantly and is it projected that it will continue to increase.

County Veterans Director Karl Rohde confirmed that is correct and they do anticipate the numbers of Veterans will continue to increase. He spoke to the complexity of some of the cases and therefore the complexity of claim application.

Chairman Jonke questioned if the Director and Deputy Director of the County Veterans Department need to obtain certifications as a requirement of their positions.

County Veterans Director Karl Rohde stated that is correct, he provided an overview of the certification requirements.

Legislator Crowley stated her appreciation for all that the members of the County's Veterans Department and all that they do for the Veterans. She stated some of the Veterans are not computer savvy, so they strongly rely on the Veterans Department.

County Veterans Director Karl Rohde stated approximately two (2) years ago the County's Veterans Department went paperless, all the claims are submitted online. He stated it does move things along more quickly.

Legislator Nacerino expressed her appreciation for all that County Veterans Director Karl Rohde, Retired Deputy Veterans Director Art Hanley, and now Deputy Veterans Director Tanya Pennella do for the Veterans.

Page 2 – 10116500 - District Attorney Tendy stated he submitted a request for an increase that was reduced by the Administration. He stated he would like the Legislature to consider a \$5,000 stipend for the Chief Assistant District Attorney – 11651010. He stated this individual is on call 24/7 and handles all the Child Sex Abuse Cases, all the Domestic Violence Cases all the Child Pornography Cases. He stated this individual also offers assistance to the younger Assistant District Attorneys, who are on call. He stated the request of the stipend in the amount of \$5,000 would compensate this individual, without it having an impact on her salary.

Chairman Jonke questioned what reason was given for not approving the requested Salary Adjustment of \$10,000 for said position, when all of the other requests from the District Attorney's Office were approved. He clarified the salary amount approved by the Administration was in the amount of \$5,000.

District Attorney Robert Tendy stated there is a section of the County Charter (§3.01) that states the County Executive shall be the highest paid salaried County employee, said section lists some

exceptions related to certain positions, the Deputy District Attorney is not one of the positions, and he believed that had something to do with the Administration's decision.

Deputy County Executive James Burpoe stated he agrees that it was part of the decision-making process. He requested that Personnel Officer Eldridge confirm that.

Personnel Officer Paul Eldridge confirmed that no County Employee's base salary, with the exception of the District Attorney and Commissioner of Health, can be higher than the County Executive's.

Chairman Jonke questioned if a stipend would play into this.

Personnel Officer Paul Eldridge stated a stipend is not part of the base salary, so he believes it does not violate the Charter.

Chairman Jonke questioned if the Administration would support this requested stipend.

Deputy County Executive James Burpoe confirmed the Administration would support the stipend.

Legislator Nacerino stated that she is not comfortable with this being a stipend. She spoke to her reasons, which included setting a precedent that could cause a domino effect. She stated she would support a straight salary increase.

District Attorney Robert Tendy explained there is a precedent for this position. He stated the individual has received stipends in the past, in an effort to keep the person in the Putnam County District Attorney's Office. He stated he is suggesting a stipend in order to compensate an employee who is taking on a lot of additional work.

Deputy County Executive James Burpoe requested confirmation that the money to cover the stipend would come from grant funds.

District Attorney Robert Tendy stated that was correct. He further clarified that all of the stipends in the District Attorney's office are funded from Grants.

Legislator Castellano requested an explanation on the process of paying an individual a stipend.

District Attorney Robert Tendy provided a brief explanation.

District Attorney Chief of Staff Christina Rizzo stated at the end of each month she submits a Voucher and an RPC (Report of Personnel Change) for all of the stipends in the District Attorney's Office.

Chairman Jonke facilitated discussion on other options to address this request. He stated rather than a stipend, he would support and recommend amending the salary adjustment amount to \$8,000, keeping in accordance with the Charter. He stated for clarification he would not be proposing a stipend.

Chairman Jonke made a motion to amend the proposed Salary Adjustment for Position #116519103 of \$5,000 to \$8,000; Seconded by Legislator Nacerino. All in Favor.

First Assistant District Attorney Breanne Smith stated for the record that in their research and gathering of salaries from Counties similar in size and some not, in preparation for the compensation proposal that was brought forward to the County Executive, the data showed that the salary of said position #116519103, Chief Assistant District Attorney, in Putnam County was at the low end of the salaries provided.

Chairman Jonke stated he appreciates that after years of requesting, that the District Attorney's Office has finally come forward with a plan/structure related to salaries in the District Attorney's Office. He stated this will be valuable moving forward.

District Attorney Robert Tendy stated for the record they are having a difficult time filling the Appellate position. He stated that they were interviewing a candidate who did state that the 25% required contribution into the County's Health Care prevented her from considering moving forward with the interview and consideration of said position.

Chairman Jonke stated back in May or June at a Personnel Meeting, and Personnel Officer Eldridge was present, and there was a discussion about the need to come up with a plan. He stated that the time went by and he was told because the CSEA Contract had not been settled, they could not come up with a plan addressing the Health Coverage Plan. He stated then at the Budget Address, on October 3, 2024, it was reported by the County Executive that a Blue Ribbon Panel was being formed to work on this. He stated it is his opinion that if he, Personnel Officer Eldridge and a representative from the Administration were put in a room in a couple hours they could come up with a plan. He stated the names mentioned who would be on the Blue Ribbon Panel were former employees and current employees that he has a great deal of respect for. He stated however there is no reason to assemble a committee when in a few hours this could be resolved. He stated it bothers him because there are Department Heads who are having a difficult time hiring people and current employees who are paying probably more for their Health Insurance than their peers in other Counties. He stated their retirement hinges on

this and that bothers him. He stated it has been four (4) or five (5) months and there has been nothing done. He stated this should have been done.

Deputy County Executive James Burpoe stated he will relay that message back to the County Executive.

Legislator Nacerino stated the irony is that the County has the talent and resources and expertise right here under our roof.

Legislator Ellner stated that he entirely agrees with Chairman Jonke. He spoke to the points he believes need to be addressed. He stated that he believes in the end by implemented needed changes there would be an overall financial benefit to the County.

Page 2 -116519129 – Legislator Nacerino proposed to amend the Salary Adjustment from \$7,500 to 0. She stated the position would still get the cost-of-living (COLA) increase that was applied to Management Positions.

District Attorney Robert Tendy stated the position Legislator Nacerino is referring is the Chief of Staff to the District Attorney. He spoke to the large variety of responsibilities that employee carries out. He stated he believes the request of a Salary Adjustment of \$7,500 is very modest.

Legislator Crowley stated she agrees with the requested Salary Adjustment of \$7,500.

Chairman Jonke stated that he would like the Deputy County Executive to speak to the overall plan regarding the Confidential Secretary positions and Chief of Staff positions throughout the County offices.

Deputy County Executive James Burpoe stated a comprehensive review was done. He stated they looked at both positions: Confidential Secretary and Chief of Staff positions. He stated the Personnel Department came up with a baseline.

Chairman Jonke questioned how many Chief of Staff positions are in the County.

Personnel Officer Paul Eldridge stated there are four (4): in the Sheriff's Office, the District Attorney's Office, and the County Executive. He corrected himself clarifying there are three (3) Chief of Staff positions in the County.

Chairman Jonke stated there are different Chief of Staff positions but in terms of salary they are not in line with each other, what makes them different.

Deputy County Executive James Burpoe stated it has to do with the job responsibilities they carry out.

Chairman Jonke facilitated further discussion.

First Assistant District Attorney Breanne Smith spoke in support of the requested and tentative Salary Adjustment of \$7,500. In summary the number of cases and investigations are increasing yearly, and the tremendous increase of the workload for the attorneys has an impact on the support staff. She stated their Chief of Staff goes above and beyond the scope of responsibilities.

Legislator Nacerino stated there are many employees in the County Departments carrying out various duties. She stated as an example the support staff of the Legislature. She stated they do various duties and go above and beyond and work sometimes from 9:00a.m. until 10:00p.m. She stated she recognizes that each department is unique and recognizes each department has employees who are deserving of increases. She stated the position being discussed is an appointed position which was originally a Confidential Secretary position. She stated the position title was changed to Chief of Staff and at that point received a \$5,000 increase in salary she stated this position has also received almost \$5,000 in stipends. She stated that we look to seek parity the best we can throughout the County. She stated there are a lot of unsung heroes throughout the County. She stated she remained steadfast in her proposal to zero out the Salary Adjustment of \$7,500 and stay with the COLA increase.

Legislator Montgomery communicated her support for the requested and tentative Salary Adjustment of \$7,500.

Chairman Jonke facilitated further discussion.

Page 38 - Health Department, Senior Fiscal Manager Bill Orr spoke to this budget. He stated that the Health Department submitted 12 Personnel changes, and nine (9) were approved in the tentative 2025 Budget. He stated they were not granted an increase for eight (8) nursing positions. He stated Interim Commissioner Dr. Nesheiwat, unfortunately, was unable to attend this meeting. He stated he and Commissioner Nesheiwat understand that there are a lot of steps that need to be carried out for the nursing positions, because they are all CSEA positions. He stated that there are three (3) nursing vacancies currently (page 41) which makes it very difficult to hire and fill the vacancies.

Page 41 – Health Department – Nursing, Chairman Jonke stated that he did speak with Personnel Officer Eldridge regarding the Nurses. He stated there is a plan to conduct a study of the County's Nursing Positions.

Personnel Officer Eldridge spoke briefly about the plan to study the Nursing Positions in terms of recruiting Nurses. He stated that some of the changes have been put in place and have attracted interested candidates. He stated however Supervising Public Health Nurse Percacciolo has informed him that the candidates would not accept the positions based on the salaries. He stated in the Personnel Department budget there is funding in the Consultant line. He stated that will go towards an outside Consultant looking at some of the positions the County is having difficulty filling and providing recommendations.

Chairman Jonke facilitated further discussion.

Legislator Ellner questioned Fiscal Manager Orr if there are any other reasons that have been provided by the candidates that deterred them from taking the job.

Fiscal Manager Orr stated the Health Insurance coverage has been mentioned.

Personnel Officer Paul Eldridge read from a list he had of reasons why candidates chose not to take the job. In summary: accepted other position, the salary offered is too low. He stated there were 14 candidates who provided this feedback, with the majority of candidates coming for the interview once the recruitment process began and the hiring was being done at a Step 3.

Legislator Crowley expressed reasons why she believes the salary being offered is not doable. She stated it was her opinion that an individual could not live on that salary and payoff debt.

Legislator Nacerino recommended the funding be put into Sub contingency, since this will be a long-term plan, with no target date yet available.

Legislator Montgomery requested the Relcass to Supervising Public Health Nurse (page 41 401011915) be approved.

Chairman Jonke explained these are CSEA position the Legislature does not have the authority to do that.

Legislator Nacerino made a motion to put the Proposed requested amounts (page 41) 401011915 Relcass To Supervising Pub Hlth Nurse \$7,000 and 401011990 Upgrades for All Nurses \$63,560 (total= \$70,560) into Sub Contingency; Seconded by Chairman Jonke. By Roll Call Vote: 3 – Ayes. Motion Carries.

Legislator Montgomery requested the money be taken out of Sub Contingency as soon as possible.

Chairman Jonke stated that he agrees. He stated as Personnel Officer Eldridge reported there will be a study conducted. He stated again that these positions are CSEA positions and therefore the Legislature has no authority.

Legislator Sayegh questioned if the County is trying to hire into the Vacant positions. She recognized that it has to be difficult to hire into positions that have a three year old salary.

Personnel Officer Eldridge stated it is very difficult. He clarified he cannot offer anything that is not covered by their contract.

Legislator Montgomery discussed her opinion regarding the salaries in comparison to the salaries offered by Westchester County with Personnel Officer Eldridge.

Supervising Public Health Nurse Kathy Percacciolo stated she did some studies, not to their caliber, regardless of what is decided, she wanted to state that they are at critical mass right now. She stated with three (3) vacancies, they cannot keep up like this, they will have to cut services.

Chairman Jonke stated the first he heard about this was today. He repeated that he supports all workers having a fair wage. He stated that is the goal of Personnel Officer Eldridge working with a consultant on this matter.

Supervising Public Health Nurse Kathy Percacciolo stated she understands, but she just wanted everyone to be aware that they have no other option, they will have to cut services.

Page 73 – Office for Senior Resources, Chairman Jonke invited Director of OSR Michael Cunningham to speak.

Director of OSR Michael Cunningham stated he has mentioned this in the past. He stated the OSR Office has the lowest Grade employees in the County. He stated they are Grade 1 and Grade 2 that seem to be reserved for OSR. He requested that the Grade 1 position -Day Care Helper be increased. He offered a comparison that the Putnam County Stable Attendant and the Putnam County Mail Clerk positions are both at Grade 5. He stated the OSR employees, who are working with our most vulnerable adults, have been the least paid in Putnam County. He stated also the OSR Outreach Workers are at a Grade 2. He continued to speak to the change in the environment and responsibilities of the work these employees are doing.

Personnel Officer Eldridge stated the requests to change the Grade 2 positions were submitted to increase them to a Grade 8. He stated the request was addressed and approved to be raised by the Administration to a Grade 5.

Chairman Jonke questioned the request for Reclass in title 6, the Site Managers.

Personnel Officer Eldridge stated the request was to increase the positions from 30 hours to 35 hours per week. He stated that was not the top priority.

Legislator Castellano requested clarification on what is meant by “Reallocation”.

Personnel Officer Eldridge stated each Grade has four (4) Steps. He stated if someone is a Grade 2 and wants to Reallocate to Grade 8 that is a 6 Grade jump. He concluded by stating you only get to a new Grade either through a promotion or a Reallocation.

Legislator Ellner questioned on page 73 - 677210112, Aging Services Aide is Vacant. He stated it is a position that a request for funding was submitted but not awarded.

Director of OSR Michael Cunningham stated that position was sacrificed so that the upgrades to Grade 5 would go through. He stated there have also been discussions regarding compensation from the Towns. He stated each Town contributes to the salary of the Outreach Workers. He states some Towns contribute more than others. He stated that is something they are working on.

Page 55 – Mental Health – OASAS Abatement, Chairman Jonke stated that there was a request for a salary increase for position 731010904, in the amount of \$13,971.00, but in the tentative budget it shows no request. He requested Deputy County Executive James Burpoe please explain why the requested amount is not reflected in the 2025 Tentative Budget.

Deputy County Executive James Burpoe questioned where is the \$13,971.00 amount listed.

Chairman Jonke stated he has a list of split positions, and that position is on the list with the requested amount of \$13,971.00, he would like to know the Administration’s thoughts on this.

Deputy County Executive James Burpoe stated he will have to get back to him on that.

Chairman Jonke facilitated further discussion with Personnel Officer Eldridge.

Chairman Jonke stated he thought these positions were supported with grant funding.

Fiscal Manager Mental Health, DSS & Youth Bureau Kristen Wunner stated both of the increases proposed on page 55 601020924 and 601303103 are 100% funded with the Opioid Abatement funds.

Chairman Jonke made a motion to approve the salary adjustment of \$11,192.00 for 731010904 – Youth Bureau Director; Seconded by Legislator Nacerino. All in favor.

Chairman Jonke made a motion to approve \$16,729.00 for 601303103 (page 55) – Director of Child Advocacy Center (CAC); Seconded by Legislator Castellano. All in favor.

Commissioner of Mental Health, DSS & Youth Bureau Sara Servadio stated for position 601020924 (page 55) - Fiscal Manager, she requested a salary adjustment in the amount of \$12,717.00, the Administration put in the 2025 Tentative budget \$7,540.00. She stated this employee was hired at a 10% reduction in salary from the previous Fiscal Manager.

Chairman Jonke stated this 10% reduction of the existing salary when hiring a replacement into the position is not a consistent practice, it is arbitrary.

Commissioner of Mental Health, DSS & Youth Bureau Sara Servadio stated she believes it is important to note, when the prior Commissioner and Fiscal Manager of Mental Health, DSS & Youth Bureau retired the new Fiscal Manager and herself had to manage \$3 million dollars in new programing and grants and oversight. She spoke to the additional work as a result of this fact. She stated that there is a lot more that is required of the Fiscal Manager and that is why she requested the salary adjustment of \$12,717. 00.

Chairman Jonke made a motion to approve a salary adjustment of \$12,717.00 for 601020924 – (page 55) Fiscal Manager; Seconded by Legislator Nacerino. All in favor.

Commissioner of Mental Health, DSS & Youth Bureau Sara Servadio stated that will be covered by the grant funds.

Page 18 – 168010109 – Deputy Director of IT/GIS, Legislator Nacerino stated that she is in support of this proposed new position. She stated it is important to have a succession line.

Chairman Jonke stated this is a position that has been discussed for some time now, and he too is in support of this.

Page 34 – 398910109 – Confidential Secretary, Commissioner Bureau of Emergency Services Robert Lipton stated this employee also serves as the BES Fiscal Manager. He stated this

employee has been covering the duties of his Confidential Secretary and Fiscal Manager since 2013.

Chairman Jonke stated that position does have a tentative Salary Adjustment in the Tentative Budget.

Commissioner Bureau of Emergency Services Robert Lipton stated yes a small increase. He stated that he had requested \$10,000.

Chairman Jonke questioned Finance Commissioner Lewis and Deputy County Executive Burpoe as to why again this was another case of the requested amount having been submitted by the Department Head, but the request is not included in the 2025 Tentative Budget. He stated the Legislature has a right to know this information.

Commissioner of Finance Michael Lewis stated he did not know why the requested amount was not in the tentative budget. He explained that each Department Head was to submit a letter to the County Executive with their requests. He suggested asking Deputy County Executive Burpoe.

County Executive James Burpoe stated that he did not have an explanation as to why the requested amount was not included in the 2025 Tentative Budget.

Legislator Crowley requested confirmation that Commissioner Lipton did submit a letter to County Executive Byrne requesting the salary adjustment.

Commissioner Bureau of Emergency Services Robert Lipton stated yes he did, however he did not have a copy with him.

Chairman Jonke stated this is not up to Commissioner Lipton.

Legislator Crowley stated she understood that, and that she just wanted to confirm a letter had been submitted.

Legislator Nacerino stated we are back discussing a Confidential Secretary who performs the duties in said position and an additional multitude of duties that are essential to the operations of the perspective department. She stated she was informed this employee carries out an array of duties, has a great deal of responsibility and does grant administration, which is in of itself a great deal of work and responsibility and very important to the operations of the department. She stated she does not believe the proposed \$2,500 amount is enough to adequately compensate this employee for the responsibilities carried out. She stated the employees who are paid in the range of \$55,000 - \$59,000 and then pay for health insurance do not net a lot of money to meet the cost of living and inflation. She stated when we approach this so cavalier the approval of salary adjustments in the amount of \$7,500 and \$10,000, she believes we should look to recognize the unsung heroes working in the County Departments.

Chairman Jonke facilitated a discussion about the Public Information Officer Stipend on page 34 – 123010907 which had a requested amount of \$2,500 in the 2025 tentative budget.

Legislator Nacerino questioned where is that position reflected, it is not on page 34 – 123010907 - Public Information Officer.

Commissioner BES Robert Lipton stated he had requested a position of a Public Information Officer. He stated they settled on an agreement with the County Executive's Office to use his person to help with the workload the BES has related to public information.

Chairman Jonke stated and requested clarification, on page 34: BES Commissioner Lipton submitted a requested \$2,500 for a Public Information Officer – 123010907 and requested a salary increase for his Confidential Secretary in the amount of \$10,000, that is not reflected and who was it that made the request for the Stipend for a Public Information Officer in the BES.

Legislator Nacerino questioned how many Public Information Officers there are.

Commissioner BES Robert Lipton stated he believes there are two (2).

Legislator Nacerino questioned if both employees are receiving a \$2,500 stipend.

Chairman Jonke requested that Personnel Officer Eldridge provide some clarification.

Personnel Officer Eldridge stated he was interested to know what department the other Public Information Officer is in.

Commissioner of Finance Michael Lewis stated one of the Public Information Officers is a Management position and one is a CSEA position.

Chairman Jonke stated then the CSEA position will not be receiving any additional compensation to serve as a Public Information Officer.

Commissioner of Finance Michael Lewis stated his understanding is the employee in the CSEA position ends up working overtime that will be their compensation.

Chairman Jonke questioned would the employee in the Management position have to work overtime to do Public Information Officer work, because that is what this employee's job is in the County Executive's Office.

Deputy County Executive James Burpoe stated in the case of an emergency that employee is certified in FEMA and all of the other certifications to be a true Public Information Officer to assist across the County, which is different from what this individual's normal job as a Director of Communications (page 4).

Chairman Jonke questioned if Deputy County Executive Burpoe could explain why BES Commissioner Lipton's request for a increase of \$10,000 for his Confidential Secretary is not reflected in the budget. He stated that is very concerning to him.

Deputy County Executive James Burpoe stated he does not know and agrees that it should be listed.

Commissioner of Finance Michael Lewis stated his understanding is the directive was if a request came from an Elected Official for a Management position it would be included in the tentative. He stated when it came to Management positions from regular Department Heads they would be taken into consideration from the County Executive. He stated if it was granted it would make it to the tentative.

Legislator Montgomery questioned if Commissioner Lewis received the memos.

Commissioner of Finance Michael Lewis stated they were privy to the memos, but they were directed to the Administration.

Legislator Montgomery questioned if there was a memo sent for the requested \$10,000.

Commissioner of Finance Michael Lewis stated yes there was a memo sent.

Chairman Jonke stated he has been hearing the phrase transparency for the past two (2) years. He stated this is the furthest thing from transparency. He stated this is not fair to the Department Head, the Legislators and mostly the employee (s).

Deputy County Executive James Burpoe stated they met with all of the Department Heads and they knew what the final amount was that would be proposed.

Chairman Jonke questioned if Deputy County Executive Burpoe believed that the Legislators have a right to know what was requested.

Deputy County Executive James Burpoe confirmed he did.

Personnel Officer Paul Eldridge stated he believes part of the confusion is that the County Executive sent out a memo requesting no increases for Management Employees be submitted, instead it would be discussed with the Department Heads and a mutual recommendation will be made at that time.

Chairman Jonke the Legislature is an equal branch of government, and it is the County's budget, not the County Executive's or Legislature's, it is the peoples' budget.

Legislator Nacerino stated in the past the responsibilities of a Public Information Officer (s) were carried out by employees and there was not monetary compensation.

Commissioner of BES Robert Lipton confirmed that was correct.

Legislator Nacerino stated now there is a proposal of \$2,500, which she will not call a stipend, she will call it a split. Her concern with this is that one of the PIOs will be compensated while the other will not.

Personnel Officer Eldridge stated the CSEA employee would receive overtime.

Chairman Jonke and Personnel Officer Eldridge both stated that individual will be paid overtime.

Legislator Nacerino questioned what happens when an event calling upon said PIO occurs during the workday.

Deputy County Executive Burpoe stated the two (2) individuals who are totally trained certified by FEMA, and that was not the case before.

Legislator Sayegh stated she believes the PIO should be a split position so it would be clear and transparent.

Legislator Nacerino stated she would like to make a motion to put this \$2,500 into sub contingency until further discussion is had so the Legislature can be informed on how all of this came about and clarify the logistics.

Legislator Nacerino made a motion to put the \$2,500 for a Public Information Officer – 123010907 (page 34) into Sub contingency; Seconded by Chairman Jonke. 1- Nay Legislator Castellano. Motion Carried.

Chairman Jonke requested BES Commissioner Lipton speak to his rationale as to why he proposed a pay increase for his Confidential Secretary- 398910109.

BES Commissioner Lipton stated that since 2017 the Confidential Secretary employee has been handling the responsibilities of the Fiscal Manager position. He stated the Fiscal Manager in 2017 was moved to another department. He stated the Confidential Secretary is handling two (2) full-time positions and additionally handles grant administration.

Chairman Jonke stated the Legislators are at a disadvantage in that we were not even aware a request was made. He stated he would be making a motion to increase the salary adjustment for the Confidential Secretary position to a total of \$7,500, adding \$5,000 to the \$2,500 that is in the 2025 Tentative Budget. He stated it is not the \$10,000 that was requested, but it is an acknowledgment of the employee, and the additional work said employee has taken on.

Chairman Jonke made a motion to amend the Confidential Secretary-398910109 Salary Adjustment to a total of \$7,500; Seconded by Legislator Nacerino. All in favor.

Sheriff – Administration Page 19, Chairman Jonke stated there is a salary adjustment for the Sheriff's Chief of Staff - 311010925. He questioned if the Sheriff proposed it, because there is no amount reflected in the 2025 Requested.

Sheriff Kevin McConville stated he did not submit a request. He explained it was proposed by the Administration as part of their overall plan regarding the Chief of Staff positions throughout the County.

Chairman Jonke questioned if the proposed increase of \$3,381.00 will bring the salary of said Chief of Staff position to what he believes it should be.

Personnel Officer Eldridge stated that the proposed salary adjustment will bring the salary for said Chief of Staff position to \$80,000.

Legislator Nacerino stated the Deputy County Executive has stated how the Administration made these recommendations of salary adjustments for the Chief of Staffs throughout the County Department's with the goal of achieving parity. She explained she does not agree with this approach. She stated she believes each Chief of Staff position should be reviewed and considered individually based on the skillset, qualifications, experience of the employee and the job responsibilities. She advocated to remove the recommended Chief of Staff adjustments.

Chairman Jonke questioned the Sheriff if there was anything he requested that he did not get and would like to speak to.

Sheriff McConville stated there was a position he requested, page 26- 311032118, in the Bureau of Criminal Investigations (BCI). He stated that he requested a Criminal Investigator position that was not approved by the Administration. He spoke to the need for the position, stemming from the increase in number and complexity of the cases in the BCI department. He stated a staffing deficiency hampers the units ability to respond swiftly to new cases, compromising the quality and speed of investigations. He stated currently there are eight (8) Investigators. He stated one is dedicated to the FBI Safe Streets Task Force. He stated leaving just seven (7) Investigators to manage the wide range of cases, which he spoke about. He stated in 2022 BCI handled 558 cases, that is an average of 79 cases per Investigator. He stated in 2023 the number of cases rose to 695 a 21.87% increase which relates to 99 cases per Investigator. He stated as of October 5, 2024, the Investigators have managed 655 cases, which indicates they are on track to exceed the total number of cases in 2023. He stated the numbers he quoted do not include the backgrounds that they are also responsible for. He concluded by stating he met with the Personnel Department about adding a BCI Criminal Investigator position and they approved it, it went to the Administration to put it in the 2025 Budget, but it was removed.

Chairman Jonke questioned if Sheriff McConville was given a reason why the position was removed.

Sheriff McConville stated no.

Chairman Jonke questioned if Deputy County Executive Burpoe had an explanation as to why this position was removed.

Deputy County Executive Burpoe stated he was not sure. He stated he thought the Sheriff and the County Executive discussed it. He stated the County Executive did say he was going to leave the proposed position in the requested budget line and then the Sheriff would come to present as to why the position was needed.

Chairman Jonke stated the Legislature does not prepare the budget. He stated the County Executive had months and months to prepare the budget. He stated the Legislature is to be reviewing the proposed budget.

Legislator Nacerino stated she believes Sheriff McConville made a great argument and demonstrated the need for the proposed BCI Investigator positions. She stated the need is not only based on the increased workload, but as we discuss frequently the mental impact and fatigue on those who work in these types of positions is a big concern to her. She stated additionally she sees these as essential positions to carry out the operations of said department. She is taken aback by this request being denied. She stated she will be supporting this request.

Legislator Castellano questioned if this is a tested position.

Personnel Officer Eldridge stated it is an assignment from Deputy Sheriff to Investigator.

Legislator Castellano questioned if the Deputy Sheriff position would be back filled.

Sheriff McConville confirmed the Deputy Sheriff position would be back filled.

Page 24, 311017149- Deputy Sheriff Lieutenant, Legislator Crowley stated she believed that position was removed, so would that pay scale still apply in the 2025 budget.

Sheriff McConville stated said position was reclassified. He stated the approval just came through in the past few weeks, that is why it was not yet updated in the Tentative Personnel Budget for 2025.

Legislator Crowley stated there were also two (2) First Sergeant positions that should be in the 2025 Personnel Budget for the Sheriff's Office. She stated that she only sees one (1).

Sheriff McConville explained the second First Sergeant position will be, 311017149.

Personnel Officer Eldridge stated based on the contract, the position 311017149 - First Sergeant position salary will be adjusted accordingly.

Legislator Crowley requested confirmation that both the First Sergeant Positions will be PBA positions not Management.

Personnel Officer Eldridge confirmed that was accurate.

Chairman Jonke made a motion to include the requested 311032118, the Bureau of Criminal Investigations position at a salary of \$127,783.00; Seconded Legislators Castellano and Nacerino. All in favor.

Chairman Jonke stated he does not understand why this requested position was not approved by the Administration. He would like to state the Legislature recognizes the importance and need to equip the Sheriff's Office in order for that agency to carry out the work to protect the residents of Putnam County.

Legislator Montgomery stated for the record that she likes the process this way. She supports the approach that the Sheriff had to come and present his need and justification for his requested position, which he did very well.

Chairman Jonke questioned if the Sheriff had any other matters he would like to address.

Sheriff McConville stated in 2014 there were two (2) resolutions passed #177 and #178. They called for a separation from the First Sergeants rate of pay for that of a Captain at 15%. He stated that has decreased in the last few years. He stated he respectfully requests that the figure be reinstituted and included in the 2025 budget. He stated that will bring the Captains and the Undersheriff to a rate amendable to what the PBA agreed to contractually. He stated two (2) contracts were resolved quickly with the help of the Administration, Personnel and outside Counsel and the Sheriff's Office staff members. He stated the Command Staff is on call 24/7.

Chairman Jonke questioned if Sheriff McConville had anything in writing showing the proposed calculations.

Sheriff McConville stated he had backup with him, that he would submit to the Committee.

Chairman Jonke made a motion to Waive the Rules and Accept the Additional; Seconded by Legislator Castellano. All in favor.

Legislator Nacerino stated she was the Chair of the Personnel Committee in 2014. She stated there was a memorandum of agreement and she supports honoring this request.

Chairman Jonke made a motion to honor the 2014 Resolutions #177 and #178 and he will attach the additional documentation submitted with the calculations: Seconded by Legislator Castellano. All in favor.

Page 14 – Department of Public Works, Chairman Jonke stated he sees that was a proposed 144010111, Project Manager position that was approved by the Administration. He questioned if it is a tested position and is there a candidate to fill said position.

Commissioner DPW Thomas Feighery stated it is a tested position, and they do have a candidate in mind.

Chairman Jonke questioned if the candidate will take the job provisionally.

Commissioner DPW Thomas Feighery confirmed that to be correct.

Chairman Jonke questioned if the DPW Confidential Secretary received a proposed increase.

Commissioner DPW Thomas Feighery stated no. He stated that he believed the Administration and Personnel were going to look at all of the Confidential Secretary positions separately to try to balance them.

Legislator Nacerino stated it was looked at selectively. She stated the Confidential Secretary in Highway (DPW) was not looked at.

Commissioner DPW Thomas Feighery stated he thought maybe it was because it could be looked at if there is funding in contingency, which would be affected by the negotiations with the different Unions.

Legislator Addonizio stated that she reviewed the salaries of the Confidential Secretaries throughout this budget and this particular Confidential Secretary – 149010136 is the lowest paid. She requested clarification that Commissioner Feighery did not believe he had to advocate because the process was different.

Commissioner DPW Thomas Feighery stated that was correct.

Chairman Jonke questioned Deputy County Executive Burpoe as to why some Confidential Secretary positions were reviewed and salaries increased, and some were not.

Deputy County Executive Burpoe stated all of the Confidential Secretary positions were reviewed. He stated he does not know why this one did not receive an increase. He stated he would have to get back to the Legislature on that.

Legislator Nacerino stated she would like to consider an increase for this position as stated. She stated as we looked at this process it is evident to see that there is no parity. She stated morale is low because the people working hard everyday are not even acknowledged. She stated the individual in this Confidential Secretary position, she has been told, works hard and serves a big staff, and has duties and responsibilities just as it has been stated in other cases. She stated she would like to see this position receive a salary increase.

Legislator Ellner stated there are a lot of capital projects that will be worked on and he would imagine this Confidential Secretary will be additionally taxed in terms of the workload. He stated that he echoes Legislators Nacerino and Addonizio's comments that this Confidential Secretary salary is on the low scale in comparison to the others in the budget and the workload will be significantly increased.

Legislator Crowley stated she agrees that the salary of Confidential Secretary – 149010136 is obscenely low, it is very hard to live in Putnam County at that rate.

Chairman Jonke stated he would like to wait for the response that Deputy County Executive Burpoe will provide offering an explanation of the action of the Administration. He stated the Legislature has the Budget and Finance Meeting where changes to the tentative budget can be made.

Page 4 – County Executive, Chairman Jonke stated he believes the Confidential Secretary - 123010106 position in the County Executive's Office is filled by a very qualified and hard working individual. He requested an explanation for why the County Executive's Department submitted a 2025 Requested Salary Adjustment amount for this position of \$6,192.00, but only \$4,437.00 is in the 2025 Tentative budget.

Deputy County Executive Burpoe stated they were trying to keep said salary in line with what was coming back as a standardization of the Confidential Secretary salaries of that range should be. He agrees this individual is great and he would like to give her a lot more, but they are trying to keep it fair and have a baseline.

Chairman Jonke stated the individual in this position is a superstar and believes that should be acknowledged.

Legislator Nacerino stated the consistency that keeps being spoken of has not been attained, there has been no consistency for any of the Confidential Secretary positions. She stated there is a wide range of salaries. She stated it is known how hard this individual works and the level of dedication and integrity this individual has. She stated to deny said employee the amount originally requested seems in her opinion, insulting. She stated she would like to see this salary increase because it is very deserving.

Chairman Jonke made a motion to amend the \$4,437.00 and increase the 2025 Tentative Salary Adjustment to a total of \$6,192.00 for 123010106 - Confidential Secretary To County Executive; Seconded by Legislator Nacerino. All in favor.

Page 4 – County Executive, Chairman Jonke stated there is a Salary Adjustment for 123019108 – Director of Compliance & Intergovernmental Relations in the amount of \$2,600.00. He questioned if that is a full-time position.

Deputy County Executive Burpoe stated this was a full-time position, but now the individual works part-time. He stated like the Confidential Secretary, this employee works day and night. He stated this individual works as long as it is needed to get the job done.

Chairman Jonke questioned how many hours does this individual work.

Deputy County Executive Burpoe stated probably 20 – 30 hours. He repeated this individual works whenever needed.

Legislator Nacerino stated she thought 30 hours a week was considered full-time.

Personnel Officer Eldridge stated it depends. He stated in this case it is a less than Full-Time position.

Chairman Jonke stated this individual who is in the category of “Less Than Full-Time” will be making almost as much as the superstar in the County Executive’s Office, the Confidential Secretary.

Deputy County Executive Burpoe stated they are all superstars.

Legislator Montgomery stated she can attest to the work done by the Director of Compliance & Intergovernmental Relations. She stated she has been an intricate part of the difficult conversations she has had to have in her district. She stated it is very comforting to have said individual present with the level of expertise at these discussions.

Chairman Jonke stated he is not knocking the work of the individual, he is trying to make sense of the recommendations from the Administration.

Personnel Officer Eldridge stated as a reference. He believes the reason the Confidential Secretary salary adjustment was reduced by the Administration is because they wanted the salary to be raised to \$70,000. He stated the COLA increase was put in the Confidential Secretary salary’s 2025 tentative salary so the Administration’s reduced tentative salary adjustment of \$4,437.00 would have brought the salary up to \$70,000.

Legislator Nacerino stated she does not see that it is consistent throughout the budget and she is comfortable with the amendment they made.

Legislator Ellner requested the Personnel Officer offer clarification on the “Less Than Full Time” Positions.

Personnel Officer Eldridge did provide a broad overview and stated the specifications depend on the position.

Chairman Jonke facilitated further discussion.

Chairman Jonke stated that there was no one present from the Law Department. He questioned if Deputy County Executive Burpoe would be able to address any questions that may come up.

Deputy County Executive Burpoe stated he would do his best.

Page 11 – Department of Law, Chairman Jonke stated there are several (6) Salary Adjustments in the 2025 Tentative budget. He questioned the position 142010919 - Senior Deputy County Attorney is listed with a 2025 Tentative Salary Adjustment. He stated that he has recently learned that this employee is in the category of “Less than Full-Time” and the employee has been employed with the County Law Department for less than a year. He stated additionally he has learned that this employee does not work from the County Law Department, but works from home. He questioned if Deputy County Executive Burpoe was aware of this.

Deputy County Executive Burpoe stated that he is aware that this employee works Part- Time.

Chairman Jonke corrected him this employee works Less than Full-Time.

Deputy County Executive Burpoe stated he is not aware of where this employee works from.

Chairman Jonke stated we have a County Attorney who works from home. He requested confirmation on that.

Deputy County Executive Burpoe stated he does not know that for a fact where he works. He assumes he works in the County Law Department Offices and stated that he is the County Attorney, he works throughout the County.

Legislator Nacerino stated the County Attorney is an employee in a department, he is not an island unto himself, nor is the Law Department. She stated it is common knowledge that there was an office put in the County Attorney’s house. She stated employees of the County had to go and set it up. She questioned if Deputy County Executive Burpoe was aware of that.

Deputy County Executive Burpoe stated he is aware that there is no office in the County Attorney’s house that was done by the County. He stated that he has a phone and a laptop, which he believes was assigned to him through IT. He stated that is all that he is aware of.

Legislator Nacerino questioned if there is a County policy about working from home, because if we are going to talk about open and transparent and parity and consistency that needs to be stated. She stated choosing a select few and offering privileges needs to change.

Chairman Jonke stated for the reasons raised and the lack of answers he will make a motion to remove the salary adjustment for 142010919 - Senior Deputy County Attorney.

Chairman Jonke made a motion to remove the \$5,000 2025 Tentative Salary Adjustment for 142010919 - Senior Deputy County Attorney; Seconded by Legislator Nacerino. All in favor.

Page 11 - Legislator Ellner questioned the 142010118, Vacant – Deputy County Attorney. He stated the salary listed for the Vacant position is \$102,511.00 and there is a 2025 Tentative Salary Adjustment of \$17,489.00, which will bring the salary for said position up to \$120,000. He stated the new position will receive a salary of \$12,000 more than the existing County Attorneys.

Personnel Officer Paul Eldridge explained the County has been trying to hire two (2) Department of Social Services (DSS) Attorneys. He stated they must have specific experience in DSS. He stated they are having a difficult time finding candidates.

Chairman Jonke recommended moving the Salary Adjustment of \$17,489.00 into Sub-contingency and when a candidate is found you come to the Legislature for the money.

Personnel Officer Paul Eldridge stated he would hope the Legislature does not do that so they would have the ability to hire someone as soon as possible. He stated this is a part of the County Law Department, but the new hire would work with the County's Department of Social Services.

Chairman Jonke stated he believes DSS has grant funds that can be put towards the salary of their Attorney's. He questioned if DSS's grant funding will contribute to this.

Deputy County Executive Burpoe stated that he believes it will. He stated that he believes \$70,000 will be put towards said salary.

Chairman Jonke questioned why is this position in the County Law Department, when the position is one that will support DSS.

Personnel Officer Eldridge stated that was done at the request of the new Administration.

Chairman Jonke questioned where the individual will work.

Personnel Officer Eldridge stated he believes the Attorney would have an office in DSS. He stated there is already one Deputy County Attorney -142010120 from the Law Department assigned to DSS and that employee has an office in DSS.

Page 5 – Commissioner of Finance – 131010916 proposed Salary Adjustment 2025 Tentative. Commissioner of Finance Michael Lewis stated that this position is the position of the Payroll Manager. He provided an overview of this employee’s responsibilities and the added responsibilities as a result of handling the ACA (Affordable Care Act) recordings, which involves all the 1095-Cs. He stated handling that “in-house” results in a large savings for the County. He stated in comparison to surrounding counties’ salaries for this position, this is a very fair request.

Legislator Nacerino stated that she will wholeheartedly support this. She stated the Payroll Manager is a very complex position.

Commissioner of Finance Michael Lewis stated he appreciates Legislator Nacerino’s recognition and comments regarding the complex and diverse responsibilities of this position.

Item #4 – Other Business – None

Item #5 – Adjournment

There being no further business at 9:48p.m. Chairman Jonke made a motion to adjourn; Seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.