

40 Gleneida Avenue
Carmel, New York 10512
Phone (845) 808-1020 • Fax (845) 808-1933
putcoleg@putnamcountyny.gov

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NY 10512

Thursday **5:30pm** **October 22, 2026**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Correspondence – County Auditor**
 - a. Sales Tax Report**
- 4. Correspondence – Commissioner of Finance**
 - a. FYI – Overtime/Temporary Report**
 - b. Approval – Budgetary Amendment 26A076 – Health Dept. – Preschool Program Costs**
 - c. Approval – Budgetary Amendment 26A081 – Finance – Legal Aid Society – Pass Through Grant Award from NYS DCJ – State’s Aid to Defense for Discovery Reform Program**
- 5. Approval – Fund Transfer 26T262 – Dept. of Social Services & Mental Health – Reappropriate Funds for CIT Training at Sheriff’s Office**
- 6. Approval for Signature – Fund Transfer 26T277 – Dept. of Social Services & Mental Health – Travel & Education for Conference**
- 7. Approval – Fund Transfer 26T287 – Emergency Services – Cover 911 Dispatch Center Overtime for Remainder of 2026**

- 8. Approval – Fund Transfer 26T298 – DPW – Cover Automotive Supplies & Repair through Year End (Letter of Necessity Attached)**
- 9. Approval – Local Law Establishing the \$6.5 Million Essential Municipal Infrastructure and Resiliency Cooperation Program**
- 10. Approval – Budgetary Transfer 26T289 – County Executive – Move Funds from Subcontingency – Homeowner Tax Relief into Expense Line for Distribution to Towns and Villages**
- 11. Approval – Local Law – \$10 Million to Taxpayers – Municipal Public Works and Infrastructure Cooperation Project – Legislator Addonizio**
- 12. FYI – Guardrail and Property Damage Report**
- 13. Other Business**
- 14. Correspondence – County Auditor**
 - a. Board In Revenue Report**
 - b. Transfer/Revenue Report**
 - c. Contingency/Subcontingency Report**
- 15. Approval – Budgetary Amendment 26A078 – Sheriff – Grant Award from NYS Governor’s Traffic Safety Committee, Police Traffic Services Program**
- 16. Approval – Budgetary Amendment 26A079 – Sheriff – Reimbursement from NYS stop DWI Foundation, Inc for Overtime Expenses**
- 17. Approval – Fund Transfer 26T252 – Sheriff – SHSP FY24 Grant Approved Funding of Various Overtime and K9 Purchase**
- 18. Approval – Fund Transfer 26T254 – Sheriff – Corrections – Purchase 7 Cameras to Increase Coverage Area**
- 19. Approval for Signature – Fund Transfer 26T296 – Sheriff – Purchase New Monitors**
- 20. Adjournment**

#3a

[illegible]

Overtime - Temporary RECAP - 2026

As of:

10/9/2026

#41a
FNI

ORG	DESC	OBJECT	PROJECT	ACCT DESCRIPTION	2025 Actual Budget	2026 Original Budget	2026 Revised Budget	2026 Actual	2026 Available	2026 % Used
JAIL TRANSPORTATION	OVERTIME	51093		OVERTIME	68,332.73	78,466.00	78,466.00	59,565.47	18,900.53	75.91
DSS - INCOME MAINTENANCE	OVERTIME	51093		OVERTIME	23,291.95	30,000.00	29,592.00	24,519.73	5,072.27	82.86
DSS - INCOME MAINTENANCE	TEMPORARY	51094		TEMPORARY	0.00	0.00	0.00	6,536.60	-1,416.60	127.67
DSS - FOOD STAMPS	OVERTIME	51093		OVERTIME	276.76	0.00	408.00	379.24	28.76	92.95
DSS - FOOD STAMPS	TEMPORARY	51094		TEMPORARY	18,500.00	22,100.00	25,514.00	22,482.81	3,031.19	88.12
FINANCE	OVERTIME	51093		OVERTIME	17,419.72	20,000.00	20,000.00	15,913.26	4,086.74	79.57
PURCHASING	OVERTIME	51093		OVERTIME	6,058.38	5,200.00	7,700.00	6,116.68	1,583.32	79.44
DPW-ENGINEERING	TEMPORARY	51094		TEMPORARY	30,334.50	35,000.00	45,000.00	36,161.38	8,838.62	80.36
RECORDS MGMT	TEMPORARY	51094		TEMPORARY	23,713.38	25,155.00	25,155.00	18,764.13	6,390.87	74.59
CENTRAL SERVICES	TEMPORARY	51094		TEMPORARY	33,475.75	32,760.00	32,760.00	25,506.00	7,254.00	77.86
3TOS PROGRAM	OVERTIME	51093		OVERTIME	5,127.94	2,500.00	12,000.00	10,743.85	1,256.15	89.53
EARLY LEARNING	TEMPORARY	51094		TEMPORARY	0.00	0.00	3,544.00	3,543.40	0.60	99.98
CORRECTIONS - JAIL	OVERTIME	51093		OVERTIME	537,170.79	485,000.00	485,000.00	389,178.32	95,821.68	80.24
HEALTH EARLY INTERVE	OVERTIME	51093		OVERTIME	9,610.50	9,000.00	21,000.00	17,178.90	3,821.10	81.80
DPW - ROADS	OVERTIME	51093		OVERTIME	99,173.15	75,000.00	75,000.00	57,887.12	17,112.88	77.18
DPW - ROADS	TEMPORARY	51094		TEMPORARY	28,957.50	33,600.00	33,600.00	27,575.00	6,025.00	82.07
DPW FACILITIES	OVERTIME	51093		OVERTIME	76,025.84	55,000.00	55,000.00	44,533.46	10,466.54	80.97
DPW FACILITIES	TEMPORARY	51094		TEMPORARY	32,756.93	30,000.00	30,000.00	30,000.00	0.00	100.00
DPW COUNTY SNOW	OVERTIME	51093		OVERTIME	414,541.75	285,000.00	465,000.00	404,542.30	60,457.70	87.00
DPW STATE SNOW	OVERTIME	51093		OVERTIME	41,656.31	75,000.00	75,000.00	57,571.20	17,428.80	76.76
OSR PERSONAL CARE SERVICES	TEMPORARY	51094		TEMPORARY	8,573.82	11,250.00	11,250.00	9,516.36	1,733.64	84.59
DPW - PARKS AND REC	TEMPORARY	51094		TEMPORARY	159,831.01	212,520.00	212,520.00	170,738.20	41,781.80	80.34
HEALTH - EHS	TEMPORARY	51094		TEMPORARY	23,761.92	19,900.00	19,900.00	15,405.72	4,494.28	77.42
HEALTH - EHS	OVERTIME	51093		OVERTIME	62,905.93	42,000.00	39,000.00	45,014.93	-6,014.93	115.42
SHRF COMMUNITY SAFET	OVERTIME	51093	10211	OVERTIME	11,672.49	15,000.00	20,551.00	16,083.37	4,467.63	78.26
EMERGENCY SERVICES - DISPATCH CTR	OVERTIME	51093		OVERTIME	389,097.25	200,000.00	300,000.00	310,205.89	-10,205.89	103.40
SHRF - CIVIL	TEMPORARY	51094		TEMPORARY	24,000.00	24,300.00	24,300.00	20,032.50	4,267.50	82.44
SHRF - SPO	TEMPORARY	51094		TEMPORARY	504,958.46	560,000.00	560,000.00	461,487.00	98,513.00	82.41
SHRF COMMUNITY AND Y	OVERTIME	51093		OVERTIME	349,348.77	213,210.00	213,210.00	257,269.82	-44,059.82	120.66
SHRF - MARINE	OVERTIME	51093		OVERTIME	26,691.79	30,000.00	30,000.00	27,582.43	2,417.57	91.94
SHRF - BIKE	OVERTIME	51093		OVERTIME	16,410.67	23,000.00	23,000.00	18,913.86	4,086.14	82.23
SHRF - DSS SECURITY	TEMPORARY	51094		TEMPORARY	55,845.00	59,760.00	59,760.00	49,282.50	10,477.50	82.47
HEALTH EDUCATION STA	OVERTIME	51093		OVERTIME	5,742.69	2,000.00	4,212.00	4,889.28	-677.28	116.08
HEALTH EDUCATION STA	TEMPORARY	51094		TEMPORARY	0.00	0.00	4,971.00	7,386.08	-2,415.08	148.58
SHRF - BCI	TEMPORARY	51094		TEMPORARY	12,452.50	21,600.00	21,600.00	16,011.00	5,589.00	74.13

ALEXANDRA GORDON
Acting Commissioner of Finance



DEPARTMENT OF FINANCE

September 3, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the Putnam County Department of Health's 2026 budget:

Increase Revenues:

10296000 432773	Preschool Program- Edu & Tran Hndcp Child	<u>\$ 200,000</u>
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Increase Expenses:

10296000 54678	Preschool Program - Leased Transportation	<u>\$ 200,000</u>
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2026 Fiscal Impact - 0
2027 Fiscal Impact - 0

Please review and approve the attached budgetary amendment for the Preschool Program. When the 2026 budget was prepared, it was anticipated that the Early Learning Center would utilize nine interim classrooms. However, they only had five smaller rooms, limiting enrollment in the Early Learning Center while the number of Preschool children enrolled in the program remained unchanged. By September, they have expanded to eight small interim classrooms. As they continue moving into larger spaces, enrollment capacity will increase. Upon completion of the building, they will transition into the new, larger classrooms, allowing for additional student capacity and reducing the number of children requiring PreK placements in Westchester. By 2027, Early Learning Center enrollment is expected to grow, leased Preschool transportation will decline, and children will spend less time in transit. The increase in revenues related to travel and services provided are expected to offset the increase in lease transportation expenses.

Please forward to the appropriate committee.

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

26A076

#4b... Reso
Audit
10/22/2026

2026 SEP 25 AM 10:13
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

RIAN RODRIGUEZ, MPH
PUBLIC HEALTH DIRECTOR



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

MEMORANDUM

TO: Alexandra Gordon, Acting Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DATE: September 2, 2026
RE: Budgetary Amendment

Please review and approve the Budgetary Amendment for the following Health Department accounts, and upon approval, please forward it to the Legislative Committee.

Increase Revenue Line:	10296000-432773	\$200,000
Preschool - Edu & Transportation		

Total Revenue Increase:	<u>\$200,000</u>
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Increase Expense Line:	10296000-54678	\$200,000
Preschool – Leased Transportation		

Total Expense Increase:	<u>\$200,000</u>
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Fiscal Impact	<u>\$0.00</u>
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In 2025 while preparing our budget for 2026 we anticipated the opening of the interim classrooms in our Early Learning Center in January. We expected to utilize 9 classrooms but only had 5 smaller classrooms. Therefore, we had fewer children in the Early Learning Center and the same number of children in our Preschool programs. We recently expanded to 8 small interim classrooms in September. When the building is fully completed, we will move into the new classrooms which are larger and will accommodate more students. This will decrease the number of children going to PreK schools in Westchester. In 2027, Early Learning Center enrollment will increase, Preschool leased transportation will decrease, and children will spend less time on the bus.

WAO: er

Celestine Shields

From: William Orr
Sent: Wednesday, September 2, 2026 4:07 PM
To: Alexandra Gordon; Celestine Shields
Cc: Milena Berardi; Elizabeth Ruggiero
Subject: Pre K Budgetary Amendment
Attachments: \$200,000 BA Preschool Transporation.docx

Hi Alex,

Attached is our Budgetary Amendment for Leased transportation in the Pre K program.

We are anticipating an increase in revenues related to travel and provided services.

This increase in revenues will offset the increase in lease transportation expenses.

(See explanation on budgetary amendment).

Please review and approve and forward to Health committee.

Thanks

Bill

William A. Orr, Jr.
Fiscal Manager
Putnam County Department of Health
1 Geneva Road
Brewster, New York 10509
Phone: 845-808-1390 ext. 43146
Fax: 845-808-1916
Email: william.orr@putnamcountyny.gov



Follow us on Twitter @PutnamHealthNY
Like us on Facebook
www.facebook.com/putnamhealth
www.facebook.com/putnamparents



Go Green

Please think about the environment but don't forget this too.

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ALEXANDRA GORDON
Deputy Commissioner of Finance



DEPARTMENT OF FINANCE

October 6, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2026 Legal Aid Society budget. Please forward to the appropriate committee.

Increase Revenues:

25117000 430890 10224 Legal Aid Society-St Aid Other-Aid to Defense Discovery Reform **\$147,869**

Increase Expenses:

25117000 54951 10224 Legal Aid Society-Aid to Defense Discovery Reform-Aid to Pro **\$147,869**

2026 Fiscal Impact - 0
2027 Fiscal Impact - 0

Putnam County received a pass-through award from the NYS Division of Criminal Justice for the State's Aid to Defense for Discovery Reform Program. The County must make this money available to public defense service providers that provide representation in criminal cases. The Putnam County Legal Aid Society performs this function in Putnam County. This grant is in addition to the State's Aid to Defense Supplemental Program award previously approved on Res #213/2026.

A copy of the grant award notice is attached as further reference.

26A081

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

cc All
Adm

RC50

#LIC

2026 OCT -8 PM 2:14
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Putnam County	Date: March 16, 2026
Program Name: Aid to Defense for Discovery	Award Amount: \$147,869 ¹
Signatory Name and Title: Kevin Byrne County Executive	Term Dates: 4/1/26 – 3/31/27
Email: kevin.byrne@putnamcountyny.gov	SFS Vendor ID No.: 1000002443
Program Description:	
The Division of Criminal Justice Services (DCJS) is pleased to provide this award letter to your county for the State's Aid to Defense for Discovery Reform Program from State Fiscal Year (SFY) 2026-27. Consistent with the appropriation, DCJS requires that recipients be able to account for every dollar expended and will be required to report on expenditures on a recurring basis. Please ensure there is no duplication of funding with any future amounts provided for this same purpose, and the tracking for such funds can account for that separation in sufficient detail. This funding must be used to support public defense services and expenses related to discovery reform implementation, including, but not limited to, digital evidence transmission technology, administrative support, computers, hardware and operating software, data connectivity, development of training materials, staff training, additional personnel or increased compensation to reflect additional responsibilities related to discovery, overtime costs, and litigation readiness. The funding must be used to help offset the cost of public defense services related to discovery reform that your county incurred on or after the start of SFY 2026-27 (April 1, 2026). Ideally, all eligible expenses should occur within the period. However, funds may continue to be utilized until the award is fully exhausted. Please be aware that all expenses must be for allowable discovery related expenses only and cannot be comingled with other funding. DCJS requires that the funded agency(s) be able to fully account for every dollar expended.	

^[1] The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller.

Please see the attached document explaining the new options and reporting requirements on this funding program.

Grant Questions

Rob Frost

**Public Safety Grants Representative 2 NYS Division of Criminal Justice Services
Office of Program Development and Funding Phone: 518 485-2979
Email: Robert.Frost@dcjs.ny.gov**

Sixty days following the end of the term, May 30, 2027, any funded entity is required to complete the attached FY 2027 Aid to Defense Discovery Reform Expenditure Report and submit it to Robert.Frost@dcjs.ny.gov.

Please note that no award for FY 2026-2027 will be paid unless or until DCJS has received the *FY 2025-2026 Discovery Reform Expenditure Report* that is due May 30, 2026. DCJS reserves the right to request additional information pertinent to evaluating the effectiveness of the Discovery Implementation Program.

We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

Attachment: Guidance Document, Allocation Form, 26-27 Expenditure Report

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST
2026**

3000
Audit
10/22/26
#5

TO: Commissioner of Finance
FROM: Kristen Wunner
DEPT: Departments of Mental Health & Social Services
DATE: September 14, 2026

2026 SEP 25 AM 10:13
LEGISLATURE
PUTNAM COUNTY
CAPITOL BLDG

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10431000.54646.10115 MH LGU Contract CIT Training	10431000.55646.10115 MH LGU CHBK Contract CIT Training	\$26,923.00	Reappropriate funds CIT training for employees At the Putnam County Sheriff's Office

TOTAL: \$ 26,923.00

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026_ Fiscal Impact \$___0___
2027_ Fiscal Impact \$___0___



Department Head Signature/Designee



Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T262

Bowen, Andy (DFA)

From: Wunner, Kristen (DFA)
Sent: Monday, September 14, 2026 11:24 AM
To: Bowen, Andy (DFA)
Subject: FW: Budgetary Transfer

Hi, Andy,

Can you please put together a revised transfer referencing the below accounts in the amount of \$26,923?

Thank you,
Kristen

From: Michele Alfano-Sharkey <Michele.Alfano-Sharkey@putnamcountyny.gov>
Sent: Monday, September 14, 2026 9:33 AM
To: Wunner, Kristen (DFA) <Kristen.Wunner@dfa.state.ny.us>
Subject: RE: Budgetary Transfer

Attention: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Kristen,
I will reject the transfer. You can then modify it.
Michele

From: Wunner, Kristen (DFA) <Kristen.Wunner@dfa.state.ny.us>
Sent: Monday, September 14, 2026 8:51 AM
To: Michele Alfano-Sharkey <Michele.Alfano-Sharkey@putnamcountyny.gov>
Subject: FW: Budgetary Transfer

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Hi, Michele.
I had asked Alison to put together the below transfer however the amount will need to be modified. Can you please cancel this one and we will put together a separate transfer to replace this one?
Thank you,
Kristen

From: Wunner, Kristen (DFA)
Sent: Tuesday, September 8, 2026 11:08 AM
To: Melahn, Alison (DFA) <Alison.Melahn@dfa.state.ny.us>
Subject: Budgetary Transfer

Hi,

Please put together the below budgetary transfer for CIT training for employees at the Putnam County Sheriff's Office.

Increase 10431000-55646-10115 \$10,000
Decrease 10431000-54646-10115 \$10,000

Thank you,
Kristen



Kristen Wunner
FISCAL MANAGER • Mental Health, Social Services & Youth Bureau
PHONE | 845.808.1500, ext 45210 • WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY GOVERNMENT NEW YORK

26T262

COUNTY OF PUTNAM

Audit → Oct. 22

sign

FUND TRANSFER REQUEST

#60

2026

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Department of Mental Health & Social Services

DATE: 09/21/26

2026 SEP 25 AM 10:13
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM: ACCOUNT #/NAME	TO: ACCOUNT #/NAME	AMOUNT	PURPOSE
22070000.54675 CAC.OCFS.Travel	22070000.54640 CAC.OCFS.Training & Ed	\$483.00	NYSCA Leadership Conference

TOTAL: \$483.00

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026 Fiscal Impact \$__0__

2027 Fiscal Impact \$__0__

Kristen Wunner 9/22/26
Department Head Signature/Designee Date

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
Date	County Executive/Designee: \$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee: \$0-\$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T277

Date	Payee	Description	Amount	Balance
	Office Supplies			800.00
12/4/2025	Staples Advantage	Calendars, Binders, cups	132.58	667.42
3/19/2026	American Printing and Office Sup	94.58 Tissues and Cups		572.84
3/13/2026	American Printing and Office Sup	373.67 Copy Paper and Post Its		199.17
3/13/2026	Amazon	ink for color printer	42.99	156.18
7/16/2026	IE office products	155.33 Office supplies		0.95

Office Supplies

	Program Supplies			1500.00
1/21/2026	Amazon	Hanging Wall files, White Noise Machines, Shredder Bags	213.94	1286.06
4/29/2026	TOPS	Snacks for clients	93.69	1192.37
7/19/2026	Amazon	Giveaways-marbles/bracelets	188.36	1004.01
7/10/2026	American Solutions for Business	Pinwheels	375.24	628.77
8/4/2026	TOPS	snacks for clients	128.54	500.23
8/12/2026	Amazon	keurig-single service coffee maker	69.99	430.24
9/27/2026	Amazon	Button pins (giveaways), tablet cover	409.97	20.27

Program Supplies

	Training			7263
4/30-12/10	First Witness	Grace Beach Training - 5 virtual sessions	250	7013
4/21/2026	Champions for Children Breakfast	Maria Bethler, Elaine Haskell	70.00	6943.00
6/7/2026	Crimes Against Children Conference	Luciana Savone	2354.64	4388.36
4/15/2026	Transfer to Technology		46.00	4342.36
7/14/2026	Transfer to Equipment & Technology		1266	3076.36
8/7/2026	Crimes Against Children Conference	MaryBeth Noss (additional cab 108.85)	2757.80	318.56
				Final cost

Printing/Copying/Outreach

Postage

	Travel -			569.00
	(NYSICA Leadership Conf. Registration	Jamie Caban, Giovanni Guzman	550	19
	MaryBeth Ross	Parking at WIHD	13.00	6.00

Training

	Memberships			6400.00
10/14/2025	NCA	Recertification Fee	3000.00	3400.00
11/17/2025	Monique Burr Foundation (CSM)	Training Programs Membership	2445.5	954.50
	NCA	Annual Membership	600.00	354.50
	Transfer from local travel (milleage)		71.00	423.50
	NYSICA	Annual Membership	425	0.50
				Final cost

Travel

	Speaker			15893.00
3/19/2026	Joseph Fazzary	Champions for Children Breakfast Speaker	2500.00	0.00

Membership Dues

	Contractual			27073.00
5/26/2026	Go Minis	Storage Pod	2160	

Other

				3610.96
	Kitchen Budget		1341.24	2269.72
	Kitchen Counter and Sink (DPW)		82.27	2187.45
	Kitchen shelf			Actual cost 1341.24 for Home Depot supplies

4000 transferred

	Transfer from Training			97.66
4/16/2026	SHI	Adobe Pro Executive Software-Maria	97.66	0

Speaker

	Contractual			
	Equipment			
	Transfer from Training			
	Amazon	Remarkable Tablet	665.42	1266
		Color Printer	279.00	600.58
		Corner Bookcase	54.99	321.58
		Laptop Chargers/Mouse(s)	167.29	266.59
	Amazon			99.30

Technology/Communications

Equipment

* for Elaine funds
from "Travel"

26T277

Invoice



New York State Children's Alliance
(585) 402-8086
troth@nyschildrensalliance.org
7954 Transit Road #244, Williamsville NY, 14221

Name: Giovanna Guzman
Attendee Type: NYSCA Members (CAC/MDT)
Phone: (845) 808-1500
Email: giovanna.guzman@dfa.state.ny.us
Address: 110 Old Rt 6, Carmel NY, 10512

Training: 2026 New York State Children's Alliance Leadership Conference
Total Fee: \$255.00

Invoice Number: INV-REG-10833
Current Date: 09/02/2026
Balance Due: \$255.00

26T277

Invoice



New York State Children's Alliance
(585) 402-8086
troth@nyschildrensalliance.org
7954 Transit Road #244, Williamsville NY, 14221

Name: Jaemie Caban

Attendee Type: NYSCA Members (CAC/MDT)

Organization: Putnam County District Attorney's Office

Phone: (845) 808-1400

Email: jaemie.caban@putnamcountyny.gov

Address: 40 Gleneida Avenue, Putnam NY, 06260

Training: 2026 New York State Children's Alliance Leadership Conference

Total Fee: \$255.00

Invoice Number: INV-REG-10846

Current Date: 09/02/2026

Balance Due: \$255.00

26T277

REC'D
282
#7

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

TO: Commissioner of Finance
FROM: James G. Oster, Commissioner
DEPT: Bureau of Emergency Services
DATE: 9/3026

I hereby request approval for the following transfer of funds:

LEGISLATURE
PUTNAM COUNTY
CARROLL, NY

2026 OCT -2 PM 4:45

FROM ACCOUNT# /NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
14398900 54646 Contracts	13398900 51093 Overtime	\$93,000	Transfer needed to cover 911 Dispatch Center overtime for
14398900 54646 Contracts	13398900 58002 Social Security	\$7,114.50	the remainder of 2026

\$100,114.50

20____ Fiscal Impact \$ _____

20____ Fiscal Impact \$ _____

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T287

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

Reso

#8

TO: COMMISSIONER OF FINANCE

FROM: THOMAS FEIGHERY, COMMISSIONER OF DPW

DEPT: DPW

DATE: October 16, 2026

I hereby request approval for the following transfer of funds: 2026

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
03 10513000 54898 OTHER MAINT	03 10513000 54410 SUPPLIES	\$50,000	TO COVER AUTOMOTIVE SUPPLIES AND REPAIR EXPENSES THRU THE END OF YEAR
03 10513000 54898 OTHER MAINT	03 10513000 54730 AUTOMOTIVE	<u>\$20,000</u> \$70,000	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026 Fiscal Impact \$_0_

2027 Fiscal Impact \$_0_

Department Head Signature/Designee

Date

10/16/26

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

LEGISLATURE
PUTNAM COUNTY
CARROLL, NY

2026 OCT 16 PM 2:25

26T298



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

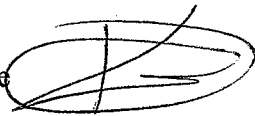
DATE: October 16, 2026

TO: Diane Trabulsy
Clerk, Putnam County Legislature

Daniel G. Birmingham
Chairman, Putnam County Legislature

CC: Alexandra Gordon, Acting Commissioner of Finance

Thomas Feighery, Commissioner of DPW

FROM: Kevin M. Byrne
Putnam County Executive 

RE: Letter of Necessity

ATTACHMENT: Memo from Commissioner Feighery

2026 OCT 16 PM 2:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Please accept this Letter of Necessity requesting that the Legislature consider and approve a fund transfer at its next Audit & Administration Committee Meeting.

This fund transfer is necessary to address increased costs for supplies and vehicle repairs for the remainder of 2026, as detailed in the attached request from the Commissioner of the Department of Public Works.

Accordingly, I respectfully request that this fund transfer be placed on the agenda for consideration at the October 22nd Audit & Administration Committee Meeting.

Commissioner Feighery and Acting Commissioner Gordon will be available to answer concerns related to this request.

Thank you for your consideration.

THOMAS FEIGHERY
COMMISSIONER OF PUBLIC WORKS



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

TO: KEVIN BYRNE, COUNTY EXECUTIVE

FROM: THOMAS FEIGHERY, COMMISSIONER

CC: ALEX GORDON, ACTING COMMISSIONER OF FINANCE

DATE: OCTOBER 16, 2026

RE: REQUEST FOR FUND TRANSFER FOR AUTOMOTIVE SUPPLIES AND
AUTOMOTIVE REPAIR/SERVICES 2026

DPW is requesting a fund transfer to cover current cost increases throughout 2026. The need for supplies and vehicle repairs has increased thereby necessitating this fund transfer. We are requesting these funds to cover the automotive supply line and the automotive repair line invoices through the end of the year.

A handwritten signature in cursive script, reading "Thomas Feighery".

#9

LOCAL LAW NO. ___ OF 2026

APPROVAL/A LOCAL LAW ESTABLISHING THE \$6.5 MILLION ESSENTIAL MUNICIPAL INFRASTRUCTURE AND RESILIENCY COOPERATION PROGRAM

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1. Legislative intent and purpose.

The Putnam County Legislature finds that the repair, rehabilitation and improvement of essential public infrastructure throughout Putnam County serves important County-wide public purposes, including protection of life and property, preservation of roads, bridges, drainage systems and public facilities, protection of water quality, emergency access, resiliency, accessibility, and the efficient use of public resources.

The Legislature further finds that many infrastructure needs affect more than one level of local government and that coordinated County-town-village planning, rehabilitation and construction can reduce duplicative costs, extend the useful life of public assets, improve public safety and resiliency, and lessen the local tax burden that would otherwise result from separately funding necessary infrastructure work.

Article 5-G of the New York General Municipal Law authorizes municipal corporations to enter into agreements for the cooperative or joint performance of their respective functions, powers and duties. It is therefore the purpose of this Local Law to establish a one-time, targeted County program through which Putnam County may participate with its towns and villages in qualifying essential infrastructure rehabilitation, public-safety, accessibility and resiliency undertakings pursuant to written intermunicipal agreements.

Nothing in this Local Law shall be construed as authorizing an unconditional grant or gift of County funds to another municipality. County funds shall be expended only as the County's share of an approved cooperative undertaking pursuant to an intermunicipal agreement and a lawful appropriation.

Section 2. Establishment of Program.

There is hereby established the Putnam County Essential Municipal Infrastructure and Resiliency Cooperation Program (the "Program"). The Program is intended as a one-time use of the \$6,500,000 previously reserved in the 2026 County budget for homeowner tax relief, redirected to qualifying cooperative infrastructure undertakings that repair or rehabilitate existing public assets, address documented public-safety or resiliency needs, and reduce or avoid costs otherwise borne by local taxpayers while advancing a County-wide public purpose.

Participation by any town or village shall be voluntary and shall require approval and execution of an intermunicipal agreement pursuant to Article 5-G of the General Municipal Law.

Section 3. Eligible cooperative undertakings.

County participation under this Program shall be limited to projects involving the repair, rehabilitation, reconstruction or targeted improvement of existing essential public infrastructure, or a documented public-safety, accessibility or resiliency need, and that are lawfully capable of being undertaken cooperatively by the County and the participating municipality.

Eligible undertakings may include, to the extent authorized by law:

1. repair, reconstruction or rehabilitation of public roads, bridges, culverts, retaining walls, drainage systems, catch basins, storm sewers and related transportation or drainage infrastructure;
2. roadway safety, slope-stabilization, guardrail, intersection, pedestrian, sidewalk, crosswalk and accessibility improvements where undertaken as part of an identified public-safety or infrastructure project;
3. flood-control, flood-resiliency, hazard-mitigation, stormwater-management, erosion-control and water-quality improvements;
4. repair, rehabilitation or targeted improvement of water, wastewater, sewer or related utility infrastructure where both the County and participating municipality are legally authorized to participate;
5. repair or rehabilitation of essential municipal buildings or public-safety facilities, including roofs, structural components, electrical, mechanical, heating, ventilation, emergency-power, fire-suppression and similar building systems, where the work serves a documented governmental, public-safety or continuity-of-operations need;
6. shared public-works or emergency-response equipment, or equipment integral to an approved infrastructure undertaking, where joint use or coordinated acquisition produces a documented governmental efficiency;
7. design, engineering, permitting, surveying and other professional services directly necessary for an approved eligible undertaking; and

other substantially similar essential infrastructure, public-safety, accessibility or resiliency projects specifically approved by the County Legislature upon a written determination that the project constitutes a lawful County purpose and a lawful subject of municipal cooperation.

Routine municipal operating expenses, general payroll, unrestricted or cyclical paving and maintenance, beautification, recreation amenities, economic-development subsidies, acquisition of ordinary passenger vehicles, and wholly new or expansionary facilities that are not necessary to remedy a documented infrastructure, public-safety, accessibility or resiliency need shall not be eligible.

Section 4. Intermunicipal agreement required.

No County funds shall be disbursed or encumbered for the benefit of a participating municipality unless the County and that municipality first execute a written intermunicipal agreement pursuant to Article 5-G of the General Municipal Law.

Each intermunicipal agreement shall identify the specific cooperative undertaking; state the respective responsibilities of the County and participating municipality; establish the County financial participation and any municipal financial or in-kind participation; specify the permitted use of County funds; establish project milestones and documentation requirements; provide for compliance with applicable procurement, competitive bidding, prevailing wage and public-works laws; provide the County reasonable audit and inspection rights; require the return of funds not expended in accordance with the agreement; and provide that all County obligations are subject to a lawful and available appropriation.

Each agreement shall further provide that the participating municipality shall use the County contribution to offset or avoid municipal expenditures that otherwise would have been required for the approved undertaking, thereby reducing the local fiscal burden associated with that project.

Section 5. Allocation among municipalities.

The \$6,500,000 Program amount shall be made available among the six towns and three villages of Putnam County as maximum project participation amounts, not as unconditional entitlements or direct aid.

To assure meaningful participation by each municipality, \$50,000 shall first be reserved as a minimum potential project allocation for each of the nine municipalities. The remaining balance of \$6,050,000 shall be allocated among the municipalities based upon their relative populations according to the most recent decennial federal census; provided, however, that for purposes of this allocation, the population of an incorporated village shall be excluded from the population attributed to the town in which that village is located so that no resident is counted twice.

The Commissioner of Finance shall calculate and publish the resulting maximum project participation amount for each municipality. Such calculation shall establish only the maximum amount potentially available for eligible cooperative undertakings with that municipality and shall not create a right to payment in the absence of an approved project, an executed intermunicipal agreement and an available County appropriation.

If a municipality declines to participate, fails to execute an intermunicipal agreement within the period established by the County Legislature, or cannot identify an eligible undertaking, the Legislature may by resolution reallocate the unused amount among other eligible Program undertakings, provided that any reallocation remains consistent with the purposes of this Local Law.

Section 6. Funding and appropriation.

The Legislature hereby authorizes the use of up to Six Million Five Hundred Thousand Dollars (\$6,500,000) previously placed in County subcontingency for the 2026 Homeowner Tax Relief Program for the purposes established by this Local Law.

Any transfer from subcontingency or other budgetary amendment necessary to make such funds available for expenditure shall be accomplished by the budgetary resolution or resolutions required by the Putnam County Charter, the Putnam County Code and other applicable law. Nothing in this Local Law shall itself be construed to authorize an expenditure in the absence of a valid appropriation in the proper County account.

Program funds may be disbursed as reimbursement for documented eligible costs, as progress payments tied to completed project milestones, or by another lawful method specified in the applicable intermunicipal agreement. Advance lump-sum payments for unrestricted municipal use are prohibited.

Section 7. Project approval and administration.

Each participating municipality shall submit a project description sufficient to demonstrate that the proposed undertaking satisfies the eligibility requirements of this Local Law and is legally capable of being undertaken cooperatively with the County.

The Commissioner of Public Works, in consultation with the Commissioner of Finance and the County Attorney, shall review proposed undertakings for program eligibility, fiscal sufficiency and legal compliance. No project shall proceed unless approved in the manner required by the Putnam County Charter, Article 5-G of the General Municipal Law and other applicable law.

The County Executive and appropriate County officers are authorized, within their respective lawful powers and subject to legislative appropriation and approval requirements, to execute and

administer intermunicipal agreements and to take such administrative actions as are reasonably necessary to implement the Program.

Section 8. No unconditional municipal aid; no entitlement.

Nothing in this Local Law shall be construed to authorize a general revenue-sharing payment, an unrestricted grant, a gift of County funds, or a payment solely for a purpose of the recipient municipality. All County expenditures must be tied to an approved cooperative undertaking in which the County is legally authorized to participate.

No town or village shall acquire a vested right or entitlement to any portion of the Program funds merely by virtue of the allocation formula contained in Section 5.

Section 9. Reporting and transparency.

For each approved undertaking, the participating municipality shall provide the County with documentation of expenditures and project progress in the manner required by the intermunicipal agreement. The Commissioner of Finance shall maintain a public accounting of amounts committed, disbursed and remaining under the Program.

Upon substantial completion of a project, the participating municipality shall certify the eligible costs incurred and describe the public infrastructure improvement completed with County participation.

Section 10. Severability.

If any clause, sentence, paragraph, subdivision, section or part of this Local Law shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the provision directly involved in the controversy in which such judgment shall have been rendered.

Section 11. Construction.

This Local Law shall be construed consistently with Article IX of the New York State Constitution, the Municipal Home Rule Law, Article 5-G of the General Municipal Law, the Putnam County Charter and all other applicable law. Nothing herein shall be construed to enlarge the substantive powers of the County or any participating municipality beyond those otherwise granted by law.

Section 12. Effective date.

This Local Law shall take effect immediately upon filing with the Secretary of State in accordance with the Municipal Home Rule Law; provided, however, that no expenditure shall be made except pursuant to a duly authorized intermunicipal agreement and a lawful and available County appropriation.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

Phone (845) 808-1020 • Fax (845) 808-1933

putcoleg@putnamcountyny.gov

Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trubulsky *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Jake D'Angelo	Dist. 5
Thomas Regan Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: October 16, 2026

TO: Erin Crowley
Chairperson of the Audit & Administration Committee

FROM: William Gouldman
Deputy Chairman, Putnam County Legislature

A handwritten signature in black ink, which appears to read "William Gouldman", is written over the printed name and title of the sender.

RE: Local Law Establishing the \$6.5 Million Essential Municipal Infrastructure and Resiliency Cooperation Program

Per Chairman Birmingham's recusal on this matter, as Deputy Chairman pursuant to Section III. Committees of the Legislature (C)(2)(a) of the Legislative Manual, I am referring this matter to the October 22, 2026, Audit and Administration Committee meeting for consideration.

As you know the drafting of the proposed local law "Establishing the \$6.5 Million Essential Municipal Infrastructure and Resiliency Cooperation Program" was prepared by Legislative Counsel Abissi at the request of myself, you and Legislator Russo.

Thank you.

THE PUTNAM COUNTY LEGISLATURE

40 Glencida Avenue
Carmel, New York 10512
Phone (845) 808-1020 • Fax (845) 808-1933
putcoleg@putnamcountyny.gov

Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
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Jake D'Angelo	Dist. 5
Thomas Regan, Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: October 6, 2026

TO: Kevin Byrne
County Executive

FROM: William Gouldman *WG/dct* Deputy Chairman Legislature
Erin Crowley *EC/dct* Legislator Dist. 9
Laura Russo *LR/dct* Legislator Dist. 4

CC: Heather Abissi
Legislative Counsel

RE: Proposed Reappropriation of Homeowner Tax Relief Funds to Towns and Villages

We write in support of your proposal to reappropriate the \$6.5 Million in sub-contingency that the Legislature had set aside for the 2026 budget be used for "Homeowner Tax Relief," which you explained presented certain procedural obstacles to implementation.

We support your idea to use the \$6.5 Million to give Putnam County Taxpayers relief by sharing said funding with the 6 towns and 3 villages within Putnam County.

However, your proposal was submitted as a resolution and Legislative Counsel Abissi has informed us that this is not the proper form, and that the proposal needs to be amended.

First, the form of the proposal must be a local law, and the joint venture being undertaken with the towns and villages by IMA needs to be specified to allow us to use the General Municipal Law as a vehicle for sharing with the Towns and Villages while avoiding the gifts clause of the constitution's prohibition. As currently drafted, without such venture specified, this would run afoul of the gifts clause as it requires that specificity.

Then once in final form, the local law proposal either needs to go through the Municipal Home Rule Law time frame in the legislators' mailboxes, or we need a new letter of necessity specifically requesting the local law and certifying why immediate passage is necessary.

We would be happy to spearhead this amendment and get the required revisions done, working with Legislative Counsel, as she indicated it would be relatively easy to revise she would be happy to undertake. Alternatively, you can work with the County Law Department to make the necessary revisions and resubmit. We look forward to your response. Thank you.



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

To: William Gouldman, Deputy Chairman
Putnam County Legislator

Erin Crowley, Legislator
District 9

Laura Russo, Legislator
District 4

CC: Heather Abissi,
Legislative Counsel

FROM: Kevin M. Byrne
County Executive

A blue ink signature of Kevin M. Byrne, consisting of stylized initials and a surname.

DATE: October 9, 2026

RE: Proposed Reappropriation of Homeowner Tax Relief Funds to Towns and Villages

2026 OCT -9 PM 3:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I am in receipt of your memorandum dated October 6, 2026 on the above. First, thank you for your support on this important initiative that will support the people of Putnam County by providing additional funding to our Towns and Villages for infrastructure, keeping those dollars in our County and allowing local municipalities to rely less on property taxes, instead of 'hoarding' it and dumping it back into the county's fund balance.

Please note that the Resolution for this reappropriation was intentionally sent to the Legislature in draft form. This is so that the Legislature can edit, change and/or make the Resolution its own.

However, there may also be a misunderstanding in the Legislature as to what this proposal entails. Please allow me to clarify: This proposal is for a one-time appropriation of County funds that are already available from an existing sub-contingency line to be given to municipalities (towns and villages) within the County's borders. This is not an ongoing

program. This is not county funds being given to private entities nor individuals. It is not a line of credit, it is not a loan, nor is it a commitment to additional funds in the future. It is not sales tax (revenue) sharing that requires passage of a NYS statute codifying the same. It is not a "Homeowner Tax Relief Program," purporting to send checks directly to Putnam County taxpayers, which also requires state legislation. The sales tax sharing of last year was only cited as an example of another successful and well-received example of County funding going to the towns and villages.

I would also like to highlight that this proposed Resolution would be for the same purpose: Infrastructure and/or capital projects, and not payroll. (While this wasn't explicitly enumerated in the draft Resolution provided on October 5th, and it was contemplated to be added in any associated Inter-municipal Agreement language. The exclusion of payroll can be easily added to the resolution by the Legislature.)

Please also note, in 2022, the County allocated a set amount of funds to be divided among the towns and villages through Resolution #134. This funding was recently reaffirmed by this Legislature through Resolution #195 of 2026, where Kent was allowed to reallocate funding that was originally granted through Resolution #134 of 2022 to a different project. This was done by resolution, not by local law.

This is an important initiative, and I thank you in advance for your assistance in moving it forward without any unnecessary delay.

Reso
#10

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk

From: Alexandra Gordon, Acting Commissioner of Finance

Re: Budgetary Transfer - **26T289- REVISED**

Date: October 16, 2026

2026 OCT 16 PM 3:18
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the County Executive , the following budgetary transfer is required.

<u>GENERAL FUND:</u>		
<u>Increase Estimated Appropriations:</u>		
10198600 54950	County Contribution- Distribution to Towns and Villages	6,500,000
		<u>6,500,000.00</u>
<u>Decrease Estimated Appropriations:</u>		
10199000 54990	Sub- Contingency	6,500,000.00
		<u>6,500,000.00</u>

Fiscal Impact - 2026 - \$ 0
Fiscal Impact - 2027 - \$ 0

This Resolution is required to move funds from Sub-Contingency, Homeowner Tax Relief into an expense line for County Contribution for distribution to Towns and Villages for purposes that serve public good, including infrastructure, and/or Town and Village improvements.

Approved : : _____
Kevin M, Byrne, County Executive

Elizabeth Robinson

From: Alexandra Gordon
Sent: Friday, October 16, 2026 3:16 PM
To: Diane Trabulsy; Elizabeth Robinson
Cc: Michele Alfano-Sharkey
Subject: 26T289- REVISED
Attachments: 26T289.pdf

Hi!

Please see attached 26T289 transfer revision. I had to change the org, I was off a number, so I need to correct it, so the correct GL line is reflected... thank goodness for Michele.

Please let me know if anything further is needed on my end.

Thank you!!

Alex



Alexandra Gordon

Acting Commissioner • Department of Finance

PHONE | 845.808.1075 • X-49328 | WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

Res

ALEXANDRA GORDON
ACTING COMMISSIONER OF FINANCE



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk

From: Alexandra Gordon, Acting Commissioner of Finance

Re: Budgetary Transfer - **26T289**

Date: October 5, 2026

At the request of the County Executive, the following budgetary transfer is required.

GENERAL FUND:

Increase Estimated Appropriations:

10198900 54950	County Contribution- Distribution to Towns ar	6,500,000
		<u>6,500,000.00</u>

Decrease Estimated Appropriations:

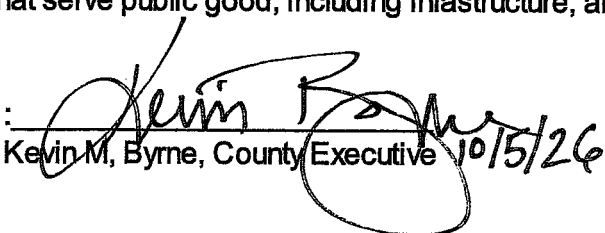
10199000 54990	Sub- Contingency	6,500,000.00
		<u>6,500,000.00</u>

Fiscal Impact - 2026 - \$ 0

Fiscal Impact - 2027 - \$ 0

This Resolution is required to move funds from Sub-Contingency, Homeowner Tax Relief into an expense line for County Contribution for distribution to Towns and Villages for purposes that serve public good, including infrastructure, and/or Town and Village improvements.

Approved ::


Kevin M. Byrne, County Executive 10/5/26

2026 OCT -6 AM 9:27
SIGNATURE
PUTNAM COUNTY
CLERK

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

Phone (845) 808-1020 • Fax (845) 808-1933

putcoleg@putnamcountyny.gov

#11

Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Jake D'Angelo	Dist. 5
Thomas Regan Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: October 16, 2026

TO: Erin Crowley
Chairwoman, Audit & Administration Committee

FROM: Toni Addonizio
Legislator, District #3

RE: Proposed Local Law - \$10 Million to Taxpayers – Municipal Public Works and Infrastructure Cooperation Project

Respectfully, I request the attached proposed local law be placed on the October 22, 2026 Audit & Administration Committee Meeting agenda for consideration.

Thank you for your attention to this request.

APPROVAL/PROPOSED LOCAL LAW NO. ____ OF 2026

10 MILLION TO TAXPAYERS: MUNICIPAL PUBLIC WORKS AND INFRASTRUCTURE COOPERATION PROJECT A LOCAL LAW ESTABLISHING THE PUTNAM COUNTY MUNICIPAL PUBLIC WORKS AND INFRASTRUCTURE COOPERATION PROJECT

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1. Legislative intent and purpose.

The Putnam County Legislature hereby finds and determines that the maintenance, improvement, rehabilitation and development of public infrastructure throughout Putnam County serves important County-wide public purposes, including protection of public health and safety, preservation of public assets, improvement of transportation and drainage systems, protection of the environment, promotion of emergency preparedness and resiliency, and the efficient delivery of governmental services.

The Legislature further finds that many public works and infrastructure needs are regional or intermunicipal in nature and that cooperation between the County and the towns and villages located within Putnam County can result in more efficient use of public resources, greater coordination of capital improvements, avoidance of duplicative governmental expenditures, and benefits to residents throughout the County.

Article 5-G of the New York General Municipal Law authorizes municipal corporations to enter into agreements for the cooperative or joint performance of their respective functions, powers and duties.

Accordingly, the purpose of this Local Law is to establish a two-year County-wide program pursuant to which Putnam County may undertake public works and infrastructure projects cooperatively with participating towns and villages through written intermunicipal agreements pursuant to Article 5-G of the General Municipal Law.

Nothing in this Local Law shall be construed as authorizing an unconditional grant or gift of County funds to another municipality. All County expenditures pursuant to this Local Law shall be made in furtherance of an approved cooperative public works or infrastructure undertaking and pursuant to a written intermunicipal agreement, and shall be projects already defined as falling within the purview of public works and infrastructure. Nothing in this law redefines or expands the scope of such already existing departmental functions.

Section 2. Establishment of Project.

The Program is intended as a one-time use of the \$6,500,000 previously reserved in the 2026 County budget for homeowner tax relief, redirected to qualifying cooperative infrastructure undertakings that repair or rehabilitate existing public assets, address documented public-safety or resiliency needs, and reduce or avoid costs otherwise borne by local taxpayers while advancing a County-wide public purpose. By and through this legislation \$5,000,000 of those funds shall be reappropriated for use in the 2027, budget, and \$1,500,000 shall be placed in sub-contingency and designated for use for this project in the 2028 budget, thus, requiring only \$3,500,000 to be additionally appropriated in 2028.

Thus, there is hereby established the “10 Million to Taxpayers: Municipal Public Works and Infrastructure Cooperation Project” (the “Project”).

The County may enter into intermunicipal agreements with any town or village wholly or partially situated within Putnam County for the joint or cooperative planning, acquisition, construction, reconstruction, rehabilitation, repair, improvement, maintenance or implementation of eligible public works or infrastructure projects.

Participation by a town or village shall be voluntary and shall be conditioned upon execution of an intermunicipal agreement meeting the requirements of this Local Law.

Section 3. Eligible public works and infrastructure undertakings.

County funds made available pursuant to this Local Law may be used only in connection with a cooperative or joint governmental undertaking authorized by law and identified in an intermunicipal agreement.

Eligible undertakings may include, to the extent lawfully within the powers of the County and participating municipality:

1. highways, roads, bridges, culverts and related transportation infrastructure;
2. stormwater management, drainage, flood-control and resiliency improvements;
3. water, wastewater or other utility infrastructure where the County is legally authorized to participate;
4. public safety and emergency-response infrastructure;
5. public buildings or facilities serving a County or intermunicipal governmental purpose;
6. environmental protection and remediation projects;
7. accessibility, pedestrian or transportation improvements;
8. shared public works equipment, facilities or services, including transparency measures allowing homebound individuals to participate in government through video/zoom/team or other internet/IT access measures;
9. planning, engineering, design and related professional services directly associated with an approved cooperative project; and
10. such other public infrastructure projects as are determined by the County Legislature to constitute a lawful County purpose and lawful subject of an intermunicipal agreement pursuant to Article 5-G of the General Municipal Law.

No expenditure shall be authorized solely because an undertaking constitutes a lawful town or village purpose. The undertaking must also constitute a lawful County purpose or involve a function, facility, service, activity or undertaking in which the County is legally authorized to participate that is captured and memorialized in their intermunicipal agreement.

Section 4. Intermunicipal agreement required.

A. No municipality shall be entitled to receive, expend or otherwise obtain the benefit of County funds under this Project unless the County and municipality first execute a written intermunicipal agreement pursuant to Article 5-G of the General Municipal Law.

B. Each intermunicipal agreement shall, at a minimum:

1. specifically identify the public works or infrastructure undertaking;
2. describe the respective governmental purposes and responsibilities of the County and participating municipality;
3. establish the County's financial participation and the municipality's financial or in-kind participation, if any;
4. specify the manner in which County funds may be expended;
5. provide for appropriate accounting and documentation of expenditures;
6. prohibit expenditure of County funds for any purpose outside the approved undertaking;
7. require compliance with all applicable bidding, prevailing-wage, procurement and public-works requirements;
8. provide the County with reasonable audit and inspection rights;
9. require return to the County of any funds not expended in accordance with the agreement;
10. provide that all expenditures are subject to the availability and lawful appropriation of County funds; and
11. contain such additional terms as are necessary to protect the interests of the County and ensure compliance with applicable law.

Section 5. County participation and allocation.

The annual appropriation of \$5,000,000 shall be allocated among Putnam County's six towns and three incorporated villages pursuant to an equitable distribution formula, whereby forty-five percent (45%), or \$2,250,000 annually, shall be distributed equally among the nine municipalities, guaranteeing each municipality \$250,000 annually; thirty percent (30%), or \$1,500,000 annually, shall be distributed proportionately based upon population, calculated so as to avoid double-counting residents of incorporated villages; and twenty-five percent (25%), or \$1,250,000 annually, shall be allocated based upon objectively demonstrated infrastructure needs, including infrastructure condition, public safety considerations, capital improvement priorities, opportunities for intermunicipal cooperation, and potential cost savings. All distributions shall be contingent upon the execution of an intermunicipal agreement with the County and shall be used exclusively for eligible public works and infrastructure projects approved in accordance with the terms of such agreement.

Section 6. Fiscal Year 2027 funding.

For County Fiscal Year 2027, the sum of Five Million Dollars (\$5,000,000) is hereby authorized for the 10 Million to Taxpayers: Municipal Public Works and Infrastructure Cooperation Project.

Such amount shall be included and appropriated in the County's Fiscal Year 2027 budget in the appropriate account or accounts in accordance with the Putnam County Charter and applicable law.

No expenditure or encumbrance shall occur except pursuant to an approved intermunicipal agreement and an available appropriation.

Section 7. Fiscal Year 2028 funding.

It is the intent of the County Legislature to provide an additional Five Million Dollars (\$5,000,000) for the Project during County Fiscal Year 2028, pursuant to the same terms and structure.

Such funding shall be subject to appropriation in the duly adopted Fiscal Year 2028 County budget, the availability of funds, and all requirements of the Putnam County Charter and applicable law.

Nothing herein shall authorize an expenditure during Fiscal Year 2028 in the absence of a valid Fiscal Year 2028 appropriation.

Section 8. No unconditional municipal aid.

Nothing contained in this Local Law shall be construed to authorize the payment, distribution or transfer of County funds to a town or village for its unrestricted use.

County funds shall be used solely for the County's share of the costs of an approved cooperative or joint public works or infrastructure undertaking pursuant to an intermunicipal agreement.

A participating municipality shall have no right to substitute another purpose for the purpose identified in its intermunicipal agreement without prior approval by the County in accordance with law.

Section 9. Administration.

The County Executive, Commissioner of Finance, Commissioner of Public Works, Commissioner of General Services and such other County officials as may be appropriate are authorized, within their respective lawful powers and subject to legislative appropriation and approval requirements, to take such administrative actions as are necessary to implement this Local Law.

Nothing contained herein shall diminish or transfer any power vested by the Putnam County Charter in the County Legislature, County Executive, Commissioner of Finance or any other County officer.

Section 10. Approval of agreements.

Each intermunicipal agreement entered pursuant to this Local Law shall be approved in the manner required by Article 5-G of the General Municipal Law, the Putnam County Charter and all other applicable law.

No agreement shall obligate the County beyond amounts lawfully appropriated and available for the Project.

Section 11. Severability.

If any clause, sentence, paragraph, subdivision, section or part of this Local Law shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the provision directly involved in the controversy in which such judgment shall have been rendered.

Section 12. Supersession.

To the extent authorized by the Municipal Home Rule Law, this Local Law is intended to exercise the County's home-rule powers with respect to the County's property, affairs, government, fiscal administration and participation in cooperative governmental undertakings.

Nothing herein shall be construed to supersede any provision of State law that the County is prohibited from superseding.

Section 13. Effective date.

This Local Law shall take effect immediately upon filing with the Secretary of State in accordance with the Municipal Home Rule Law; provided, however, that no expenditure shall be made hereunder except pursuant to a duly adopted County budget or other lawful appropriation, and is contingent upon the signing of an intermunicipal agreement with any participating municipality.

**October 22, 2026
Audit Meeting**

12. FYI – Guardrail and Property Damage Report

#14a

[illegible]

2026 Transfer/Revenue Report - September

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026 9 26T239	District Attorney	10116500	54329		PROMOTIONAL MATERIALS	500.00	C	LAPTOPS FOR NEW ADA'S
2026 9 26T239	District Attorney	10116500	52130		COMPUTER EQUIPMENT	500.00	D	LAPTOPS FOR NEW ADA'S
2026 9 26T239	District Attorney	10116500	54675		TRAVEL	1,000.00	C	LAPTOPS FOR NEW ADA'S
2026 9 26T239	District Attorney	10116500	52130		COMPUTER EQUIPMENT	1,000.00	D	LAPTOPS FOR NEW ADA'S
2026 9 26T239	District Attorney	10116500	54683		INVESTIGATIONS	1,774.00	C	LAPTOPS FOR NEW ADA'S
2026 9 26T239	District Attorney	10116500	52130		COMPUTER EQUIPMENT	1,774.00	D	LAPTOPS FOR NEW ADA'S
2026 9 26T240	District Attorney	10116500	54683		INVESTIGATIONS	3,225.00	C	LAPTOPS FOR INTERN/DISCOVERY
2026 9 26T240	District Attorney	10116500	52130		COMPUTER EQUIPMENT	3,225.00	D	LAPTOPS FOR INTERN/DISCOVERY
2026 9 26T242	Sheriff	10311000	52180	10240	OTHER EQUIPMENT	2,719.50	C	COMPUTER MONITORS_ GRANT FUNDED
2026 9 26T242	Sheriff	10311000	52130	10240	COMPUTER EQUIPMENT	2,719.50	D	COMPUTER MONITORS_ GRANT FUNDED
2026 9 26T243	Jail Maintenance	10011000	54751		GROUNDS	500.00	C	CLOTHING&SUPPLIES: INMATES
2026 9 26T243	Corrections	10315000	54322		INMATE SUPPLIES	25,000.00	D	CLOTHING&SUPPLIES: INMATES
2026 9 26T243	Jail Maintenance	10011000	54710		MAINT AND REPAIRS	8,000.00	C	CLOTHING&SUPPLIES: INMATES

#12116

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	9	26T243	Jail Maintenance	10011000	54510		MACHINE MAINTENANCE	7,000.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T243	Corrections	10315000	54783		LICENSING SOFTWARE	6,534.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T243	Corrections	10315000	54675		TRAVEL	250.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T243	Jail Maintenance	10011000	54162		SIGNS	1,353.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T243	Jail Maintenance	10011000	54770		MISC SMALL TOOLS UNDER \$100	1,326.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T243	Jail Maintenance	10011000	54755		JANITORIAL SERVICES	37.00	C	CLOTHING&SUPPLIES: INMATES
2026	9	26T244	Health - Epidemiology	21401003	54646		CONTRACTS	1,700.00	C	NEEDED FOR RABIES POSTAGE
2026	9	26T244	Health - Rabies	11024000	54314		POSTAGE	1,700.00	D	NEEDED FOR RABIES POSTAGE
2026	9	26T245	Early Learning	10296001	54636		INTERNET COSTS	2,000.00	D	COVER INTERNET COSTS
2026	9	26T245	Early Learning	10296001	54646		CONTRACTS	2,000.00	C	COVER INTERNET COSTS
2026	9	26T249	Jail Transport	10009000	52180		OTHER EQUIPMENT	500.00	C	PURCHASE CLEANING SUPPLIES
2026	9	26T249	Corrections	10315000	54419		JANITORIAL SUPPLIES	10,000.00	D	PURCHASE CLEANING SUPPLIES
2026	9	26T249	Corrections	10315000	54313		BOOKS AND SUPPLEMENTS	6,195.00	C	PURCHASE CLEANING SUPPLIES
2026	9	26T249	Corrections	10315000	54311		PRINTING AND FORMS	2,702.00	C	PURCHASE CLEANING SUPPLIES

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	9	26T249	Corrections	10315000	54330		MEDICAL SUPPLIES	603.00	C	PURCHASE CLEANING SUPPLIES
2026	9	26T250	Jail Food	10010000	52670		KITCHEN EQUIPMENT	2,599.00	C	CAMERA LENS/MOUNTS_PIO
2026	9	26T250	Corrections	10315000	52140		AUDIO VISUAL EQUIPMENT	2,599.00	D	CAMERA LENS/MOUNTS_PIO
2026	9	26T251	Health - Epidemiology	21401003	54646		CONTRACTS	2,500.00	C	TABLET FOR DEPUTY PH DIRECTOR
2026	9	26T251	Health Admin	10401000	52130		COMPUTER EQUIPMENT	2,500.00	D	TABLET FOR DEPUTY PH DIRECTOR
2026	9	26T255	DSS	10101000	54310		OFFICE SUPPLIES	170.00	C	FUNDS TO COVER CHAIR
2026	9	26T255	DSS	10101000	52110		FURNITURE AND FURNISHINGS	170.00	D	FUNDS TO COVER CHAIR
2026	9	26T256	Emergency Services	10398900	54313		BOOKS AND SUPPLEMENTS	200.00	C	FUNDS FOR SHIPPING CHARGES
2026	9	26T256	Emergency Services	10398900	54410		SUPPLIES AND MAT	200.00	D	FUNDS FOR SHIPPING CHARGES
2026	9	26T257	Planning	10802000	54310		OFFICE SUPPLIES	230.00	C	LABEL MAKER
2026	9	26T257	Planning	10802000	52120		OFFICE EQUIPMENT	230.00	D	LABEL MAKER
2026	9	26T258	Board of Elections	10145000	52120		OFFICE EQUIPMENT	486.00	D	DESKTOP SCANNER
2026	9	26T258	Board of Elections	10145000	52130		COMPUTER EQUIPMENT	486.00	C	DESKTOP SCANNER
2026	9	26T259	Planning	10802000	54783		LICENSING SOFTWARE	224.75	D	MEMORY CARDS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026 9 26T259	Planning	10802000	54310		OFFICE SUPPLIES	224.75	C	MEMORY CARDS
2026 9 26T260	Sheriff - Narcotics	14311000	54312		PHOTO SUPPLIES	201.00	D	PURCHASE 3D PRINTING ITEMS
2026 9 26T260	Sheriff - Narcotics	14311000	52180		OTHER EQUIPMENT	201.00	C	PURCHASE 3D PRINTING ITEMS
2026 9 26T260	Sheriff - Narcotics	14311000	54312		PHOTO SUPPLIES	330.00	D	PURCHASE 3D PRINTING ITEMS
2026 9 26T260	Sheriff - Narcotics	14311000	52130		COMPUTER EQUIPMENT	1,320.00	D	PURCHASE 3D PRINTING ITEMS
2026 9 26T260	Sheriff - Narcotics	14311000	54300		MISC SUPPLIES	1,650.00	C	PURCHASE 3D PRINTING ITEMS
2026 9 26T261	Golf	10085000	54646		CONTRACTS	6,000.00	C	PCGC- CONTRACT LINE
2026 9 26T261	Planning - Soil	10874500	54989		MISCELLANEOUS	6,000.00	D	SOIL AND WATER- PART B FUNDS
2026 9 26T263	Mental Health Legal	10431000	54640		EDUCATION AND TRAINING	2,975.00	C	FOR MH SIGNAGE PURCHASE
2026 9 26T263	Mental Health Legal	10431000	54162		SIGNS	2,975.00	D	FOR MH SIGNAGE PURCHASE
2026 9 26T264	Probation	10314000	54152		MEDICAL EXAMS TESTING	100.00	C	COVER SHIPPING COSTS OF DRY GA
2026 9 26T264	Probation	10314000	54410		SUPPLIES AND MAT	100.00	D	COVER SHIPPING COSTS OF DRY GA
2026 9 26T265	DSS Medicaid	10104000	52130		COMPUTER EQUIPMENT	7.00	C	FOR PRESTAMPED ENVELOPE PURCH.
2026 9 26T265	DSS Medicaid	10104000	54314		POSTAGE	7.00	D	FOR PRESTAMPED ENVELOPE PURCH.

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026 9 26T266	BCI	32311000	52120		OFFICE EQUIPMENT	3,500.00	D	DOC.SCANNER/HANDHELD SCANNERS
2026 9 26T266	BCI	32311000	52180		OTHER EQUIPMENT	3,500.00	C	DOC.SCANNER/HANDHELD SCANNERS
2026 9 26T267	Health - Rabies	11024000	54488		RABIES	1,500.00	D	FUND CO-PAY
2026 9 26T267	Health - Rabies	11024000	54147		VETERINARIAN SERVICES	1,500.00	C	FUND CO-PAY
2026 9 26T269	Tourism	10641000	54664		ADVERTISING	2,971.00	D	DISCOVER PUTNAM ADVERTISEMENT
2026 9 26T269	Tourism	10641000	54311		PRINTING AND FORMS	500.00	C	DISCOVER PUTNAM ADVERTISEMENT
2026 9 26T269	Tourism	10641000	54313		BOOKS AND SUPPLEMENTS	100.00	C	DISCOVER PUTNAM ADVERTISEMENT
2026 9 26T269	Tourism	10641000	54329		PROMOTIONAL MATERIALS	371.00	C	DISCOVER PUTNAM ADVERTISEMENT
2026 9 26T269	Tourism	10641000	54640		EDUCATION AND TRAINING	2,000.00	C	DISCOVER PUTNAM ADVERTISEMENT
2026 9 26T270	DSS Support Collection	10108000	51093		OVERTIME	500.00	D	FOR SCU EMPLOYEE TRAINING
2026 9 26T270	DSS Overhead	10120000	51094		TEMPORARY	500.00	C	FOR SCU EMPLOYEE TRAINING
2026 9 26T271	Legislature	10101001	54783		LICENSING SOFTWARE	2,750.00	C	SOUND BOARDS LEG MEETING RM
2026 9 26T271	Legislature	10101001	52180		OTHER EQUIPMENT	2,750.00	D	SOUND BOARDS LEG MEETING RM
2026 9 26T272	Early Learning	10296001	54310		OFFICE SUPPLIES	3,500.00	C	NEED SUPPLIES & MATERIALS

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	9	26T272	Early Learning	10296001	54410		SUPPLIES AND MAT	3,500.00	D	NEED SUPPLIES & MATERIALS
2026	9	26T274	Veterans Services	10651000	54973		VET MUSEUM	2,640.00	C	DEHUMIDIFIER FOR VETRANS MUSEU
2026	9	26T274	Veterans Services	10651000	52180		OTHER EQUIPMENT	2,640.00	D	DEHUMIDIFIER FOR VETRANS MUSEU
2026	9	26T276	DSS Medicaid	10104000	54783		LICENSING SOFTWARE	25.00	D	FOR LAPTOP BAGS, KEYBOARD,MOUS
2026	9	26T276	DSS Medicaid	10104000	54310		OFFICE SUPPLIES	25.00	C	FOR LAPTOP BAGS, KEYBOARD,MOUS
2026	9	26T278	Emergency Services	10398900	54640		EDUCATION AND TRAINING	500.00	C	ADD FUNDS FOR NEEDED SUPPLIES
2026	9	26T278	Emergency Services	10398900	54410		SUPPLIES AND MAT	500.00	D	ADD FUNDS FOR NEEDED SUPPLIES
2026	9	26T279	Health - EHS Local	12401003	54445	10056	LAB ANALYSIS	5,000.00	C	FOR EHS LAB ANALYSIS
2026	9	26T279	Health - EHS	12401000	54445		LAB ANALYSIS	3,000.00	D	FOR EHS LAB ANALYSIS
2026	9	26T279	Health - EHS	12401000	54320		FOOD	3,000.00	C	FOR EHS LAB ANALYSIS
2026	9	26T279	Health - EHS	12401000	54445		LAB ANALYSIS	5,000.00	D	FOR EHS LAB ANALYSIS
2026	9	26T280	District Attorney	10116500	54640		EDUCATION AND TRAINING	550.00	C	GLOCK PURCH FOR INVESTIGATOR
2026	9	26T280	District Attorney	10116500	52180		OTHER EQUIPMENT	550.00	D	GLOCK PURCH FOR INVESTIGATOR
2026	9	26T281	Highway - Parks	10711000	54410		SUPPLIES AND MAT	2,000.00	C	SIGN REPLACEMENT IN VET PARK

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	9	26T281	Highway - Parks	10711000	54162		SIGNS	2,000.00	D	SIGN REPLACEMENT IN VET PARK
2026	9	26T282	DSS Admin	10102000	54329		PROMOTIONAL MATERIALS	521.00	D	FOSTER CARE RECRUITMENT ITEMS
2026	9	26T282	DSS Admin	10102000	54664		ADVERTISING	521.00	C	FOSTER CARE RECRUITMENT ITEMS
2026	9	26T284	District Attorney	10116500	54640		EDUCATION AND TRAINING	163.50	C	FEE COSTS FOR FINGERPRINTING
2026	9	26T284	District Attorney	10116500	54989		MISCELLANEOUS	163.50	D	FEE COSTS FOR FINGERPRINTING
2026	9	28T286	Youth Bureau	10731000	54329		PROMOTIONAL MATERIALS	475.00	D	FUNDS NEED FOR YOUTH PROMOS
2026	9	28T286	Youth Bureau	10731000	54408	10114	SPECIAL PROJECTS	475.00	C	FUNDS NEED FOR YOUTH PROMOS
2026	9	R#243/26	Sheriff - Civil	15311000	51000		PERSONNEL SERVICES	37,382.00	C	TITLE CHG;POSITION# CHANGE
2026	9	R#243/26	Sheriff - Civil	15311000	51000		PERSONNEL SERVICES	37,382.00	D	TITLE CHG;POSITION# CHANGE

Debits	132,238.75
Credits	132,238.75

#14C

2026 Contingency Report

		750,000.00
<u>Beginning Balance 1/1/26</u>		
Res132	PNW Women's Resource Center- receipt of funds	27,800.00

Subtotal General Contingency

\$ 777,800.00

Deductions:

Res 33	Social Services-Caseworker	(115,300.00)
Res97	Sheriff - Principal Office Assistant	(9,290.00)
Res98	Assessment Clerk pt	(4,646.00)
Res100	District Attorney salary	(3,634.00)
Res131	CRT grant	(12,895.00)
Res139	Snow and Ice	(350,000.00)
Res201	Security and Access Control -Park & Fire Training Center	(75,000.00)
Res203	Railroad Station Maintenance	(16,742.00)
Res219	Flu Clinics	(11,520.00)
Res241	Food Insecurity	(150,000.00)

Total

(749,027.00)

\$ 28,773.00

Proposed Deductions:

		0.00
Pending Balance 10/22/26		\$28,773.00

2026 Subcontingency Report

4981- Subcontingency

Beginning Balance 1/1/26 \$ 2,691.00

Subtotal Subcontingency \$ 2,691.00

Deductions:

Total

0.00

\$ 2,691.00

Proposed Deductions:

Pending Balance 10/22/26

0.00

\$2,691.00

Note:
R= resolution
A= proposed budgetary amendment

2026 Subcontingency Report

4985- Maintenance & Repairs

<u>Beginning Balance 1/1/26</u>	\$	45,000.00
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Subtotal Subcontingency	\$	45,000.00
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Deductions:

26LT01	nails, paint, plumbing & cleaning supplies for buildings at Park	(10,000.00)
26LT02	nails, paint, plumbing & cleaning supplies for buildings at Tilly Foster	(10,000.00)
26LT03	nails, paint, plumbing & cleaning supplies for buildings at Park	(10,000.00)
26LT04	nails, paint, plumbing & cleaning supplies for buildings at Tilly Foster	(10,000.00)

		(40,000.00)
Total	\$	5,000.00

Proposed Deductions:

Pending Balance 10/22/26		\$5,000.00
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2026 Subcontingency Report

4990- Subcontingency (Homeowner Tax Relief)

Beginning Balance 1/1/26 **\$ 6,500,000.00**

Subtotal Subcontingency **\$ 6,500,000.00**

Deductions:

Total **0.00**
\$ 6,500,000.00

Proposed Deductions:

Pending Balance 10/22/26 **0.00**
\$6,500,000.00

Note:
R= resolution
A= proposed budgetary amendment

2026 Subcontingency Report

4991- Subcontingency (Advertising Tourism)

Beginning Balance 1/1/26

\$ 20,000.00

Subtotal Subcontingency

\$ 20,000.00

Deductions:

Total

0.00
\$ 20,000.00

Proposed Deductions:

Pending Balance 10/22/26

0.00
\$20,000.00

Note:

R= resolution

A= proposed budgetary amendment

ALEXANDRA GORDON
Acting Commissioner of Finance



JOSEPH VITA
Deputy Commissioner of Finance

#15

DEPARTMENT OF FINANCE

September 18, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, please be advised of the following request to amend the Putnam County Sheriff's 2026 budget, effective October 1, 2026. Any unused portion will be included in the Grant Rollovers at year-end, to be expended by September 30, 2027.

Increase Revenues:

17311000 443893 10021	Sheriff Patrol – Police Traffic Services	\$ 12,750
17311000 443899 10024	Sheriff Patrol – Buckle Up	<u>\$ 4,500</u>
		\$ 17,250

Increase Appropriations:

17311000 51093 10021	Sheriff Patrol – Overtime/ Police Traffic Svcs.	\$ 12,750
17311000 51093 10024	Sheriff Patrol – Overtime / Buckle UP	<u>\$ 4,500</u>
		\$ 17,250

2026 Fiscal Impact - 0

2027 Fiscal Impact – 0

This amendment is being submitted pursuant to the attached award letter executed between the Putnam County Sheriff's Office (PCSO) and the New York State Governor's Traffic Safety Committee, Police Traffic Services Program. The purpose of this request is to reimburse eligible PCSO costs aimed at increasing seat belt use and reducing dangerous driving behaviors to prevent serious injuries and fatalities from traffic accidents.

Please forward to the appropriate committee.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

26A078

Date Audit & Administration Committee: \$10,000.01- \$25,000.00

ATTACHMENTS: POLICE TRAFFIC SERVICES PROGRAM AWARD LETTER



BRIAN M. HESS
SHERIFF

PUTNAM COUNTY SHERIFF'S OFFICE

Three County Center
Carmel, New York 10512
(845) 225-4300



JAMES T. MENTON
UNDERSHERIFF

September 17, 2026

Alexandra Gordon
A/Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear A/Commissioner Gordon:

I am advising you of the following request to amend the 2026 Putnam County Sheriff's Department budget, effective October 1, 2026. Any unused portion will be included in the Grant Rollovers at year-end, to be expended by September 30, 2027.

Increase Revenues:

17311000 443893 10021: Sheriff Patrol: Police Traffic Services	\$12,750
17311000 443899 10024: Sheriff Patrol: Buckle Up	\$ 4,500

Increase Appropriations:

17311000 51093 10021: Sheriff Patrol: Overtime: Police Traffic Services	\$12,750
17311000 51093 10024: Sheriff Patrol: Overtime: Buckle Up	\$ 4,500

This request is based on an award letter (attached hereto) between the Putnam County Sheriff's Office (PCSO) and NYS Governor's Traffic Safety Committee, Police Traffic Services Program, for the purpose of receiving reimbursable costs incurred by the PCSO

Thank you for your attention to this matter.

Brian M. Hess
Sheriff

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**Department of
Motor Vehicles**

KATHY HOCHUL
Governor

CHRISTIAN JACKSTADT
Acting Commissioner

RENÉE BORDEN
Director

September 3, 2026

Johnathon Cihanek
First Sergeant
Putnam County Sheriff's Office
3 County Center
Carmel, NY 10512-1323

Re: PTS-2027-Putnam Co SO -00053-(040)
Police Traffic Services
T007611
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2026

Dear First Sergeant Johnathon Cihanek:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Putnam County Sheriff's Office has been awarded a total of \$17,250 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$4,500
Regular PTS Enforcement	\$12,750
Other Than Personal Services	\$0
Grand Total	\$17,250

Before incurring any project-related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Renée Borden
Director

RB:bp
Enclosure
cc: Peter Vigilio

TrafficSafety.ny.gov

Outlook

FW: Operation Safe Stop - Wednesday, October 21, 2026

From Johnathon Cihanek <johnathon.cihanek@putnamcountyny.gov>

Date Thu 9/17/2026 2:37 PM

To Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

I may need the Traffic Safety money place this year. I didn't think we had initiatives until next year.

From: dmv.sm.safeny <dmv.sm.safeny@dmv.ny.gov>

Sent: Thursday, September 17, 2026 12:25 PM

To: jlanza@cooperstownny.org; solovitchk@otsegocountyny.gov; stalterm@otsegocounty.com; freerr@otsegocounty.com; devlinr@otsegocounty.com; jdelgado@brewstervillage-ny.gov; Forwarder R Castro <rcastro@brewstervillage-ny.gov>; sbrocco@brewstervillage-ny.gov; arh@ci.carmel.ny.us; em@carmelpolice.ny.gov; mb@ci.carmel.ny.us; mdziuba@m-strat.com; nb@ci.carmel.ny.us; sm@carmelpolice.ny.gov; Forwarder Alex Vanderwoude <avanderwoude@townofkentny.gov>; Corey Ashe <cashe@townofkentny.gov>; Dan Huestis <dhuestis@townofkentny.gov>; npaluzzi@m-strat.com; Ryan Piekarski <rpiekarski@townofkentny.gov>; Claire Pierson <Claire.Pierson@putnamcountyny.gov>; Dominick Chiumento <Dominick.Chiumento@putnamcountyny.gov>; Johnathon Cihanek <johnathon.cihanek@putnamcountyny.gov>; Peter Vigilio <Peter.Vigilio@putnamcountyny.gov>; chief@egpolice.org; mherrington43@egpolice.org; tlagrave@egpolice.org; john.mooney@rensselaerpolice.org; tony.nagengast@rensselaerpolice.org; warren.famiglietti@rensselaerpolice.org; mcollins@rensco.com; mdinardo@rensco.com; jbelardo@schodackpolice.com; dthomas@schodackpolice.com; jfavorito@schodackpolice.com; jhourigan@schodackpolice.com; rsouthworth@schodackpolice.com; chris.pollay@troyny.gov; dan.magnetto@troyny.gov; jeremy.morris@troyny.gov; william.mainville@troyny.gov; b.gorsky@clarkstownpd.org; j.frazianni@clarkstownpd.org; k.quinn@clarkstownpd.org; m.sheehy@clarkstownpd.org; rholihan@orangetown.com; rwentland@orangetown.com; jhurley@piermont-ny.gov; pboutros@piermont-ny.gov; tesseymanj@ramapopd.org; angelo.bragaglia@rcpin.net; joseph.mercurio@rcpin.net; marilyn.thomas@rcpin.net; marilyn.thomas@rcpin.net; paul.garrison@rcpin.net; cschnaars@villagespringvalley.org; jbosworth@villagespringvalley.org; pgarcia@stonypointpd.org; andrew.loughlin@rcpin.net; jose.martinez@rcpin.net; cmaxner@ogdensburg.org; jleclair@ogdensburg.org; mkearns@ogdensburg.org; tmurray@ogdensburg.org; cperrigo@potsdampolice.com; mames@potsdampolice.com; rbogardus@stlawco.gov; smccargar@stlawco.gov; cputerko@saratogacountyny.gov; dmorley@saratogacountyny.gov; mzocco@saratogacountyny.gov; jcadoret@saratogapolice.org; mcinerneypm@town.waterford.ny.us; williamst@town.waterford.ny.us; agoyer@townofglenville.org; jkochan@niskayuna.org; mstevens@niskayuna.org; adaurizio@rotterdamny.org; jcollins@rotterdamny.org; kgirard@rotterdamny.org; anowicki@schenectadyny.gov; bwhipple@schenectadyny.gov; kwilletts@schenectadyny.gov; mdalton@schenectadyny.gov; sbobrowich@schenectadyny.gov; jason.jendzeizyk@schenectadycountyny.gov; jhouck@sheriff.montgomery.ny.gov; Geraci, Michael N (SCHENECTADY Co) <michael.geraci@schenectadycounty.com>; robert.j.decarlo@schenectadycountyny.gov; william.mcdonald@schenectadycounty.com; ahalbfinger@villageofscotiany.gov; dbean@villageofscotiany.gov; jecker@villageofscotiany.gov; sroke@villageofscotiany.gov; zachary.reinhart@co.schoharie.ny.us; acjumper6@gmail.com; daloia142@watkinsglen.us; sergeant@watkinsglen.us; rdwello@villageofinterlaken.org; cmastellar@co.seneca.ny.us; jsteuer@co.seneca.ny.us; VanAuken, Kerry (SENECA Co) <kvanauken@co.seneca.ny.us>; Reed, Richard (SENECA Co) <rreed@co.seneca.ny.us>; ryongs@co.seneca.ny.us; O'Neill, Timothy C (SENECA Co) <toneill@co.seneca.ny.us>; cdenny@senecafallspd.net; mpetrocci@senecafallspd.net; tcleere@senecafallspd.net; tsnyder@senecafallspd.net; chechakjb@waterloopd.org; scaglione@waterloopd.org; officer2@villageofaddisonny.gov;

dlewis@villageofbath.org; asanford@cityofcorningny.gov; jlyastremski9031@gmail.com;
jkemp@cityofcorningny.gov; corningpd@cityofcorningny.gov; msexsmith@cityofhornell.com;
blogsdon@steubencountyny.gov; hstephens@steubencountyny.gov; policechief@villageofwaylandny.gov;
liznewman@amityvillepdny.gov; fcaramanica@amityvillepdny.gov; mwalters@amityvillepdny.gov;
gmartin@ehtpd.org; kalversa@ehtpd.org; ball@easthamptonvillageny.gov; brown@easthamptonvillageny.gov;
morgan@easthamptonvillageny.gov; christian@easthamptonvillageny.gov; dhartman@villageofquogueny.gov;
trichert@villageofquogueny.gov; willsey@townofriverheadny.gov; amcguire@sagharborny.gov;
kanderson@sagharborny.gov; mlabrozzi@sagharborny.gov; tfabiano@sagharborny.gov;
ahunt@shelterislandtown.gov; Arando@shelterislandtown.gov; jberesky@shelterislandtown.us;
jhoshyla@southamptontownny.gov; sskrynecki@southamptontownny.gov; sralph@southamptontownny.gov;
ajones@southamptonvillagepolice.gov; jennifer@jmesiano.com; Shurteau@svpd.com;
slatham@southoldtownny.gov; sgrattan@southoldtownny.gov; brigid.santos@suffolkcountyny.gov;
keith.hoffman@suffolkcountyny.gov; marco.calise@suffolkcountyny.gov; Cifelli, Sarah
<Sarah.Cifelli@suffolkcountyny.gov>; KKlokkel@whbpd.org; myakaboski@whbpd.org; edwards333@hotmail.com;
fpd321@fallsburgny.gov; peter.ramos@sullivanny.gov; howardm@villageofowegony.gov;
rparker@villageofowegony.gov; delmagej@tiogacountyny.gov; delmagej@tiogacountyny.gov;
hallettr@co.tioga.ny.us; yaegert@tiogacountyny.gov; bmanheim@cayuga-heights.ny.us; jcarr@cayuga-
heights.ny.us; badge112@drydenvillageny.gov; sergeant@drydenvillageny.gov; bbanfield@cityofithaca.org;
jbaldessare@cityofithaca.org; Jeremy Zigenfus (TOMPKINS Co) <jzigenfus@tompkins-co.org>; Rick Smith
(TOMPKINS Co) <rsmith@tompkins-co.org>; cfulton@marlboroughpoliceny.us;
jgeremino@marlboroughpoliceny.gov; marsh@newpaltzny.org; lucas.hart@townofjohnstown.org;
sutton@newpaltzny.org; claud@newpaltzny.org; bquigley@rosendalepd.org; klewis@rosendalepd.org;
sschaffrick@rosendalepd.org; cbenson@saugertiesny.gov; ctome@saugertiesny.gov; dfallon@saugertiesny.gov;
jrushkoski@saugertiesny.gov; kjswart@saugertiesny.gov; amos@ulstercountyny.gov; fgil@ulstercountyny.gov;
mstu@ulstercountyny.gov; rved@co.ulster.ny.us; jaseyfarth@ulsterpolice.com; mfmiller@ulsterpolice.com;
schodack17@nycap.rr.com; shbailey@ulsterpolice.com; tmwilliams@ulsterpolice.com; jsmith@glensfallspd.com;
smcconnell@glensfallspd.com; ben.geisler@warrencountysheriffny.us; Jim.Lafarr@WarrenCountySheriffNY.us;
michael.campbell@warrencountysheriffny.us; sgtgauthier@cambridgeny.gov; chiefdanko@cambridgeny.gov;
aleclaire@washingtoncountyny.gov; wmurray@macedontown.gov; bsteinruck@waynecountyny.gov; cftzgerald
<cftzgerald@co.wayne.ny.us>; sawilson2@co.wayne.ny.us; dwatson@ardsleyvillage.com;
jgoldstein@ardsleyvillage.com; tabbott@ardsleyvillage.com; abellantone@bedfordny.gov; jgulick@bedfordny.gov;
mmontanaro@bedfordny.gov; nvaldovinos@bedfordny.gov; nfusco@bedfordny.gov; pmcgraw@bedfordny.gov;
roconnell@bedfordny.gov; cwilkinson@briarcliffmanor.gov; jwynne@briarcliffmanor.gov;
jcastiello@dobbsferrypolice.com; jpalladino@dobbsferrypolice.com; tcolvin@dobbsferrypolice.com;
jbernstein@eastchester.org; lgraf@eastchester.org; rrosenberg@eastchester.org; rjensen@eastchester.org;
bfontanilles@greenburghny.com; rmaguire@greenburghny.com; cg136@harrisonpdny.gov;
ddosin@hastingsgov.org; gmajor@hastingsgov.org; rgagliardi@hohny.gov; adelaurentiis@irvingtonny.gov;
fpignatelli@irvingtonny.gov; lnyemchek@irvingtonny.gov; dcalapai@larchmontny.gov;
jdispenza@larchmontny.gov; jpapota@larchmontny.gov; Tompkins, Harry (EXTUSER)
<htompkins@lewisboropd.com>; afumarola@choicewordspr.com; atrowbridge@m-strat.com; djenkins@m-
strat.com; mgatta@vompd.com; ptrujillo@vompd.com; tgalvin@vompd.com; fhrotko@mynewcastle.org;
jfoley@mynewcastleny.gov; jsalerno@newrochelleny.gov; jawilson@newrochelleny.com;
pderasmo@newrochelleny.gov; jkehoe@northcastleny.com; joelthomas@northcastleny.gov;
jkastanis@ossiningpolice.com; kcarter@peekskillpolice.com; Captnielsen@portchesterny.gov;
chiefrosabella@portchesterny.gov; jford@m-strat.com; stompetrini@m-strat.com; cruhe@ryebrookny.gov;
cruhe@ryebrookny.gov; edengler@ryebrookny.gov; jarnold@ryebrookny.gov; dmccginn@scarsdale.com;
elogiudice@scarsdale.gov; jgannon@scarsdale.gov; kwoodward@scarsdale.com; vwanderman@scarsdale.gov;
fap6@westchestercountyny.gov; Jeb9@westchestergov.com; rxm9@westchestercountyny.gov;
nverastro@whiteplainsny.gov; scarelli@whiteplainsny.gov; joseph.gannon@ypd.yonkersny.gov;
sharon.feighery@yonkersny.gov; matthewkrist@villageoffarcastle.org; brussell@villageofperryry.gov;
mgrover@villageofperryry.com; collins@villageofwarsaw.org; warsaw.police@rochester.rr.com;
heasling@villageofpennyan.com; tdunham@villageofpennyan.com; cdaggett@yatescounty.org;
fryan@yatescounty.org; joy.jensen@yatescountyny.gov; jjc447@cornell.edu; ajferrara@mtapd.org;
nnotarfr@mtapd.org; rstanton@mtapd.org; tringaj@farmingdale.edu; scott.maynard@oswego.edu;

thomas.marrone@oswego.edu

Subject: Operation Safe Stop - Wednesday, October 21, 2026

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Good Afternoon, Law Enforcement Partners:

This is a reminder that Wednesday, October 21, 2026 is designated as Operation Safe Stop Education and Enforcement Day throughout New York. This is during National School Bus Safety Week, October 19-23, 2026. This will replace the Operation Safe Stop Day typically held in April of the grant year.

We encourage all law enforcement agencies to participate in this optional but *highly encouraged* zero-tolerance enforcement effort intended to heighten the awareness of the motoring public with the consequences associated with passing stopped school buses displaying their red lights.

Unfortunately, passing a stopped school bus that is loading or unloading passengers may result in the injury or death of school children, our most precious resource.

Agencies that participate in this event will have two weeks to complete the Operation Safe Stop Reporting Form (due by Wednesday, November 4, 2026).

Thank you for your anticipated support and continued participation in this worthwhile traffic safety effort.

Best regards,
Governor's Traffic Safety Committee

cc: All
Audit - 10/29/26
R 500
#10

ALEXADRA GORDON
Acting Commissioner of Finance



JOSEPH VITA
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

September 24, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the PC Sheriff's 2026 budget:

Increase Revenues:

32311000 443890	Sheriff BCI – Public Safety - Other	\$ 372.14
17311000 443890	Sheriff Patrol – Public Safety – Other	734.16
		<u>\$1,106.30</u>

Increase Expenses:

32311000 51093	Sheriff BCI – Overtime	\$ 345.69
32311000 58002	Sheriff BCI – FICA	26.45
17311000 51093	Sheriff Patrol – Overtime	681.98
17311000 51093	Sheriff Patrol – FICA	52.18
		<u>\$1,106.30</u>

2026 Fiscal Impact - 0

2027 Fiscal Impact - 0

This amendment is required to recognize reimbursement received from the NYS Stop DWI Foundation, Inc. to cover overtime expenses for DRE callouts during the months of February, June and July 2026.

26A079

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

NYS Stop DWI Foundation, Inc Ck 10259 in the amount of \$367.08, Ck 10478 in the amount of \$372.14 and Ck 10547 in the amount of \$367.08
40 GLENEIDA AVENUE ~ CARMEL, NEW YORK 10512 ~ Tel (845) 808 - 1075 ~ Fax (845) 808 - 1919



BRIAN M. HESS
SHERIFF

PUTNAM COUNTY SHERIFF'S OFFICE

Three County Center
Carmel, New York 10512
(845) 225-4300



JAMES T. MENTON
UNDERSHERIFF

Deputy Outside Services

DATE: 2/3/2026

Mr. William Carlin
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #10259 in the amount of \$367.08

From: NYS STOP-DWI FOUNDATION INC.

Is reimbursement for hours of service of a DRE call on February 3rd, 2026. This was a grant through NYS Governor's Traffic Safety Committee.

Please apply to corresponding revenue account # 17311000.443890 \$ 367.08

Please also increase expenditure lines: #17311000.51093 \$340.99
17311000.58002 \$ 26.09

Very truly yours,

Kristin D. Van Tassel
Fiscal Manager



New York State STOP-DWI Foundation, Inc.

Reimbursement for DRE Callout and DRE Court Time is at a first come first served basis and reimbursement is directly to the police agency.

DRE CALLOUT & DRE Court Time – Activity Sheet

DRE Name & DRE Number: Robert J. Weinberg DRE039041

Police Agency (as you'd like the check written): Putnam County Sheriff's Office

Agency Address (complete & readable): 3 County Center Carmel, NY 10512

County (where DRE is employed): Putnam Def. Age: 34 Def. Male/Female: Male

FOR DRE CALLOUT (only)

County of Callout:	Dutchess	Pre-Screen/BAC result:	0.00
Date of Callout:	2/3/2026	Time of Callout:	1130AM
Arrest Charges: (check all that apply)	☒ VTL 1192.4 ☐ VTL 1192 (alcohol only) ☐ VTL 1192 (alc & drugs) ☐ VTL 511 ☐ PL 220 ☐ Rule Out or Medical		

FOR DRE COURT TIME (only):

COURT DATE: _____ COURT: _____

COUNTY: _____ TYPE OF PROCEEDING: _____

DRE Call-Out Requirements (maximum 4 hours per callout):

1. To be reimbursed for this portion of the funding the callout must be a certified DRE (and NOT a member of the New York State Police). DRE call outs are **eligible for anytime during the entire grant period October 1, 2025 – September 30, 2026.**
2. Before a DRE can be called out, the following must occur:
 - o The arresting officer must have completed his entire SFST field test, see signs of impairment and conduct a prescreen or a breath test.
 - o If the subject has a BAC of .16 or higher there is no reason to call a DRE. If the subject refuses the test and you think drugs may be involved you should consult with a DRE.

NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE ITEMIZED LISTING OF PERSONAL SERVICES

STOP-DWI Grant Information

Municipality/Organization: Putnam County Sheriff's Office

Grant Number: HS1-2026-NYS STOP-DWI Found.-00156-(088)

Contact Name: Robert Weinberg

Contact Email: Robert.Weinberg@Putnamcountynyny.gov

Grant Type: HS1

Type: HVEC

Reimbursement Type: Call Out

Phone Number: 845-743-3477

Shift Information

Title - Officer Name	Shift Date	Shift Times	Hours	Shift Rate	DIF	OT	Shift Salary
Sergeant - Robert Weinberg	02/03/2026	1130AM-330PM	4 hours	\$91.77/hr		X	\$367.08

Grant Total Salary: \$367.08

Certification

You certify that all the above information is true and correct and that the above expenditures are made in accordance with the grant guidelines and are directly related to the goals and objectives of the grant listed above. I also certify that the appropriate salary registers, time and attendance records, and if applicable, time distribution sheets in relation to the above mentioned grant are being kept and are available for an on-site audit and/or review by the Governors Traffic Safety Committee, the National Highway Traffic Safety Administration, and/or by the Office at the State Comptroller.

Supervisor Signature: _____

Today's Date: 02/03/2024

Attorney Signature: _____

Print Name: F/Sgt. EDWARD J. KENNEDY JR

Print Name: _____

10259

NYS STOP-DWI Foundation, Inc.

Date	Type	Reference	Original Amount	Balance Due	Payment
03/11/2026	Bill	DRE	367.08	367.08	367.08
02/20/2026			Check Amount		

Checking

367.08



PUTNAM COUNTY SHERIFF'S OFFICE

Three County Center
Carmel, New York 10512
(845) 225-4300



BRIAN M. HESS
SHERIFF

JAMES T. MENTON
UNDERSHERIFF

Deputy Outside Services

DATE: 8/7/2026

Ms. Alexandra Gordon
A/Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear A/Commissioner Gordon:

Check #10478 in the amount of \$372.14

From: NYS STOP-DWI FOUNDATION INC.

Is reimbursement for hours of service of a DRE call on June 27th. This was a grant through NYS Governor's Traffic Safety Committee.

Please apply to corresponding revenue account # 32311000.443890 \$ 372.14

Please also increase expenditure lines:# 32311000.51093 \$345.69
32311000.58002 \$ 26.45

Very truly yours,

Kristin D. Van Tassel
Fiscal Manager

Cc: J. Menton, Undersheriff
P. Vigilio, Captain
D. Chiumento, Captain



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Focused.
Saving Lives.

New York State STOP-DWI Foundation, Inc.

Reimbursement for DRE Callout and DRE Court Time is at a first come first served basis and reimbursement is directly to the police agency.

DRE CALLOUT & DRE Court Time – Activity Sheet

DRE Name & DRE Number: Kevin Radovich 020928

Police Agency (as you'd like the check written): Putnam County Sheriff's Dept.

Agency Address (complete & readable): 3 County Center, Carmel, NY 10512

County (where DRE is employed): Putnam Def. Age: 37 Def. Male/Female: Male

FOR DRE CALLOUT (only)

County of Callout:	Putnam	Pre-Screen/BAC result:	0.00
Date of Callout:	06/27/2026	Time of Callout:	02:00 AM
Arrest Charges: (check all that apply)	☒ VTL 1192.4 only ☐ VTL 1192 (alcohol only) ☐ VTL 1192 (alc & drugs) ☐ VTL 511 ☐ PL 220 ☐ Rule Out or Medical		

FOR DRE COURT TIME (only):

COURT DATE: _____ COURT: _____

COUNTY: _____ TYPE OF PROCEEDING: _____

DRE Call-Out Requirements (maximum 4 hours per callout):

1. To be reimbursed for this portion of the funding the callout must be a certified DRE (and NOT a member of the New York State Police). DRE call outs are **eligible for anytime during the entire grant period October 1, 2025 – September 30, 2026.**
2. Before a DRE can be called out, the following must occur:
 - The arresting officer must have completed his entire SFST field test, see signs of impairment and conduct a prescreen or a breath test.
 - If the subject has a BAC of .16 or higher there is no reason to call a DRE. If the subject refuses the test and you think drugs may be involved you should consult with a DRE.
 - The only exception to the above is a crash with serious injuries or a fatality.

NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE ITEMIZED LISTING OF PERSONAL SERVICES

STOP-DWI Grant Information

Municipality/Organization: Putnam County Sheriff's Department

Grant Number: HS1-2026-NYS STOP-DWI Found.-00156-(088)

Contact Name: Kevin Radovich

Contact Email: KEVIN.RADOVICH@PUTNAMCOUNTYNY.GOV

Grant Type: HS1

Type: HVEC

Reimbursement Type: Call Out

Phone Number: 845-260-8644

Shift Information

Title - Officer Name	Shift Date	Shift Times	Hours	Shift Rate	DIF	OT	Shift Salary
Criminal Investigator - Kevin Radovich	06/27/2026	2am-6am	4 hours	\$93.0345/hr		X	\$372.138

Grant Total Salary: \$372.14

Certification

You certify that all the above information is true and correct and that the above expenditures are in accordance with the grant guidelines and are directly related to the goals and objectives of the grant. I also certify that the appropriate documentation has been maintained and is available for review. I grant and hereby certify that the above information is true and correct and that the above expenditures are in accordance with the grant guidelines and are directly related to the goals and objectives of the grant. I grant and hereby certify that the above information is true and correct and that the above expenditures are in accordance with the grant guidelines and are directly related to the goals and objectives of the grant.

Supervisor Signature: *[Signature]*

Today's Date: 6/27/26

Officer's Signature: *[Signature]*

Today's Date: *[Signature]*

10478

NYS STOP-DWI Foundation, Inc.

07/26/2026

Putnam County Sheriff's Office

Date
07/10/2026

Type
Bill

Reference
DRE

Original Amount
372.14

Balance Due
372.14

Payment
372.14
372.14

Check Amount

Checking

372.14



BRIAN M. HESS
SHERIFF

PUTNAM COUNTY SHERIFF'S OFFICE

Three County Center
Carmel, New York 10512
(845) 225-4300



JAMES T. MENTON
UNDERSHERIFF

Deputy Outside Services

DATE: 9/21/2026

Ms. Alexandra Gordon
A/Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear A/Commissioner Gordon:

Check #10547 in the amount of \$367.08

From: NYS STOP-DWI FOUNDATION INC.

Is reimbursement for hours of service of a DRE call on July 25th. This was a grant through NYS Governor's Traffic Safety Committee.

Please apply to corresponding revenue account # 17311000.443890 \$ 367.08

Please also increase expenditure lines: #17311000.51093 \$340.99
17311000.58002 \$ 26.09

Very truly yours,

Kristin D. Van Tassel
Fiscal Manager

Cc: H. Tompkins, Captain
D. Chiumento, Captain



Community
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New York State STOP-DWI Foundation, Inc.

Reimbursement for DRE Callout and DRE Court Time is at a first come first served basis and reimbursement is directly to the police agency.

DRE CALLOUT & DRE Court Time – Activity Sheet

DRE Name & DRE Number: Sgt. Robert J. Weinberg

Police Agency (as you'd like the check written): Putnam County Sheriff's Office

Agency Address (complete & readable): 3 County Center Carmel, NY 10512

County (where DRE is employed): Putnam Def. Age: 35 Def. Male/Female: male

FOR DRE CALLOUT (only)

County of Callout:	Putnam	Pre-Screen/BAC result:	0.00
Date of Callout:	7/25/2026	Time of Callout:	0300AM
Arrest Charges: (check all that apply)	☒ VTL 1192.4 ☐ VTL 1192 (alcohol only) ☐ VTL 1192 (alc & drugs) ☐ VTL 511 ☒ PL 220 ☐ Rule Out or Medical		

FOR DRE COURT TIME (only):

COURT DATE: _____ COURT: _____

COUNTY: _____ TYPE OF PROCEEDING: _____

DRE Call-Out Requirements (maximum 4 hours per callout):

1. To be reimbursed for this portion of the funding the callout must be a certified DRE (and NOT a member of the New York State Police). DRE call outs are **eligible for anytime during the entire grant period October 1, 2025 – September 30, 2026.**
2. Before a DRE can be called out, the following must occur:
 - The arresting officer must have completed his entire SFST field test, see signs of impairment and conduct a prescreen or a breath test.
 - If the subject has a BAC of .16 or higher there is no reason to call a DRE. If the subject refuses the test and you think drugs may be involved you should consult with a DRE.
 - The only exception to the above is a crash with serious injuries or a fatality.

NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE ITEMIZED LISTING OF PERSONAL SERVICES

STOP-DWI Grant Information

Municipality/Organization: Putnam County Sheriff's Office
 Grant Number: HS1-2026-NYS STOP-DWI Found.-00156-(088)
 Contact Name: Robert Weinberg
 Contact Email: robert.weinberg@Putnamcountyny.gov

Grant Type: HS1
 Type: HVEC
 Reimbursement Type: Call Out
 Phone Number: 845-225-4300

Shift Information

Title - Officer Name	Shift Date	Shift Times	Hours	Shift Rate	DIF	OT	Shift Salary
Sergeant - Robert Weinberg	07/25/2026	3AM-7AM	4 hours	\$91.77/hr		X	\$367.08

Grant Total Salary: \$367.08

Certification

You certify that all the above information is true and correct and that the above expenditures are made in accordance with the grant guidelines and are directly related to the goals and objectives of the grant listed above. I also certify that the appropriate salary registers, time and attendance records, and if applicable, time distribution sheets in relation to the above mentioned grant are being kept and are available for an on-site audit and/or review by the Governors Traffic Safety Committee, the National Highway Traffic Safety Administration, and/or by the Office at the State Comptroller.

Supervisor Signature: 

Print Name: Edward J. Weinberg

Today's Date: 07/28/2026

Coordinator Signature: _____

Print Name: _____

Today's Date: _____

09/09/2026

Putnam County Sheriff's Office

Date	Type	Reference	Original Amount	Balance Due	Payment
08/20/2026	Bill	DRE Callout	367.08	367.08	367.08
		Check Amount			367.08

Checking

367.08

3-200
check - 10-22-
2024
#17

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

TO: A/Commissioner of Finance

FROM: Undersheriff James T. Menton

DEPT: Sheriff

DATE: September 10, 2026

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10364501 54646.10228 Homeland Security: Contracts:FY24SHSP	10364501.51093.10228 Homeland Sec.: Overtime:FY24SHSP	\$39,633.71	Grant approved various OT FY24 SHSP Grant.
10364501 54646.10228 Homeland Security: Contracts:FY24SHSP	10364501.54150.10228 Homeland Sec.: Canine:FY24SHSP	\$10,384.95	Grant approved explosive K9 purchase FY24 SHSP Grant.
Total		\$50,018.66	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026 Fiscal Impact \$ 0

2027 Fiscal Impact \$ 0

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2026 SEP 25 PM 3:51

Department Head Signature/Designee

Date

AUTHORIZATION:

_____ Date	_____ Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
_____ Date	_____ County Executive/Designee: \$5,000.01 - \$10,000.00
_____ Date	_____ Chairperson Audit/Designee: \$0-\$10,000.00
_____ Date	_____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T252

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: August 10, 2026

TO: Sheriff Brian M. Hess
ATTN: Undersheriff James T. Menton
FROM: First Sergeant Johnathon A. Cihanek
SUBJECT: FUND TRANSFER

This member requests a fund transfer be completed for SHSP FY24 grant approved funding for the following SRT Training overtime, Election Security overtime and Explosive K9 purchase.

\$39,633.71 From line 10364501 54646 Project 10228 (Contracts)

To line 10364501 51093 Project 10228 (Overtime)

\$10,384.95 From line 10364501 54646 Project 10228 (Contracts)

To line ¹⁰³⁶⁴⁵⁰¹~~17311000~~ 54150 (Canine), 10228 (KVP)

26T252

Project #: SH24-1004-D01 SHSP Project Status: Pending Signatures
 Participant: Putnam County

Home Open Locked

Go to Attachment Progress Site Review Financial Property

Reports Application Deficiency Draft Contract

Help Logout

Login ID: hzatkovich 4.3.7

General	Participants	Work Plan	Budget	Funding Allocation	Questions	Conditions	Acceptance
Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).							
Budget Summary							
Participant		Grant Funds		Matching Funds		Total	
Putnam County		\$234,731.00		\$0.00		\$234,731.00	
Putnam County- Bureau of Emergency Services		\$0.00		\$0.00		\$0.00	
Putnam County Sheriffs Office		\$0.00		\$0.00		\$0.00	
Total		100.00% \$234,731.00		0.00% \$0.00		\$234,731.00	
Advance Request Amount (If not requesting an advance, please skip) \$ 0.00							
Advance Request Justification (200 character limit)							

Budget Summary by Participant Putnam County

Version 1 - Edit (Click here to add more lines to budget categories)

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Overtime/Backfill for Special Response Team Traini...	1	\$27,633.71	\$27,633.71	\$27,633.71	\$0.00	no
2	Operational Overtime (Requires DHS Prior Approval...	1	\$1,981.34	\$1,981.34	\$1,981.34	\$0.00	no
3	Operational Overtime for Election Security (Requi...	1	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	no
Total				\$41,615.05	\$41,615.05	\$0.00	

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Personal Protective Equipment (Body Armor)	1	\$15,156.00	\$15,156.00	\$15,156.00	\$0.00	no
2	Respirator Fit Test Machine and related equipment	1	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00	no
3	Explosive Detection Canine and Related Items	1	\$10,384.95	\$10,384.95	\$10,384.95	\$0.00	no
4	CBRNE Emergency Response Vehicle (Requires Prior D...	1	\$95,575.00	\$95,575.00	\$95,575.00	\$0.00	no
5	Personal Protective Equipment for Citizen Prepared...	1	\$14,000.00	\$14,000.00	\$14,000.00	\$0.00	no
6	License Plate Reader Requires DHS EHP Approval Pri...	1	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	no
Total				\$168,115.95	\$168,115.95	\$0.00	

#	Supplies	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Supplies for Emergency Response Training (first ai...	1	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	no
Total				\$25,000.00	\$25,000.00	\$0.00	

26T252

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$234,731.00	\$234,731.00	\$0.00

Putnam County- Bureau of Emergency Services

Putnam County Sheriffs Office

26T252

 Outlook

RE: Project Code request

From: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Date: Tue 9/15/2026 12:21 PM
To: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>; James McConnell <james.mcconnell@putnamcountyny.gov>
Cc: Johnathon Cihaneck <johnathon.cihaneck@putnamcountyny.gov>; Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Dominick Chiumento <Dominick.Chiumento@putnamcountyny.gov>

All set.

Let me know if you need anything else.

Alex



Alexandra Gordon
Acting Commissioner • Department of Finance
PHONE | 845.808.1075 • X-49328 | WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY GOVERNMENT NEW YORK
"Empowering Putnam County through dedicated service."

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>
Sent: Tuesday, September 15, 2026 12:15 PM
To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>; James McConnell <james.mcconnell@putnamcountyny.gov>
Cc: Johnathon Cihaneck <johnathon.cihaneck@putnamcountyny.gov>; Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Dominick Chiumento <Dominick.Chiumento@putnamcountyny.gov>
Subject: Re: Project Code request
Importance: High

Good afternoon Alex and James,

As I'm certain you are consumed with the 2027 budget, and many other responsibilities, might there be someone I can contact to have the requested budget code added to the SHSP24 grant to allow us to move forward with the Budget Transfer?

Thank you,



Kristin D. Van Tassel
Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility
PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY GOVERNMENT NEW YORK
"Empowering Putnam County through dedicated service."

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>
Sent: Thursday, September 10, 2026 1:45 PM
To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Cc: Johnathon Cihaneck <johnathon.cihaneck@putnamcountyny.gov>; Susanne Galya <Susanne.Galya@putnamcountyny.gov>
Subject: Re: Project Code request

Alex,

Would you please set up 51093 under the SHSP24 grant. Additionally, as per 1st Sgt. Cihaneck, the FICA is NOT reimbursable, therefore we'll be transferring the entire \$39,633.71 into the Overtime line.

Please set up 10364501.51093.10228 so I can process the budget transfer.

Thank you!

26T252



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility

PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Susanne Galya <Susanne.Galya@putnamcountyny.gov>

Sent: Tuesday, August 18, 2026 6:41 PM

To: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Cc: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>; Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>

Subject: RE: Project Code request

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Sent: Tuesday, August 18, 2026 5:27 PM

To: Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>

Cc: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>

Subject: Re: Project Code request

Sue, we're not asking to move grant funds to another department. I believe this is just a misunderstanding/miscommunication. I'm sorry- I thought that is what the 1st Sgt requested on the transfer you attached on the 1st email.

All of these funds pertain to the grant with the Project code 10228 (SHSP24). We are asking the following:

- (2) separate expenses that currently reside in the Patrol Canine line (17311000.54150), will be claimed under the SHSP24 grant. Therefore, we are asking for those 2 expenses, which total \$10,384.95 be moved over to the SHSP24 grant Org/Object/Project (10364501.54150.10228). I am requesting this be done via Journal Entry. We agree on this, but the actual expenses can not be transferred until you do the bdtg transfer, and it is approved and posted. You are going to a budgetary transfer reducing the budget on 10364501 54646 10228 by 10,384.95 and increasing the new line that Alex put into the grant 10364501 54150 10228 by \$ 10,384.95. Once that is completed, approved and posted, we will move the actual expenses from 17311000 54150 to 10364501 54150 10228

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	SRC	T	REF1	PROJECT STRING	PO/REF2	REF3	REF4
17311000	54150		01.17.20.13.3110.000.000.00.54150	CANINE	2026	5	1073	05/18/2026	05/29/2026	API	1	022587		26000275	361713	W 05
17311000	54150		01.17.20.13.3110.000.000.00.54150	CANINE	2026	5	410	05/01/2026	05/15/2026	API	1	024085		26001268	360494	W 05

- Additionally, 1st Sgt. CihaneK would like to move the funds out of the SHSP24 grant Contract budget line and into the SHSP24 grant OT line; we will need 51093 and 58002 set up under Org : 10364501 (SHSP24), then we will perform a budget transfer. @Johnathon CihaneK will verify if we are able to put in a claim for FICA (58002 expense).

We agree on this as well - you are going to do a budget transfer reducing 10364501 54646 10228 by \$39,633.71 and increasing 10364501 51093 10228 by \$36,817.20 and 10364501 58002 10228 by \$2,816.51.

In the end 10364501 54646 10228 will have a \$0 budget. It will be redistributed between 54150 10228, 51093 10228 and 58002 10228 (hopefully).

Once that is done, you can charge actual expenses to the lines.

I hope this clarifies what we are requesting. If not, we'll talk tomorrow, rather than email.

Thank you!



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility

PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Susanne Galya <Susanne.Galya@putnamcountyny.gov>

Sent: Tuesday, August 18, 2026 4:59 PM

To: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Cc: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>; Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>

Subject: RE: Project Code request

26T252



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility

PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>

Sent: Tuesday, August 11, 2026 8:02 PM

To: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Cc: Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>

Subject: Re: Project Code request

Kristin,

You're all set.

Thanks,

Alex



Alexandra Gordon

Deputy Commissioner • Department of Finance

PHONE | 845.808.1075 • X-49328 | WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Sent: Tuesday, August 11, 2026 10:54 AM

To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>

Cc: Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>

Subject: Project Code request

Good morning Alex,

I have a budget transfer request from 1st Sgt. CihaneK, however before I'm able to process the request, would you please create a budget line 10364501.54150.10228 (Homeland Sec.: Canine: SHSP-FY24)

26T252

Thanks for getting back to me.

We can't move the grant funds to another department or another grant. We can set up the patrol expense and revenue lines in the grant with the proj #10228 but that requires a budgetary amendment.

Once the budget transfer is approved and posted, we will move the actual \$10,384.95 to 10364501 54150 10228.

Have a good night.

Sue

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Sent: Tuesday, August 18, 2026 4:06 PM

To: Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>; Johnathon Cihanek <johnathon.cihanek@putnamcountyny.gov>

Subject: Re: Project Code request

Hi Sue,

To further clarify as well as support some of your reply:

*You are correct, we will need 51093 and 58002 added to the Project code 10228. @Johnathon Cihanek advised he will confirm if the 58002 funds are reimbursable.

*We will have the codes set up on our end within VCS for the OT to directly be charged to project 10228

*As for the \$10,384.95 expense request....1st Sgts original request was to move from the Grant Funds to Patrol, Canine; to cover the expenses already incurred. However, I would like to keep all of the expenses within Project 10228 and therefore would like a journal entry for the two expenses shown under 17311000.54150 to be moved to 10364501.54150.10228

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	SRC	T	REF1	PROJECT STRING	PO/REF2	REF3	REF4
17311000	54150		01.17.20.19.3110.000.000.00.54150	CANINE	2026	5	1072	05/18/2026	05/29/2026	API	1	022587		26000275	361713	W 05
17311000	54150		01.17.20.19.3110.000.000.00.54150	CANINE	2026	5	410	05/01/2026	05/15/2026	API	1	024086		26001268	360494	W 05

Once these questions are answered, we will then update the budget transfer as appropriate and enter into MUNIS.

Thank you!



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility

PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Susanne Galya <Susanne.Galya@putnamcountyny.gov>

Sent: Tuesday, August 18, 2026 3:36 PM

26T252

To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Cc: Johnathon Cihane <johnathon.cihane@putnamcountyny.gov>; Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>
Subject: RE: Project Code request

Hi,

I looked it over as you asked.

Kristin asked that the actual canine expenses be transferred to the accounts now. Although you added the line to the project, **we cannot move the actual expenses until the new line is funded**. I think they need 51093 and 58002 (?) added to Proj. 10228 also.

It appears DHS approved the budget modifications. Not sure what the stipulation is on Operational Overtime for Election Security -- "Requires DHS Prior Approval" means? The other amount - \$1,981.34 was claimed in 2025 and reimbursed.

Some other questions on the budget modifications for SHSP 2024:

The transfer that was attached is requesting \$10,384.95 be moved from 2024 SHSP 54646 project 10228 to patrol 17311000 54150. Did they mean the opposite: move from Patrol to the SHSP grant? Currently, the canine expenses are not in SHSP just the acct #.

The other questions concern moving the remaining SHSP 2024 budget in 54646 10228 from contracts to overtime 51093 10228 in the grant.

Is the OT going to be **charged directly** to the grant through payroll?

I believe they will need to include Social Security 58002 as well. Or is DHS not allowing that?

As soon as they get the budget transfer approved, I'll move the actual canine expense to the new line in the grant and out of patrol.

Someone just has to remind me.

Thanks ,

Sue

From: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Sent: Tuesday, August 18, 2026 11:40 AM
To: Susanne Galya <Susanne.Galya@putnamcountyny.gov>
Subject: FW: Project Code request

FYL



Alexandra Gordon

Acting Commissioner • Department of Finance

PHONE | 845.808.1075 • X-49328 | WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

26T252

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>
Sent: Monday, August 17, 2026 11:39 AM
To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Cc: Dominick Chimento <Dominick.Chimento@putnamcountyny.gov>; Johnathon CihaneK <johnathon.cihaneK@putnamcountyny.gov>
Subject: Fw: Project Code request

Good morning Alex,

Following up on the inquiry/request below as 1st Sgt. CihaneK is looking for a status update of the funds.

Thank you,



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility
PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY GOVERNMENT NEW YORK
"Empowering Putnam County through dedicated service."

From: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>
Sent: Wednesday, August 12, 2026 9:42 AM
To: Alexandra Gordon <Alexandra.Gordon@putnamcountyny.gov>
Subject: Re: Project Code request

Good morning Alex,

Thank you. I believe part of the budget transfer request would be better suited for a Journal Entry, as I've since learned the transfer is to cover expenses already incurred from the 17311000.54150 (Patrol: Canine) line.

1st Sgt. CihaneK is using grant approved SHSP FY24 funds to cover these expenses. In my opinion, all related expenses should remain within Project Code 10228 for efficiency and consistency in historical data reporting. Keeping these expenditures under one project code will provide a cleaner, more accurate, and clearer view of how the grant funds are being utilized.

Therefore, if you could perform a Journal Entry to reclass the following expenses from 17311000.54150 (Patrol: Canine) to 10364501.54150.10228, it would be greatly appreciated. Once completed, please advise and I will do a Budget Transfer for the remaining request as per the attached memo.

ORG	OBJECT	PROJECT	ACCOUNT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	SRC	T	REF1	PROJECT STRING	PO/REF2	REF3	REFER
17311000	54150		01.17.20.13.3110.000.000.00.54150	CANINE	2026	5	1072	05/19/2026	05/29/2026	API	1	022587		26000275	361713	W 05
17311000	54150		01.17.20.13.3110.000.000.00.54150	CANINE	2026	5	410	05/01/2026	05/15/2026	API	1	024086		26001268	360494	W 05

26T252

Please advise when complete and available so I may enter the request.

Thank you!



Kristin D. Van Tassel

Fiscal Manager • Putnam County Office of the Sheriff and Correctional Facility

PHONE | 845.225.4300 ext. 42272 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

26T252

Audit
10/27/2026
Reso

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

#18

LEGISLATURE
PUTNAM COUNTY
GARFIELD, NY

2025 SEP 25 AM 10:13

TO: A/Commissioner of Finance

FROM: Undersheriff James T. Menton

DEPT: Corrections

DATE: September 2, 2026

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10011000.54510 (Jail Maint.: Machine Maintenance)	10315000.52140 (Jail General: Audio Visual <\$25K)	\$23,500	To purchase (7) new cameras for increased Coverage area being Recorded and eliminate Possible blind spots w/i PCSO and Correctional Facility
Total		\$23,500	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026 Fiscal Impact \$__0__

2027 Fiscal Impact \$__0__

Department Head Signature/Designee Date

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
Date	County Executive/Designee: \$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee: \$0-\$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T254

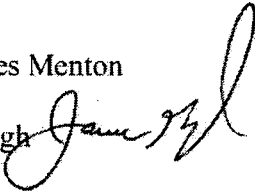
P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: September 2, 2026

To: Sheriff Brian Hess
Attn: Undersheriff James Menton

From: Captain James Greenough 

Subject: BUDGET LINE TRANSFER

Request the following funding and budget transfers:

Reduce 10011000.54510 Machine Maintenance by \$23,500.00
Increase 10315000.52140 Audio Visual by \$23,500.00

This transfer will be used to purchase seven new cameras which will increase coverage area being recorded and eliminating possible blind spots within the Sheriff's Office and Correctional Facility.

RECEIVED AND FORWARDED FOR ACTION

SGT	_____
LT	_____
LT	_____
CAPT	_____
US	_____ 
SHERIFF	_____

26T254



Prepared For

PUTNAM COUNTY - 1123690 - CARMEL, NY - 7 camera installation

Prepared By

Securitas Technology Corporation
3800 Tabs Drive Uniontown, OH 44685
Phone: 1-855-331-0359

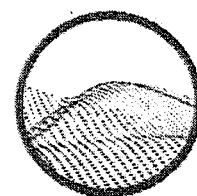
Tracy McCue
Sr Account Executive Regional Enterprise
Phone: (914) 447-3060
tracy.mccue@securitates.com

Project Site

PUTNAM COUNTY - 1123690
3 COUNTY CENTER
CARMEL, NY, 10512-1323
Phone:

26T254





Sustainable Security Initiative

Securing a More Sustainable Future, Together

Securitas Technology is working together with our clients and industry partners for a more sustainable future in three key areas.



In Our Operations: Science Based Targets

Securitas AB, our corporate parent, is the first global security solutions company to have its sustainability targets validated by the Science Based Targets initiative (SBTi). The company has committed to reducing absolute scope 1, 2, and 3 greenhouse gas emissions by 42% by 2030 from a 2022 base year, aligned to the 1.5-degree goal set by the Paris Agreement and endorsed by the SBTi.



With Our Industry Partners: Emissions Data

Energy consumption is the largest component of the lifetime environmental impact of electronic security devices. Securitas Technology is documenting energy consumption and CO₂ equivalent (CO₂e) in every proposal, bringing an important awareness and choice to our clients.



For Our Clients: Remote Services & Insights

Securitas Technology is committed to offering the widest range of remotely delivered services that reduce or eliminate travel to sites and the associated emissions. In addition, we help clients leverage their security infrastructure to reduce energy use.

26T254

Scope of work :

Furnish and install 7 new IP cameras and program them on existing VMS system . Furnish and install cables to the new cameras.

- NS Rec yard – move existing 30 feet need outdoor pipe and extending of the cables to change out from analog to outdoor rated IP 180 wall mount camera . = Cable, Pipe, Labor
- Sherrif's hallway fixed ceiling camera – run to IT close (within IT closet install customer provided switch) =Cable, labor, Cable
- Fixed flush mount stairway = Pipe, Labor, Cable
- Patrol Squad room – fixed dome = Labor, Cable
- 3rd Floor hallway fixed dome = Labor , Cable
- EW rec yard – outdoor rated 180 flush mount – penetration and Firestopping = Labor, Pipe, Cable
- Install Switch “ Provided By Securitas “ = Utility Closet Sheriffs Hallway , **4U Rack “ To Be Specked and Ordered By Securitas”** , Cable To Existing IT Closet Switch
- Civil hallway fixed wall mount camera = Cable Labor

Work by Others

The following work is the responsibility of others and is required to be complete and in place before Securitas begins the installation:

- All network and server applications, including but not limited to the server, client workstation connections, badging workstation connections
- All network jacks required and network connections
- Power of 120v on wall field where headend equipment will be installed
- IP addresses
 - Labor to be done during normal business hours.
 - Work to be done in one continuous effort.
 - Painting and patching not included

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1 .Proposal Schedules

Material Schedule :

Material Line Items

Manufacturer	Part Number	Qty	Unit Price	Total Price
AXIS M4215-V M42 Series 2MP WDR Dome IP Camera with Deep Learning	02676-001	5	\$528.69	\$2,643.45
AXIS P3827-PVE 7MP Multisensor Panoramic IP Cam, 3.3mm, 180- Degre	02450-001	2	\$1,829.16	\$3,658.32
SECURITAS TQ3601-E Conduit Back Box with Conduit Entrance, White	02913-001	2	\$208.88	\$417.76
TRIPP LITE 6U Wall Mount Rack Enclosure Cabinet w/ Door and Side Panels	SRW6U	1	\$348.26	\$348.26

Group Subtotal:

\$7,067.79

Freight and Handling:

\$460.93

Material Schedule Subtotal:

\$7,528.72

Labor Schedule

Categories
Project Supervision
I.T.

Extended Sell
\$1,876.36
\$1,876.36
Labor Schedule Subtotal:
\$3,752.72

Subcontracting & Cable Schedule

Categories
5-Non Union Licensed Low Voltage EC for installation for all equipment and cabling

Price
\$11,285.71
SubContracting & Cable Schedule Subtotal:
\$11,285.71

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2 .Purchase Investment Summary

Pricing Breakdown

Material Schedule:	\$7,067.79
Labor Schedule:	\$15,038.43
Freight, Handling and Other:	\$460.93
Total:	\$22,567.15

*Prices quoted do not include Sales or Use tax. Applicable Sales and Use tax will be added to the quoted prices.

Billing Terms:

100% Upon completion of Installation. Payment Terms: Due Upon Receipt.

This Proposal is valid for 30 days, unless revoked earlier by Securitas Technology.

Tariff Price Provision:

The parties acknowledge and agree that the imposition of tariffs has or may cause disruption in the supply chain and/or cause price increases. These may be imposed with little or no notice. To account for this possibility, the parties agree that the following provision shall supersede and control over any conflicting provision contained in the contract or Master Services Agreement between the parties.

Securitas Technology may, upon notice to Client (email notice shall be sufficient), increase the prices herein to account for any increase in the prices Securitas Technology pays for the products, hardware, equipment, or other goods referenced herein that occur between the date of this proposal and the date such products, hardware, equipment, or other goods are delivered to Client. Client agrees to pay such increased prices in accordance with the payment terms set forth herein.

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Thank you for the opportunity to provide this proposal. Please sign, date and return the proposal in its entirety to

Email: tracy.mccue@securitases.com

Please issue any Purchase Order or other contract documents to Securitas Technology Corporation

Client Expected Completion Date:

This Agreement shall not become binding on Securitas Technology Corporation until approved and accepted by Securitas Technology Corporation management as provided below.

Seller:

Buyer:

Securitas Technology Corporation

Company

Trade, partnership or corporate name if different from above.

3 Westchester Plaza

Elmsford NY10523

Address

Address

Tracy McCue, Sr Account Executive Regional Enterprise

Account Representative Name & Title

Name & Title

Securitas Technology Corporation Management

Authorized Signature

Date

Securitas Technology Corporation

Date

Management Signature

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4. Sustainability Summary



Securitas Technology is working together with our clients and industry partners for a more sustainable future.

This proposal includes a CO₂ equivalent (CO₂e) calculation so that you can better understand the environmental footprint of the proposed solution. Contact us if you would like to discuss other more sustainable options.

Manufacturer	Part Number	Qty	Annual CO ₂ e (lbs.)
AXIS	02676-001	5	905.035 lbs.
AXIS	02450-001	2	171.03 lbs.
SECURITAS	02913-001	2	Not Available
TRIPP LITE	SRW6U	1	Not Available
			Annual Total : 1,076.07 lbs.

This is equivalent to these offset actions:²

- CO₂ sequestered annually by **0.57 acres of mature forest**
- CO₂ avoided through **0.17 tons of waste recycled instead of landfilled**

¹Annual emissions are calculated based on energy consumption for the solution in use 24 hours a day, multiplied by the emissions factor for electricity generated in the United States.

²Source: Environmental Protection Agency, Greenhouse Gas Equivalencies Calculator

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Terms and Conditions

1. **GENERAL** - This document and all pages or other items attached hereto, (hereinafter called the Document, Contract, Agreement or Proposal) will constitute a contract between Securitas Technology Corporation (hereinafter STC) and the Buyer (as listed on the attached) when accepted by STC. If the Buyer issues an order instead of executing this Document and said order references this Document, then this Document shall be deemed to have been signed by the Buyer and any of the terms or provisions of the Buyer's order which are in any way inconsistent with or in addition to the terms and conditions in this contract shall not be binding on either party unless accepted in writing by STC's authorized representatives. Buyer acknowledges and agrees that it has read, understands and agrees to all of the terms and conditions in this Document and agrees to purchase, license, or lease all of the equipment and/or services described herein at the prices and payment terms contained herein. STC's Proposal is valid for a period of thirty (30) days from the date of the Proposal.

2. **DELIVERY** - Delivery quoted was based on the best information available from the manufacturers and/or STC's current inventory at the time of Proposal. STC is not responsible for any delays in shipments from manufacturers or changes in STC's inventory level between time of Proposal and receipt of order or signed Contract from the Buyer. Delivery and/or completion dates are based upon prompt receipt of any and all necessary documents from Buyer. Shipments are scheduled after acceptance of an order in accordance with Buyer's requirements. Unless specifically stated to the contrary, however, where existing priorities and schedules prevent strict compliance with requested delivery dates, orders are entered as close as possible to the requested date and Buyer is advised of deviations, if any, in the shipping or completion schedule. STC reserves the right to make delivery in installments. STC shall not be liable for delays or failure in delivery, manufacture or completion or for any other default by reason of any occurrence or contingency beyond its reasonable control. **IN SUCH EVENT, BUYER AGREES THAT NO REMEDY (INCLUDING, BUT NOT LIMITED TO, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR LOST PROFITS, LOST SALES, INJURY TO PERSON OR PROPERTY OR ANY OTHER CAUSE) SHALL BE AVAILABLE TO IT.** All shipments will be FOB point of origin. Freight charges will be at Buyer's expense and will be added to the price contained herein.

3. **ACCEPTANCE, TRANSFER OF TITLE, RISK OF LOSS, AND DELIVERY AND INSTALLATION DATES.** This Section 3 applies to all items other than services provided to Buyer hereunder. **A. ACCEPTANCE:** Buyer shall be deemed to have accepted the items provided hereunder according to the following: (i) For delivery and installation orders for equipment ("D&I Orders"), Buyer's acceptance will occur upon substantial completion of installation of the item or beneficial use. At STC's request, Buyer will execute a written acknowledgment of the installation date(s) for all of the items transferred under such D&I Order; or (ii) For shipped Orders, Buyer's acceptance will occur upon delivery of the equipment and/or software to Buyer, which for purposes of acceptance will be deemed to have occurred when the items are shipped from STC's shipping point to a Buyer's location, which for software may occur by physical shipment, electronic delivery or notice to Buyer that the software is available for download. **B. TRANSFER OF TITLE AND RISK OF LOSS:** Title, risk of loss, and the right to use the equipment will pass to Buyer upon Buyer's acceptance thereof according to Subsection A above. Notwithstanding the foregoing, under no circumstances will title to any software be transferred hereunder.

4. **PRICES** - The prices stated are exclusive of any transportation charges (except as covered in Section 2 above), insurance, and federal, state, municipal or other government tax, including sales and use taxes, now or hereinafter imposed upon the production, storage, sale, transportation or use of the products described herein. Such taxes or other charges applied directly to the sale hereunder shall be paid by the Buyer, or in lieu thereof the Buyer shall provide an exemption certificate acceptable to the authorities. By ruling of New York State and New York City sales tax authorities, all lease payments are fully taxable, as they include rental and use of the equipment, use of loaner equipment, parts, etc.

5. **PAYMENT** - Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off: **A. EQUIPMENT AND INSTALLATION-** Thirty percent (30%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed Net ten (10) days from invoice date. **B. RECURRING SERVICES** - Billed in advance. **OVERDUE INVOICES** - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the

maximum rate permitted by law, (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late.

6. **INSTALLATION** - Buyer is to provide 110V AC at all outdoor camera locations, monitoring and/or control locations, and/or other locations specified. Where possible, STC utilizes low voltage equipment; as a result, wiring is not required (by code) to be placed inside conduit. Any conduit required by Buyer is at additional cost. If air plenum ceilings exist, code requires the use of conduit or plenum approved cable. The installation price in the Proposal is based on non-air plenum ceilings (i.e., no conduit or plenum approved cable), unless otherwise stated herein. If conduit or plenum approved cable is required, it will be at Buyer's expense, above and beyond installation price quoted. Unless otherwise indicated in the Proposal, Buyer is to provide trenching where necessary for cable runs. If aerial runs are required and Buyer-owned poles are available, STC will utilize them when possible and permissible. Public utility poles cannot be used as they are proprietary to the public utility companies. Any poles necessary to complete aerial runs will be provided and set by Buyer at Buyer's expense, unless otherwise stated in Proposal. STC's Proposal for installation includes all cable, connectors, ties and other necessary hardware, unless otherwise stated in Proposal or covered herein. Buyer understands and agrees that no subcontract labor, materials, and/or special equipment (i.e., skylift bucket truck) are included in Proposal unless so stated and, if necessary, will be at the Buyer's additional expense. Unless otherwise indicated in Proposal, all installation work will be performed by non-union technical personnel. If Buyer-provided lighting is insufficient for an adequate video picture, Buyer will provide additional lighting at Buyer's own expense.

7. **DRAWINGS, PROPRIETARY INFORMATION** - **A. Drawings.** Buyer shall provide STC with an electronic version of drawings for the performance of the Services. Buyer shall provide STC to-scale AUTOCAD drawings in electronic format. If Buyer cannot provide these drawings, an additional charge may accrue for STC to create drawings necessary for the completion of the Services. **PROPRIETARY INFORMATION.** Any drawings, specifications, equipment lists, and all information provided by STC herein (partial or complete) as instruments of service are and shall remain the property of STC whether the project for which they are made is executed or not. Drawings, specifications, equipment lists, etc. shall be returned to STC on demand or at the end of the project unless specifically purchased from STC or authorized in writing by STC. They are not to be used on other projects or extensions to this project, or to obtain other bids, except by agreement in writing and with appropriate compensation to STC. They are not to be reproduced in whole or part without written consent.

8. **AUDIO/VIDEO EQUIPMENT** - If the equipment purchased or leased from STC contains audio monitoring or video equipment, state and federal law requires public notice of the use of this equipment. Buyer will use such equipment in accordance with all applicable laws.

9. **BONDING** - Unless otherwise agreed upon and included in writing in the proposal, STC will not provide a performance or bid bond in connection with the equipment or services covered in this Contract.

10. **OWNERSHIP OF SOFTWARE AND HARDWARE CONTAINING SOFTWARE** - Any computer application program and/or documentation (collectively "Software") that is provided by STC under this agreement is owned by STC or one of its original equipment manufacturers and is protected by United States and international copyright laws and international treaty provisions. Any breach of this agreement will automatically terminate Buyer's right to use this Software, and Buyer is obligated to immediately return such Software to STC. Buyer may not copy the Software for any reason other than per the dictates of any end user software license agreement. Buyer may not reverse-engineer, disassemble, decompile or attempt to discover the source code of any Software. Buyer acknowledges that any breach of this section shall result in irreparable injury to STC for which the amount of damages would be unascertainable. Therefore, STC may, in addition to pursuing any and all remedies provided by law, seek an injunction against Buyer from any court having jurisdiction, restraining any violation of this section.

11. **TERMINATION AND CHANGE MANAGEMENT** - **A.** A contract may be terminated by the Buyer only if agreed to in writing by STC. If STC agrees to termination, it will be subject to additional conditions and termination charges as follows: If any equipment covered by the Proposal has been delivered and/or installed, payment for said equipment and/or installation will be due in full. If equipment has yet to be delivered, the Proposal may be terminated only if agreed to by the manufacturer and Buyer shall pay either a 25%-of-retail-price restocking charge or manufacturer's percentage restocking applied to the retail price, whichever is higher, plus all freight charges. Buyer also shall pay on demand any other associated charges necessary to protect STC from loss. **B. Change Management.** Either party may initiate a change by advising the other party in writing of the change believed to be necessary. As soon thereafter as

practicable, STC shall prepare and forward to Buyer a cost estimate for the adjustment to the price, and a schedule impact of the change, and any effect on STC's ability to comply with any of its obligations under this Agreement, including warranties and guarantees. Buyer shall advise STC in writing of its approval or disapproval of the change. If Buyer approves the change, STC shall perform the Services as changed. If Buyer disapproves, the proposed change may be referred to senior management of the Parties.

12. **LIMITED WARRANTY AND INDEMNIFICATION** - Buyer acknowledges that STC has not represented, warranted, or guaranteed that the equipment sold or leased herein will prevent any loss by burglary, hold-up, fire, or otherwise, or that the equipment will in all cases provide the protection for which it is installed or intended. Nor has STC made any representations, guarantees, or warranties to third parties that the equipment will prevent any such loss or provide them with protection. The parties agree that STC is only selling or leasing equipment and is not undertaking to be an insurer for the Buyer or any third parties against loss, injury, or damage that may result to the person or property of the Buyer or to the person or property of others. Buyer agrees to assume all risk for loss, injury, or damage to the person or property of Buyer arising from or pertaining to the use, possession, operation, or installation of the equipment. Buyer also agrees to indemnify STC and hold STC harmless from any and all claims, costs, expenses, damages, and liabilities of third parties, including attorney's fees, arising from or pertaining to the use, possession, operation, or installation of equipment. Buyer further agrees to defend, protect, and indemnify STC for any damage or loss suffered by STC as a result of Buyer's breach of any term or condition herein. The Buyer's agreement to indemnify and hold STC harmless will continue for as long as the equipment is in use and extends to all claims of third parties, including claims based on intentional conduct, active or passive negligence, or strict or product liability on the part of the STC, its agents, servants, or employees. STC warrants that the equipment provided will conform to its associated documentation under normal use and operating conditions for a period of ninety (90) days from the date of acceptance. If, during this warranty period, any of the equipment or parts are defective or malfunction, they will be repaired or replaced, at STC's sole option, free of charge. Warranty repair is done 8am - 5 pm Monday through Friday, excluding holidays. This warranty will not apply if the damage or malfunction occurs, through no fault of STC, while the system is in the possession of the Buyer, or because the system has been adjusted, added to, altered, abused, misused or tampered with by the Buyer, or otherwise operated or used contrary to the operating instructions. If inspection by STC fails to disclose any defect covered by this limited equipment warranty, the equipment will be repaired or replaced at Buyer's expense and STC's regular service charges will apply. STC is not the manufacturer or developer of any equipment, software, or products sold, leased, or provided hereunder, nor is it the designer or record of any system installed hereunder. STC's design efforts are limited to providing the intended results of the design efforts of others. STC will indemnify and hold harmless the Buyer from any judgments obtained by third parties based on claims of bodily injury to third parties, or direct damage to the tangible property of third parties, to the extent caused by the wrongful or negligent acts of STC, its officers, directors, agents or employees and occurring while STC employees are performing service on equipment at Buyer's site.

13. **DISCLAIMER OF WARRANTIES** - WITH THE EXCEPTION OF THE WARRANTIES SET FORTH HEREIN, STC MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SYSTEM OR SERVICE SUPPLIED MAY NOT BE COMPROMISED, OR THAT THE SYSTEM OR SERVICE WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED. IN NO EVENT WILL STC, ITS EMPLOYEES, AGENTS OR REPRESENTATIVES BE RESPONSIBLE FOR CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES OF ANY NATURE WHATSOEVER. STC MAKES NO WARRANTIES CONCERNING ANY EQUIPMENT OR DEVICES ATTACHED TO BUYER'S SYSTEM UNLESS SUCH EQUIPMENT OR DEVICES WERE ORIGINALLY PURCHASED AND INSTALLED UNDER THIS AGREEMENT.

14. **INFRINGEMENT INDEMNIFICATION** - If STC has received from the manufacturers of the Software and/or systems STC installed hereunder an agreement to indemnify and/or defend any claim or suit or proceeding brought against STC based on a claim that the sale, use or transfer of any system is an infringement of any third party's patent or property rights, then STC shall indemnify Buyer and defend Buyer against all such claims to the extent (and only to the extent) such an indemnity and/or defense is provided by the pertinent (system) manufacturers.

15. **LIMITED LIABILITY** - UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE IN ANY WAY FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST BUSINESS OR PROFITS, WHETHER OR NOT FORESEEABLE AND WHETHER OR NOT BASED IN BREACH OF

WARRANTY, CONTRACT, OR NEGLIGENCE OR OTHERWISE IN CONNECTION WITH THE MANUFACTURE, USE OR SALE OF THE PRODUCTS OR SERVICES PROVIDED HEREUNDER. NOTWITHSTANDING THE FOREGOING IF FOR ANY REASON EITHER PARTY IS FOUND TO BE LIABLE, IN NO EVENT SHALL SUCH PARTY'S LIABILITY EXCEED THE GREATER OF THE AMOUNT PAID UNDER THIS AGREEMENT OR \$75,000.

16. **OTHER - Governing Law**: This Agreement shall be governed by the laws of the State of New York and shall be construed in accordance therewith. Any disputes shall be tried in a court of competent jurisdiction in the State of New York. If any provision of this Agreement is declared by any arbitrator or court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions which shall be fully severable and the Agreement shall be construed and enforced as if such invalid provisions had never been included. For tracking of equipment covered by leases and service contracts as well as tracking of warranty on purchased equipment STC may attach an STC sticker and/or bar code label to the equipment prior to delivery. If the equipment is not covered by a lease or service contract and you do not want the stickers attached, STC must be advised at time of ordering. Buyer represents that it is not subject to any economic or trade sanctions and will immediately notify STC if it becomes subject to such sanctions, in which event STC shall be entitled to immediately terminate this Agreement.

17. **ELECTRONIC SIGNATURE LAW** - The parties agree that Buyer's request in any form to receive items, whether by fax, e-mail or other tangible or nontangible means, shall be sufficient to subject any such items delivered pursuant to such request or otherwise produced or delivered to Buyer, to the terms of this Document. Any requirement of a further signed writing to make such a request a binding obligation of Buyer, or to subject any such items is expressly waived by Buyer. The parties agree that application of a cursive or facsimile signature and transmittal of an electronic copy of this Document or other ordering document shall be sufficient to bind each party to the terms of this Document, and that an electronic reproduction of this agreement or other ordering documents shall be given the same legal effect as a written document signed by a party. THIS PROPOSAL IS PROVIDED TO BUYER IN RESPONSE TO BUYER'S REQUEST FOR EQUIPMENT AND/OR SERVICES FROM STC AND IS SUBJECT TO ANY LIMITATIONS SPECIFIED BY BUYER (e.g. BUDGET CONSTRAINTS, LIMITED AREAS OF COVERAGE, ETC). BUYER UNDERSTANDS AND AGREES THAT NO WARRANTY OR GUARANTEE CAN BE MADE THAT A SECURITY SYSTEM WILL PROVIDE COMPLETE PROTECTION FROM ANY LOSS BY BURGLARY, HOLDUP, FIRE, OR OTHERWISE, AND NO SUCH GUARANTEE OR WARRANTY IS PROVIDED HEREIN. THE STC TERMS AND CONDITIONS (THE "TERMS AND CONDITIONS") ARE ATTACHED TO THIS PROPOSAL AND ARE INCORPORATED HEREIN BY THIS REFERENCE, AND BUYER HAS READ THE SAME AND THE REMAINING PARTS OF THIS PROPOSAL. IN CASE OF ANY CONFLICT BETWEEN ANY PROCEEDING PORTION OF THIS PROPOSAL AND THE TERMS AND CONDITIONS, THE TERMS AND CONDITIONS SHALL CONTROL. This Document constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements with respect thereto, whether written or oral. This Document may only be modified in a writing executed by both parties.

cc All
Audit Sign
#19

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Undersheriff James T. Menton

DEPT: Sheriff

DATE: October 8, 2026

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
32311000.52180 (Sheriff BCI: <25k Other Equipt)	32311000.52130 (Sheriff BCI: <25k Comp.Equipt)	\$8,316	Purchase new monitors

Total \$8,316

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2026 Fiscal Impact \$ 0
2027 Fiscal Impact \$ 0



Department Head Signature/Designee Date 10/17/21

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2026 OCT 16 AM 9:54
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

26T296

TRANSFER

From Connie Lanotte <Constance.Lanotte@putnamcountyny.gov>

Date Thu 10/8/2026 2:56 PM

To Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>

Cc Peter Vigilio <Peter.Vigilio@putnamcountyny.gov>

 1 attachment (64 KB)

MONITOR AND SPEAKER QUOTE.pdf;

Hi Kristin,

As we just discussed, please transfer \$8,316 from budget line 52180 to line 52130 to cover the cost of new monitors for BCI.

I do not need a transfer for the speakers as we will use 54783 to cover it.

The quote is attached for the monitors.

Thanks.

Connie Lanotte
Putnam County Sheriff's Office
Senior Office Assistant
BCI/Narcotics Enforcement Unit
Three County Center
Carmel, New York 10512
845-225-8060 x42204

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Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com
Corporate: corporatesales@bhphoto.com

Fed Gov: federalsales@bhphoto.com
State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID#: 13-2786071

Prices Are Valid Until: 10/23/26

Quote No.: 919738350

Reference No.: R250402

Sold To:

Putnam County
842 Fair Street
Attn: Highway Department
CARMEL, NY 10512

Ship To:

Department Of Public Works
842 Fair Street
CARMEL, NY 10512

Bill Phone: (845)878-6331

(845)808-1994

Date		Customer Code	Terms	Salesperson	Ship Via	
09/23/26		71718245	N/A	FIP	FDX GROUND	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount	
1	11	DELL 34" WQHD CURVED IPS LCD THUNDRBLT MNTR/REG Country of Origin: VIETNAM Instant Savings 200.00 Exp. 10/31/26 In Stock - while supplies last.	DEU3425WE (U3425WE)	756.00 Retail: 799.99 Savings: 43.99	8,316.00 Retail: 8,799.89 Savings: 483.89	
2	11	CREATIVE-LABS SPEAKER PEBBLE V3 USB-C BT 5 SPEAKE/REG Country of Origin: CHINA Instant Savings 2.75 Exp. 09/27/26 In Stock - while supplies last. PLEASE NOTE: ----- **** Please reference your quote number on all PO's **** **** ALL PRICES ARE LISTED IN USD ****	CRSPV3CLI (51MF1700AA001)	37.62 Retail: 39.99 Savings: 2.37	413.82 Retail: 439.89 Savings: 26.07	

Continued on Next Page ...

BNH_quote

Customer Copy

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Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: **800-947-8003**
212-239-7503

Fax: **800-858-5517**
212-239-7759

Email: Education: emailbids@bhphoto.com Fed Gov: federalsales@bhphoto.com
Corporate: corporatesales@bhphoto.com State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Federal ID: 13-2768071

Quote No.: 919738350

Date	Customer Code	Terms	Salesperson	Ship Via	
09/23/26	71718245	N/A	Slsm	FDX GROUND	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
		PLEASE NOTE: B&H will be closed 1pm September 25-October 4 for Sukkot. We reopen Monday, October 5th			
Payment Type - NO PAYMENT TYPE SELECTED			- Amount	Sub-Total: 8,729.82 Total Savings: 509.96 Shipping: 0.00 Total: 8,729.82	

UNSL_quote

Customer Copy

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